



CITY OF EAGLE PASS
AGENDA
CITY COUNCIL REGULAR MEETING
Council Chambers, City Hall
100 S. Monroe Street, Eagle Pass,
Maverick County, Texas
Tuesday, March 3, 2026 at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF REVERENCE

ANNOUNCEMENTS

CITIZENS COMMUNICATIONS AND RECOGNITIONS

PUBLIC HEARING

1. Public Hearing to consider proposed assessments to be levied against assessable property within Improvement Area No. 1 of the Eagle Pass Public Improvement District No. 1, as required by and in compliance with Chapter 372, Texas Local Government Code, as amended.
2. Public Hearing to consider proposed assessments to be levied against assessable property within Improvement Area No. 2 of the Eagle Pass Public Improvement District No. 1, as required by and in compliance with Chapter 372, Texas Local Government Code, as amended.

CONSENT AGENDA ITEMS

3. Approval of minutes for the January 6, January 21, February 3, and February 17, 2026 meetings.
4. Second reading of an ordinance of the City of Eagle Pass, Texas, amending Article IV, Section 23-69, of the Code of Ordinances by amending lot size requirements for residential lots outside city limits; establishing lot size requirements and development standards for residential lots consistent with the City's Zoning Ordinance; providing that this ordinance shall be cumulative; providing a severability clause; and declaring an effective date.
5. Consideration and possible approval of Resolution 2026-14R of the City Council of the City of Eagle Pass, Texas, appointing members to the Charter Review Commission.

6. Consideration and possible approval of Resolution 2026-15R of the City Council of the City of Eagle Pass, Texas, appointing members to the Main Street Advisory Board.
7. Consideration and possible approval of Resolution 2026-16 authorizing the submission of a grant application with the Office of the Governor, Public Safety Office, Homeland Security Division for the FY2027 Operation Lone Star Grant.
8. Consideration and possible approval of Resolution 2026-17 authorizing the submission of a grant application with the Office of the Governor, Public Safety Office, Homeland Security Division, for the FY2027 Border Zone Fire Department Grant
9. Consideration and possible approval of Resolution 2026-18 authorizing the submission of a grant application with the Governor's Homeland Security Grants Division for the Operation Stone Garden Program, and designating the authorizing official a 20% Cash Match.

REPORTS

10. 2025 Eagle Pass Police Racial Profiling Report
11. 1st Quarter Investment Report for FY 2025-2026

ORDINANCE(S)

12. Introductory ordinance of the City of Eagle Pass, Texas, amending Chapter 24, of the Code of Ordinances by adding a new section for short term rentals; a hotel occupancy tax and permit requirement for short-term rentals; providing definitions; imposing a local hotel occupancy tax rate of seven percent (7%) on short-term rentals; requiring registration, permitting, and monthly remittance; providing for Administration by the Tax & Finance Department, Community Development Department, and Code Enforcement division.
13. Introductory ordinance of the City of Eagle Pass, Texas, amending Chapter 26, Article VII, Section 26-182, of the Code of Ordinances by defining vehicle to pay commercial and non-commercial fees, and including penalties for commercial vehicles using the non-commercial express card lane, establishing a \$100 to \$500 administrative fee, and possible express card account suspension.
14. Consideration and possible approval of an ordinance authorizing the issuance of the "City of Eagle Pass, Texas Special Assessment Revenue Bonds, Series 2025 (Eagle Pass Public Improvement District No. 1 Improvement Area #1 Project)"; approving and authorizing an indenture of trust, a bond purchase agreement, a limited offering memorandum, a continuing disclosure agreement and other agreements and documents in connection with said bonds; making

findings with respect to the issuance of said bonds; and providing an effective date.

15. Consideration and possible approval of an ordinance authorizing the issuance of the "City of Eagle Pass, Texas Special Assessment Revenue Bonds, Series 2025 (Eagle Pass Public Improvement District No. 1 Improvement Area #2 Project)"; approving and authorizing an indenture of trust, a bond purchase agreement, a limited offering memorandum, a continuing disclosure agreement and other agreements and documents in connection with said bonds; making findings with respect to the issuance of said bonds; and providing an effective date.
16. Consideration and possible approval of an ordinance of the City Council of the City of Eagle Pass, Texas accepting and approving assessment rolls and service and assessment plan for the Eagle Pass Public Improvement District No. 1 (Improvement Areas Nos. 1 and 2); making a finding of special benefit to the property within the District; levying special assessments against, and establishing a lien on, such property; providing for the method of assessment and the payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing penalties and interest on delinquent assessments; providing for severability; and providing an effective date.
17. Consideration and possible approval of an ordinance of the City Council of the City of Eagle Pass, Texas approving a final tax increment reinvestment zone project and finance plan for Reinvestment Zone Number One, City of Eagle Pass, Texas; making certain findings; providing a severability clause; and providing for an immediate effective date.

RESOLUTION(S)

18. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass appointing a member to the Eagle Pass Chamber of Commerce Board.
19. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass authorizing the acceptance or a permanent drainage and utility easement and a temporary construction easement from Weco & Associates, LTD. as is necessary for the construction of Patsy Winn Boulevard, as depicted on the attached Exhibit A.
20. Consideration and possible approval of a Resolution of the City Council of the City of Eagle Pass adopting a revised and comprehensive Purchasing Policy; establishing updated procurement thresholds; formalizing standard operating procedures; incorporating asset management and capitalization standards; providing for internal controls including purchase order requirements; and repealing all prior inconsistent policies.

21. Consideration and possible approval of a resolution authorizing the City of Eagle Pass's execution of and entering into multiple agreements regarding the development of Eagle Pass Public Improvement District No. 1, including financing agreements, a TIRZ reimbursement agreement, a maintenance agreement and a landowner agreement; resolving other matters in connection with the foregoing, and providing an effective date.
22. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass for submittal of SIB loan, in an amount not to exceed fifteen million dollars (\$15,000,000.00) for the construction of Patsy Winn Blvd extension.
23. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass for a new contract with Ardurra Group Inc. for the Camino Real Port Facilities and Access Improvement Project—Phase 1 for an amount not to exceed \$882,543.19.
24. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass, Texas, authorizing the city to enter into a master interlocal purchasing agreement with the North Central Texas Council of Governments (NCTCOG) for participation in the TXSHARE Cooperative Purchasing Program; and authorizing the City Manager to execute the agreement.
25. Consideration and possible approval of a resolution of the City Council of the City of Eagle Pass, Texas, establishing the Events For All Advisory Board of the City of Eagle Pass; providing for membership, powers, and duties; and providing an effective date.

OTHER BUSINESS

26. Presentation and possible action from representatives of the SJRC/Belong Organization regarding the formation of a Court Appointed Special Advocates (CASA) office in Eagle Pass and in strengthening Belong's presence in the community.
27. Presentation and possible action regarding the Riskind lease space.
28. Presentation on the implementation of Enhanced Grant Governance and Application Review Framework.
29. Presentation and discussion of various Capital Improvement Projects, including improvements to the City Camino Real International Bridge II and the consideration of financing options available for the City.
30. Presentation and possible action regarding IPS quotes and parking meters.
31. Consideration and possible approval between the Eagle Pass Fire Department and Zoll Medical Corporation for the purchase of two—12 lead cardiac monitors

with accessories for an amount not to exceed \$171,374.19. The monitors will be purchased with a grant from the Office of the Governor (OOG) that was awarded on September 29, 2025.

32. Consideration and possible approval/rejection of RFP 2026-004 for Sound Production and authorization for the City Manager to negotiate and execute an agreement in an amount not to exceed \$240,000.
33. Consideration and possible approval of amending the initial Halff contract for Hwy 277 Detention and FEMA Mapping by increasing contract amount by \$69,670.00 to a new total of \$385,470.00.
34. Consideration and possible action authorizing the City Manager to execute the City Depository Bank Services Agreement with International Bank of Commerce (IBC).

EXECUTIVE SESSION

The City Council reserves the right to adjourn into executive session at any time during this meeting to discuss any posted agenda item when authorized by Texas Government Code, Chapter 551, Subchapter D, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.087 (Economic Development). Following a closed session, the open meeting will reconvene at which time action, if any, may be taken.

35. Executive Session pursuant to Section 551.087 Chapter 551, Texas Government Code — Deliberation regarding Economic Development amendment to the Chapter 380 Agreement with Border Federal Credit Union; and possible action in open session.
36. Executive Session pursuant Texas Government Code, Chapter 551, Section 551.071 and 551.072 discussion, and possible action regarding a Notice of Interest received from U.S. Customs and Border Protection regarding a border barrier system construction on city property located near the City of Eagle Pass Golf Course and near Camino Real International Bridge II; and any other matter incident thereto.
37. Executive Session pursuant Texas Government Code, Chapter 551, Section 551.071 and 551.072 discussion, and possible action regarding a potential joint partnership between the City of Eagle Pass and Manos Unidas for the acquisition of a property to be used as a Women's Domestic Violence Shelter; and any other matter incident thereto.
38. Executive Session pursuant to Section 551.071 of Chapter 551, Texas Government Code—Consultation with attorney regarding the Fire and EMS Services Agreement with Maverick County; and any other matter incident thereto.

ADJOURNMENT

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Eagle Pass is true and correct copy of said notice and was posted on the bulletin board located in the lobby at City Hall in a convenient place to the public, 100 South Monroe Street, Eagle Pass, Texas, and said notice was posted the 24th day of February 2026, at 8:00 p.m., which is more than three (3) business days prior to the meeting on the 3rd day of March 2026.

Erika Rodriguez
City Secretary

ORDINANCE NO. 2026-

AN ORDINANCE OF THE CITY OF EAGLE PASS, TEXAS, AMENDING ARTICLE IV, SECTION 23-69, OF THE CODE OF ORDINANCES BY AMENDING LOT SIZE REQUIREMENTS FOR RESIDENTIAL LOTS OUTSIDE CITY LIMITS; ESTABLISHING LOT SIZE REQUIREMENTS AND DEVELOPMENT STANDARDS FOR RESIDENTIAL LOTS THAT PERTAIN TO OUR ZONING ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City seeks to promote orderly growth and development in areas outside its corporate limits;

WHEREAS, establishing consistent lot size requirements ensures compatibility with existing and future land uses;

WHEREAS, the City's zoning ordinance provides standards for various zoning classifications to protect public health, safety, and welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS THAT:

Section 1. The City of Eagle Pass Code of Ordinances, Appendix A, Section 9.2, is hereby amended as follows:

Sec. 23-69. Blocks and lots.

(a) Blocks:

- (1) The lengths, widths, and shapes of blocks shall be determined with due regard to:
 - a. Provision of adequate building sites suitable to the special needs of the type of use contemplated.
 - b. Compatibility with adjacent development.
 - c. Needs for convenient access, circulation, control and safety of street traffic.
 - d. Limitations and opportunities of topography.
- (2) Block lengths shall not exceed one thousand two hundred (1,200) feet or be less than three hundred (300) feet, except as may be required by the commission in the proper projection of existing major thoroughfares, and except on existing platted blocks, and except where proper traffic impact mitigation measures have been incorporated into a site plan and submitted as part of the requirement for plat approval in accordance with adopted standards of the Institute of Transportation Engineers.
 - a. Block lengths may be waived by the planning and zoning commission for commercial developments.
 - b. To request a waiver from the one thousand two hundred foot block length requirement traffic impact mitigation measures must be incorporated into a site plan, submitted as part of and subject to approval along with the plat by the planning and zoning commission.
 - c. No waiver may be granted by the planning and zoning commission unless traffic impact mitigation measures comply with standards (herein adopted as minimum standards) of the Institute of Transportation Engineers. No waiver may be granted which modifies the any of the city's comprehensive plan or thoroughfare plan of the comprehensive plan addressing thoroughfares, highways, arterials, and collectors, or of the proper extension of any street.

- d. Where any conflict exists between the Institute of Transportation Engineers Standards and the comprehensive plan, the stricter of the two (2) shall apply.

(b) *Lots:*

- (1) The size, width, depth, shape and orientation of lots and the minimum building setback lines shall be appropriate for the location of the subdivision and for the type of development and use contemplated and in compliance with the Zoning Ordinance of the City of Eagle Pass. The subdividing of the land shall be such lot with satisfactory access to an existing public street.
- (2) Lot dimensions shall conform to the requirements of the existing zoning ordinances of the city, and in addition thereto:
 - a. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to provide for the off-street service and parking facilities required by the type of use and development contemplated.
 - b. Residential lots outside the city limits shall conform to the lot size requirements ~~of the first single-family dwelling district~~ **established by the zoning classifications** as provided in the zoning ordinance, ~~except in areas where the city manager and the planning commission determine that it is sufficient for the lots to meet the lot size requirements of the second one-family dwelling district as provided in the zoning ordinance.~~
 - c. The depth and width of properties reserved for or laid out for business or industrial purposes shall be adequate to provide for off-street parking and service facilities required by the type of use and development proposed.
- (3) The commission shall have authority to set higher minimum standard requirements in the following instances:
 - a. Where lots conforming to the minimum requirements would disrupt the essential character of the neighborhood.
 - b. Where lots conforming to the minimum requirements, in relation to existing or planned adjacent properties conforming to a larger spacing, would be so small as to cause substantial injury to such adjacent properties by decreasing the market value thereof or otherwise.
 - c. Where lots conforming to the minimum requirements would be inconsistent with the master development plan or good neighborhood planning.
 - d. Where lot widths or area as proposed would have adverse affects on health or welfare due to unusual topographic conditions, or soil conditions relative to proper functioning of any planned septic tank or water system.

If the commission shall determine that any or all of the above conditions exist, it may increase the minimum requirements as to area or width so that, in the judgment of the commission, the adverse conditions will be abated.

- (4) Double frontage and reverse frontage lots should be avoided except where essential to provide separation of residential development from traffic arteries, or to overcome specific disadvantages or topography and orientation. A planting screen easement of at least ten (10) feet, and across which there shall be no right of access, shall be provided along the line of lots abutting such traffic artery or other disadvantageous use and dedicated to the city on the plat.
- (5) Corner lots for residential use shall have extra width to permit appropriate building setback from, and orientation to, both streets. All other corner lots shall have sufficient width to provide appropriate building setback from and orientation to both streets as regulated by the Zoning Ordinance of the City of Eagle Pass.
- (6) Side lot lines shall be substantially at right angles to straight lines and radial to curved street lines.
- (7) Minimum setback lines:
 - a. Minimum front and side building setback lines at streets and crosswalks shall be shown on all plats and conform to the restrictions, if any, imposed on the subdivider, and in no event shall setback lines be less than required by the zoning ordinance of the City Code. For residential subdivisions, the setback lines shall not be less than those required under the Model Subdivision Rules (that is, ten (10) feet from roads and rights-of-way and five (5) feet from adjacent property lines).
 - b. No structure shall be located nearer than twenty-five (25) feet to a high pressure oil, gas or gasoline line. And further, adjacent to such high pressure lines, a twenty-five-foot building limit line (measured at right angles from the center line of the fuel line) shall be shown on the final plat. In any case in which there is an existing fuel line easement, then the twenty-five-foot building limit line shall be measured at right angles from the center line of said easement.
- (8) Lot grading:
 - a. Lot grading in developments will be such that lots drain toward the street. Accordingly, all lots graded within developments will be sloped such that a minimum grade of one-half of one (0.5) percent exists from the property

lines to the rear of the lot. In the event it is not practical to drain lots to the street (rear to front) then an alternate drainage plan may be submitted for approval by the City of Eagle Pass Public Works Department.

- b. If drainage from adjacent property crosses such development, drainage from adjacent property will be physically diverted to adequate drainage facilities or handled with the runoff from the development itself.
- c. A lot grading plan showing the finish floor elevation of the proposed structure shall be made part of the final plans and shall be considered an improvement for the development. Construction of same shall be a condition precedent to the final acceptance of the development by the city engineer.

(Ord. No. 05-22, § 1, 8-2-2005)

Section 2. This ordinance shall be cumulative of all provisions of ordinances of the City of Eagle Pass, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. The City Secretary of the City of Eagle Pass is hereby directed to publish the proposed Ordinance as required by Section 2-5 of the Charter of the City of Eagle Pass. **[Publication is required if the ordinance imposes a fine, penalty, or forfeiture. City Charter 2-5]**

Section 5. This Ordinance shall become effective immediately upon passage.

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this 16th Day of September A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES: Valdez, Garcia, Ramon, Davis, and Diaz
NAYS: None
ABSTAINED: None
ABSENT: None

APPROVED AS TO FORM AND LEGALITY:

Ana Sophia Garcia
City Attorney

RESOLUTION NO. 2026-14R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EAGLE PASS, TEXAS, APPOINTING MEMBERS TO
THE CHARTER REVIEW COMMISSION.**

WHEREAS, Federal and/or State legislation has caused certain dictates of the present Charter of the City of Eagle Pass to become obsolete and unenforceable; and

WHEREAS, the Charter provides that the Council may appoint five citizens of the City of Eagle Pass to act in the capacity of a Charter Review Commission; and

WHEREAS, it is imperative that a Charter Amendment be put to the vote of the qualified voters of the City of Eagle Pass at the earliest possible date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, THAT:

SECTION 1. The following persons be, and they are hereby appointed to serve as a Charter Review Commission of the City of Eagle Pass.

- 1. Asalia Casares**
- 2. Beatrice Martinez**
- 3. Judith Canales**
- 4. Cynthia Rankin**
- 5. Elishoel Reyes-Diaz**

READ, PASSED, AND APPROVED, this 3rd Day of March, A.D., 2026.

ATTEST:

Aaron E. Valdez
Mayor

Erika Rodriguez
City Secretary

RESOLUTION NO. 2026-15R

**A RESOLUTION APPOINTING MEMBERS TO THE MAIN
STREET ADVISORY BOARD OF THE CITY OF EAGLE
PASS**

WHEREAS, Resolution No. 2010-01R was amended with Resolution No. 2022-43R to reduce the board composition from 7 (seven) members to 5(five) members; and

WHEREAS, the persons named herein fulfill all qualifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, that:

SECTION 1. The persons herein listed are hereby appointed Members of the Main Street Advisory Board of the City of Eagle Pass:

1. Joe Cruz
2. Rebecca Robinson
3. Yocelyn Rojas
4. Bruno Reyes
5. Carlos Herrera

SECTION 2. The term of office of the above-mentioned members will expire on the 5th Day of January 2028.

SECTION 3. Mayor Aaron Valdez shall serve as an ex-officio member with no voting rights.

SECTION 4. The Main Street Advisory Board shall adhere to the responsibilities and guidelines of Resolution No. 2010-01R and the Texas Main Street Program.

READ, PASSED, AND APPROVED this 3rd Day of March, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika. Rodriguez
City Secretary

RESOLUTION NO. 2026 - R

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE HOMELAND SECURITY GRANTS DIVISION FOR FY2027 OPERATION LONE STAR WITH NO MATCH REQUIREMENT; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF EAGLE PASS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF EAGLE PASS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE OFFICE OF GOVERNOR AND THE STATE OF TEXAS.

WHEREAS, the City Council finds it in the best interest of the citizens of Eagle Pass, Texas to pursue **FY2027 Operation Lone Star** to provide and expand border security operations to deter and interdict criminal activity; and

WHEREAS, the City Council agrees to provide applicable matching funds for the said project as may be required by the FY27 Operation Lone Star grant application; and

WHEREAS, the City Council agrees that in the event of loss or misuse of the Office of the Governor's funds, the City Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City Council designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City Council designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Eagle Pass, Texas approves submission of the grant application for the **Eagle Pass Police Department Operation Lone Star Grant#4390404** to the Office of the Governor.

READ, PASSED, AND APPROVED, this 3rd day of March, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika A. Rodriguez
City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ana Sophia Garcia
City Attorney

DRAFT

COUNCIL COMMUNICATION

MEETING DATE: 03/03/2026	SUBJECT OF DELIBERATION: A Resolution authorizing the submission of a grant application with the Office of the Governor, Public Safety Office Homeland Security Grants Division for FY27 Operation Lone Star; authorizing the City Manager to act on behalf of the City of Eagle Pass in all matters related to the application; and pledging that if a grant is received the City of Eagle pass will comply with the grant requirements of the Office of the Governor and the State of Texas.
REQUESTED BY: Police Chief, Amy Gonzalez	DEPARTMENT SOURCE: N/A
BACKGROUND/PREVIOUS ACTION: The purpose of this program is to enhance interagency border security operations supporting Operation Lone Star including the facilitation of directed actions to deter and interdict criminal activity. The City of Eagle Pass is seeking funds through the Office of the Governor to continue and enhance local border security efforts set in place to protect the community.	
COST: Minimum: \$20,000 Maximum: \$5,000,000 Match: None	BUDGETED or FUNDING SOURCE: N/A
RECOMMENDATION FROM DEPARTMENT DIRECTOR: Approve the Resolution	
FINANCE DIRECTOR'S COMMENTS:	
CITY MANAGER'S COMMENTS:	
LEGAL COUNSEL COMMENTS:	
ATTACHMENTS:	
SUGGESTED MOTION:	

COUNCIL COMMUNICATION



COUNCIL COMMUNICATION

MEETING DATE: 03/04/2025	SUBJECT OF DELIBERATION: A Resolution authorizing the submission of a grant application with the Office of the Governor, Public Safety Office Homeland Security Grants Division for the FY27 Border Zone Fire Department Grant Program; authorizing the City Manager to act on behalf of the City of Eagle Pass in all matters related to the application; and pledging that if a grant is received the City of Eagle pass will comply with the grant requirements of the Office of the Governor and the State of Texas.
REQUESTED BY: Asst. Fire Chief, Rodolfo Cardona	DEPARTMENT SOURCE: N/A
BACKGROUND/PREVIOUS ACTION: The City previously obtained an airboat, zodiac boat, and equipment through this program. The Eagle Pass Fire Department aims to maintain an active role in border security and response by acquiring additional necessary equipment to perform rescues and safety operations.	
COST: Minimum: \$20,000 Maximum: \$250,000 Match: None	BUDGETED or FUNDING SOURCE: N/A
RECOMMENDATION FROM DEPARTMENT DIRECTOR: Approve the Resolution	
FINANCE DIRECTOR'S COMMENTS:	
CITY MANAGER'S COMMENTS:	
LEGAL COUNSEL COMMENTS:	
ATTACHMENTS:	
SUGGESTED MOTION:	

COUNCIL COMMUNICATION



RESOLUTION NO. 2026 -

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE HOMELAND SECURITY GRANTS DIVISION FOR FY27 BORDER ZONE FIRE DEPARTMENT WITH NO MATCH REQUIREMENT; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF EAGLE PASS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF EAGLE PASS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE OFFICE OF GOVERNOR AND THE STATE OF TEXAS.

WHEREAS, the City Council finds it in the best interest of the citizens of Eagle Pass, Texas that the execution of border security activities associated with deterring crimes occurring in the geographic area defined in Article IX, Section 7.10 of the General Appropriations Act fully implemented by the Eagle Pass Fire Department requires specialized equipment; and

WHEREAS, the City Council agrees to provide applicable matching funds for the said project as may be required by the **FY27 Border Zone Fire Department Grant Program** grant application; and

WHEREAS, the City Council agrees that in the event of loss or misuse of the Office of the Governor's funds, the City Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City Council designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City Council designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Eagle Pass, Texas approves submission of the grant application #5153803 for the **FY27 Border Zone Fire Department Grant Program** to the Office of the Governor.

READ, PASSED, AND APPROVED, this 3th day of March, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ana Sophia Garcia
City Attorney

DRAFT

COUNCIL COMMUNICATION

MEETING DATE: February 23, 2026	SUBJECT OF DELIBERATION: A resolution of the City Council of the City of Eagle Pass, Texas approving the submission of an application to the office of the Governor Homeland Security Grants Division for the Operation Stone Garden Program; and designating the authorizing official.	
REQUESTED BY: The Eagle Pass Police Department		DEPARTMENT SOURCE: Operation Stone Garden
BACKGROUND/PREVIOUS ACTION: The Eagle Pass Police Department has supported U.S. Border Patrol mission through Operation Stone Garden for many years. Through this grant, the EPPD obtains the funds needed to continue this collaborative effort.		
COST: 20 % Cash Match		BUDGETED or FUNDING SOURCE Funding Source Department of Homeland Security
RECOMMENDATION FROM DEPARTMENT DIRECTOR: Approval: This program supports Border Security Initiatives and provides an extra layer of security and protection to our citizens.		
FINANCE DIRECTOR'S COMMENTS:		
CITY MANAGER'S COMMENTS:		
LEGAL COUNSEL COMMENTS:		
ATTACHMENTS: Resolution		
SUGGESTED MOTION: Accepted resolution.		

RESOLUTION NO. 2026 -

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANT DIVISION FOR THE FY25 OPERATION STONEGARDEN PROGRAM WITH NO MATCH REQUIREMENT; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF EAGLE PASS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF EAGLE PASS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE OFFICE OF GOVERNOR AND THE STATE OF TEXAS.

WHEREAS, the City Council finds it in the best interest of the citizens of Eagle Pass, Texas that the **FY25 Operation Stonegarden Program** be operated for FY2027; and

WHEREAS, the City Council agrees to provide applicable matching funds for the said project as may be required by the **FY25 Operation Stonegarden Program** grant application; and

WHEREAS, the City Council agrees that in the event of loss or misuse of the Office of the Governor's funds, the City Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City Council designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City Council designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Eagle Pass, Texas approves submission of grant application #3182311 for the **FY25 Operation stone garden** to the Office of the Governor.

READ, PASSED, AND APPROVED, this 3rd day of March, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ana Sophia Garcia
City Attorney



City of Eagle Pass
TEXAS, UNITED STATES OF AMERICA

2025 Racial Profiling Report

March 03, 2026





Purpose, Oversight, and Compliance



- Eagle Pass Police Department (EPPD) traffic -stop data is collected and reported annually under the Texas Racial Profiling Law and Sandra Bland Act requirements.
- EPPD hired Del Carmen Consulting LLC to conduct an audit of 2023 and 2024 data and to assist with the 2025 report (independent review/continuity).
- The 2025 report documents: training/complaint process compliance + Tier 2 reporting and analysis submitted to the governing body.



2024 Texas Racial Profiling Compliance Audit (Del Carmen Consulting, LLC) —Status Update



- Key findings (2024): Audit identified compliance gaps requiring corrections, including citation audits, policy updates, report analysis/recommendations, and citation form requirements.
- Corrective action: All audit findings have been remedied (policy/process/reporting corrections implemented).
- Current status: Modified 2023 and 2024 reports are still in progress due to the time -intensive, record -by-record data validation and correction process needed prior to final submission.



2025 Racial Profiling Report Motor Vehicle Contacts



- Total motor vehicle -related contacts: 4,224
- Race/Ethnicity of contacts (counts): Hispanic/Latino 2,876; White 1,301; Black 32; Asian/Pacific Islander 7; Alaska Native/American Indian 8
- Stop outcomes (overall): Written warnings and citations represent the primary dispositions (warnings 2,238; citations 1,985).
- Use of force resulting in bodily injury: 0 incidents reported



Findings, and Recommendations



- Independent review: Del Carmen Consulting's audit validation confirms data submitted was valid and reliable.
- Recommendations in the report: continue enhanced data elements, commission independent analysis next cycle, and continue periodic audits for integrity/continuity.
- Conclusion: the report states EPPD achieved full compliance and remains committed to constitutional policing and equitable treatment.



Thank you, Mayor
and City Council.





City of Eagle Pass
TEXAS, UNITED STATES OF AMERICA

2025 Racial Profiling Report

March 03, 2026





Purpose, Oversight, and Compliance



- Eagle Pass Police Department (EPPD) traffic -stop data is collected and reported annually under the Texas Racial Profiling Law and Sandra Bland Act requirements.
- EPPD hired Del Carmen Consulting LLC to conduct an audit of 2023 and 2024 data and to assist with the 2025 report (independent review/continuity).
- The 2025 report documents: training/complaint process compliance + Tier 2 reporting and analysis submitted to the governing body.



2024 Texas Racial Profiling Compliance Audit (Del Carmen Consulting, LLC) —Status Update



- Key findings (2024): Audit identified compliance gaps requiring corrections, including citation audits, policy updates, report analysis/recommendations, and citation form requirements.
- Corrective action: All audit findings have been remedied (policy/process/reporting corrections implemented).
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Thank you, Mayor
and City Council.



RESOLUTION NO. 2026-

A RESOLUTION OF THE CITY OF EAGLE PASS, TEXAS, AUTHORIZING THE ACCEPTANCE OR A PERMANENT DRAINAGE AND UTILITY EASEMENT AND A TEMPORARY CONSTRUCTION EASEMENT FROM WECO & ASSOCIATES, LTD. AS IS NECESSARY FOR THE CONSTRUCTION OF THE PATSY WINN BOULEVARD, AS DEPICTED ON THE ATTACHED EXHIBIT A.

WHEREAS, the City of Eagle Pass (the “City”) is undertaking the construction and development of the Patsy Winn Boulevard (the “Project”) for the purpose of improving transportation infrastructure, drainage, and public safety within the City; and

WHEREAS, in connection with the Project, the City has determined that it is necessary to acquire additional property interests for drainage improvements, utility installations, grading, and related roadway infrastructure; and

WHEREAS, WECO & Associates, LTD. (“Grantor”) is the owner of certain real property located in Eagle Pass, Maverick County, Texas, located adjacent to the Patsy Winn Road; and

WHEREAS, Grantor has agreed to grant to the City a Permanent Drainage and Utility Easement and a Temporary Construction Easement across portions of the Property, more particularly described in Exhibit “A”; and

WHEREAS, the City Council finds that acceptance of said easements is necessary, serves a public purpose, and is in the best interest of the citizens of Eagle Pass.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EAGLE PASS THAT:

Section 1. The City of Eagle Pass City Council approve a Permanent Drainage and Utility Easement over, across, and upon the property described in Exhibit “A,” for the purpose of constructing, reconstructing, installing, operating, inspecting, maintaining, repairing, replacing, and removing drainage facilities, stormwater improvements, utilities, and related appurtenances.

Section 2. The City of Eagle Pass City Council approve a Temporary Construction Easement over, across, and upon the property described in Exhibit “A,” for the purpose of construction access, grading, staging, material storage, equipment operation, and related activities necessary for completion of the Project, said Temporary Construction Easement to expire upon completion of construction or as otherwise provided in the easement instrument.

DULY PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS ____ DAY OF _____, 2026.

AARON VALDEZ, MAYOR

ATTESTED:

**ERIKA RODRIGUEZ
CITY SECRETARY**

APPROVED AS TO FORM:

**ANA SOPHIA GARCIA
CITY ATTORNEY**

RESOLUTION NO. 2026-__R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, ADOPTING A REVISED AND COMPREHENSIVE PURCHASING POLICY; ESTABLISHING UPDATED PROCUREMENT THRESHOLDS; FORMALIZING STANDARD OPERATING PROCEDURES; INCORPORATING ASSET MANAGEMENT AND CAPITALIZATION STANDARDS; PROVIDING FOR INTERNAL CONTROLS INCLUDING PURCHASE ORDER REQUIREMENTS; AND REPEALING ALL PRIOR INCONSISTENT POLICIES.

WHEREAS, Chapter 252 of the Texas Local Government Code establishes requirements for competitive procurement for municipal expenditures; and

WHEREAS, Chapter 2254 of the Texas Government Code governs the procurement of professional services; and

WHEREAS, the City of Eagle Pass previously adopted purchasing policies which require updating to reflect statutory amendments, operational improvements, and enhanced internal controls; and

WHEREAS, the City Council finds it necessary to adopt a consolidated Purchasing Policy to strengthen fiscal accountability, transparency, and compliance with State law and GASB standards;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS:

SECTION 1. The Purchasing Policy attached hereto as Exhibit “A” is hereby adopted in its entirety and shall govern all procurement activities of the City of Eagle Pass.

SECTION 2. The adopted Policy establishes procurement approval thresholds consistent with State law, including the \$100,000 formal solicitation requirement, and defines approval routing involving the Purchasing Manager, Department Director, Finance Director, City Manager, and City Council.

SECTION 3. The Policy formalizes Standard Operating Procedures for requisitions, purchase orders, check requests, purchase authorization cards, competitive solicitations, vendor qualification, and tax compliance.

SECTION 4. The Policy incorporates asset management, tagging, capitalization, inventory control, and disposal procedures in compliance with Governmental Accounting Standards Board requirements and State of Texas regulations.

SECTION 5. All prior purchasing policies, resolutions, or administrative directives inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. This Resolution shall take effect immediately upon passage and approval.

READ, PASSED, AND APPROVED, this ____ day of _____, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

RESOLUTION NO. 2026- R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, AUTHORIZING THE CITY TO ENTER INTO A MASTER INTERLOCAL PURCHASING AGREEMENT WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) FOR PARTICIPATION IN THE TXSHARE COOPERATIVE PURCHASING PROGRAM; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to Chapter 791, Texas Government Code (the Interlocal Cooperation Act), governmental entities are authorized to contract with one another to perform governmental functions and services, including cooperative purchasing; and

WHEREAS, NCTCOG administers the TXShare Cooperative Purchasing Program, which provides competitively procured contracts for goods and services available to eligible governmental entities; and

WHEREAS, participation in the TXShare Program will allow the City of Eagle Pass to procure goods and services in compliance with applicable Texas competitive bidding statutes while promoting efficiency, cost savings, and administrative flexibility; and

WHEREAS, the Master Interlocal Purchasing Agreement establishes the legal framework under which the City may access contracts awarded through the TXShare Program; and

WHEREAS, the City Council finds that participation in the TXShare Cooperative Purchasing Program serves a public purpose and provides a benefit to the citizens of Eagle Pass.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eagle Pass, Texas, that:

SECTION 1. The City Council hereby approves participation in the TXShare Cooperative Purchasing Program administered by the North Central Texas Council of Governments (NCTCOG).

SECTION 2. The City Council authorizes the City Manager, or his/her designee, to execute the Master Interlocal Purchasing Agreement with NCTCOG and any related documents necessary to effectuate participation in the TXShare Program.

SECTION 3. The All purchases made pursuant to this Agreement shall comply

with applicable provisions of Chapter 252, Texas Local Government Code, and the City of Eagle Pass Purchasing Policy.

SECTION 4. This Resolution shall take effect immediately upon its passage and approval.

READ, PASSED, AND APPROVED, this ____ day of _____, A.D., 2026.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

MASTER INTERLOCAL PURCHASING AGREEMENT

THIS MASTER INTERLOCAL AGREEMENT (“ILA”). made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the “Act”), by and between the North Central Texas Council of Governments, hereinafter referred to as “NCTCOG,” having its principal place of business at 616 Six Flags Drive, Arlington, TX 76011, and _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as “Participant,” having its principal place of business at _____.

WHEREAS, NCTCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, NCTCOG is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, NCTCOG has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, Participant has represented that it is an eligible entity under the Act, that is authorized to enter into this Agreement on _____ (Date), and that it desires to contract with NCTCOG on the terms set forth below;

NOW, THEREFORE, NCTCOG and the Participant do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The Participant represents and warrants to NCTCOG that (1) it is eligible to contract with NCTCOG under the Act for the purposes recited herein because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency that the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Agreement.

ARTICLE 2: SCOPE OF SERVICES

The Participant appoints NCTCOG its true and lawful purchasing agent for the purpose of certain products and services (“Products” or “Services”) through the **TXShare** Program. Participants will access the Program through **www.TXShare.org**. All purchases under this Agreement shall comply with applicable Texas competitive bidding statutes as well as the specifications, contract terms and pricing applicable to such purchases. NCTCOG may also serve as a coordinating agent to administer the use of eligible Participant contracts to other participants of TXShare. The eligibility of such contracts will be determined by incorporation of coordinating agent authorization in Participant’s solicitation documents. Title to all products purchased under the TXShare Program shall be held by Participant unless otherwise agreed. Nothing in this Agreement shall preclude the Participant from purchasing Products and/or Services offered in the TXShare Program directly from the vendor/supplier.

ARTICLE 3: PAYMENTS

Upon delivery of goods or services purchased and presentation of properly documented invoice, the Participant shall promptly, and in any case within thirty (30) days, pay the contracted provider the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall NCTCOG have any financial liability to the Participant for any goods or services Participant purchases through the TXShare Program.

ARTICLE 4: PERFORMANCE PERIOD

This Agreement shall be effective when signed by the last party whose signing makes the Agreement fully executed and will remain in full force and effect for one (1) year. This Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with Article 6 below. Any modifications of this Agreement must comply with the requirements of Article 5 below.

ARTICLE 5: CHANGES AND AMENDMENTS

This Agreement may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. NCTCOG reserves the right from time to time to make changes in the scope of products and services offered through the TXShare Program.

ARTICLE 6: TERMINATION PROCEDURES

NCTCOG or the Participant may cancel this Agreement for any reason and at any time upon thirty (30) days written notice by certified mail to the other party to this Agreement. The obligation of the Participant to pay for any Service and/or Products purchased under this Agreement, shall survive cancellation, as well as any other Participant costs incurred prior to the effective date of cancellation.

ARTICLE 7: APPLICABLE LAWS

NCTCOG and the Participant agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Agreement.

ARTICLE 8: DISPUTE RESOLUTION

The parties to this Agreement agree to the extent possible and not in contravention of any applicable state or federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation, arbitration, or any other local dispute mediation process before resorting to litigation.

ARTICLE 9: MISCELLANEOUS

- a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Tarrant County, Texas.
- b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.
- c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.

TXShare

Your Public Sector Solutions Center

FOR NCTCOG Use Only

ILA No: _____

- d. All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.
- e. To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation to solely pay funds.
- f. This Agreement and any attachments/addendums, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

North Central Texas Council of Governments

TXShare
616 Six Flags Drive, Arlington, TX 76011

Name of Participating Agency

NCTCOG Executive Director or Designee

Mailing Address

Signature of Executive Director or Designee

City State Zip

Date

Name and Title of Authorized Official or Designee

Signature

Date

GRANT GOVERNANCE AND SUSTAINABILITY POLICY



The City of
Eagle Pass

DEPARTMENT OF FINANCE



Grant Governance and Sustainability Policy

1. PURPOSE

The purpose of this policy is to establish a structured, accountable, and sustainable framework for the identification, application, acceptance, administration, and closeout of grant funding. This policy ensures that grant activity strengthens the City's financial position, supports operational priorities, and maintains compliance with all applicable funding requirements.

A strong grants program is not measured solely by the number of applications submitted or awards won, but by the City's ability to successfully fund, manage, comply with, and sustain awarded programs over time.

2. POLICY STATEMENT

The City is committed to proactively pursuing external funding opportunities while ensuring that grant awards are administratively feasible, financially sustainable, and aligned with City priorities. Grant activity shall be evaluated across the full grant lifecycle, including pre-award readiness, post-award compliance, financial impact, and long-term sustainability.

Grant pursuit shall not be based solely on opportunity availability but on the City's demonstrated capacity to successfully administer and sustain the grant without undue financial, operational, or compliance risk.

3. GUIDING PRINCIPLES

Grant governance within the City shall be guided by the following principles:

- Grant productivity must balance quantity, quality, and capacity
- Grant awards expand City operations and must be managed accordingly
- Compliance, reporting, and audit readiness are critical success measures
- Cash match requirements and long-term fiscal impacts must be evaluated
- Grant-funded programs should not create unsustainable future obligations



4. GRANT PERFORMANCE FRAMEWORK

Grant performance shall be evaluated using a comprehensive framework that includes, but is not limited to:

- Grant applications submitted
- Grant awards received
- Successful project execution
- Timely and accurate reporting
- Compliance with funding agency requirements
- Proper financial management and closeout
- Long-term sustainability of grant-funded programs

Application volume alone shall not be used as the sole performance metric for the Grants Division or departmental staff.

5. PRE-SUBMISSION REQUIREMENTS

Prior to submitting any grant application, the following factors shall be evaluated and documented:

A. Departmental Readiness

- Availability of staff to administer and report on the grant
- Procurement and financial management capacity
- Past performance on grant compliance, if applicable

B. Financial Impact

- Identification of required cash match or cost share
- Verification of funding source for match requirements
- Assessment of impact on the General Fund, Enterprise Funds, or Capital Funds

C. Program Sustainability

- Evaluation of whether the grant creates ongoing operational costs
- Determination of the City's ability to sustain the program beyond the grant term
- Identification of potential long-term staffing, maintenance, or reporting obligations

Grant applications shall not be submitted without confirmation that these factors have been reviewed and approved.

6. GRANT PIPELINE AND PRIORITIZATION

The Grants Division shall maintain a proactive grant pipeline that includes opportunities under active development, future opportunities, and grants pending departmental readiness.

Grant opportunities shall be prioritized based on:

- Alignment with City strategic goals
- Departmental capacity
- Financial feasibility
- Compliance risk
- Long-term sustainability



7. POST-AWARD MANAGEMENT AND COMPLIANCE

Upon award, departments and the Grants Division shall ensure:

- Compliance with all grant terms and conditions
- Timely submission of financial and programmatic reports
- Proper tracking of expenditures and matching funds
- Coordination with Finance, Purchasing, and other relevant departments
- Successful completion and closeout of the grant

Failure to comply with grant requirements may result in corrective action, restrictions on future grant submissions, or additional administrative oversight.

8. ROLES AND RESPONSIBILITIES

City Manager

- Provides executive oversight and strategic direction for grant activity

Finance Department

- Evaluates financial impact, match requirements, and long-term affordability
- Ensures fiscal compliance and audit readiness

Grants Division

- Proactively identifies funding opportunities
- Coordinates grant development and submission
- Supports departments in compliance and reporting

Departments

- Administer awarded grants
- Maintain compliance with grant requirements
- Ensure timely and accurate reporting

9. CONTINUOUS IMPROVEMENT

Grant governance practices shall be reviewed periodically to ensure alignment with best practices, audit recommendations, and the City's evolving operational and financial capacity.

10. EFFECTIVE DATE

This policy shall take effect on **February 1, 2026**, unless amended or superseded by subsequent administrative or Council action.

GRANT READINESS CERTIFICATION FORM



The City of
Eagle Pass

DEPARTMENT OF FINANCE

GRANT READINESS CERTIFICATION FORM



The City of
Eagle Pass

DEPARTMENT OF FINANCE



Grant Readiness Certification Form

(Required Prior to Grant Application Submission)

GRANT INFORMATION

- Grant Name: _____
- Funding Agency: _____
- Grant Type: ☐ Federal ☐ State ☐ Foundation ☐ Other
- Estimated Award Amount: \$_____
- Grant Period: From _____ To _____
- Department: _____
- Department Director: _____
- Grant Administrator (Dept.): _____

DEPARTMENTAL READINESS CERTIFICATION

By initialing below, the Department certifies the following:

☐ Staff Capacity

Adequate staff time and expertise are available to administer this grant, including program oversight, reporting, and coordination with Finance and Purchasing.

☐ Compliance Capability

The Department understands and can comply with grant requirements, including reporting frequency, documentation standards, procurement rules, and audit provisions.

☐ Past Performance Consideration

The Department has reviewed current grant workload and confirms that existing grants are being managed in compliance.

FINANCIAL IMPACT & MATCH REQUIREMENTS

☐ Cash Match / Cost Share Required:

☐ No

☐ Yes – Amount: \$_____

Funding Source for Match: _____

☐ Budget Availability

Required match or cost share is identified, available, and incorporated into current or future budget planning.

☐ Financial Sustainability Review

The Department understands the financial impact of this grant on the City and confirms it will not create unplanned budget strain.



PROGRAM SUSTAINABILITY ASSESSMENT

☐ Ongoing Costs After Grant Ends

☐ None

☐ Yes – (check all that apply):

☐ Staffing ☐ Maintenance ☐ Program Operations ☐ Reporting ☐ Other: _____

☐ Post-Grant Sustainability Plan

The Department has evaluated whether the program can be sustained after the grant term and confirms the City can afford the ongoing obligation, if any.

☐ Indefinite Continuation Acknowledgment

The Department acknowledges that acceptance of this grant may create long-term commitments and affirms those commitments are understood and manageable.

REQUIRED CERTIFICATIONS & APPROVALS

Department Director Certification

I certify that my department has reviewed this grant opportunity and confirms readiness to administer, comply with, and sustain the grant if awarded.

Signature: _____ Date: _____

Finance Department Review

☐ Financial impact reviewed

☐ Match funding verified

☐ Long-term affordability evaluated

Finance Approval: _____ Date: _____

Grants Division Review

☐ Grant aligns with City priorities

☐ Departmental readiness confirmed

☐ Included in active grant pipeline

Grants Approval: _____ Date: _____

SUBMISSION AUTHORIZATION

☐ Approved for Submission

☐ Deferred Pending Readiness

☐ Not Recommended

Authorized By: _____ Date: _____

GRANT CAPACITY SCORING MATRIX



The City of
Eagle Pass

DEPARTMENT OF FINANCE



Grant Capacity Scoring Matrix

(Pre-Submission Evaluation Tool)

GRANT INFORMATION

- Grant Name: _____
- Department: _____
- Funding Agency: _____
- Estimated Award Amount: \$ _____

CAPACITY SCORING MATRIX

Each category is scored 1–5 points. Total possible score: 30 points.

1. DEPARTMENTAL STAFF CAPACITY

Score

Criteria

- 5 Dedicated staff available; minimal competing grant workload
- 4 Adequate staff with manageable workload
- 3 Limited staff capacity; competing priorities
- 2 Staff stretched; risk of delayed reporting
- 1 No realistic capacity to administer grant

Score: ☐1 ☐2 ☐3 ☐4 ☐5

2. COMPLIANCE & REPORTING COMPLEXITY

Score

Criteria

- 5 Simple reporting; low compliance risk
- 4 Moderate reporting; familiar requirements
- 3 Complex reporting; multiple requirements
- 2 High compliance burden (federal, audits, labor rules)
- 1 Very high risk; limited departmental experience

Score: ☐1 ☐2 ☐3 ☐4 ☐5

3. FINANCIAL IMPACT & CASH MATCH

Score

Criteria

- 5 No match required
- 4 Match required; fully funded and budgeted
- 3 Match identified; future budget impact
- 2 Match uncertain or strains budget
- 1 Match unavailable or unfunded

Score: ☐1 ☐2 ☐3 ☐4 ☐5



4. PROGRAM SUSTAINABILITY (POST-GRANT)

Score	Criteria
5	No ongoing costs after grant
4	Minimal ongoing costs; manageable
3	Moderate ongoing costs
2	Significant future operating impact
1	Long-term obligation without funding plan

Score: ☐1 ☐2 ☐3 ☐4 ☐5

5. STRATEGIC ALIGNMENT & PRIORITY

Score	Criteria
5	Directly advances City strategic priorities
4	Strong operational benefit
3	Moderate benefit
2	Limited alignment
1	Low strategic value

Score: ☐1 ☐2 ☐3 ☐4 ☐5

6. CURRENT GRANT LOAD (DEPARTMENT)

Score	Criteria
5	Few or no active grants
4	Manageable grant portfolio
3	Moderate workload
2	Heavy grant workload
1	Overextended; risk of non-compliance

Score: ☐1 ☐2 ☐3 ☐4 ☐5

TOTAL SCORE

Total Points (out of 30): _____



INTERPRETATION & DECISION GUIDANCE

Score Range	Capacity Assessment	Recommendation
24–30	Strong Capacity	Proceed with submission
18–23	Moderate Capacity	Proceed with conditions or phased approach
12–17	Limited Capacity	Defer until readiness improves
Below 12	Insufficient Capacity	Do not submit

FINAL DETERMINATION

- ☐ Approved for Submission
- ☐ Approved with Conditions
- ☐ Deferred
- ☐ Not Recommended

Notes / Conditions:

Grants Division Review: _____ Date: _____

Finance Review: _____ Date: _____

Authorized Approval: _____ Date: _____

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	5153802	Award Amount:	\$171,374.19
Date Awarded:	9/29/2025	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2025 - 08/31/2026	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2026	Grantee GPI:	\$0.00
Program Fund:	BF-Border Zone Fire Departments (BZFD)	Total Project Cost:	\$171,374.19
Grantee Name:	Eagle Pass, City of		
Project Title:	Eagle Pass Fire Department-Border Protection		
Grant Manager:	Lynne Crow		
Unique Entity Identifier (UEI):	Q9HNKAJHCHL6		
CFDA:	N/A		
Federal Awarding Agency:	N/A - State Funds		
Federal Award Date:	N/A - State Funds		
Federal/State Award ID Number:	2026-BF-ST-0001		
Total Federal Award/State Funds Appropriated:	\$3,000,000.00		
Pass Thru Entity Name:	Texas Office of the Governor – Homeland Security Grants Division (HSGD)		
Is the Award R&D:	No		
Federal/State Award Description:	N/A - State Funds		

**ZOLL Medical Corporation**

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011

Fax: (978) 421-0015

Email: esales@zoll.com

Quote No: Q-133353 Version: 2

Eagle Pass Fire Department
489 S Monroe St Suite B
Eagle Pass, TX 78852

ZOLL Customer No: 126517

Jason Mares
8307574231
jason.mares@eaglepasstx.gov

Quote No: Q-133353
Version: 2

Issued Date: January 30, 2026
Expiration Date: March 31, 2026

Terms: Net due in 30 days

FOB: Shipping Point
Freight: Prepay & Add

Prepared by: Mark Lewis
EMS Territory Manager
mark.lewis@zoll.com

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	CH-19732	8116-11-41-23111-10-USA	Zenix Monitor/Defibrillator, EMS, Fire + Temp Configuration 12-lead, Pacing, SpO2, SpCO, EtCO2, NIBP, Temp, Real BVM Help, Real CPR Help Includes: SurePower 4 Battery, Zenix Power Cord (NA), Zenix MFC Cable, Zenix 12-lead ECG Cable (AAMI), Masimo RD Rainbow SET Patient Cable (4 ft, EMS), Zenix AC-DC External Power Supply, Zenix Accuvent Z-Link Cable, Zenix Temperature Z-Link Cable, Zenix NIBP Patient Hose, Zenix NIBP Cuff (Reusable, Adult Plus), Zenix Z-Fold Paper, Zenix MFC Self Test Plug Kit, and One (1)-year EMS warranty. Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru ® CPR artifact filtering • ZOLL Noninvasive Pacing Technology • Real BVM Help: Dashboard provides real-time ventilation feedback on both volume and rate for intubated and non-intubated patients. AccuVent Z-Link Cable included. (Accuvent disposable sensors sold separately) • SunTech NIBP technology. 10 foot single lumen hose and SunTech Reusable Adult Plus Cuff included • Masimo SpO2 & SpCO with Signal Extraction Technology (SET), Rainbow SET® • Two Temperature monitoring channels with digital displays. One Temperature Z-Link cable included. Temperature probes sold separately •	2	\$67,250.00	\$55,145.00	\$110,290.00
2	CH-19732	8016-000111-01	SurePower 4 Battery	4	\$1,180.00	\$1,040.00	\$4,160.00
3	CH-19732	8016-001000	SurePower 4 Charger Adapter	8	\$450.00	\$395.00	\$3,160.00



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Eagle Pass Fire Department
Quote No: Q-133353 Version: 2

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
4	CH-19732	8050-0030-01	SurePower Charging Station 4 Charging bays, Multiple chemistry compatible, 200 watt capacity, Graphic driven user interface, RS-232 Communication port, Standard one (1) year warranty	1	\$3,131.00	\$2,492.80	\$2,492.80
5	CH-19732	98-0599-4C	Zenix NIBP Cuff, Large Adult Plus	5	\$30.00	\$26.50	\$132.50
6	CH-19732	98-0599-4K	Zenix NIBP Cuff, Small Adult Plus	5	\$30.00	\$26.50	\$132.50
7	CH-19732	98-0599-41	Zenix NIBP Cuff, Child	5	\$20.00	\$17.65	\$88.25
8	CH-19732	8000-000862	Masimo LNCS-II Rainbow DCI 8λ SpCO Adult Sensor, 3ft	10	\$900.00	\$810.00	\$8,100.00
9	CH-19732	8000-000863	Masimo LNCS-II Rainbow SpCO Sensor, Pediatric, 3 ft	10	\$850.00	\$765.00	\$7,650.00
10	CH-19732	8000-010115	Masimo NomoLine LH Airway Adapter SET, Adult/Pediatric, Box of 25	4	\$350.00	\$308.00	\$1,232.00
11	CH-19732	8000-010113	Masimo NomoLine LH Nasal/Oral CO2 Cannula w/ O2, Adult, Box of 25	4	\$460.00	\$405.00	\$1,620.00
12	CH-19732	8900-000422-01	Zenix CPR AA Electrode, Box of 8	4	\$850.00	\$750.00	\$3,000.00
13	CH-19732	8900-000424-01	Zenix CPR Pediatric Electrode, Box of 8	4	\$950.00	\$835.00	\$3,340.00
14	CH-19732	8000-000317	Metko Temperature Probe, Esophageal/Rectal, Disposable, Adult/Pediatric	4	\$10.00	\$8.80	\$35.20
15	CH-19732	8000-000318	Metko Temperature Probe, Skin, Disposable, Adult/Pediatric	4	\$10.00	\$8.80	\$35.20
16	CH-19732	8016-000860-01	Zenix Carry Case, Large	2	\$490.00	\$430.00	\$860.00
17	CH-19732	8000-001128	AccuVent Sensors, Box of 10	1	\$821.00	\$653.54	\$653.54
18	CH-19732	8000-000878-01	Zenix Fan Folder Paper, Grid, Box of 10	10	\$49.00	\$43.00	\$430.00

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Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
19		8778-890005-WF-ZNX	Zenix Worry-Free Service Plan - 5 Years - At Time of Sale Includes: Annual preventive maintenance, battery charger repairs per ZOLL Limited Product Warranty, SurePower 4 Battery replacement upon verified failure, accidental damage coverage, and pod replacement upon verified failure. Shipping and use of a Service Loaner upon request, during device service, no charge shipping. Service Plan is a continuation of ZOLL Limited Product Warranty. Battery replacement and accidental damage guidelines can be found in the ExpertCare Service Plan Terms and Conditions on the ZOLL website.	2	\$11,080.00	\$9,972.00	\$19,944.00
20		6008-9901-61	ZOLL X Series Trade In Allowance (EMS Group) See Trade Unit Considerations.	2		(\$5,500.00)	(\$11,000.00)
21	CH-19732	8016-000123-01	Zenix 12-Lead ECG Cable, AAMI	4	\$550.00	\$485.00	\$1,940.00
22	CH-19732	8016-000121-01	Zenix Green CPR Connector	4	\$570.00	\$500.00	\$2,000.00
23	CH-19732	8000-000318	Metko Temperature Probe, Skin, Disposable, Adult/Pediatric	99	\$10.00	\$8.80	\$871.20
24	CH-19732	8000-000317	Metko Temperature Probe, Esophageal/Rectal, Disposable, Adult/Pediatric	99	\$10.00	\$8.80	\$871.20
25	CH-19732	8000-010114	Masimo NomoLine LH Nasal/Oral CO2 Cannula w/ O2, Pediatric, Box of 25	4	\$500.00	\$440.00	\$1,760.00

Subtotal: \$163,798.39

Total: \$163,798.39

Contract Reference	Description
CH-19732	Reflects Public Safety Association Inc PSAI 2024-06 contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in Public Safety Association Inc PSAI Buying Group Contract No. 2024-06 shall apply to the customer's purchase of the products set forth on this quote.

Trade Unit Considerations
Trade-In values valid through March 31, 2026 if all equipment purchased is in good operational and cosmetic condition and includes all standard accessories. Trade-In values are dependent on the quantity and configuration of the ZOLL devices listed on this quotation. Customer assumes responsibility for shipping trade-in equipment at the quantities listed on the trade line items in this quotation to ZOLL's Chelmsford Headquarters within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.

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To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2026. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to esales@zoll.com or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting the ZOLL web store.

Order Information (to be completed by the customer)

☐ Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)

☐ Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

☐ Yes PO Number: _____ PO Amount: _____
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)

☐ No (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

Eagle Pass Fire Department

Authorized Signature:

Name: _____
Title: _____
Date: _____

RFP#2026-004 Sound Production and Music services- 4th of July Eve

Panel Members: Aide Castaño, Adislada Mendoza, Ricardo Gutierrez,
Valeria Flores

RECOMMENDATION PANEL Rating Tabulation

Tabulation by: Heber Ruiz



Firms Listed in Alphabetical Order

Evaluation Criteria	MAXIMUM RATING*	<u>Apodaca Group</u>	<u>LG3 Promotions</u>		
Qualifications, Expertise & Demonstrated Ability	80	80	43		
Performers Experience and Reputation:	80	71	45		
Proposed Cost/Fees	160	142	105		
REFERENCES	80	48	47		
TOTAL POINTS	400	341	240		

Solicitation Open Date: 12/14/2025

Solicitation Close Date: 01/07/2026

Panel Recommendation:

Apodaca Group

Apodaca Group received the highest scoring