CITY OF EAGLE PASS
AGENDA
CITY COUNCIL SPECIAL MEETING
Council Chambers, City Hall
100 S. Monroe Street, Eagle Pass,
Maverick County, Texas
Tuesday, August 19, 2025 at 5:30 PM

Once convened, the City Council will take up the following items in any order during the meeting but no sooner than the designated times. Meetings are broadcast live on the Official City Eagle Pass, Texas Facebook Page.

ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

MOMENT OF REVERENCE

CITIZENS COMMUNICATIONS AND RECOGNITIONS

MAYOR'S CONSENT AGENDA ANNOUNCEMENT

A Consent Agenda is contained in this meeting agenda. The consent agenda is designed to assist in making the meeting shorter and more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Council. If any Council Member wishes to discuss a Consent Agenda item, please tell me now and I will remove the Item form the Consent Agenda and place it in an appropriate place on the meeting agenda so it can be discussed when that item is taken up by the Council. Does any Council Member request removal of a Consent Agenda item?

CONSENT AGENDA ITEMS

1. Third and final reading of an ordinance of the City of Eagle Pass, Texas, amending Chapter 6, Article I, Section 6-3 of the Code of Ordinances by changing the name from Animal Grievance Board to Animal Welfare Board, and adding duties;finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

2. Third and final reading of an ordinance amending Chapter 2 - Administration, Article II, Section 2-30 (q) (Wellness Leave) of the Code of Ordinances of the City of Eagle Pass to add a day to Wellness Leave benefit; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

3. Third and final reading of an ordinance of the City of Eagle Pass, Texas, amending Chapter 2, by adding Article VI, Division 2, Subdivision h, Section 2-

250.52(d) of the Code of Ordinances by allowing residents of Maverick County who own property within the city to serve on the Ethics Commission; providing a severability clause; and declaring an effective date

ORDINANCE(S)

4. An introductory ordinance approving and adopting the budget of the City of Eagle Pass, Texas, for the 2025-2026 fiscal year and establishing procedures of formal approval by September 16, 2025; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

5. An introductory ordinance levying a tax rate for the City of Eagle Pass for the tax year 2025 finding that the meeting at which this ordinance is passed is open to the public as required by law; proving a severability clause; and establishing an effective date.

6. An introductory ordinance amending Chapter 2 - Administration, Article II, Section 2-29 (g) (Payment of Available Vacation or Sick Leave) of the Code of Ordinances of the City of Eagle Pass to remove examples, include "emergencies", and amend to full rate of payment; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

7. An introductory ordinance amending Chapter 2 - Administration, Article II, Section 2-29 (h) (Longevity Pay) of the Code of Ordinances of the City of Eagle Pass to increase from the statutory rate to $6 per month and remove the maximum limit of 25 years; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

8. An introductory ordinance amending Chapter 2 - Administration, Article II, Section 2-30 (g) (Sick Leave) of the Code of Ordinances of the City of Eagle Pass to increase the cashed in rate from half to full rate and add civil service sick leave reserve; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

9. An introductory ordinance amending Chapter 2 - Administration, Article II, Section 2-30 of the Code of Ordinances of the City of Eagle Pass by adding new subsection (r) to add bereavement leave; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

10. An introductory ordinance confirming the civil service classifications within the police and fire departments, respectively, establishing the number of authorized positions within each classification; establishing a uniform base pay

and seniority pay; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

11. An introductory ordinance for the extension of the “Wet Zone” to include Fort Duncan West Subd, Lot 2, acres 5.441 (482 Bliss St.), where the sale and consumption of alcoholic beverages may be permitted finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

RESOLUTION(S)

12. A resolution of the City Council of the City of Eagle Pass authorizing the surplus and trade-in of unit 117, a 2024 GMC Sierra 1500 (VIN: 1GTPHAEK5RZ127410), for the purpose of acquiring a replacement vehicle pursuant to the motor vehicle crime prevention authority (MVCPA) grant requirements.

OTHER BUSINESS

13. Consideration and possible approval of a partnership agreement between LoneStar EMT LCC and the City of Eagle Pass Fire Department for an internship program to enable students to complete their clinical training.

14. Consideration and possible action on awarding/rejection of Request for Proposal (RFP)#2025-029 Truck Route Signage Improvements International Bridge 1 Lane Reconfiguration to Triple H Field Services, LLC and authorizing City Manager to negotiate and execute an agreement not to exceed $304,434.30.

EXECUTIVE SESSION

The City Council reserves the right to adjourn into executive session at any time during this meeting to discuss any posted agenda item when authorized by Texas Government Code, Chapter 551, Subchapter D, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551 .076 (Deliberations about Security Devices), and/or 551.087 (Economic Development). Following a closed session, the open meeting will reconvene at which time action, if any, may be taken.

15. Executive Session pursuant to Section 551.071 of Chapter 551, Texas Government Code–Consultation with attorney regarding the Fire and EMS Services Agreement with Maverick County and allow City Manager to negotiate and execute the agreement, any other matter incident thereto and possible action in open session regarding same

16. Executive Session pursuant to Section 551.071 of Chapter 551, Texas Government Code- Consultation with attorney regarding an Interlocal Agreement between Maverick County and City of Eagle Pass for joint park

project funding; and any matter incident thereto, and possible action in open session regarding same.

ADJOURNMENT

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Eagle Pass is true and a correct copy of said notice and was posted on the bulletin board located in the lobby at City Hall in a convenient place to the public, 100 South Monroe Street, Eagle Pass, Texas, and said notice was posted the 15th day of August 5:35 p.m., more than seventy-two (72) hours prior to the meeting on 19th of August 2025.

Ita Cortinas
Assistant City Secretary

ORDINANCE NO. ________

AN ORDINANCE OF THE CITY OF EAGLE PASS, TEXAS, AMENDING CHAPTER 6, BY AMENDING ARTICLE I, SECTION 6-3 OF THE CODE OF ORDINANCES BY CHANGING THE NAME, FROM ANIMAL GRIEVANCE BOARD TO ANIMAL WELFARE BOARD AND ADDING DUTIES; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Eagle Pass Code of Ordinances currently has an Animal Grievance Board that is inactive;

WHEREAS, the City of Eagle Pass is home to a growing population of companion animals, many of whom face challenges such as abandonment, neglect, overpopulation, and limited access to veterinary care;

WHEREAS, While the City currently provides animal control services, there is a need for a dedicated advisory board to focus on policy guidance, community engagement, and advocacy for improved animal welfare; and

WHEREAS, The ordinance removes the Animal Grievance Board and creates the Animal Welfare Board, creating a board that will work closely with City departments, animal shelters, and community stakeholders to promote humane treatment, responsible pet ownership, and effective animal control policies.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS THAT:

Section 1. Sec. 6-3. Animal [~~grievance~~] *Welfare* [~~b~~]*B*oard: creation, authority and purpose.

(a) An animal [~~grievance~~] *welfare* board, consisting of [~~five (5)~~] *eight (8*) voting members is hereby created as follows:

(1) Members shall be residents of Maverick County.

(2) Members shall be appointed by the city council, with each council member entitled to one (1) appointment [~~with preference that one (1) member be a licensed veterinarian.~~], *in addition, there will be three (3) at large members who will consists of one (1) licensed veterinarian or a licensed veterinarian technician, one (1) representative from a local animal rescue or shelter, and one (1) law enforcement officer or animal control official.*

(3) Members shall serve without compensation.

(4) Members' terms shall be governed by the city's general term limit ordinance.[If a replacement has not qualified upon the expiration of a board member's term, then said member shall continue to serve until the member's successor is appointed and qualified.] A members' vacancy shall be filled within sixty (60) calendar days.

Commented [GU1]: Term. Voting members shall each serve for a term of two (2) years and shall be governed by the city's general term limit ordinance. A voting member vacancy shall be filled within sixty (60) calendar days for the duration of the term.

(5) The members shall annually elect from its membership a chairperson, vice-chairperson[, and secretary] whose respective duties will be as follows:

(A) *Chairperson.* The chairperson shall preside over meetings and shall be entitled to vote upon each issue. In the event a question over procedure arises, Robert's Rules of Order shall prevail.

(B) *Vice-chairperson*. The vice-chairperson shall assist the chairperson in directing the affairs of the advisory board. In the absence of the chairperson, the vice-chairperson shall assume all duties of the chairperson.

(6) The [~~director~~] *chief* of the [~~public works~~] *police department*, or his/her designee, shall be an ex-officio member of the board, with the responsibility to participate in discussions but without the right to vote and shall designate appropriate staffing to cover meetings of the board.

(7) A quorum for meetings shall consist of [~~three (3)~~] *five (5)* members. The term of each board member shall be two (2) years; except that initial appointments shall serve staggered terms so that the term of two (2) members expires after one (1) year. [~~The board must be composed of at least one (1) licensed veterinarian.~~] *Members shall convene quarterly, or more frequently as circumstances may require.*

(8) *The purpose of the City of Eagle Pass Animal Welfare Board is to promote the humane and ethical treatment of animals through education, policy guidance, public outreach, and support of local animal services. The Board will work on improving animal welfare standards, reduce pet overpopulation, encourage adoption and responsible ownership, and ensure public participation in protecting animal well-being.*

(b) The animal [~~grievance~~] *welfare* board shall have the following powers and perform the following duties:

(1) The board shall act solely in an advisory capacity to the city staff and the council in all matters pertaining to animal control; shall acquaint itself with and make a continuous study and review of the complete animal facility of the city; and shall confer with the staff and city council from time to time as to the present and future maintenance, operation, planning, acquisition, development, enlargement, and use policies of the city's animal control facility.

(2) It shall provide written recommendations to the [~~department of public works~~] *police department or assigned department*, and the council, on the development of long-range capital improvement programs, and, when in its opinion the need exists for additional facilities, grounds, or premises. It may also recommend the acquisition of additional, staff, equipment and supplies.

(3) It shall develop for the council's review rules, regulations, and policies governing the use of animal control *and animal welfare*. To this end, board members shall have access, for observation purposes only, to all areas of the animal facility.

(4) It may develop programs, materials and/or work with appropriate city staff to develop partnerships or secure funding for community-wide programs and initiatives aimed at educating the public on responsible pet ownership and providing health services to pets, including vaccination, [~~and~~] spaying and neutering services, *microchipping, and pet licensing*.

(5) It shall make any other recommendations to the council regarding animal [~~control~~] *welfare* matters that it considers advisable, including from time to time recommending amendments or changes to this chapter to the council.

(6) The board, through its chairperson, shall make both an oral and written report to the council, when requested, concerning its present activities and proposals for the future.

(7) The board shall have no authority over the direction, supervision, employment, or termination of employees of the animal control division. No supervisory power of the board is created or should be implied.

(8) All powers and duties prescribed and delegated herein are delegated to the board as a unit and all action hereunder shall be of the board acting as a whole. No action of an individual member is authorized except through the board.

(9) *The board may accept and review citizen complaints or concerns related to animal care and control within the community, and recommend corrective measures or policy changes when necessary.*

(c) The animal [~~grievance~~] *welfare* board will review chapter 6, Animals, as necessary at least once a year and provide written recommendations to the city council for possible revisions to the chapter, if necessary.

Section 2. This ordinance shall be cumulative of all provisions of ordinances of the City of Eagle Pass, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. This Ordinance shall become effective immediately upon passage.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS__DAY OF____________________________2025.

AARON E. VALDEZ
MAYOR

ATTESTED:

ERIKA RODRIGUEZ
CITY SECRETARY

APPROVED AS TO FORM:

ANA SOPHIA GARCIA
CITY ATTORNEY

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE II, SECTION 2-30 (Q) (WELLNESS LEAVE) OF THE CODE OF ORDINANCES OF THE CITY OF EAGLE PASS TO ADD A DAY TO WELLNESS LEAVE BENEFIT; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Section 2-30 of the Code of Ordinances addresses benefits and leave;

WHEREAS, The City of Eagle Pass City Council approved wellness leave in the amount of two days per year on October 18, 2022.

WHEREAS, In an effort to promote mental, physical, and/or emotional wellness, the City of Eagle Pass City Council wish to extend the applicable annual wellness days each employee receives from two to three days.

WHEREAS, In an effort to make wellness leave more equitable, the City of Eagle Pass City Council wishes to amend wellness leave from workdays to shifts for police officers and firefighters.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Chapter 2-Administration, Article II, Section 2-30 (q) of the Code of Ordinances of the City of Eagle Pass is hereby amended to add the following:

Sec. 2-30 Benefits and Leave

(q) Wellness Leave

Wellness leave is time off from work for physical, mental and/or emotional wellness. Employees are encouraged to use this leave to focus on relieving stress, relaxing, and preventing burnout. A wellness day is not related to leave taken due to a serious medical condition, including mental health disorders, or occupational injury. All regular, full-time employees shall be entitled to ~~two (2)~~ *three (3)* days, *three (3) shifts for police officers and firefighters,* of paid wellness leave on an annual basis upon completion of each year of service, beginning on the one-year anniversary date of an employee's first day of employment.

Use of Wellness Leave

1) Wellness leave shall be paid at the employee's regular rate of pay and shall not count towards calculation of overtime.

2) Wellness leave shall not carry over from year to year. Any days earned that are not taken in the following year of service shall be lost.

3) An employee must notify and obtain the approval of his/her immediate supervisor or department head prior to taking wellness leave.

4) Wellness leave shall not be taken consecutively with other forms of paid or unpaid leave, including another wellness leave day or holidays.

5) Wellness leave shall be charged in whole-day increments equivalent to an employee's standard workday *(shift for police officers and firefighters)* for similar leave benefits.

6) Wellness leave cannot be applied to any period of FMLA leave or leave due to occupational injury.

7) Wellness leave hours are not payable upon separation of employment.

SECTION 2. Severability. If any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or unlawful by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the phrases, clauses, sentences, paragraphs, and sections would have been enacted by the city council without the incorporation in this Ordinance of any such unconstitutional or unlawful phase, clause, sentence, paragraph, or section.

SECTION 3. This Ordinance becomes effective immediately after being passed and approved on third and final reading.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:

ABSENT:

ATTEST:

______________________________ ______________________________

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________ ______________________________

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________ ______________________________

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

APPROVED AS TO LEGALITY:

____
Ana Sophia Garcia
City Attorney

ORDINANCE NO. ________

AN ORDINANCE OF THE CITY OF EAGLE PASS, TEXAS, AMENDING CHAPTER 2, BY ADDING ARTICLE VI, DIVISION 2, SUBDIVISION H, SECTION 2-250.52(D) OF THE CODE OF ORDINANCES BY ALLOWING RESIDENTS OF MAVERICK COUNTY WHO OWN PROPERTY WITHIN THE CITY TO SERVE ON THE COMMISSION; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Eagle Pass Ethics Commission was not active, and City of Eagle Pass City Council wished to activate the Ethics Commission;

WHEREAS, City Council appointed new members on May 6, 2025, and June 25, 2025; and

WHEREAS, the City of Eagle Pass City Council would like to broaden the scope of allowed members by allowing residents of Maverick County who own property within the city limits to serve as memebers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS THAT:

Section 1. The City of Eagle Pass Code of Ordinances, ***Chapter 2***, ***Article VI, Section 2-250.52(d)***, is hereby amended as follows:

Sec. 2-250.52. Structure of the ethics review commission.

(d) *Qualifications.* Members of the commission shall have good moral character and shall be residents of the city, *or residents of Maverick County who own property within the City*. No member of the commission shall be:

(1) A salaried city official or employee;

(2) An elected public official;

(3) A candidate for elected city, county, and/or state public office;

(4) An officer of a political party; or

(5) A lobbyist required to register under subdivision E of this ethics code.

Section 2. This ordinance shall be cumulative of all provisions of ordinances of the City of Eagle Pass, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. This Ordinance shall become effective immediately upon approval.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS___DAY OF____________________________2025.

____

AARON E. VALDEZ
MAYOR

ATTESTED:

____

ERIKA RODRIGUEZ
CITY SECRETARY

APPROVED AS TO FORM:

____

ANA SOPHIA GARCIA
CITY ATTORNEY

ORDINANCE NO. 2025-2026

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF EAGLE PASS, TEXAS, FOR THE 2025-2026 FISCAL YEAR AND ESTABLISHING PROCEDURES OF FORMAL APPROVAL BY SEPTEMBER 16, 2025; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

NOW, THEREREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, that:

SECTION 1. The City Manager having prepared and submitted to the City Council, a proposed budget representing a complete financial plan for the 2025-2026 fiscal year of said City to commence on the 1st day of October, 2025, and ending the 30th day of September, 2026, notice of which by publication having been timely given pursuant to applicable State Laws and this City's Home Rule Charter; and after due submission, reading, discussion and deliberation held after the posting and attached documents, as amended, in its final form and by each sub-total appearing under each heading, is hereby approved and adopted as the City Budget of the City of Eagle Pass, for the period therein and hereinafter specified.

SECTION 2. The City Manager of this City is hereby authorized and instructed to file, or cause to be filed forthwith, following the adoption of this Ordinance, a copy hereof and of the said City Budget, with the County Clerk of Maverick County, Texas and the City Secretary of the City of Eagle Pass, Texas.

SECTION 3. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severable, and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION 4. This ordinance, therefore, shall be in full force and effect from and after its final passage.

READ, PASSED, AND APPROVED ON FIRST READING on this 09th Day of September, A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSTAINED:
ABSENT:

READ, PASSED, AND APPROVED ON SECOND READING, this 9th Day of September, A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSTAINED:
ABSENT:

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this 16th Day of September A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSTAINED:
ABSENT:

APPROVED AS TO FORM AND LEGALITY:

Ana S. Garcia
City Attorney

CITY OF EAGLE PASS
Fiscal Year 2025-2026
Budget Cover Page
September 16, 2025

This budget will raise more revenue from property taxes than last year's budget by an amount of $730,496, which is a 6.49 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $134,737.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2025-2026	2024-2025
Property Tax Rate:	$0.480052/100	$0.480052/100
No-New-Revenue Tax Rate:	$0.454182/100	$0.443226/100
No-New-Revenue Maintenance & Operations Tax Rate:	$0.266769/100	$0.251383/100
Voter-Approval Tax Rate:	$0.481109/100	$0.480052/100
Debt Rate:	$0.195795/100	$0.199153/100

Total debt obligation for CITY OF EAGLE PASS secured by property taxes: $4,888,897

TAX COMPARISON

The following table compares the taxes imposed on the average residence homestead by the CITY OF EAGLE PASS last year to the taxes proposed to be imposed on the average residence homestead by the CITY OF EAGLE PASS this year.

Description	2024	2025	Change
Total tax rate (per $100 of value)	$0.480052	$0.480052	increase of 0.000000 per $100, or 0.00%
Average homestead taxable value	$179,605	$184,156	increase of 2.53%
Tax on average homestead	$862.20	$884.04	increase of 21.84, or 2.53%
Total tax levy on all properties	$11,256,128	$11,986,624	increase of 730,496, or 6.49%

For assistance with tax calculations, please contact the tax assessor for the CITY OF EAGLE PASS at (830)773-1111 or www.eaglepasstx.gov or visit for more information.

City of Eagle Pass

PROPOSED ANNUAL BUDGET

FY 2025 - 2026

Annual Budget for Fiscal Year

October 1st, 2025, to September 30, 2026

CITY COUNCIL

Aaron E. Valdez
Mayor

William Davis
Mayor Pro-tem

Elias Diaz
Council Place 2

Mario Garcia
Council Place 3

Jessica Rey Ramon
Council Place 4

CITY ADMINISTRATION

Homero Balderas, City Manager
Erika Rodriguez, City Secretary
Sophia Garcia, City Attorney
Manual Mello III, Fire Chief
Placido Madera, Community Development Director
Daniel Ibarra, Public Works Director
David Saucedo, Bridge General Manager
Ricardo Gutierrez, Parks and Rec. Director
Felix Castillo, Finance Director

Ivan Morua, Assistant City Manager
Amy Gonzalez, Police Chief
Cynthia Campos, Human Resources Director
Aide Castaño, Marketing and Tourism Director
Maria Galvan, Tax Assessor/ Collector
Mayra Huerta, Municipal Court Administrator
Cristina Olivas, Library Director
Vacant, Economic Development Director
Vacant, City Engineer

FINANCE STAFF

Valeria Mendoza, Assistant Finance Director
Jorge Olvera, Accountant II
Claudia Ortega, Accountant I
Martha De Hoyos, Accountant I
Emily Saucedo, Grants Administrator
Heber Ruiz, Purchasing Manager

Luissana Ramirez, Assistant Purchasing Agent
Karla Martinez, Purchasing Clerk
Omar Rodriguez, Fixed Asset Coordinator
Maria Segura, Administrative Clerk I
Johana Vargas, Administrative Assistant
Vacant, Grants Specialist

To the Honorable Mayor and City Council:

We are pleased to present the Proposed Budget for the Fiscal Year 2025-2026. This budget is prepared in accordance with the laws of the State of Texas and requirements set forth in the City Charter of the City of Eagle Pass for the period beginning October 1, 2025, and ending September 30, 2026.

The primary goals of this budget are: (1) ensure the financial stability of the City, (2) adequately allocate resources to maintain current infrastructure, equipment, and services, (3) to maintain a competitive compensation and benefit plan for the City personnel, and (4) provide a financial plan for the future growth of the City.

ANNUAL BUDGET PROCESS

Preparing the annual budget begins in April of each year and ends on or before September 27th as required by the City Charter of the City of Eagle Pass. The budget is carefully prepared based on the recommendations and requests of the Mayor and City Council, department directors, staff, and the public.

Below is the Budget Calendar:

Dates	Task
April -2025	Departments submitted detailed budget requests for operating expenses
April -25	Departments submit detailed budget requests for capital expenses
May-25	Finance Department prepares preliminary revenue estimates
May-25	Departments meet with Administration and Finance to discuss budget requests
June -25	Capital Improvement Plan Committee meets to review capital project requests
June - 25	Presentation of the Capital Improvement Plan to the Planning and Zoning Commission
July - 25	Holding a Budget Workshop with the City Council
July - 25	Finance Department prepares final revenue estimates
August-25	Tax Assessor submits Property Tax Roll to City Council and recommends a property tax rate
August-25	Administration makes final budget recommendations
August-25	The Proposed Budget is submitted to the City Council and City Secretary
August-25	First reading of an ordinance to adopt the annual budget and property tax rate
Sep. 9 - 2025	Public Hearing and Second reading of an ordinance to adopt the annual budget and property tax rate
Sep. 16-25	Third and final reading of an ordinance to adopt the annual budget and property tax rate
Sept. 30-25	The Adopted Budget is filed with the Maverick County Clerk's Office

EXECUTIVE SUMMARY

The City has prepared a budget for each of the City's active funds. Each fund is created and managed following applicable regulations, generally accepted accounting principles, and guidance set forth by the Governmental Accounting Standards Board. These funds are classified into three (3) types of funds:

- General Fund: the primary fund for a government that accounts for resources that are not restricted for other uses or purposes.
- Enterprise Fund: a self-supporting fund that provides goods or services to the public for a fee much like a typical business. This includes the City's International Bridge System Fund and the Environmental and Solid Waste Fund.
- Special Revenue Fund: a fund that receives resources that may only be used for a specific purpose. These restrictions are often imposed by Federal or State regulations or local policy.

This budget requests authorization for the expenditure of $60,732,2478 across all the City's funds for the 2025-2026 fiscal year. Of this amount, $58,127,194 is allocated for operating expenditures, and $2,605,053 is earmarked for capital expenditures, excluding capital improvement projects. The total operating budgeted revenue is $61,181,890, resulting in an anticipated net increase in City resources of $449,642 for the fiscal year.

TABLE 1

Below is the financial summary for each of the City's budgeted funds (Table 1):

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
SUMMARY OF ALL FUNDS

Fund	Description	Est. Beginning Fund Balance *	Revenues	Operating Expenditures	Capital Expenditures	Net Transfers In/(Out)	Net Change	Est. Ending Fund Balance
10	General Fund	9,751,160	22,576,897	(34,759,423)	(1,012,000)	13,227,936	33,409	9,784,569
21	Operation Lonestar	-	1,205,167	(702,263)	(502,903)	-	0	0
25	Hotel Occupancy Tax Fund	1,294,250	1,418,909	(548,258)	-	(870,651)	-	1,294,250
26	Public Library Fund	280,849	26,064	(949,027)	(25,000)	947,963	(0)	280,849
27	Operation Stone Garden	208	275,000	(275,000)	-	-	-	208
29	Motor Vehicle Crime Prevention Authority	-	707,482	(786,980)	(28,000)	107,498	-	-
30	High Intensity Drug Trafficking Area Gran	-	297,835	(386,604)	-	88,769	(0)	(0)
31	Recreational Programs & Facilities Fund	104,506	208,193	(1,620,179)	-	1,411,987	-	104,506
33	Main Street Fund	196,887	46,880	(438,254)	-	391,374	(0)	196,886
37	Municipal Court Restricted Funds	265,539	35,545	(35,545)	-	-	-	265,539
38	Convention Center and Tourism Fund	115,079	242,316	(983,967)	(29,000)	770,651	0	115,079
39	Public, Educational, and Govt Access Fund	263,108	35,565	(35,565)	-	-	-	263,108
40	Debt Service	89,729	4,888,895	(6,320,534)	-	1,431,638	(0)	89,729
41	Storm Drainage Fund	781,667	576,385	(192,887)	-	(383,498)	(0)	781,667
43	Streets and Sidewalks Fund	562,511	167,500	(1,032,500)	-	865,000	-	562,511
52	International Bridge System Fund	5,401,417	19,781,219	(2,599,642)	-	(16,957,195)	224,381	5,625,798
58	Environmental and Solid Waste Fund	4,845,001	8,692,039	(6,460,567)	(1,008,150)	(1,031,472)	191,849	5,036,850
	Total	**23,951,909**	**61,181,890**	**(58,127,194)**	**(2,605,053)**	**0**	**449,640**	**24,401,548**

ESTIMATED BEGINNING FUND BALANCE

The amounts listed under *"Estimated Beginning Fund Balance"* in Table 1 are our current estimates of reserve funds for each of the City's main operating funds. It is the policy of the City to maintain a General Fund (Fund 10) reserve between 25% and 30% of the subsequent year's operating budget to ensure sufficient funding to protect the City in case of a natural disaster, public calamity, or economic downturn. Based on the Proposed Budget, the City anticipates a General Fund reserve of 28.05% of the operating budget.

In addition, the City Ordinance requires various reserves for the City's Enterprise Funds. Below is the breakdown of the reserve amounts for the International Bridge System Fund (Fund 52) and the Environmental and Solid Waste Fund (Fund 58):

International Bridge System	Estimated 2024-25	Proposed 2025-2026	Environmental and Solid Waste	Estimated 2024-25	Proposed 2025-2026
Repair and Replacement Reserve	500,000	500,000	Capital Equipment Reserve	2,438,490	2,798,490
Operating Reserve	738,638	779,893	Landfill Closure/Post Closure Reserve	720,000	780,000
Capital Improvement Reserve	0	750,000	Operating Reserve	1,823,429	1,938,170
Total	**1,238,638**	**2,029,893**	**Total**	**4,981,919**	**5,516,660**

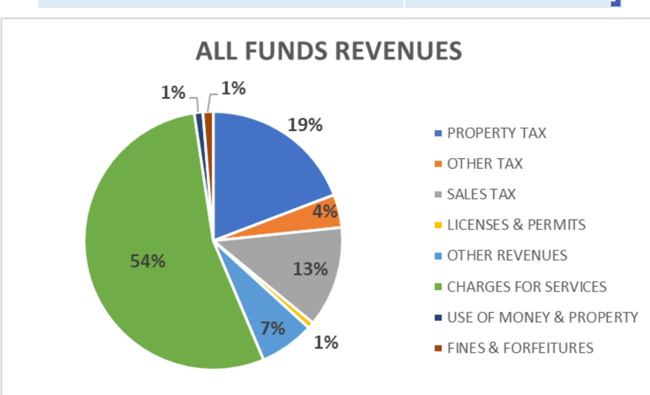
The reserve amounts listed for all other funds are restricted for the purposes of each fund; however, no minimum level is required.

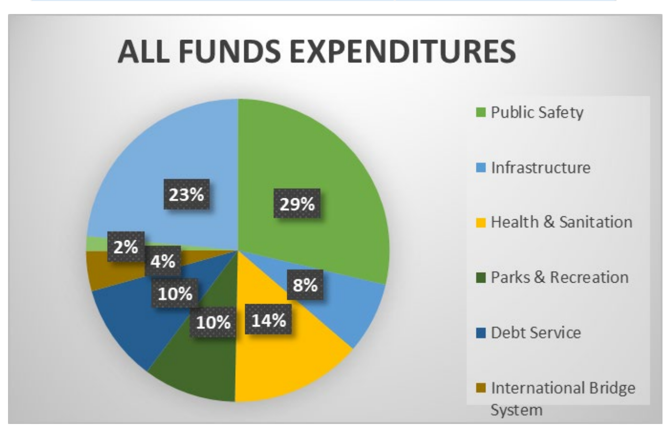
REVENUES, OPERATING EXPENDITURES, AND CAPITAL EXPENDITURES

The amounts listed under Revenues, Operating Expenditures, and Capital Expenditures in Table 1 are the sources and uses of the anticipated funds for the year. Below is the categorized breakdown:

REVENUES	
PROPERTY TAX	11,758,283
OTHER TAX	2,526,925
SALES TAX	7,726,892
LICENSES & PERMITS	489,508
OTHER REVENUES	4,198,273
CHARGES FOR SERVICES	33,035,053
USE OF MONEY & PROPERTY	656,963
FINES & FORFEITURES	789,993
TOTAL	61,181,890

EXPENDITURES	
Public Safety	17,383,308
Infrastructure	4,630,501
Health & Sanitation	8,500,189
Parks & Recreation	6,076,719
Debt Service	6,320,534
International Bridge System	2,679,634
Educational Services	949,027
Other Governmental	14,192,335
	60,732,247





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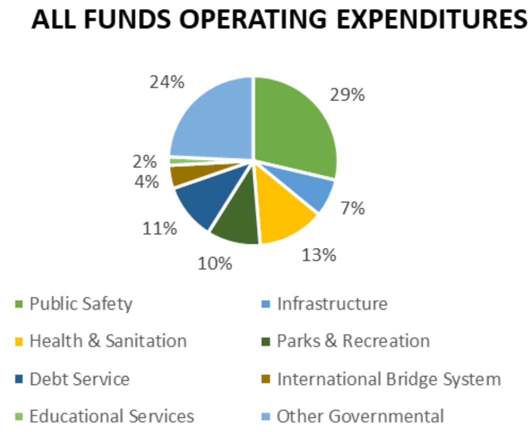
Below is the categorized breakdown of operating expenditure (excluding capital expenditures):

EXPENDITURES	
Public Safety	16,774,308
Infrastructure	3,900,501
Health & Sanitation	7,492,039
Parks & Recreation	6,000,419
Debt Service	6,320,534
International Bridge System	2,599,642
Educational Services	949,027
Other Governmental	14,090,723
Total	**58,127,194**



NET TRANSFERS IN/ (OUT)

The amounts listed under Net Transfers In/(Out) on Table 1 are transfers of funds to and from other City funds. These transfers are authorized by the laws and policies of the City. All transfers are illustrated below:

	TRANSFERS OUT					
TRANSFERS IN	General Fund	Room Occupancy Tax Fund	Waste Collection Fund	Storm Drainage Fund	International Bridge System Fund	Total Transfers In
General Fund			1,030,472		15,610,055	16,640,527
Public Library Fund	947,963					947,963
Recreational Programs Fund	1,311,987	100,000				1,411,987
Main Street Fund	91,374				300,000	391,374
Motor Vehicle Crime Prevention A.	107,498					107,498
HIDTA Grant	88,769					88,769
Convention Center & Tourism Fund		770,651				770,651
Debt Service Fund			1,000	383,498	1,047,140	1,431,638
Streets and Sidewalks Fund	865,000					865,000
Total Transfers Out	3,412,591	870,651	1,031,472	383,498	16,957,195	22,655,407

The largest transfer is from the International Bridge System Fund to the General Fund. This transfer, in the amount of $15,610,055, are excess revenue earned by the Bridge System that is used to fund City projects and operations. This transfer allows the City to maintain a lower property tax rate while also providing much need services to the City's influx of tourists and travelers crossing through our border. The International Bridge System will continue to transfer $300,000 for Main Street Improvements and $1,047,140 to the Debt Service Fund to cover the $12.5 million portion of the 2021 Certificates of Obligation for Bridge System improvements.

The Environmental & Solid Waste Fund will transfer $1,000 to the Debt Service Fund for the debt payment associated with its portion of the 2021 bond issuance for the construction of the new Public Works facility. In addition, the fund will also contribute $1,030,472 to the General Fund to help keep the property taxes low.

The Storm Drainage Fund transfer for $383,498 to the Debt Service Fund will pay for the debt payment associated with the $5,600,000 bond received in October 2018 for storm drainage improvements.

The Room Occupancy Tax Fund transfer in the amount of $770,651 to the Convention Center and Tourism The fund will cover the operations of the convention center as authorized by Chapter 351 of the Texas Tax Code. The remaining transfers in and out from the General Fund are described in further detail under the General Fund Summary below.

BUDGET HIGHLIGHTS

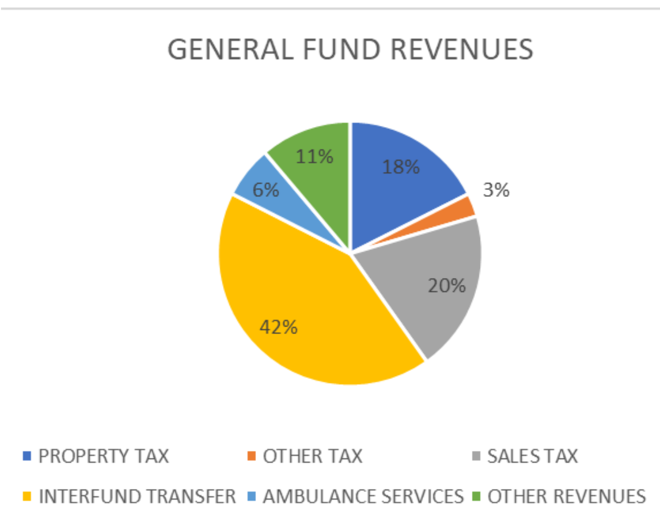
The City's revenues are expected to increase by 5.74% or a total of $3.3 million for the year when compared to the adopted budget for fiscal year 2025. Over $1.6 million of this is attributed to the recent increase in the refuse collection fees. For fiscal year 2026, we also estimate approximately $1.7 million in additional property, sales, and other taxes, as well as the bridge toll collections.

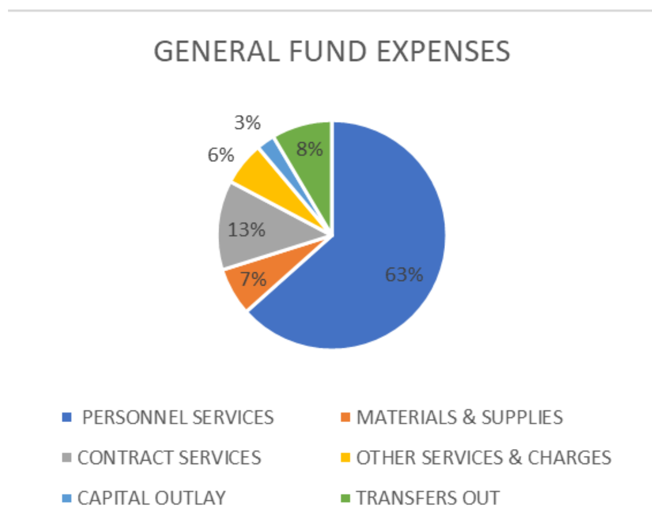
GENERAL FUND SUMMARY

The General Fund budget is a balanced budget with estimated revenues greater than the estimated expenses. Projected General Fund revenues, including transfers, for fiscal year 2025-2026 are estimated at $39,137,432. This is an increase of $2,671,8595 or 7.33%. Expenses increased by 2,639,095 or 7.24% compared to the previous year's adopted budget.

Below is the breakdown for the General Fund's revenues and expenditures:

REVENUES		**EXPENSES**	
PROPERTY TAX	6,869,388	PERSONNEL SERVICES	24,798,638
OTHER TAX	1,124,207	MATERIALS & SUPPLIES	2,629,538
SALES TAX	7,726,892	CONTRACT SERVICES	4,933,044
INTERFUND TRANSFER	16,640,527	OTHER SERVICES & CHARGES	2,398,203
AMBULANCE SERVICES	2,492,914	CAPITAL OUTLAY	1,012,000
OTHER REVENUES	4,363,496	TRANSFERS OUT	3,412,591
TOTAL	39,217,424	**TOTAL**	39,184,014





General Fund Expense Highlights

The General Fund budget includes the addition of six (6) full-time employee positions to enhance current operations:
(1) Police Captain, (1) Fire Captain, (1) Recreations Supervisor, (1) Facilities Maintenance Specialist, (1) Security, (1) Admin Clerk.

Please note that the current and proposed salaries listed on the following pages are estimates based on information available at the time of budget publication and may not reflect the actual employee salary. The actual salary is set based on the approved pay plan and as authorized by the City Manager. Salaries listed under 2024-2025 may not reflect current salaries as changes may occur throughout the year.

The General Fund budget includes multiple transfers out to various funds. The General Fund will continue the Streets and Sidewalks Improvement Program by providing $865,000 in funding. The City's General Fund will also transfer $1,311,987 to the Recreation Programs & Facilities Fund to fund operations of the City's Parks and Recreation leagues and events, along with the operations of the Patsy Winn Sports Complex. The final transfer is necessary to meet the operational needs for the Public Library Fund 947,963.

General Fund Revenue Highlights

International Bridge System Transfer

As per Section 26-184 of the City Code of Ordinances, gross revenue generated by the International Bridge System shall be used in order of priority as listed below:

1. Payment of all necessary and reasonable maintenance and operation expenses
2. Payment of International Bridge System debt
3. To maintain an operating reserve equal to 30% of the budgeted operating expenses
4. To maintain a repair and replacement reserve equal to $500,000
5. To transfer a minimum of $750,000 annually to a capital improvement account
6. Any remaining funds may be transferred to the City's General Fund

After making all the necessary allocations, the City estimates a transfer to the General Fund of $15,610,055. This represents an increase of $296,856 or 1.94%, when compared to the previous year's adopted budget. The increase is attributed to the steady increase in bridge traffic, predominantly commercial traffic. In total, the International Bridge Transfer accounts for 39.68% of General Fund revenue.

Property Taxes

The recommended property tax rate is $0.480052 per hundred dollars. The Taxable property values increased by $136.3 million, or 5.79%, compared to the previous year. The total taxable City property value is now $2,493,529,845 as per the Maverick County Appraisal District.

The property tax rate is composed of two components:

1) Maintenance and Operations: To be used for general fund operating expenses
2) Interest and Sinking: To be used for principal and interest debt payments

The maintenance and operation tax rate are $0.284257 per hundred and the interest and sinking tax rate is $0.195795 per hundred. The total tax levy is $11,970,239.

Maintenance and operations property tax revenue, including penalty and interest, is anticipated to increase by $185,000 to $6,869,388. In total, property taxes account for 17.55% of General Fund revenue.

Sales Tax
The sales tax rate for taxable sales within city limits is 8.25%. Of this amount 6.25% is allocated to the State of Texas, 1.0% to Maverick County, and 1.0% to the City. For the fiscal year 2025-2026, sales tax revenue is estimated to be $7,726,892 or a 4.25% increase from the previous year's adopted budget. In total, sales taxes account for 19.74% of General Fund revenue.

Franchise Fees
As per Article X of the City Charter, the City may enter into franchise agreements with certain companies for their use of public easements, streets, alleys, highways, parks and public rights-of- way. Fees are assessed based on the agreement, or ordinance, as adopted by the City Council. For the fiscal year 2025-2026, franchise fee revenue is estimated to be at $1,049,141. In total, franchise fees account for 2.68% of General Fund revenue.

Ambulance Service
The City of Eagle Pass Fire Department provides emergency medical services and charges fees for transportation and medical treatment based on fee schedules approved by the City Council. We estimate these fees to be at $2,492,914 which is an increase of $812,914 for the upcoming fiscal year. The increase is attributed to an increase in call volume and increases in Medicare rates which account for approximately half of total services. In total, ambulance service revenue accounts for 6.37% of General Fund revenue.

OTHER MAJOR FUND HIGHLIGHTS

International Bridge System Fund

The Bridge System is the City's single largest revenue source and is committed to:

(1) focus on increasing the operational efficiency of the system while providing for reasonable accommodations for our international travelers and

(2) enhance financial reserves to plan for future maintenance and improvements of the international bridges.

In the upcoming years, the City of Eagle Pass will continue to invest in bridge operations. The City's top priority is the safety of our users.

The City will invest in improving the traffic flow by completing a comprehensive master plan for the growth of our international bridges. Additionally, the City will continue investing in improving office space, toll booths, parking, and hardware/software to better serve the community.

The City will also continue to partner with United State Customs and Border Protection officials to facilitate the flow of cross border traffic in order to expedite traffic more quickly and efficiently.

Environmental and Solid Waste Fund

This fund consists of three (3) divisions:

1. Property/Street Cleaning,
2. Recycling, and
3. Solid Waste Collection.

The City will be investing approximately $1,008,150 in capital equipment to continue to provide adequate sanitation services to our community.

CAPITAL IMPROVEMENT PROJECTS

Current Projects

In the last two years, the City has completed the construction of $3.5 million fire substation, Completed the Hike & Bike Trail, the ICT roofing improvements and the ICT HVAC upgrade. The City has also invested over $2 million in park improvements, commenced various storm drainage improvement projects, and began the construction of a new $4.9 million recreational gym, which is estimated to be completed by the end of 2025.

Future Projects

As we look to the future, the City has a very ambitious Capital Improvement Plan. For fiscal year 2025-2026, the city anticipates the completion of the following:

- $5 million Riskind Business Incubator project,
- $12 million Patsy Winn boulevard extension, and over
- $15 million in international bridge improvements.

The city will also be moving forward with implementing the City's 5-year capital improvement plan. This plan includes projects such as a recreation center and natatorium, park improvements, street improvements, and enhancements to public safety. These projects are our commitment to provide for the safety and well-being of our residents while also improving the quality of life in our community.

BUDGETARY GOALS
&
FINANCIAL POLICIES

Goal #1: Ensure the Financial Stability of the City

I. Financial Management Policy

i. Accounting Policy

The City uses funds and account groups to report its financial position and the results of its operation. Fund accounting is designated to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types”.

- Governmental fund types are used to account for most of the City’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), and the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the general government not accounted for in some other fund.

- Proprietary type funds are used to account for activities like those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities are provided to outside parties (enterprise funds).

- Fiduciary type funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. Agency funds are used to account for assets that the government holds on behalf of others as their agent.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds’ present increases (i.e., revenue and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resource measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (e.g. revenues) and decreases (e.g. expenses) as net total assets. The modified accrual basis of accounting is used by all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized as susceptible to accrual (i.e., when they become both measurable and available). ‘Measurable’ means the amount of the transaction can be determined and available means ‘collectible within the current period or soon thereafter to be used to pay liabilities of the current period’. The City considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Those revenues susceptible to accrual are property taxes, intergovernmental revenue, interest revenue and charges for services. Licenses and taxes collected by the state, permits, fines and forfeitures are not susceptible to accrual because generally these revenues are not measurable until received in cash.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenue is recorded when earned and expenses are recorded at the time liabilities are incurred.

The City reports deferred revenue on its combined balance sheet. Deferred revenues arise when potential revenue does not meet both the ‘measurable’ and ‘available’ criteria for recognition in the current period. Deferred revenues also arise when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

The City’s accounting and financial reporting systems are maintained in compliance with the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) along with generally accepted accounting principles (GAAP).
The City’s Annual Audit will be performed by an independent public accounting firm. Upon completion of the audit, the City will prepare and submit the Comprehensive Annual Financial Report (CAFR) to the GFOA Certification of Achievement for Excellence in Financial Reporting Program.

ii. *Purchasing Policy*

The purchasing policy of the City is to obtain quality products or services at the lowest available price. When competitive bids or quotations are taken, lowest responsible bidder shall prevail, other terms being equal.

Purchases shall be made from local vendors when this can be done without sacrifice to quality or cost. If items of similar quality can be purchased from local vendors at an equal cost to those of the lowest out-of-town bidder, then the local vendor shall be favored due to local service and assisting the local economy.

Items costing less than $ 50,000 require competitive quotations approved by the purchasing department. Purchases of $ 50,000 or more shall be by public competitive bid. Partial purchases shall not be made for the purpose of placing the purchase in a lower cost bracket. All purchases shall be in sufficient quantities to meet needs.

When applicable, competitive quotations shall be taken by the purchasing department by informal cost quotations from uniform specifications from at least three (3) vendors, when obtainable.

Purchases or contracts for supplies, materials, equipment or services costing $50,000 or more require solicitation through sealed bids to be opened at a public meeting and authorization by the

City Council. Advertisement for competitive bids is required and shall be published in the official newspaper of the City as required the Texas Local Government Code, and shall contain a reference to a place where such specifications are available, the time and place when the bids are to be opened, a statement that all bids shall be sealed bids and the statement that the City reserves the right to reject any and all bids. The purchasing department shall inform each company submitting a competitive quotation or bid as to which vendor will receive the order and for what price.

This policy statement defines the purchase procedures established by the City Charter and State Law in Texas Local Government Code. The requirement to solicit formal bids for purchases that cost more than $ 50,000 is established by State Law. Both the City Charter and State Law require awarding the contract to the lowest responsible bidder, unless otherwise approved.

Please see the last pages of this document for the full copy of the Purchasing Policy.

II. Debt Management Policy

City debt service is required to be structured, to the greatest extent possible, to match projected cash flows, minimize the impact of future property tax levies, and maintain a relatively rapid payment of principal. The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum maturity permitted by State law for the obligations issued to finance the asset.

It is the City's intent to develop a level of cash and debt funded capital improvement projects that provide the citizens with the desired amount of City services at the lowest cost. The City may use both general obligation bonds or certificates of obligations as deemed appropriate by City staff and approved by Council. Revenue bonds will be issued for projects that generate revenues that are sufficient to repay the debt. Except where otherwise required by State statutes, revenue bonds may be issued without voter approval and only in accordance with the laws of Texas. The use of other debt obligations, permitted by law, including but not limited to public property finance act contractual obligations, pension obligation bonds, tax notes, and lease purchase obligations, will be reviewed on a case-by-case basis.

The total principal and current interest amount of general obligation bonds together with the principal amount of all other outstanding tax indebtedness of the City shall not exceed ten (10) percent of the total assessed valuation of the City's tax rolls and the annual debt service payments should not exceed 20% of the City's overall annual budget.

Debt shall not be used for operating expenses. The term of debt shall not exceed the expected useful life of the capital asset being financed and in no case shall it exceed 20 years. Council shall adopt the necessary debt service tax rate up to a maximum amount of twenty-seven cents (27 ¢) per $100 valuation in order to meet debt service principal, interest and fees payments.

Please see page the last pages of this document for a full copy of the Debt Management Policy.

III. Investment Management Policy

The City shall strive to earn the highest rate of return on invested funds without sacrificing either safety or liquidity, as per the City of Eagle Pass Investment Policy as adopted and amended.
The City Manager or his designated representative shall have the authority to invest idle funds in fully collateralized certificates of deposits within the designated City depository. Absolute security of the invested principal is always required.

All deposits and investments with the official City depository shall be secured by collateral in an amount equal to at least 102% of the maximum amount on deposit any calendar month. The securities pledged must satisfy the requirements established under current state and federal law. The pledged collateral shall be above any coverage provided by the Federal Deposit Insurance Corporation.

The City depository shall be required to provide at least monthly pledged security reports. The report should contain the amount of City money in the bank in cash or investments in all accounts and reflect the amount of pledged securities. Pledged securities shall be held in safekeeping by a separate and different bank other than the depository bank. Safekeeping receipts reflecting the pledging of securities as collateral for City of Eagle Pass depository accounts will be furnished to Finance Department officials. Any substitutions of the securities or reductions in the total amount pledged shall be made only with proper authorization approved by the Finance Director.
The Finance Director shall report quarterly, at a minimum, to the governing body a report detailing investment activity for the appropriate reporting period.

Please see page the last pages of this document for a full copy of the Investment Policy.

IV. Fund Balance Policy

The City is required to maintain a General Fund Balance between twenty-five (25%) percent and thirty (30%) percent of the subsequent year's budget. A lower fund balance level may only be authorized for emergency or other unanticipated situations as approved by the City Council.
Deficits are required to be resolved within three (3) fiscal years. Surplus funds over the required level shall be transferred to the City's capital funds. Such funds shall be restricted for nonrecurring capital replacement or capital improvement.

V. Budget Management Policy

The budget is prepared in accordance with established guidelines in the City Charter and to ensure that all the documents reporting on the City's finances meet the highest standards in the industry. The budget's fiscal year is set as October 1st to September 30th.

The City shall prepare its budget using the modified accrual basis of accounting for all active funds, including the Debt Service Fund and Enterprise Funds, where expenditures/encumbrances are recognized in the period where the current liability occurs, and revenues are recognized when earned, measurable, and available.
Each budgeted expenditure is required to be justified based on need, impact to the organization, and benefit to public. Expenditures shall only be made for objects and purposes as appropriated by the annual appropriations ordinance. Not more than 3% of the total General Fund Budget expenditure is to be set aside for emergencies or contingencies. Budget revenues shall be estimated based on, at a minimum, trend analysis and review of economic indicators. Revenues shall be estimated at reasonably conservative levels. The department budgets within each fund shall contain a list of all personnel positions
with salaries indicated for each position. The department budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

The Budget shall be monitored on a regular basis by the City Manager and department directors. If it becomes apparent that anticipated expenditures will exceed revenues in an individual fund, the City Council will be notified, and corrective measures initiated in order to prevent a negative fund balance. Any change in expenditure that will cause a fund to go over budget requires City Council's approval except for those expenses of Enterprise Funds. The requested budget amendment should indicate the source of funds. Budget amendments are not required for line items within a department so long as the Department's budget allocation is not exceeded.

Goal #2: Adequately allocate resources to maintain current infrastructure, equipment, and services

I. Capital Maintenance Practice
It is the practice of the City to maintain existing infrastructure and facilities through currently available resources. Each department must review maintenance needs annually. Funding requests must be submitted through the annual budget. Reoccurring capital maintenance needs shall be funded annually through the annual budget. Major rehabilitation or reconstruction is not considered maintenance and therefore, may be submitted through the Capital Improvement Process.

II. Capital Replacement Practice
It is the practice of the City to replace existing capital equipment through currently available resources. The City has established a Capital Replacement Fund (Fund 65) in order the ensure adequate funding is available for the future replacement of capital equipment. However, it is the practice of the City to solely use the Capital Replacement Fund when it is not practical to fund through the operating budget.

Goal #3: Maintain a competitive compensation and benefit plan for City personnel

I. Compensation
The City Manager shall recommend, and City Council shall adopt a compensation plan. All employees shall be compensated based on the approved plan. The compensation plan shall be based on the job classification for each position. Each position shall be designated as exempt or non-exempt for purposes of determining eligibility for overtime pay or compensatory time off.
It is the practice of the City that the minimum rate of pay for full-time City employees be eleven dollars and fifty two cents, per hour ($11.52), or an annual salary of $23,593.

The City's pay scale can be found at the end of this document.

II. Employee Benefits
The City offers non-civil service full-time employees the following employment benefits:

i. City sponsored employee health, dental, air transport and life insurance
ii. Twelve (12) paid sick days
iii. Fifteen (15) paid holidays
iv. Tiered paid vacation with a ten (10) day minimum
v. Two to one (2:1) match retirement plan and Social Security

Civil Service employees receive benefits as required by Chapter 143 of the Texas Local Government Code.

Goal #4: Provide a financial plan for the future growth of the City

I. Capital Improvement Policy

The Capital Improvement Program Policy is established for the purpose of the creation, preservation and improvement of the community's physical infrastructure including; roads and bridges; water, wastewater and storm water systems; public buildings; parks and open spaces; and, communication and information management systems with prudent financial management.

The Capital Improvement Program (CIP) is a five (5) year plan that identifies the City's prioritized investments in capital assets and corresponding financial plans. A capital improvement is defined as a planned activity that: creates, improves, maintains repairs or replaces a fixed asset; results in a permanent addition to the City's asset inventory valued at $100,000 or greater; and has a useful life of more than 10 years.

On or before January 1st of each fiscal year, department directors shall submit a Capital Improvement Project requests to the City Manager for consideration. The City Manager shall select a committee to meet on or before May 30th of each year to individually review and rank each project. Projects shall then be ranked based on their average ranking.

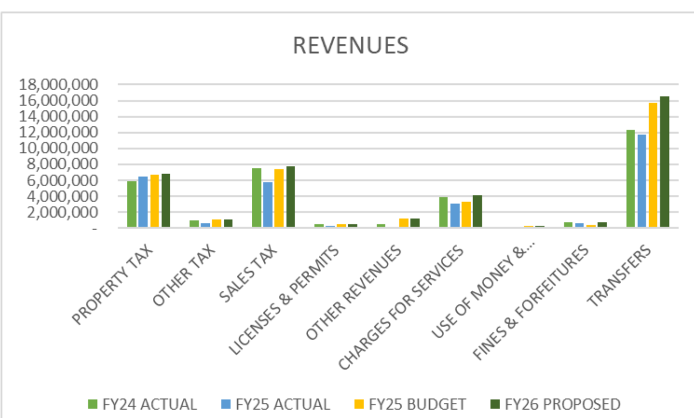
As per City Charter, the City Manager shall then submit the recommendations to the Planning and Zoning Commission on or before June 30th of each year. The City Council shall approve the Capital Improvement Plan through the adoption of the annual budget.

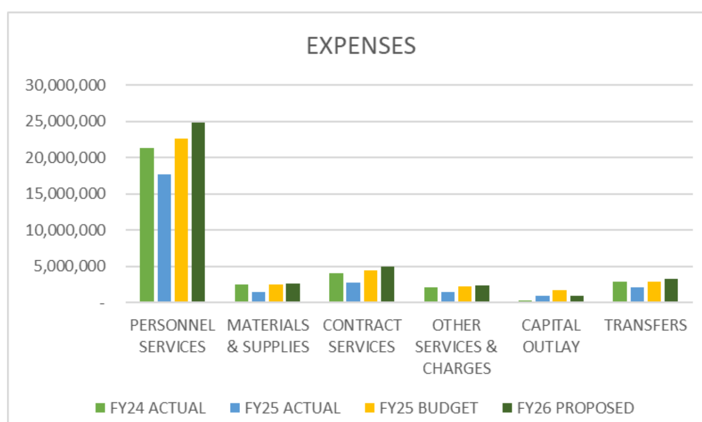
GENERAL FUND

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND SUMMARY

REVENUES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PROPERTY TAX	5,930,483	6,496,459	6,684,183	6,869,388
OTHER TAX	978,745	606,712	1,078,374	1,124,207
SALES TAX	7,521,111	5,788,698	7,411,871	7,726,892
LICENSES & PERMITS	485,561	317,723	469,551	489,508
OTHER REVENUES	558,875	119,669	1,194,543	1,245,314
CHARGES FOR SERVICES	3,900,973	3,104,681	3,282,723	4,110,264
USE OF MONEY & PROPERTY	86,889	68,893	235,418	245,424
FINES & FORFEITURES	694,692	570,767	446,906	765,900
TRANSFERS	12,348,805	11,746,503	15,662,004	16,640,527
TOTAL REVENUES	**32,506,132**	**28,820,105**	**36,465,573**	**39,217,424**

EXPENSES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PERSONNEL SERVICES	21,338,952	17,739,654	22,674,327	24,798,638
MATERIALS & SUPPLIES	2,485,939	1,490,724	2,455,478	2,629,538
CONTRACT SERVICES	4,135,351	2,826,903	4,439,237	4,933,044
OTHER SERVICES & CHARGES	2,179,906	1,414,184	2,270,514	2,398,203
CAPITAL OUTLAY	304,348	912,419	1,742,627	1,012,000
TRANSFERS	2,882,744	2,162,058	2,882,744	3,412,591
TOTAL EXPENSES	**33,327,240**	**26,545,942**	**36,464,927**	**39,184,014**





City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND REVENUE SUMMARY

REVENUES		2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	PERCENT CHANGE
TAXES					
	Property Taxes	5,930,483	6,684,183	6,869,388	2.77%
	Franchise Taxes	908,676	1,006,368	1,049,141	4.25%
	Sales Tax	7,521,111	7,411,871	7,726,892	4.25%
	Mixed Beverage Tax	70,069	72,006	75,066	4.25%
TOTAL TAXES		**14,430,339**	**15,174,428**	**15,720,487**	3.60%
PERMITS & LICENSES					
	Permits	442,025	423,605	441,609	4.25%
	Licenses	43,535	45,946	47,899	4.25%
TOTAL PERMITS & LICENSES		**485,561**	**469,551**	**489,508**	4.25%
INTERGOVERNMENTAL					
	Federal	-	360,000	375,301	4.25%
	State	45,499	366,834	382,425	4.25%
	International Bridge	12,000,000	15,313,199	15,610,055	1.94%
	Other	416,965	368,865	384,543	4.25%
	Solid Waste	348,805	348,805	1,030,472	195.43%
TOTAL INTERGOVERNMENTAL		**12,462,464**	**16,408,898**	**17,782,796**	8.37%
SERVICES & CHARGES					
	Planning Fees	234,937	31,648	32,993	4.25%
	Public Safety	3,482,652	2,957,606	3,771,329	27.51%
	Other Charges	183,569	293,469	305,942	4.25%
	Recreation	31,147	67,076	69,927	4.25%
TOTAL SERVICES & CHARGES		**3,932,305**	**3,349,799**	**4,180,191**	24.79%
USE OF PROPERTY					
	Interest	-	50	52	4.26%
	Use and Rent of City Property	49,202	55,978	58,357	4.25%
	Sale of Land & Equipment	17,205	140,000	145,950	4.25%
TOTAL USE OF PROPERTY		**66,407**	**196,028**	**204,360**	4.25%
FINES					
	Fines	664,624	421,660	739,581	75.40%
	Court Costs	58,462	53,766	56,051	4.25%
	Parking Fines & Meters	32,314	18,130	18,901	4.25%
	Accident Reports	24,853	24,508	25,550	4.25%
TOTAL FINES		**780,253**	**518,064**	**840,083**	62.16%
MISCELLANEOUS					
	Miscellaneous	245,296	99,276	103,495	4.25%
TOTAL MISCELLANEOUS					0.00%
TOTAL REVENUE		**32,157,327**	**36,116,768**	**39,217,424**	8.59%

GENERAL FUND EXPENDITURES BY DEPARTMENT

EXPENDITURES	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	PERCENT CHANGE
LEGISLATIVE	302,688	416,075	448,700	7.84%
ADMINISTRATION	704,325	841,706	970,169	15.26%
INSURANCE	428,224	433,981	433,981	0.00%
FINANCE	1,129,288	1,212,749	1,480,177	22.05%
HUMAN RESOURCES	618,560	651,415	543,996	-16.49%
INFORMATION TECH	716,113	1,489,841	1,073,434	-27.95%
ECONOMIC DEV.	506,993	403,858	519,458	28.62%
ENGINEERING	916,238	801,130	861,681	7.56%
LEGAL	279,616	373,837	377,498	0.98%
MUNICIPAL COURT	602,748	604,527	637,425	5.44%
CITY SECRETARY	256,005	341,032	319,802	-6.23%
TAX OFFICE	517,670	577,472	627,981	8.75%
PLANNING	1,090,341	1,518,621	1,655,158	8.99%
POLICE	7,989,786	8,422,839	8,583,220	1.90%
FIRE	8,060,533	8,212,849	9,364,088	14.02%
TRAFFIC CONTROL	529,451	551,891	597,646	8.29%
STREETS	1,477,900	2,144,980	2,137,067	-0.37%
AUTO SHOP	590,385	662,941	670,401	1.13%
PARD-ADMIN	496,130	504,710	607,963	20.46%
PARD-GOLF COURSE	751,371	765,737	923,465	20.60%
PARD-RECREATION	1,801	-	-	0.00%
PARD-FACILITIES	2,476,931	2,649,991	2,925,113	10.38%
PARD-PARKS	-	-	13,000	0.00%
TRANSFERS OUT	2,882,744	2,882,744	3,412,591	15.61%
TOTAL	**33,325,840**	**36,464,927**	**39,184,014**	**7.24%**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND EXPENDITURES BY PROGRAM

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND EXPENDITURES BY PROGRAM

EXPENDITURES	PERSONNEL	SUPPLIES & MATERIALS	CONTRACTED SERVICES	OTHER SVCS & CHARGES	CAPITAL OUTLAY	TOTAL
LEGISLATIVE	600	34,300	250,600	163,200	-	448,700
ADMINISTRATION	828,541	28,830	34,068	78,730	-	970,169
INSURANCE	-	-	-	433,981	-	433,981
FINANCE	1,044,437	21,840	375,400	38,500	-	1,480,177
HUMAN RESOURCES	369,627	8,713	111,466	54,190	-	543,996
INFORMATION TECH	-	189,619	679,335	204,480	-	1,073,434
ECONOMIC DEV.	466,018	21,410	7,600	24,100	-	519,128
ENGINEERING	593,306	11,525	250,000	6,850	-	861,681
LEGAL	243,783	9,715	108,500	15,500	-	377,498
MUNICIPAL COURT	571,765	7,890	35,800	21,970	-	637,425
CITY SECRETARY	249,322	5,100	29,990	35,390	-	319,802
TAX OFFICE	250,344	7,417	342,415	27,805	-	627,981
PLANNING	1,117,094	39,960	405,375	47,729	45,000	1,655,158
POLICE	7,499,940	629,021	168,036	203,223	83,000	8,583,220
FIRE	7,590,659	720,263	328,100	244,065	481,000	9,364,088
TRAFFIC CONTROL	180,774	41,872	-	325,000	50,000	597,646
STREETS	1,447,411	304,610	26,946	18,100	340,000	2,137,067
AUTO SHOP	589,026	73,405	410	7,560	-	670,401
PARD-ADMIN	362,693	4,610	4,410	236,250	-	607,963
PARD-GOLF COURSE	272,956	170,917	449,592	30,000	-	923,465
PARD-RECREATION	-	-	-	-	-	-
PARD-FACILITIES	1,120,011	298,520	1,325,002	181,580	-	2,925,113
PARD-PARKS	-	-	-	-	13,000	13,000
TOTAL	**24,798,308**	**2,629,538**	**4,933,044**	**2,398,533**	**1,012,000**	**35,771,423**

PUBLIC LIBRARY TRANSFER	947,963
RECREATIONAL PROGRAMS & FACILITIES TRANSFER	1,311,987
MOTOR VEHICLE GRANT TRANSFER	107,498
MAIN STREET TRANSFER	91,374
HIDTA GRANT TRANSFER	88,769
TREETS & SIDE WALKS TRANSFE	865,000
TOTAL GENERAL FUND TRANSFERS	**3,412,591**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025 - 2026
GENERAL FUND-LEGISLATIVE

Description:

The City of Eagle Pass is a home-rule city with a council-manager form of government. The City Council consists of the Mayor and four Council members. The Council is empowered with the authority to enter into contracts, enact ordinances and policies to protect the rights of the citizens of the community, and to adopt tax rates and fees for services provided to the citizens.

The City Charter provides that the City Council shall be elected from the City at large for a term of four (4) years and may not service more than two (2) consecutive terms.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	600	600	600	-
MATERIALS AND SUPPLIES	55,229	38,675	34,300	-
CONTRACTED SERVICES	152,327	200,600	250,600	-
OTHER SERVICES & CHARGES	94,532	176,200	163,200	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	302,688	416,075	448,700	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Legislative			
5 Legislative	$ 600	5 Legislative	$ 600
Departmental Total	**$ 600**		**$ 600**

	2023-24	2024-25	2025-26
TOTAL FTE's	5	5	5

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND	10	101	LEGISLATIVE		
	2023-2024	**2024-2025**	**2024-2025**		**2025-2026**	**PERCENT**
PERSONNEL	**ACTUAL**	**ACTUAL**	**ADOPTED**		**PROPOSED**	**CHANGE**
SALARIES	$ 600.00	$ 460.00	$ 600.00		$ 600.00	0.00%
OVERTIME	$ -	$ -	$ -		$ -	0.00%
RETIREMENT COSTS	$ -	$ -	$ -		$ -	0.00%
INSURANCE & TAXES	$ -	$ -	$ -		$ -	0.00%
TOTAL PERSONNEL	**$ 600.00**	**$ 460.00**	**$ 600.00**		**$ 600.00**	**0.00%**
MATERIALS & SUPPLIES						
OFFICE SUPPLIES	$ -	$ -	$ 350.00		$ 350.00	0.00%
FURNITURE & EQUIPMENT	$ -	$ -	$ -		$ -	0.00%
WEARING APPAREL	$ 523.43	$ 46.00	$ 1,000.00		$ 1,000.00	0.00%
SUBSCRIPTIONS & DUES	$ 141,528.89	$ 14,224.00	$ 29,625.00		$ 25,000.00	-15.61%
OPERATIONAL SUPPLIES	$ 10,274.38	$ 3,662.02	$ 7,500.00		$ 7,750.00	3.33%
MAINTENANCE SUPPLIES	$ -	$ -	$ 200.00		$ 200.00	0.00%
TOTAL SUPPLIES	**$ 152,326.70**	**$ 17,932.02**	**$ 38,675.00**		**$ 34,300.00**	**-11.31%**
CONTRACTS						
PROFESSIONAL SERVICES	18	29	600		600.00	0.00%
RENTALS AND LEASES	0	0	0		-	0.00%
MAINTENANCE CONTRACTS	0	0	0		-	0.00%
OTHER CONTRACTUAL	55,210	126,305	200,000		250,000.00	25.00%
TOTAL CONTRACTS	**55,229**	**126,334**	**200,600**		**250,600.00**	**24.93%**
SERVICES & CHARGES						
TRAVEL & TRAINING	2,952	14,646	13,500		23,500.00	74.07%
MISC EXPENSES	85,716	89,200	146,700		134,700	-8.18%
ADVERTISING & PRINTING	1,442	664	12,000		-	0.00%
TELEPHONE & UTILITIES	4,423	1,843	4,000		5,000.00	25.00%
TOTAL SVCS & CHARGES	**94,532**	**106,353**	**176,200**		**163,200.00**	**-7.38%**
CAPITAL OUTLAY						
VEHICLES & EQUIPMENT	-	-	-		-	0.00%
BUILDING IMPROVEMENTS	-	-	-		-	0.00%
LAND	-	-	-		-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**		**-**	**0.00%**
DEPARTMENT TOTALS	**302,688**	**251,078**	**416,075**		**448,700**	**8%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-ADMINISTRATION

Description:

The Administration Department is responsible for the implementation of the policies and directives of the Council, as well as overseeing the work of all departments of the City. The City Manager serves as a liaison between the City Council, advisory boards, commissions and City staff. The City Manager's office is responsible for ensuring timely and accurate responses to answer citizen questions and requests, in collaboration with other government agencies, and representing the city at meetings and conferences.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	602,311	712,578	822,541	-
MATERIALS AND SUPPLIES	58,891	28,830	28,830	-
CONTRACTED SERVICES	22,871	71,568	34,068	-
OTHER SERVICES & CHARGES	20,252	28,730	78,730	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	704,325	841,706	964,169	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Administration			
1 City Manager	175,000	1 City Manager	175,000
2 Assistant City Manager	270,132	2 Assistant City Manager	293,340
1 Administrative Assistant II	47,840	1 Executive Assistant	48,630
1 Administrative Clerk I	27,142	1 Administrative Clerk I	26,352
1 IT Workstation Specialist Sr.	38,746	1 IT Workstation Specialist Sr.	37,437
Departmental Total	**558,860**		**580,759**

	2023-24	2024-25	2025-26
TOTAL FTE's	5	6	6

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10		102	ADMINISTRATION	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	455,109	350,865	528,544	626,514	18.54%
OVERTIME	4,176	4,735	-	-	0.00%
RETIREMENT COSTS	57,123	45,407	76,005	80,726	6.21%
INSURANCE & TAXES	85,902	63,302	102,029	115,301	13.01%
TOTAL PERSONNEL	**602,311**	**464,309**	**706,578**	**822,541**	**16.41%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	2,083	820	2,800	2,800	0.00%
FURNITURE & EQUIPMENT	18,652	639	-	-	0.00%
WEARING APPAREL	1,405	829	1,500	1,500	0.00%
SUBSCRIPTIONS & DUES	8,631	1,133	16,290	16,290	0.00%
OPERATIONAL SUPPLIES	15,561	13,086	2,200	2,200	0.00%
MAINTENANCE SUPPLIES	12,558	3,956	6,040	6,040	0.00%
TOTAL SUPPLIES	**58,891**	**20,463**	**28,830**	**28,830**	**0.00%**
CONTRACTS					
PROFESSIONAL SERVICES	425	352	600	600	0.00%
RENTALS AND LEASES	1,527	420	1,500	1,500	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	20,920	61,844	69,468	31,968	-53.98%
TOTAL CONTRACTS	**22,871**	**62,616**	**71,568**	**34,068**	**-52.40%**
SERVICES & CHARGES					
TRAVEL & TRAINING	9,646	11,276	13,400	63,400	373.13%
MISC EXPENSES	74	220	1,700	1,700	0.00%
ADVERTISING & PRINTING	1,051	4,488	5,000	5,000	0.00%
TELEPHONE & UTILITIES	9,481	4,291	8,630	8,630	0.00%
TOTAL SVCS & CHARGES	**20,252**	**20,275**	**28,730**	**78,730**	**174.03%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**704,325**	**567,663**	**835,706**	**964,169**	**15%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-FINANCE

Description:

The Finance Department is responsible for the ethical and transparent administration of all financial matters of the City including the annual budget, annual audit, general accounting, grant accounting, accounts payable, acounts receivable, purchasing, payroll, treasury, investments, and financial planning.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	841,068	942,089	1,044,437	-
MATERIALS AND SUPPLIES	13,826	16,090	21,840	-
CONTRACTED SERVICES	252,312	225,500	375,400	-
OTHER SERVICES & CHARGES	22,081	29,070	38,500	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	1,129,287	1,212,749	1,480,177	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Finance			
1 Finance Director	136,517	1 Finance Director	146,242
1 Assistant Finance Director	70,447	1 Assistant Finance Director	93,715
1 Accountant II	57,600	1 Accountant II	61,152
2 Accountant I *	97,712	2 Accountant I	107,813
1 Purchasing Manager	55,155	1 Purchasing Manager	59,084
1 Assistant Purchasing Agent	36,170	1 Assistant Purchasing Agent	41,507
1 Administrative Clerk I	23,768	1 Administrative Clerk I	25,461
1 Purchasing Clerk	31,531	1 Purchasing Clerk	34,959
1 Fixed Asset Coordinator	45,751	1 Fixed Asset Coordinator	50,726
1 Grant Administrator	61,687	1 Grant Administrator	66,082
1 Grant Specialist	42,520	1 Senior Accountant*	72,663
1 Administrative Assistant I	32,282	1 Administrative Assistant I	35,619
Departmental Total	**691,140**		**795,024**

	2023-24	2024-25	2025-26
TOTAL FTE's	13	13	13

Note: Changing Position Grant Specialist to Senior Accountant

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10		104	FINANCE	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	615,987	514,111	660,528	784,914	18.83%
OVERTIME	-	-	-	-	0.00%
RETIREMENT COSTS	76,443	69,047	97,317	104,454	7.33%
INSURANCE & TAXES	148,638	121,077	184,244	155,069	-15.83%
TOTAL PERSONNEL	**841,068**	**704,235**	**942,089**	**1,044,437**	**10.86%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	6,237	6,771	5,500	5,000	-9.09%
FURNITURE & EQUIPMENT	4,536	-	300	6,000	1900.00%
WEARING APPAREL	1,476	772	2,600	3,000	15.38%
SUBSCRIPTIONS & DUES	279	200	2,150	2,000	-6.98%
OPERATIONAL SUPPLIES	2,344	3,716	4,570	3,520	-22.98%
MAINTENANCE SUPPLIES	(1,046)	199	970	2,320	139.18%
TOTAL SUPPLIES	**13,826**	**11,656**	**16,090**	**21,840**	**35.74%**
CONTRACTS					
PROFESSIONAL SERVICES	197,426	185,400	189,100	126,500	-33.10%
RENTALS AND LEASES	3,565	1,145	3,900	3,900	0.00%
MAINTENANCE CONTRACTS	-	-	-	220,000	0.00%
OTHER CONTRACTUAL	51,322	11,248	32,500	25,000	-23.08%
TOTAL CONTRACTS	**252,313**	**197,793**	**225,500**	**375,400**	**66.47%**
SERVICES & CHARGES					
TRAVEL & TRAINING	5,126	1,340	10,100	19,100	89.11%
MISC EXPENSES	187	-	750	750	0.00%
ADVERTISING & PRINTING	9,298	2,870	10,500	10,500	0.00%
TELEPHONE & UTILITIES	7,470	3,671	7,720	8,150	5.57%
TOTAL SVCS & CHARGES	**22,081**	**7,880**	**29,070**	**38,500**	**32.44%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**1,129,288**	**921,564**	**1,212,749**	**1,480,177**	**22%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-HUMAN RESOURCES

Description:

The Human Resources Department provides the City of Eagle Pass services in recruiting, employment, safety, risk management, worker's compensation, personnel records, retiree services, benefits administration, employment law compliance, job classifications, training and development, wellness, employee relations, and employment policies and procedures.

The department also serves as the office for the Fire Fighters' and Police Officers' Civil Service Commission.

It is through these services that we promote an environment of continuity, accountability and fairness, while fostering a safe and productive workforce.

Expenses:

	2023-2024	2024-2025		2025-2026	
	ACTUAL	BUDGET		PROPOSED	ADOPTED
PERSONNEL	448,170	479,541		369,627	-
MATERIALS AND SUPPLIES	9,745	8,893		8,713	-
CONTRACTED SERVICES	114,823	111,466		111,466	-
OTHER SERVICES & CHARGES	45,822	51,515		54,190	-
CAPITAL OUTLAY	-	-		-	-
TOTAL	618,560	651,415	-	543,996	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Human Resources			
1 Human Resources Director	98,599	1 Human Resources Director	107,737
1 Human Resources Operations Mgr	70,105	1 Assistant Human Resources Director	72,912
1 Administrative Assistant I	40,518	1 Administrative Assistant II*	44,391
1 Safety & Wellness Coordinator	54,893	1 Safety & Wellness Coordinator	50,726
2 Human Resource Specialist	81,085	2 Human Resource Specialist	82,855
Departmental Total	**345,200**		**358,621**

	2023-24	2024-25	2025-26
TOTAL FTE's	6	6	6

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10		105	HUMAN RESOURCE DEPARTMENT	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	331,661	249,045	349,880	276,130	-21.08%
OVERTIME	416	7	-	-	0.00%
RETIREMENT COSTS	41,427	33,225	46,947	37,086	-21.00%
INSURANCE & TAXES	74,666	55,731	82,714	56,412	-31.80%
TOTAL PERSONNEL	**448,170**	**338,008**	**479,541**	**369,627**	**-22.92%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,050	1,062	1,000	1,000	0.00%
FURNITURE & EQUIPMENT	637	-	-	-	0.00%
WEARING APPAREL	965	-	1,200	300	-75.00%
SUBSCRIPTIONS & DUES	1,708	-	1,293	1,293	0.00%
OPERATIONAL SUPPLIES	5,386	754	5,400	5,150	-4.63%
MAINTENANCE SUPPLIES	-	9	-	970	0.00%
TOTAL SUPPLIES	**9,745**	**1,825**	**8,893**	**8,713**	**-2.02%**
CONTRACTS					
PROFESSIONAL SERVICES	112,510	72,478	109,116	109,116	0.00%
RENTALS AND LEASES	1,527	420	1,500	1,500	0.00%
MAINTENANCE CONTRACTS	787	-	850	850	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**114,823**	**72,898**	**111,466**	**111,466**	**0.00%**
SERVICES & CHARGES					
TRAVEL & TRAINING	9,564	1,167	11,245	10,800	-3.96%
MISC EXPENSES	25,120	22,339	28,750	31,870	10.85%
ADVERTISING & PRINTING	3,668	2,208	4,000	4,000	0.00%
TELEPHONE & UTILITIES	7,470	3,671	7,520	7,520	0.00%
TOTAL SVCS & CHARGES	**45,822**	**29,384**	**51,515**	**54,190**	**5.19%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**618,560**	**442,116**	**651,415**	**543,996**	**-16%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10		107	INFORMATION TECHNOLOGY	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	-	-	-	-	0.00%
OVERTIME	-	-	-	-	0.00%
RETIREMENT COSTS	-	-	-	-	0.00%
INSURANCE & TAXES	-	-	-	-	0.00%
TOTAL PERSONNEL	**-**	**-**	**-**	**-**	**0.00%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	-	-	-	-	0.00%
FURNITURE & EQUIPMENT	50,874	40,435	117,787	117,787	0.00%
WEARING APPAREL	-	-	200	200	0.00%
SUBSCRIPTIONS & DUES	21,989	11,232	39,304	39,304	0.00%
OPERATIONAL SUPPLIES	10,590	5,978	28,908	32,058	10.90%
MAINTENANCE SUPPLIES	15	9	270	270	0.00%
TOTAL SUPPLIES	**83,468**	**57,654**	**186,469**	**189,619**	**1.69%**
CONTRACTS					
PROFESSIONAL SERVICES	393,588	226,439	599,067	629,020	5.00%
RENTALS AND LEASES	45,488	33,640	50,314	50,314	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**439,076**	**260,079**	**649,381**	**679,335**	**4.61%**
SERVICES & CHARGES					
TRAVEL & TRAINING	3,000	3,000	3,000	3,000	0.00%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	850	510	-	0.00%
TELEPHONE & UTILITIES	190,568	172,902	201,480	201,480	0.00%
TOTAL SVCS & CHARGES	**193,568**	**176,752**	**204,990**	**204,480**	**-0.25%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	190,150	449,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**190,150**	**449,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**716,113**	**684,635**	**1,489,841**	**1,073,434**	**-28%**

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City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-ECONOMIC DEVELOPMENT

Description:

The Economic Development Department's three main priorities are Business Expansion, Attraction and Retention. We aim to utilize available services and resources to ensure that Eagle Pass remains and further develops as a favorable location for businesses.

In this effort, the Economic Development Department assists with site selection, due diligence, tax incentives, permit assistance, financing and other programs that help both large and small businesses. We strive to serve businesses both large and small because we know that it is through the growth and development of our businesses that we will be able to thrive as a community.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	306,372	325,388	466,018	
MATERIALS AND SUPPLIES	169,784	20,370	21,410	-
CONTRACTED SERVICES	13,142	2,100	7,600	-
OTHER SERVICES & CHARGES	17,696	21,000	24,100	-
CAPITAL OUTLAY	-		-	-
TOTAL	506,994	368,858	519,128	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Economic Development			
1 Economic Development Director	87,856	1 Economic Development Director	97,409
1 Main Street Manager	49,010	1 Main Street Manager	52,501
1 Assistant Eco Dev Director	57,085	1 Assistant Eco Dev Director	68,960
1 Economic Development Specialist	41,082	1 Economic Development Specialist	44,009
		1 Administrative Assistant I	31,191
		1 Security*	31,191
Departmental Total	**235,033**		**325,261**

	2023-24	2024-25	2025-26
TOTAL FTE's	4	4	6

Note: Moving Administrative Clerk from Maint St. to Economic Dev. with an upgrade to Administrative Assistant I. Also adding a new position 1 Security.

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	108	ECONOMIC DEVELOPMENT		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	228,878	148,678	238,005	371,247	55.98%
OVERTIME	-	47	-	-	0.00%
RETIREMENT COSTS	28,203	19,989	31,964	43,828	37.11%
INSURANCE & TAXES	49,291	39,490	55,419	50,942	-8.08%
TOTAL PERSONNEL	**306,372**	**208,205**	**325,388**	**466,018**	**43.22%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	2,180	892	1,000	1,000	0.00%
FURNITURE & EQUIPMENT	150,868	-	-	-	0.00%
WEARING APPAREL	723	741	1,000	1,000	0.00%
SUBSCRIPTIONS & DUES	9,972	5,459	11,230	12,910	14.96%
OPERATIONAL SUPPLIES	6,041	2,827	7,140	6,500	-8.96%
MAINTENANCE SUPPLIES	-	94	-	-	0.00%
TOTAL SUPPLIES	**169,784**	**10,013**	**20,370**	**21,410**	**5.11%**
CONTRACTS					
PROFESSIONAL SERVICES	367	387	600	600	0.00%
RENTALS AND LEASES	1,527	1,180	1,500	7,000	366.67%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	11,249	5,517	-	-	0.00%
TOTAL CONTRACTS	**13,142**	**7,084**	**2,100**	**7,600**	**261.90%**
SERVICES & CHARGES					
TRAVEL & TRAINING	5,606	1,909	16,400	19,400	18.29%
MISC EXPENSES	974	1,637	1,600	1,600	0.00%
ADVERTISING & PRINTING	9,986	474	2,000	2,500	25.00%
TELEPHONE & UTILITIES	1,129	1,138	1,000	600	-40.00%
TOTAL SVCS & CHARGES	**17,696**	**5,158**	**21,000**	**24,100**	**14.76%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	24,450	35,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**24,450**	**35,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**506,993**	**254,909**	**403,858**	**519,128**	**29%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-ENGINEERING

Description:

The Engineering Department's mission is to design and construct major infrastructure projects, develop standard practices for public works immprovement development, review proposed development projects, maintain City records for general public works construction, and administer approved policies.

The Engineering Department also serves as the City's overall coordinator for the review and inspetion of public works projects and of the City's right-of-way.

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	348,167	449,751	593,306	-
MATERIALS AND SUPPLIES	17,733	13,630	11,525	-
CONTRACTED SERVICES	548,475	291,300	250,000	-
OTHER SERVICES & CHARGES	2,047	6,450	6,850	-
CAPITAL OUTLAY			-	-
TOTAL	916,422	761,131	861,681	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Engineering			
1 City Engineer	98,101	1 City Engineer	105,090
1 Assistant City Engineer	65,239	1 Assistant City Engineer	69,887
1 Construction Coordinator	50,370	1 Construction Coordinator	52,134
2 Construction Inspector	69,894	2 Construction Inspector	87,631
1 Administrative Assistant I	33,250	1 Administrative Assistant I	37,789
Departmental Total	**316,854**		**352,530**

	2023-24	2024-25	2025-26
TOTAL FTE's	7	6	6

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	109	ENGINEERING		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	259,491	168,174	326,730	460,110	40.82%
OVERTIME	655	376	-	-	0.00%
RETIREMENT COSTS	31,344	20,934	43,258	49,002	13.28%
INSURANCE & TAXES	56,677	41,939	79,762	84,195	5.56%
TOTAL PERSONNEL	**348,167**	**231,424**	**449,751**	**593,306**	**31.92%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,206	228	1,996	1,000	-49.89%
FURNITURE & EQUIPMENT	258	582	-	-	0.00%
WEARING APPAREL	2,137	1,416	2,000	2,000	0.00%
SUBSCRIPTIONS & DUES	2,362	-	85	85	0.00%
OPERATIONAL SUPPLIES	1,789	438	2,089	1,400	-32.98%
MAINTENANCE SUPPLIES	9,982	4,384	7,460	7,040	-5.63%
TOTAL SUPPLIES	**17,733**	**7,049**	**13,630**	**11,525**	**-15.44%**
CONTRACTS					
PROFESSIONAL SERVICES	-	-	-	-	0.00%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	548,475	245,909	291,300	250,000	-14.18%
TOTAL CONTRACTS	**548,475**	**245,909**	**291,300**	**250,000**	**-14.18%**
SERVICES & CHARGES					
TRAVEL & TRAINING	1,357	1,520	6,450	6,450	0.00%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	690	180	-	400	0.00%
TOTAL SVCS & CHARGES	**2,047**	**1,700**	**6,450**	**6,850**	**6.20%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	(184)	-	40,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**(184)**	**-**	**40,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**916,238**	**486,082**	**801,130**	**861,681**	**8%**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND-LEGAL

Description:

The Legal department provides legal advice to the City Council, City Manager, boards and commissions, and all City departments on complex and varied legal matters. Legal department is responsible for a variety of legal matters, including: Legal advice; representing the city in legal proceeds; Drafting legal documents; Prosecution; Risk Managmenet; Compliance with state and federal regulation; Municipal Court; Elections and managing the redistricting process.

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	223,912	240,037	243,783	-
MATERIALS AND SUPPLIES	7,986	8,000	9,715	-
CONTRACTED SERVICES	42,021	117,900	108,500	-
OTHER SERVICES & CHARGES	5,698	7,900	15,500	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	279,617	373,837	377,498	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Legal			
1 City Attorney	140,000	1 City Attorney	140,000
1 Administrative Assistant I	40,428	1 Legal Administrative Asst.	44,391
Departmental Total	**180,428**		**184,391**

	2023-24	2024-25	2025-26
TOTAL FTE's	2	2	2

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	111	LEGAL		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	174,098	143,588	182,072	185,825	2.06%
OVERTIME	-	-	-	-	0.00%
RETIREMENT COSTS	21,555	18,984	24,538	25,630	4.45%
INSURANCE & TAXES	28,258	25,740	33,427	32,328	-3.29%
TOTAL PERSONNEL	**223,912**	**188,312**	**240,037**	**243,783**	**1.56%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,474	919	2,500	2,000	-20.00%
FURNITURE & EQUIPMENT	596	-	-	-	0.00%
WEARING APPAREL	674	22	-	500	0.00%
SUBSCRIPTIONS & DUES	5,117	5,034	5,500	7,215	31.18%
OPERATIONAL SUPPLIES	125	-	-	-	0.00%
MAINTENANCE SUPPLIES	-	-	-	-	0.00%
TOTAL SUPPLIES	**7,986**	**5,975**	**8,000**	**9,715**	**21.44%**
CONTRACTS					
PROFESSIONAL SERVICES	35,094	13,667	115,000	105,000	-8.70%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	6,927	2,872	2,900	3,500	20.69%
TOTAL CONTRACTS	**42,020**	**16,539**	**117,900**	**108,500**	**-7.97%**
SERVICES & CHARGES					
TRAVEL & TRAINING	5,301	3,071	7,900	15,500	96.20%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	397	270	-	-	0.00%
TOTAL SVCS & CHARGES	**5,698**	**3,341**	**7,900**	**15,500**	**96.20%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**279,616**	**214,166**	**373,837**	**377,498**	**1%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-MUNICIPAL COURT

Description:

The Municipal Court Department processes Class C Misdemeanor offenses (fine only violations) which include traffic infractions. The Department exists to provide and facilitate a fair and impartial administration of justice to members of the community. This is done through education, treating them with respect, delivering excellent customer service, and bringing them to compliance. The Municipal Court is that branch of the judicial system where the community may present their cases in a fair and unbiased setting.

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	529,914	547,857	571,765	-
MATERIALS AND SUPPLIES	7,884	5,724	7,890	-
CONTRACTED SERVICES	80,846	53,125	35,800	-
OTHER SERVICES & CHARGES	14,018	20,545	21,970	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	632,663	627,251	637,425	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Municipal Court			
1 Municipal Court Judge	95,000	1 Municipal Court Judge	95,000
1 Municipal Court Administrator	77,381	1 Municipal Court Administrator	84,552
1 Assistant Court Administrator	45,151	1 Assistant Court Administrator	47,744
1 Court Services Specialist	36,401	1 Court Services Specialist	40,164
1 Warrant Technician	41,151	1 Warrant Technician	44,744
1 Collection Officer I	28,827	1 Collection Officer I	31,961
1 Collection Officer II	36,157	1 Collection Officer II	39,702
Departmental Total	**360,068**		**383,866**

	2023-24	2024-25	2025-26
TOTAL FTE's	7	7	7

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	125	MUNICIPAL COURT		
	2023-2024	**2024-2025**	**2024-2025**	**2025-2026**	**PERCENT**
PERSONNEL	**ACTUAL**	**ACTUAL**	**ADOPTED**	**PROPOSED**	**CHANGE**
SALARIES	392,354	301,232	402,415	447,825	11.28%
OVERTIME	315	-	-	-	0.00%
RETIREMENT COSTS	44,363	36,742	49,106	40,152	-18.23%
INSURANCE & TAXES	92,881	74,306	96,336	83,788	-13.03%
TOTAL PERSONNEL	**529,913**	**412,280**	**547,858**	**571,765**	**4.36%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,657	1,855	2,300	2,300	0.00%
FURNITURE & EQUIPMENT	-	-	-	-	0.00%
WEARING APPAREL	1,294	242	1,000	600	-40.00%
SUBSCRIPTIONS & DUES	-	-	200	1,200	500.00%
OPERATIONAL SUPPLIES	-	-	145	375	158.62%
MAINTENANCE SUPPLIES	2,893	2,194	2,079	3,415	64.26%
TOTAL SUPPLIES	**5,844**	**4,291**	**5,724**	**7,890**	**37.84%**
CONTRACTS					
PROFESSIONAL SERVICES	2,402	1,059	3,600	3,600	0.00%
RENTALS AND LEASES	3,512	921	3,600	3,600	0.00%
MAINTENANCE CONTRACTS	42,258	-	22,000	27,400	24.55%
OTHER CONTRACTUAL	4,800	-	1,200	1,200	0.00%
TOTAL CONTRACTS	**52,972**	**1,980**	**30,400**	**35,800**	**17.76%**
SERVICES & CHARGES					
TRAVEL & TRAINING	4,569	5,088	10,300	10,850	5.34%
MISC EXPENSES	-	288	325	-	0.00%
ADVERTISING & PRINTING	1,260	-	2,000	2,000	0.00%
TELEPHONE & UTILITIES	8,190	3,971	7,920	9,120	15.15%
TOTAL SVCS & CHARGES	**14,018**	**9,347**	**20,545**	**21,970**	**6.94%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**602,748**	**427,897**	**604,527**	**637,425**	**5%**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
GENERAL FUND-CITY SECRETARY

Description:

The Office of the City Secretary is responsible for posting agendas and keeping record of City Council and certain Council-appointed Boards/Committees meetings. The City Secretary also serves as the depository and custodian of all official and permanent city records, Public Information Officer for the Emergency Operations Center, Records Management Officer, City Manager's designee to respond to requests submitted under the Texas Public Information Act and conducts all regular and special municipal elections.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	216,870	221,902	249,322	-
MATERIALS AND SUPPLIES	4,106	9,800	5,100	-
CONTRACTED SERVICES	12,801	29,990	29,990	-
OTHER SERVICES & CHARGES	22,228	79,340	35,390	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	256,005	341,032	319,802	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
		City Secretary	
1 City Secretary	82,754	1 City Secretary	83,969
1 Assistant City Secretary	43,059	1 Assistant City Secretary	60,198
1 Records Management Specialist	31,190	1 Records Management Specialist	36,688
Departmental Total	**157,003**		**180,855**

	2023-24	2024-25	2025-26
TOTAL FTE's	3	3	3

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	128	CITY SECRETARY		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	157,636	142,292	160,033	184,021	14.99%
OVERTIME	296	5,318	-	-	0.00%
RETIREMENT COSTS	19,603	16,564	21,352	25,062	17.37%
INSURANCE & TAXES	39,334	31,492	40,517	40,240	-0.68%
TOTAL PERSONNEL	**216,870**	**195,667**	**221,902**	**249,322**	**12.36%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	2,727	898	2,400	2,400	0.00%
FURNITURE & EQUIPMENT	-	-	-	-	0.00%
WEARING APPAREL	604	-	600	300	-50.00%
SUBSCRIPTIONS & DUES	504	485	1,150	1,150	0.00%
OPERATIONAL SUPPLIES	271	-	5,500	1,100	-80.00%
MAINTENANCE SUPPLIES	-	-	150	150	0.00%
TOTAL SUPPLIES	**4,106**	**1,383**	**9,800**	**5,100**	**-47.96%**
CONTRACTS					
PROFESSIONAL SERVICES	9,240	23,896	26,350	26,350	0.00%
RENTALS AND LEASES	3,561	924	3,500	3,500	0.00%
MAINTENANCE CONTRACTS	-	-	140	140	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**12,801**	**24,820**	**29,990**	**29,990**	**0.00%**
SERVICES & CHARGES					
TRAVEL & TRAINING	9,073	2,908	11,050	14,050	27.15%
MISC EXPENSES	-	18,967	55,850	300	-99.46%
ADVERTISING & PRINTING	5,686	7,283	6,500	12,000	84.62%
TELEPHONE & UTILITIES	7,470	3,671	5,940	9,040	52.19%
TOTAL SVCS & CHARGES	**22,228**	**32,829**	**79,340**	**35,390**	**-55.39%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**256,005**	**254,699**	**341,032**	**319,802**	**-6%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-TAX OFFICE

Description:

The City of Eagle Pass Tax Office bills and collects current and delinquent property taxes in a fair, equal and uniform matter. This Office collects Hotel and Motel Occupancy Tax, issues Taxicab permits, Garage Sales permits and receives deposits from all City departments.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	195,751	230,295	250,344	-
MATERIALS AND SUPPLIES	3,238	5,317	7,417	-
CONTRACTED SERVICES	298,907	311,850	342,415	-
OTHER SERVICES & CHARGES	19,774	30,010	27,805	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	517,670	577,472	627,981	-

Personnel:

2023-2024 ADOPTED FULL TIME POSITIONS	SALARY	2024-2025 PROPOSED FULL TIME POSITIONS	SALARY
Tax Office			
1 Tax Assessor & Collector	67,830	1 Tax Assessor & Collector	74,116
2 Cashier/Tax Collector	55,198	2 Cashier/Tax Collector	60,130
1 Assistant Tax Assessor & Coll.*	34,947	1 Assistant Tax Assessor & Coll.*	40,588
Departmental Total	**157,975**		**174,834**

	2023-24	2024-25	2025-26
TOTAL FTE's	3	4	4

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	129	TAX OFFICE		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	141,423	124,176	159,872	177,551	11.06%
OVERTIME	206	-	-	-	0.00%
RETIREMENT COSTS	15,868	16,677	21,485	24,302	13.11%
INSURANCE & TAXES	38,253	37,417	48,938	48,491	-0.91%
TOTAL PERSONNEL	**195,751**	**178,270**	**230,295**	**250,344**	**8.71%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,291	2,247	2,270	2,800	23.35%
FURNITURE & EQUIPMENT	-	530	530	3,000	466.04%
WEARING APPAREL	594	575	800	200	-75.00%
SUBSCRIPTIONS & DUES	672	45	567	567	0.00%
OPERATIONAL SUPPLIES	681	415	1,000	700	-30.00%
MAINTENANCE SUPPLIES	-	-	150	150	0.00%
TOTAL SUPPLIES	**3,239**	**3,811**	**5,317**	**7,417**	**39.50%**
CONTRACTS					
PROFESSIONAL SERVICES	281,293	220,431	292,500	323,065	10.45%
RENTALS AND LEASES	3,514	890	3,500	3,500	0.00%
MAINTENANCE CONTRACTS	14,099	-	15,850	15,850	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**298,907**	**221,321**	**311,850**	**342,415**	**9.80%**
SERVICES & CHARGES					
TRAVEL & TRAINING	3,409	1,659	8,165	8,165	0.00%
MISC EXPENSES	140	40	-	-	0.00%
ADVERTISING & PRINTING	8,756	6,410	15,905	10,000	-37.13%
TELEPHONE & UTILITIES	7,470	3,671	5,940	9,640	62.29%
TOTAL SVCS & CHARGES	**19,774**	**11,780**	**30,010**	**27,805**	**-7.35%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**517,670**	**415,183**	**577,472**	**627,981**	**9%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-PLANNING AND BUILDING

Description:

The Planning Department provides for high quality and equitable growth by addressing long-range and current planning needs. The department oversee land use issues, zoning ordinances, and compliance with various codes and standards.

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	647,344	1,010,118	1,117,094	-
MATERIALS AND SUPPLIES	11,492	15,536	39,960	-
CONTRACTED SERVICES	372,098	467,368	405,375	-
OTHER SERVICES & CHARGES	16,807	25,600	47,729	-
CAPITAL OUTLAY	42,600	-	45,000	-
TOTAL	1,090,341	1,518,622	1,655,158	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Planning & Building Department			
1 Planning Director	109,112	1 Planning Director	136,171
1 Assistant Planning Director	80,736	1 Assistant Planning Director	99,046
1 Building Official	66,643	1 Building Official	88,240
1 Administrative Clerk I	30,253	1 Administrative Clerk I	33,057
1 Administrative Assistant I	29,117	1 Administrative Assistant I*	43,680
1 Permit Specialist II	35,998	1 Permit Specialist II	39,141
1 Planner I	43,624	1 Planner I	48,368
2 Associate Planner	72,383	2 Associate Planner	78,850
2 Building Inspector I	72,462	2 Building Inspector I	82,694
1 Building Inspector II	51,167	1 Building Inspector II	54,812
2 Health Inspector I	83,210	2 Health Inspector I	92,258
Departmental Total	**674,705**		**796,318**

	2023-24	2024-25	2025-26
TOTAL FTE's	12	14	14

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	200	PLANNING		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	479,551	453,152	705,489	827,246	17.26%
OVERTIME	-	174	14,559	9,000	-38.18%
RETIREMENT COSTS	56,497	59,128	92,403	102,340	10.75%
INSURANCE & TAXES	111,296	112,102	197,667	178,507	-9.69%
TOTAL PERSONNEL	**647,344**	**624,557**	**1,010,117**	**1,117,094**	**10.59%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,409	2,158	2,500	4,600	84.00%
FURNITURE & EQUIPMENT	903	-	500	10,400	1980.00%
WEARING APPAREL	1,690	964	3,000	1,400	-53.33%
SUBSCRIPTIONS & DUES	1,418	225	2,704	4,180	54.59%
OPERATIONAL SUPPLIES	2,212	814	2,252	15,000	566.07%
MAINTENANCE SUPPLIES	3,860	2,961	4,580	4,380	-4.37%
TOTAL SUPPLIES	**11,491**	**7,122**	**15,536**	**39,960**	**157.21%**
CONTRACTS					
PROFESSIONAL SERVICES	2,027	808	1,500	1,500	0.00%
RENTALS AND LEASES	4,393	1,712	3,500	3,500	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	365,678	156,241	462,368	400,375	-13.41%
TOTAL CONTRACTS	**372,099**	**158,761**	**467,368**	**405,375**	**-13.26%**
SERVICES & CHARGES					
TRAVEL & TRAINING	13,973	6,183	15,000	39,679	164.53%
MISC EXPENSES	-	-	100	50	-50.00%
ADVERTISING & PRINTING	2,110	1,944	10,500	8,000	-23.81%
TELEPHONE & UTILITIES	724	168	-	-	0.00%
TOTAL SVCS & CHARGES	**16,807**	**8,295**	**25,600**	**47,729**	**86.44%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	42,600	-	-	45,000	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**42,600**	**-**	**-**	**45,000**	**0.00%**
DEPARTMENT TOTALS	**1,090,341**	**798,735**	**1,518,621**	**1,655,158**	**9%**

Annual Budget Fiscal Year 2025-2026
GENERAL FUND-POLICE

Description:

The Police Department is responsible for protecting and serving the citizens and visitors of Eagle Pass. The department consists of three (3) divisions:

1) Administration and Communications: Police and Fire/EMS Dispatch and Police Records
2) Criminal Investigations: Criminal investigation within the City's jurisdiction
3) Patrol/Traffic: Crime prevention, community relations, and traffic enforcement

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	6,734,485	7,259,337	7,499,940	-
MATERIALS AND SUPPLIES	717,932	565,053	629,021	-
CONTRACTED SERVICES	186,450	172,779	168,036	-
OTHER SERVICES & CHARGES	182,785	189,610	203,223	-
CAPITAL OUTLAY	168,133	236,060	83,000	-
TOTAL	7,989,785	8,422,839	8,583,220	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
1 Police Chief	114,065	1 Police Chief	104,347
1 Assistant Police Chief	95,158	1 Assistant Police Chief	75,466
3 Police Captain	238,933	4 Police Captain*	290,238
2 Administrative Assistant I	75,793	2 Administrative Assistant I	82,138
1 Police Business Manager*	46,463	1 Police Business Manager	51,018
1 Administrative Clerk II	33,120	1 Administrative Clerk II	36,189
3 Police Records Specialist	81,089	2 Police Records Specialist	59,096
		1 Victom Advocate/Records Spec.	34,582
2 Baliff Police Officer	110,654	2 Baliff Police Officer	96,740
1 Crime Forensic/Prop Room Spec.*	33,370	1 Crime Forensic/Prop Room Spec.	37,271
4 Police Lieutenant*	268,148	4 Police Lieutenant	286,365
5 Police Sergeant	294,821	5 Police Seargeant	321,650
6 Police Corporal	221,397	4 Police Corporal*	213,529
11 Police Corporal, Detective	574,029	12 Police Corporal, Detective*	636,331
40 Police Officer*	1,884,432	40 Police Officer	1,757,712
10 Emergency Comm Opr, I	330,056	10 Emergency Comm Opr. I	352,842
1 Emergency Comm Opr, Sr.	52,341	1 Emergency Comm Opr, Sr.	57,472
1 Evidence Technician	33,777	1 Evidence Technician	38,387
6 Code Enforcement Officer*	235,040	6 Code Enforcement Officer	251,275
1 Code Enforcement Supervisor	44,483	1 Code Enforcement Supervisor	48,605
1 Animal Control Officer, Sr.	30,465	1 Animal Control Officer, Sr.	33,777
3 Animal Control Officer	115,342	3 Animal Control Officer	95,922
5 Security*	199,108	5 Security	185,957
1 Security Supervisor	40,573	1 Security Supervisor	44,332
		1 Maintenance Custodian*	28,284
Assignment Pay- Premium Pay	343,840	Assignment Pay- Premium Pay	282,880
Assignment Pay-PD Duties	20,160	Assignment Pay- PD Duties	97,104
Departmental Total	**5,537,265**		**5,599,507**

	2023-24	2024-25	2025-26
TOTAL FTE's	107	110	112

Note: Moviing PARD-Facilities Custodian to PD and upgrading the position to Maintenance Custodian. Adding 1 new personnel Police Captain. Upgrading 1 Police Corporal to Sergeant and 1 Police Corporal to Police Corporal, Detective. Also upgrading 1 Records Specialist to Victim Advocate/records Specialist

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	205	POLICE		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	4,038,722	3,345,167	5,463,693	5,846,505	7.01%
OVERTIME	848,933	731,859	(609,000)	(528,447)	-13.23%
RETIREMENT COSTS	670,815	576,379	803,516	722,475	-10.09%
INSURANCE & TAXES	1,176,016	932,448	1,601,128	1,459,407	-8.85%
TOTAL PERSONNEL	**6,734,485**	**5,585,853**	**7,259,337**	**7,499,940**	**3.31%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	10,238	8,419	11,000	12,500	13.64%
FURNITURE & EQUIPMENT	191,209	65,571	42,963	41,861	-2.57%
WEARING APPAREL	87,649	56,809	76,500	92,394	20.78%
SUBSCRIPTIONS & DUES	7,519	7,777	13,824	10,000	-27.66%
OPERATIONAL SUPPLIES	123,905	39,808	92,715	130,527	40.78%
MAINTENANCE SUPPLIES	297,412	232,596	328,050	341,740	4.17%
TOTAL SUPPLIES	**717,932**	**410,980**	**565,053**	**629,021**	**11.32%**
CONTRACTS					
PROFESSIONAL SERVICES	39,091	25,429	37,608	45,768	21.70%
RENTALS AND LEASES	18,251	4,919	19,200	19,200	0.00%
MAINTENANCE CONTRACTS	9,101	7,198	58,599	40,000	-31.74%
OTHER CONTRACTUAL	120,007	19,386	57,372	63,068	9.93%
TOTAL CONTRACTS	**186,450**	**56,932**	**172,779**	**168,036**	**-2.75%**
SERVICES & CHARGES					
TRAVEL & TRAINING	86,497	55,859	94,125	83,109	-11.70%
MISC EXPENSES	10,848	14,523	13,429	17,058	27.03%
ADVERTISING & PRINTING	5,362	4,478	5,000	6,000	20.00%
TELEPHONE & UTILITIES	80,078	35,340	77,056	97,056	25.96%
TOTAL SVCS & CHARGES	**182,785**	**110,200**	**189,610**	**203,223**	**7.18%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	168,133	-	236,060	83,000	-64.84%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**168,133**	**-**	**236,060**	**83,000**	**-64.84%**
DEPARTMENT TOTALS	**7,989,786**	**6,163,966**	**8,422,839**	**8,583,220**	**2%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-FIRE

Description:

The Fire Departments works to prevent and minimize loss of life and property. The departments provides fire prevention education, fire safety inspections, training, continuing education, fire suppression and emergency medical services.

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	6,957,569	6,734,637	7,590,659	
MATERIALS AND SUPPLIES	569,021	667,498	720,263	
CONTRACTED SERVICES	209,225	166,248	328,100	
OTHER SERVICES & CHARGES	237,768	240,900	244,065	
CAPITAL OUTLAY	86,950	403,567	481,000	
TOTAL	8,060,533	8,212,850	9,364,088	

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
		Fire	
1 Fire Chief	109,994	1 Fire Chief	115,642
1 Assistant Fire Chief	91,642	1 Assistant Fire Chief	96,058
3 Fire Captain	228,982	4 Fire Captain*	288,911
1 Fire Lieutenant/ EMS Officer	65,585	1 Fire Lieutenant/ EMS Officer	67,117
6 Fire Lieutenant	399,468	6 Fire Lieutenant	406,272
3 Fire Lieutenant/ Inspector*	144,933	3 Fire Lieutenant/ Inspector	164,852
54 Firefigher/EMT*	2,513,591	54 Firefigher/EMT	2,532,222
1 Fire Marshal	73,347	1 Fire Marshal	75,599
1 Administrative Assistant II	43,324	1 Administrative Assistant II	48,286
1 Administrative Clerk I*	23,768	1 Administrative Clerk I	26,352
1 Administrative Assistant I*	30,136	1 Administrative Assistant I	33,412
1 Emergency Management Spc.*	62,498	1 Emergency Management Spc.	68,960
Cert. Pay- Fire	440,551	Cert. Pay- Fire	300,000
		Premium Pay	373,568
Departmental Total	**4,227,818**		**4,597,250**

	2023-24	2024-25	2025-26
TOTAL FTE's	65	74	76

Note: Adding 1 more Fire Captian

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	207	FIRE DEPARTMENT		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	3,536,754	3,159,833	4,256,617	4,778,882	12.27%
OVERTIME	1,788,658	1,306,570	850,000	1,260,000	48.24%
RETIREMENT COSTS	654,110	573,032	552,334	537,457	-2.69%
INSURANCE & TAXES	978,046	844,196	1,075,685	1,014,321	-5.70%
TOTAL PERSONNEL	**6,957,569**	**5,883,631**	**6,734,636**	**7,590,659**	**12.71%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	2,625	1,314	2,139	2,200	2.87%
FURNITURE & EQUIPMENT	22,525	2,118	7,758	10,500	35.34%
WEARING APPAREL	124,645	14,646	190,752	176,000	-7.73%
SUBSCRIPTIONS & DUES	27,104	39,173	40,000	28,500	-28.75%
OPERATIONAL SUPPLIES	176,656	121,357	217,769	265,763	22.04%
MAINTENANCE SUPPLIES	215,465	159,832	209,080	237,300	13.50%
TOTAL SUPPLIES	**569,021**	**338,440**	**667,498**	**720,263**	**7.91%**
CONTRACTS					
PROFESSIONAL SERVICES	171,782	85,656	120,100	247,600	106.16%
RENTALS AND LEASES	3,617	945	3,500	3,500	0.00%
MAINTENANCE CONTRACTS	23,421	24,210	26,650	61,500	130.77%
OTHER CONTRACTUAL	10,405	33,670	15,998	15,500	-3.12%
TOTAL CONTRACTS	**209,225**	**144,481**	**166,248**	**328,100**	**97.36%**
SERVICES & CHARGES					
TRAVEL & TRAINING	113,431	63,653	121,600	121,515	-0.07%
MISC EXPENSES	4,329	1,889	5,700	5,350	-6.14%
ADVERTISING & PRINTING	16,852	5,780	16,000	16,000	0.00%
TELEPHONE & UTILITIES	103,156	45,439	97,600	101,200	3.69%
TOTAL SVCS & CHARGES	**237,769**	**116,760**	**240,900**	**244,065**	**1.31%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	301,127	358,567	481,000	34.15%
BUILDING IMPROVEMENTS	86,950	540	45,000	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**86,950**	**301,667**	**403,567**	**481,000**	**19.19%**
DEPARTMENT TOTALS	**8,060,533**	**6,784,980**	**8,212,849**	**9,364,088**	**14%**

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City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-TRAFFIC CONTROL

Description:

The Public Works Department manages services involving public infrastructure and facilities for residents and businesses. The Public Works Department is composed of five (5) divisions:

1) Street Maintenance
2) Traffic Control
3) Auto Shop

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	184,590	186,708	180,774	-
MATERIALS AND SUPPLIES	40,039	50,183	41,872	-
CONTRACTED SERVICES	-	-	-	-
OTHER SERVICES & CHARGES	304,822	315,000	325,000	-
CAPITAL OUTLAY	-	-	50,000	-
TOTAL	529,451	551,891	597,646	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Traffic Control & Street Lights			
1 Traffice Control Team Lead	57,002	1 Traffice Control Team Lead	47,517
2 Traffic Control Specialist	65,086	2 Traffic Control Specialist	69,723
Departmental Total	**122,088**		**117,241**

	2023-24	2024-25	2025-26
TOTAL FTE's	3	3	3

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10		306	TRAFFIC CONTROL	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	125,606	96,289	126,658	121,492	-4.08%
OVERTIME	5,664	260	5,000	5,200	4.00%
RETIREMENT COSTS	16,102	12,624	16,604	16,296	-1.85%
INSURANCE & TAXES	37,218	29,248	38,446	37,786	-1.72%
TOTAL PERSONNEL	**184,590**	**138,421**	**186,708**	**180,774**	**-3.18%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	241	164	159	160	0.63%
FURNITURE & EQUIPMENT	-	1,233	1,500	1,200	-20.00%
WEARING APPAREL	699	600	753	753	0.00%
SUBSCRIPTIONS & DUES	-	-	-	-	0.00%
OPERATIONAL SUPPLIES	29,374	18,341	35,700	30,700	-14.01%
MAINTENANCE SUPPLIES	9,725	4,982	12,071	9,059	-24.95%
TOTAL SUPPLIES	**40,040**	**25,319**	**50,183**	**41,872**	**-16.56%**
CONTRACTS					
PROFESSIONAL SERVICES	-	-	-	-	0.00%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**-**	**-**	**-**	**-**	**0.00%**
SERVICES & CHARGES					
TRAVEL & TRAINING	-	-	-	-	0.00%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	304,822	131,262	315,000	325,000	3.17%
TOTAL SVCS & CHARGES	**304,822**	**131,262**	**315,000**	**325,000**	**3.17%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	50,000	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**50,000**	**0.00%**
DEPARTMENT TOTALS	**529,451**	**295,002**	**551,891**	**597,646**	**8%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-STREET MAINTEANCE

Description:

The Public Works Department manages servies involving public infrastructure and facilities for residents and businesses. The Public Works Department is composed of five (5) divisions:

1) Street Maintenance
2) Traffic Control
3) Auto Shop

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	1,164,071	1,384,841	1,447,411	
MATERIALS AND SUPPLIES	272,352	330,625	304,610	
CONTRACTED SERVICES	19,976	18,669	26,946	
OTHER SERVICES & CHARGES	14,650	15,845	18,100	
CAPITAL OUTLAY	6,850	395,000	340,000	
TOTAL	1,477,900	2,144,980	2,137,067	

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Streets & Maintenance			
1 Public Works Director	86,057	1 Public Works Director	95,415
1 Assistant PW Director	84,823	1 Assistant PW Director	92,684
2 PW Maint Supervisor- Streets	120,769	2 PW Maint Supervisor- Streets	128,606
1 PW Business Manager	46,463	1 PW Business Manager	51,018
1 Administrative Assistant II*	35,746	1 Administrative Assistant II	35,747
1 Laborer I - Streets	24,600	1 Laborer I - Streets	25,734
2 Laborer II - Streets	55,166	2 Laborer II - Streets	59,096
5 Equipment Operator - Streets*	169,315	5 Equipment Operator - Streets	187,286
2 Heavy Equipment Operator - Str	84,675	2 Heavy Equipment Operator - Str	82,597
1 Construction Surveryor	43,059	1 Construction Surveryor	47,511
4 Concrete Finisher	139,899	4 Concrete Finisher	153,418
Departmental Total	**890,572**		**959,109**

	2023-24	2024-25	2025-26
TOTAL FTE's	20	21	21

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	313	STREETS		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	805,025	661,419	940,480	995,893	5.89%
OVERTIME	43,840	34,722	55,000	47,000	-14.55%
RETIREMENT COSTS	103,626	90,352	121,577	133,316	9.66%
INSURANCE & TAXES	211,580	186,098	267,784	271,202	1.28%
TOTAL PERSONNEL	**1,164,071**	**972,591**	**1,384,841**	**1,447,411**	**4.52%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,981	1,458	2,000	2,000	0.00%
FURNITURE & EQUIPMENT	11,254	3,265	19,625	15,000	-23.57%
WEARING APPAREL	6,009	7,279	7,500	6,500	-13.33%
SUBSCRIPTIONS & DUES	354	1,967	2,117	2,250	6.28%
OPERATIONAL SUPPLIES	12,911	6,763	16,168	14,500	-10.32%
MAINTENANCE SUPPLIES	239,844	189,848	283,215	264,360	-6.66%
TOTAL SUPPLIES	**272,352**	**210,581**	**330,625**	**304,610**	**-7.87%**
CONTRACTS					
PROFESSIONAL SERVICES	777	1,352	1,910	1,910	0.00%
RENTALS AND LEASES	5,079	2,023	5,383	15,800	193.52%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	14,120	6,942	11,376	9,236	-18.81%
TOTAL CONTRACTS	**19,976**	**10,317**	**18,669**	**26,946**	**44.34%**
SERVICES & CHARGES					
TRAVEL & TRAINING	5,223	3,308	7,445	8,500	14.17%
MISC EXPENSES	110	135	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	9,317	3,923	8,400	9,600	14.29%
TOTAL SVCS & CHARGES	**14,650**	**7,367**	**15,845**	**18,100**	**14.23%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	362,918	395,000	340,000	-13.92%
BUILDING IMPROVEMENTS	6,850	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**6,850**	**362,918**	**395,000**	**340,000**	**-13.92%**
DEPARTMENT TOTALS	**1,477,900**	**1,563,772**	**2,144,980**	**2,137,067**	**0%**

City of Eagle Pass, Texas

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GENERAL FUND-AUTO SHOP

Description:

The Public Works Department manages servies involving public infrastructure and facilities for residents and businesses. The Public Works Department is composed of five (5) divisions:

1) Street Maintenance
2) Traffic Control
3) Auto Shop

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	521,015	549,184	589,026	
MATERIALS AND SUPPLIES	62,339	69,758	73,405	
CONTRACTED SERVICES	352	410	410	
OTHER SERVICES & CHARGES	6,681	9,588	7,560	
CAPITAL OUTLAY	-	34,000	-	
TOTAL	590,387	662,940	670,401	

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Auto Shop			
1 Fleet Maintenance Supervisor	54,893	1 Fleet Maintenance Supervisor	60,274
1 Administrative Assistant I	32,282	1 Administrative Assistant I	35,619
3 Vehicle Maintenance Mech	120,439	3 Vehicle Maintenance Mech	124,170
2 Vehicle Maintenance Mech, Sr	88,832	2 Vehicle Maintenance Mech, Sr	96,581
2 Vehicle Maintenance Technician	70,584	2 Vehicle Maintenance Technician	84,263
	-		
Departmental Total	**367,030**		**400,907**

	2023-24	2024-25	2025-26
TOTAL FTE's	9	9	9

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	318	AUTO SHOP		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	366,347	288,088	377,696	410,898	8.79%
OVERTIME	4,670	4,040	8,000	8,000	0.00%
RETIREMENT COSTS	45,681	37,880	50,096	55,726	11.24%
INSURANCE & TAXES	104,314	86,174	113,392	114,401	0.89%
TOTAL PERSONNEL	**521,013**	**416,182**	**549,185**	**589,026**	**7.25%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	294	384	400	400	0.00%
FURNITURE & EQUIPMENT	23,033	13,258	25,000	25,000	0.00%
WEARING APPAREL	1,071	890	1,500	1,500	0.00%
SUBSCRIPTIONS & DUES	14,604	15,006	16,188	22,700	40.23%
OPERATIONAL SUPPLIES	9,008	6,702	8,835	9,375	6.11%
MAINTENANCE SUPPLIES	14,329	7,691	17,835	14,430	-19.09%
TOTAL SUPPLIES	**62,339**	**43,931**	**69,758**	**73,405**	**5.23%**
CONTRACTS					
PROFESSIONAL SERVICES	352	358	410	410	0.00%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**352**	**358**	**410**	**410**	**0.00%**
SERVICES & CHARGES					
TRAVEL & TRAINING	537	108	5,588	5,060	-9.45%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	6,144	958	4,000	2,500	-37.50%
TOTAL SVCS & CHARGES	**6,681**	**1,066**	**9,588**	**7,560**	**-21.15%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	33,234	34,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**33,234**	**34,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**590,385**	**494,771**	**662,941**	**670,401**	**1%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-PARD ADMINISTRATION

Description:

The Parks and Recreation Department is responsible for providing recreation and leisure opportunities for the citizens of Eagle Pass. In addition to operating 3 community centers and coordinating year-round sports leagues, the department is charged with maintaining 17 parks, a 9 hole golf course, and all city buildings, including City Hall. City wide celebrations such as the Fourth of July Stars and Stripes Jam and the Festival de Luces Ceremony are also coordinated by this department. The department consists of five (5) divisions:

1)Administration
2)Golf Course
3)Recreation
4)Facilities
5)Parks Maintenance

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	290,285	316,611	362,693	-
MATERIALS AND SUPPLIES	1,153	5,440	4,610	-
CONTRACTED SERVICES	3,945	4,410	4,410	-
OTHER SERVICES & CHARGES	200,746	178,250	236,250	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	496,129	504,711	607,963	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Parks & Recreation-Administration			
1 Parks & Recreation Director	95,539	1 Parks & Recreation Director	80,106
1 Assistant Parks & Rec Director	60,385	1 Assistant Parks & Rec Director	52,134
1 Administrative Assistant II	43,324	1 Business Service Management*	47,339
1 Administrative Clerk I	23,768	1 Administrative Clerk I	29,948
Departmental Total	**223,016**		**209,527**

	2023-24	2024-25	2025-26
TOTAL FTE's	3	4	4

Note: Upgrading Administrative Assistant II to Business Service Management

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	610	PARD-ADMINISTRATION		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	220,960	155,246	231,093	280,309	21.30%
OVERTIME	-	-	480	-	0.00%
RETIREMENT COSTS	25,465	19,876	30,330	29,124	-3.98%
INSURANCE & TAXES	43,861	32,376	54,708	53,260	-2.65%
TOTAL PERSONNEL	**290,286**	**207,498**	**316,610**	**362,693**	**14.55%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	1,285	1,024	1,100	1,100	0.00%
FURNITURE & EQUIPMENT	-	-	-	-	0.00%
WEARING APPAREL	717	274	630	400	-36.51%
SUBSCRIPTIONS & DUES	300	75	400	400	0.00%
OPERATIONAL SUPPLIES	1,993	1,203	1,600	500	-68.75%
MAINTENANCE SUPPLIES	(3,141)	19,989	1,710	2,210	29.24%
TOTAL SUPPLIES	**1,154**	**22,566**	**5,440**	**4,610**	**-15.26%**
CONTRACTS					
PROFESSIONAL SERVICES	352	352	410	410	0.00%
RENTALS AND LEASES	3,593	890	4,000	4,000	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	-	-	-	-	0.00%
TOTAL CONTRACTS	**3,945**	**1,242**	**4,410**	**4,410**	**0.00%**
SERVICES & CHARGES					
TRAVEL & TRAINING	-	-	-	-	0.00%
MISC EXPENSES	40,751	680	54,750	54,750	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	159,994	72,812	123,500	181,500	46.96%
TOTAL SVCS & CHARGES	**200,745**	**73,492**	**178,250**	**236,250**	**32.54%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**496,130**	**304,797**	**504,710**	**607,963**	**20%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-PARD GOLF COURSE

Description:

The Parks and Recreation Department is responsible for providing recreation and leisure opportunities for the citizens of Eagle Pass. In addition to operating 3 community centers and coordinating year-round sports leagues, the department is charged with maintaining 17 parks, a 9 hole golf course, and all city buildings, including City Hall. City wide celebrations such as the Fourth of July Stars and Stripes Jam and the Festival de Luces Ceremony are also coordinated by this department. The department consists of five (5) divisions:

1)Administration
2)Golf Course
3)Recreation
4)Facilities
5)Parks Maintenance

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET	2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	148,318	159,071	272,956	-
MATERIALS AND SUPPLIES	62,188	135,993	170,917	-
CONTRACTED SERVICES	413,120	430,673	449,592	-
OTHER SERVICES & CHARGES	127,746	30,000	30,000	-
CAPITAL OUTLAY	-	10,000	-	-
TOTAL	751,372	765,737	923,465	-

Personnel:

2023-2024 ADOPTED FULL TIME POSITIONS	SALARY	2024-2025 PROPOSED FULL TIME POSITIONS	SALARY
Parks & Recreation-Golf Course			
1 Golf Course Manager	44,204	1 Golf Course Manager	53,227
Departmental Total	**44,204**		**53,227**

	2023-24	2024-25	2025-26
TOTAL FTE's	1	1	1

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 10	620	PARD-GOLF COURSE		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	124,688	149,106	132,397	251,101	89.66%
OVERTIME	174	1,319	-	-	0.00%
RETIREMENT COSTS	5,829	5,037	6,529	7,399	13.32%
INSURANCE & TAXES	17,626	19,494	20,145	14,456	-28.24%
TOTAL PERSONNEL	**148,318**	**174,955**	**159,071**	**272,956**	**71.59%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	178	-	500	300	-40.00%
FURNITURE & EQUIPMENT	598	1,945	2,290	-	0.00%
WEARING APPAREL	1,128	1,529	2,000	2,000	0.00%
SUBSCRIPTIONS & DUES	-	675	4,050	-	0.00%
OPERATIONAL SUPPLIES	17,991	35,377	49,698	89,100	79.28%
MAINTENANCE SUPPLIES	42,293	36,759	77,455	79,517	2.66%
TOTAL SUPPLIES	**62,188**	**76,286**	**135,993**	**170,917**	**25.68%**
CONTRACTS					
PROFESSIONAL SERVICES	-	2,643	-	-	0.00%
RENTALS AND LEASES	16,861	29,860	22,931	40,000	74.44%
MAINTENANCE CONTRACTS	6,799	16,207	33,150	35,000	5.58%
OTHER CONTRACTUAL	389,459	288,807	374,592	374,592	0.00%
TOTAL CONTRACTS	**413,120**	**337,516**	**430,673**	**449,592**	**4.39%**
SERVICES & CHARGES					
TRAVEL & TRAINING	-	-	-	-	0.00%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	55	-	-	-	0.00%
TELEPHONE & UTILITIES	127,691	21,002	30,000	30,000	0.00%
TOTAL SVCS & CHARGES	**127,746**	**21,002**	**30,000**	**30,000**	**0.00%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	10,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**10,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**751,371**	**609,759**	**765,737**	**923,465**	**21%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

GENERAL FUND-PARD FACILITIES

Description:

The Parks and Recreation Department is responsible for providing recreation and leisure opportunities for the citizens of Eagle Pass. In addition to operating 3 community centers and coordinating year-round sports leagues, the department is charged with maintaining 17 parks, a 9 hole golf course, and all city buildings, including City Hall. City wide celebrations such as the Fourth of July Stars and Stripes Jam and the Festival de Luces Ceremony are also coordinated by this department. The department consists of five (5) divisions:

1)Administration
2)Golf Course
3)Facilities

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	978,143	923,782	1,120,011	-
MATERIALS AND SUPPLIES	220,672	273,595	298,520	-
CONTRACTED SERVICES	1,077,555	1,136,624	1,325,002	-
OTHER SERVICES & CHARGES	200,560	175,990	181,580	-
CAPITAL OUTLAY	-	140,000	-	-
TOTAL	2,476,931	2,649,991	2,925,113	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Parks & Recreation-Facilities			
1 Facilities Maintenance Supervisor	51,065	1 Facilities Maintenance Supervisor	48,920
1 Cusodial Supervisor	38,746	1 Cusodial Supervisor	42,752
1 Groundskeeper I	31,576	1 Groundskeeper I	33,825
1 Groundskeeper II	30,548	1 Groundskeeper II	33,543
5 Facilities Maintenance Spec.	171,235	6 Facilities Maintenance Spec.	211,307
3 Facilities Maintenance Spec., Sr	117,015	3 Facilities Maintenance Spec., Sr	128,212
		2 Maintenance Custodian	72,250
2 Custodian	49,488	1 Custodian	25,659
Departmental Total	**489,673**		**596,469**

	2023-24	2024-25	2025-26
TOTAL FTE's	17	14	15

Note: Adding 1 Facilities Maint. Specialist from PT to FT

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 10	640	PARD-FACILITY MAINTENANCE		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	658,340	530,072	628,614	806,026	28.22%
OVERTIME	40,270	43,255	34,642	38,000	9.69%
RETIREMENT COSTS	77,591	66,956	70,668	82,395	16.59%
INSURANCE & TAXES	201,941	168,825	189,859	193,589	1.96%
TOTAL PERSONNEL	**978,143**	**809,108**	**923,782**	**1,120,011**	**21.24%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	161	36	150	200	33.33%
FURNITURE & EQUIPMENT	13,378	3,050	4,495	3,500	-22.14%
WEARING APPAREL	4,530	4,384	5,200	5,200	0.00%
SUBSCRIPTIONS & DUES	-	-	350	-	0.00%
OPERATIONAL SUPPLIES	127,154	126,623	151,600	159,200	5.01%
MAINTENANCE SUPPLIES	75,450	78,697	111,800	130,420	16.65%
TOTAL SUPPLIES	**220,672**	**212,789**	**273,595**	**298,520**	**9.11%**
CONTRACTS					
PROFESSIONAL SERVICES	621,420	419,991	633,800	815,000	28.59%
RENTALS AND LEASES	3,973	126	6,000	252	-95.80%
MAINTENANCE CONTRACTS	1,784	3,323	5,000	5,000	0.00%
OTHER CONTRACTUAL	450,380	456,484	491,824	504,750	2.63%
TOTAL CONTRACTS	**1,077,555**	**879,923**	**1,136,624**	**1,325,002**	**16.57%**
SERVICES & CHARGES					
TRAVEL & TRAINING	595	544	990	6,340	540.40%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	510	-	-	0.00%
TELEPHONE & UTILITIES	199,965	63,788	175,000	175,240	0.14%
TOTAL SVCS & CHARGES	**200,560**	**64,842**	**175,990**	**181,580**	**3.18%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	140,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**140,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**2,476,931**	**1,966,663**	**2,649,991**	**2,925,113**	**10%**

OTHER MAJOR FUNDS

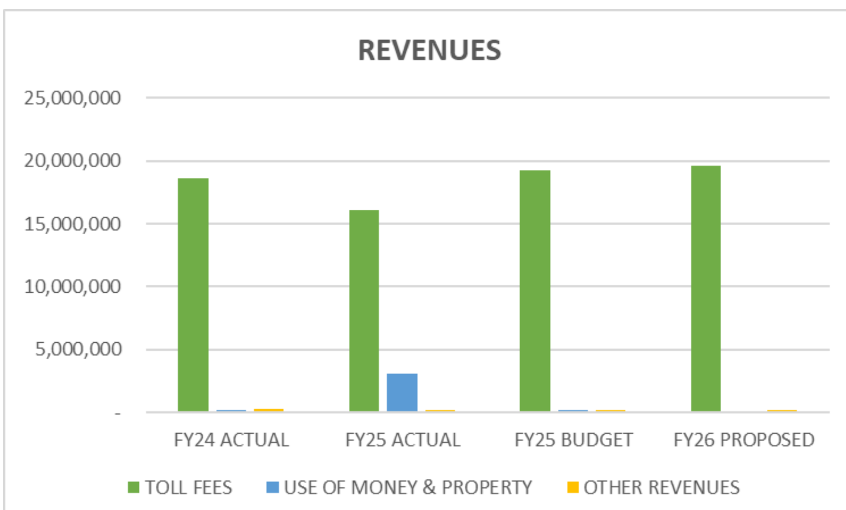
City of Eagle Pass, Texas

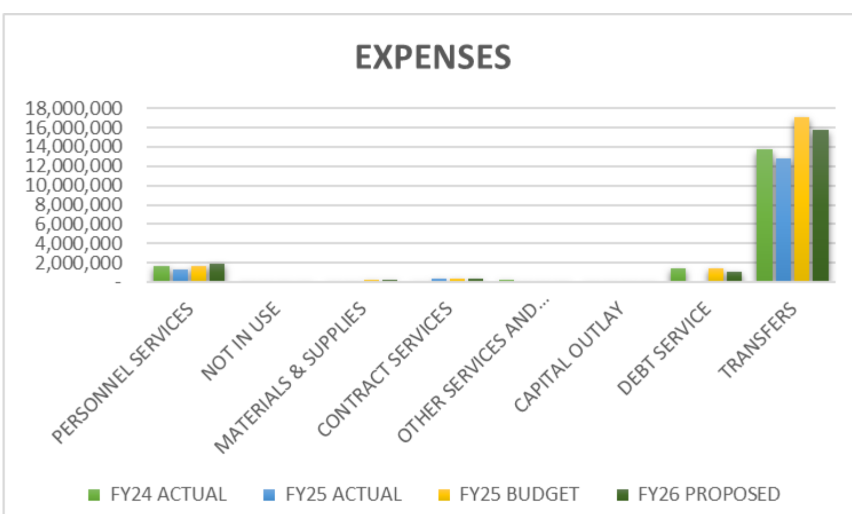
Annual Budget Fiscal Year 2025-2026

INTERNATIONAL BRIDGE SYSTEM FUND SUMMARY

REVENUES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
TOLL FEES	18,619,714	16,075,046	19,209,485	19,599,693
USE OF MONEY & PROPERTY	216,399	3,047,305	196,161	23,663
OTHER REVENUES	246,979	218,748	160,111	157,863
Total Revenues	**19,083,092**	**19,341,100**	**19,565,757**	**19,781,219**

EXPENSES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PERSONNEL SERVICES	1,606,458	1,343,646	1,695,216	1,862,132
NOT IN USE	-	-	-	-
MATERIALS & SUPPLIES	151,589	122,783	268,960	193,010
CONTRACT SERVICES	165,854	374,320	333,115	389,000
OTHER SERVICES AND CHARGES	179,968	107,782	164,835	155,500
CAPITAL OUTLAY	154,761	-	-	-
DEBT SERVICE	1,450,000		1,450,000	1,047,140
TRANSFERS	13,800,000	12,797,399	15,613,199	15,910,055
Total Expenses	**17,508,630**	**14,745,931**	**19,525,325**	**19,556,837**





City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
ENTERPRISE FUND-INTERNATIONAL BRIDGE SYSTEM

Description:
The City of Eagle Pass International Bridge System Department is to facilitate traffic to and from Mexico in a safe and efficient manner. The department strives to provide cost effective toll rates that are competitive with other ports in Texas, while generating revenue for the City of Eagle Pass to use to offer services to the community.

Revenues

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
TOLL FEES	18,619,714	19,209,485	19,599,693	-
USE OF MONEY & PROPERTY	216,399	196,161	23,663	-
OTHER REVENUE	246,979	160,111	157,863	-
TOTAL	19,083,092	19,565,757	19,781,219	-

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	1,606,458	1,695,216	1,862,132	-
MATERIALS AND SUPPLIES	151,589	268,960	193,010	-
CONTRACTED SERVICES	165,854	333,115	389,000	-
OTHER SERVICES & CHARGES	179,968	164,835	155,500	-
CAPITAL OUTLAY	154,761	-	-	-
TRANSFERS OUT	13,800,000	17,063,199	16,957,195	-
TOTAL	16,058,630	19,525,325	19,556,837	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
International Bridge System			
1 Bridge Operations Manager	86,057	1 Bridge Operations Manager	107,911
2 Toll Collection Supervisor	99,473	2 Toll Collection Supervisor	100,088
7 Toll Collection Shift Supervisor	255,411	7 Toll Collection Shift Supervisor	270,047
1 Bridge Operations Specialist	49,360	1 Bridge Operations Specialist	52,097
15 Toll Collections Specialist	384,160	15 Toll Collections Specialist	404,569
1 Maintenance Custodian	31,475	1 Maintenance Custodian	34,392
1 Custodian	23,953	1 Custodian	25,659
4 Security Officers	120,544	4 Security Officers	132,520
Departmental Total	**1,050,433**		**1,127,284**

	2023-24	2024-25	2025-26
TOTAL FTE's*	28	32	32

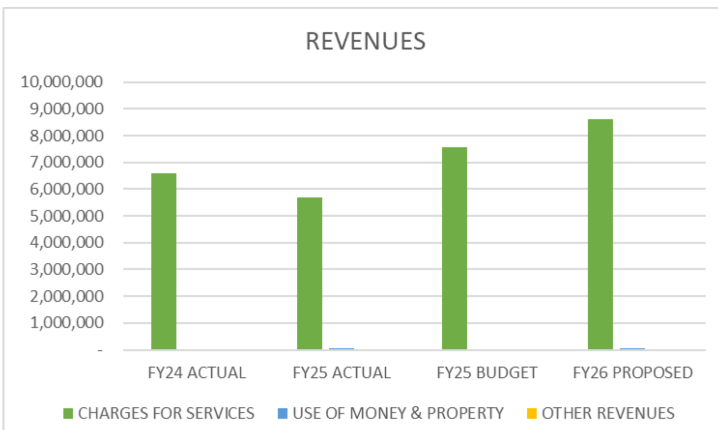
City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

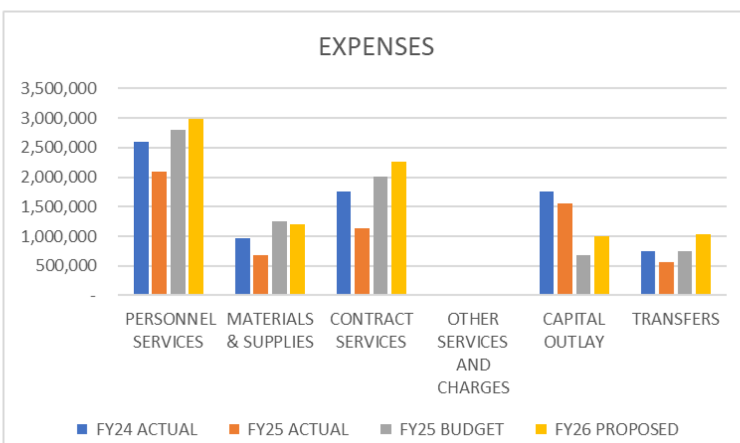
ENTERPRISE FUND	FUND 52	301	BRIDGE DEPARTMENT		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	1,105,694	911,354	1,157,533	1,319,366	13.98%
OVERTIME	25,297	27,576	20,000	20,000	0.00%
RETIREMENT COSTS	130,460	114,469	142,859	157,043	9.93%
INSURANCE & TAXES	345,007	290,247	374,825	365,723	-2.43%
TOTAL PERSONNEL	**1,606,458**	**1,343,646**	**1,695,216**	**1,862,132**	**9.85%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	5,260	2,297	6,500	5,000	-23.08%
FURNITURE & EQUIPMENT	1,531	2,498	2,500	3,000	20.00%
WEARING APPAREL	5,072	1,512	6,000	4,000	-33.33%
SUBSCRIPTIONS & DUES	60,787	60,143	81,480	81,480	0.00%
OPERATIONAL SUPPLIES	37,166	25,901	43,400	50,300	15.90%
MAINTENANCE SUPPLIES	41,773	30,432	129,080	49,230	-61.86%
TOTAL SUPPLIES	**151,589**	**122,783**	**268,960**	**193,010**	**-28.24%**
CONTRACTS					
PROFESSIONAL SERVICES	2,629	5,005	10,753	11,500	6.95%
RENTALS AND LEASES	17,769	10,938	46,000	46,000	0.00%
MAINTENANCE CONTRACTS	34,743	25,858	99,500	95,500	-4.02%
OTHER CONTRACTUAL	110,713	332,519	176,862	236,000	33.44%
TOTAL CONTRACTS	**165,854**	**374,320**	**333,115**	**389,000**	**16.78%**
SERVICES & CHARGES					
TRAVEL & TRAINING	24,453	7,355	58,500	33,500	-42.74%
MISC EXPENSES	32,536	30,000	34,000	34,300	0.88%
ADVERTISING & PRINTING	88,725	53,157	53,735	42,000	-21.84%
TELEPHONE & UTILITIES	34,254	17,271	18,600	45,700	145.70%
TOTAL SVCS & CHARGES	**179,968**	**107,782**	**164,835**	**155,500**	**-5.66%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	128,318	-	-	-	0.00%
BUILDING IMPROVEMENTS	26,443	-	-	-	0.00%
TRANSFERS OUT	13,800,000	12,797,399	17,063,199	16,957,195	-0.62%
TOTAL CAPITAL OUTLAY	**13,954,761**	**12,797,399**	**17,063,199**	**16,957,195**	**-0.62%**
DEPARTMENT TOTALS	**16,058,630**	**14,745,931**	**19,525,325**	**19,556,837**	**0%**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
ENVIRONMENTAL & SOLID WASTE FUND SUMMARY

REVENUES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
CHARGES FOR SERVICES	6,589,147	5,687,362	7,564,200	8,628,039
USE OF MONEY & PROPERTY	-	71,605	5,000	60,000
OTHER REVENUES	8,420	2,611	10,050	4,000
TOTAL REVENUES	**6,597,567**	**5,761,578**	**7,579,250**	**8,692,039**

EXPENSES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PERSONNEL SERVICES	2,605,332	2,099,004	2,802,207	2,980,459
MATERIALS & SUPPLIES	961,348	680,333	1,251,501	1,207,804
CONTRACT SERVICES	1,762,533	1,134,760	2,008,547	2,254,404
OTHER SERVICES AND CHARGES	13,073	4,501	17,892	17,900
CAPITAL OUTLAY	1,764,027	1,556,397	683,849	1,008,150
TRANSFERS	748,805	561,604	748,805	1,031,472
TOTAL EXPENSES	**7,855,117**	**6,036,599**	**7,512,801**	**8,500,189**





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City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

ENTERPRISE-ENV & SOLID WASTE: STREET/PROPERTY CLEANING

Description:

The Environmental and Solid Waste Fund was established to address waste management and sanitation in our City and County. Resources for this fund are collect through various user fees. This fund is composed of four (4) divisions:

1)Street/Property Cleaning
2)Recycling
3)Municipal Solid Waste

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	913,749	946,234	1,026,536	-
MATERIALS AND SUPPLIES	212,845	227,831	207,885	-
CONTRACTED SERVICES	20,799	18,730	5,410	-
OTHER SERVICES & CHARGES	1,239	3,740	5,150	-
CAPITAL OUTLAY	893,549	250,000	270,000	-
TOTAL	2,042,181	1,446,534	1,514,981	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Street Cleaning			
1 PW Supervisor	51,995	1 PW Supervisor	57,370
2 Laborer I	49,200	2 Laborer I	53,009
6 Laborer II	188,917	6 Laborer II	206,132
4 Equipment Operator	138,556	4 Equipment Operator	141,406
4 Heavy Equipment Operator	180,529	4 Heavy Equipment Operator	199,840
Departmental Total	**609,197**		**657,757**

	2023-24	2024-25	2025-26
TOTAL FTE's	17	17	17

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND	58	416	STREET CLEANING	

PERSONNEL	2023-2024 ACTUAL	2024-2025 ACTUAL	2024-2025 ADOPTED	2025-2026 PROPOSED	PERCENT CHANGE
SALARIES	608,799	473,754	637,743	672,025	5.38%
OVERTIME	40,686	29,434	40,000	45,000	12.50%
RETIREMENT COSTS	78,463	61,889	75,779	91,428	20.65%
INSURANCE & TAXES	185,802	151,719	192,711	218,083	13.17%
TOTAL PERSONNEL	**913,749**	**716,797**	**946,234**	**1,026,536**	**8.49%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	-	800	818	900	10.06%
FURNITURE & EQUIPMENT	7,943	490	8,009	4,000	-50.06%
WEARING APPAREL	3,849	4,866	5,500	5,000	-9.09%
SUBSCRIPTIONS & DUES	-	-	-	-	0.00%
OPERATIONAL SUPPLIES	15,066	8,248	16,826	16,310	-3.07%
MAINTENANCE SUPPLIES	185,986	148,044	196,678	181,675	-7.63%
TOTAL SUPPLIES	**212,845**	**162,448**	**227,831**	**207,885**	**-8.75%**
CONTRACTS					
PROFESSIONAL SERVICES	352	352	410	410	0.00%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	20,446	12,722	18,320	5,000	-72.71%
TOTAL CONTRACTS	**20,799**	**13,075**	**18,730**	**5,410**	**-71.12%**
SERVICES & CHARGES					
TRAVEL & TRAINING	812	1,558	3,090	4,500	45.63%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	428	149	650	650	0.00%
TOTAL SVCS & CHARGES	**1,239**	**1,707**	**3,740**	**5,150**	**37.70%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	893,549	245,000	250,000	270,000	8.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**893,549**	**245,000**	**250,000**	**270,000**	**8.00%**
DEPARTMENT TOTALS	**2,042,181**	**1,139,027**	**1,446,534**	**1,514,981**	**5%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

ENTERPRISE-ENV & SOLID WASTE: RECYCLING

Description:

The Environmental and Solid Waste Fund was established to address waste management and sanitation in our City and County. Resources for this fund are collect through various user fees. This fund is composed of three (3) divisions:

1)Street/Property Cleaning
2)Recycling
3)Municipal Solid Waste

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	329,929	342,121	362,891	-
MATERIALS AND SUPPLIES	24,855	34,486	22,349	-
CONTRACTED SERVICES	62,888	59,406	54,590	-
OTHER SERVICES & CHARGES	8,333	8,004	6,750	-
CAPITAL OUTLAY	54,541	60,000	-	-
TOTAL	480,547	504,017	446,580	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Recycling			
1 PW Recycling Supervisor	54,893	1 PW Recycling Supervisor	60,274
3 Laborer	72,345	3 Laborer	76,965
2 Heavy Equipment Operator	89,655	2 Heavy Equipment Operator	98,425
Departmental Total	**216,893**		**235,664**

	2023-24	2024-25	2025-26
TOTAL FTE's	6	6	6

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 58	424	RECYCLING		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	218,727	150,520	224,274	239,655	6.86%
OVERTIME	13,860	4,886	15,000	15,000	0.00%
RETIREMENT COSTS	28,223	20,118	29,497	32,757	11.05%
INSURANCE & TAXES	69,120	42,436	73,350	75,479	2.90%
TOTAL PERSONNEL	**329,929**	**217,960**	**342,121**	**362,891**	**6.07%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	-	-	599	800	33.65%
FURNITURE & EQUIPMENT	1,361	1,934	10,300	4,000	-61.17%
WEARING APPAREL	540	970	1,080	1,200	11.11%
SUBSCRIPTIONS & DUES	-	-	-	-	0.00%
OPERATIONAL SUPPLIES	1,024	791	1,344	1,355	0.79%
MAINTENANCE SUPPLIES	21,929	8,618	21,164	14,994	-29.15%
TOTAL SUPPLIES	**24,855**	**12,313**	**34,486**	**22,349**	**-35.19%**
CONTRACTS					
PROFESSIONAL SERVICES	352	352	410	410	0.00%
RENTALS AND LEASES	-	-	1,800	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	62,536	39,167	57,196	54,180	-5.27%
TOTAL CONTRACTS	**62,888**	**39,520**	**59,406**	**54,590**	**-8.11%**
SERVICES & CHARGES					
TRAVEL & TRAINING	-	-	-	1,250	0.00%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	4,826	1,020	5,004	2,500	-50.03%
TELEPHONE & UTILITIES	3,507	-	3,000	3,000	0.00%
TOTAL SVCS & CHARGES	**8,333**	**1,020**	**8,004**	**6,750**	**-15.66%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	54,541	-	60,000	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**54,541**	**-**	**60,000**	**-**	**0.00%**
DEPARTMENT TOTALS	**480,547**	**270,813**	**504,017**	**446,580**	**-11%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

ENTERPRISE-ENV & SOLID WASTE: WASTE COLLECTION

Description:

The Environmental and Solid Waste Fund was established to address waste management and sanitation in our City and County. Resources for this fund are collect through various user fees. This fund is composed of three (3) divisions:

1)Street/Property Cleaning
2)Recycling
3)Municipal Solid Waste

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	1,361,653	1,513,853	1,591,032	-
MATERIALS AND SUPPLIES	723,648	989,185	977,570	-
CONTRACTED SERVICES	1,678,846	1,930,411	2,194,404	-
OTHER SERVICES & CHARGES	3,501	6,148	6,000	-
CAPITAL OUTLAY	815,936	373,849	738,150	-
TRANSFERS OUT	748,805	748,805	1,031,472	-
TOTAL	5,332,389	5,562,250	6,538,628	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Waste Collection			
1 PW Supervisor- Waste Mgmt	62,437	1 PW Supervisor- Waste Mgmt	65,897
1 Administrative Assistant I	36,157	1 Administrative Assistant I	39,702
1 Vehicle Maintenance Mechanic, SR	36,607	1 Vehicle Maintenance Mechanic, SR	39,215
1 Vehicle Maintenance Mechanic	38,107	1 Vehicle Maintenance Mechanic	40,112
1 Refuse Equip Operator, Lead	53,369	1 Refuse Equip Operator, Lead	57,171
1 Welder	39,251	1 Welder	36,011
15 Refuse Equip Operator	651,673	15 Refuse Equip Operator	691,358
		1 Administrative Clerk I	25,461
Departmental Total	**917,601**		**994,927**

	2023-24	2024-25	2025-26
TOTAL FTE's	18	21	22

Note: Making current Administrative Clerk from PT to FT

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

EXPENDITURES

ENTERPRISE FUND	FUND 58		458	WASTE MANAGEMENT	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	832,992	703,431	950,117	986,129	3.79%
OVERTIME	177,884	151,004	160,000	190,000	18.75%
RETIREMENT COSTS	123,018	109,713	124,794	134,756	7.98%
INSURANCE & TAXES	227,758	200,100	278,942	280,147	0.43%
TOTAL PERSONNEL	**1,361,653**	**1,164,247**	**1,513,853**	**1,591,032**	**5.10%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	2,423	2,124	2,104	1,200	-42.97%
FURNITURE & EQUIPMENT	4,845	678	1,910	1,910	0.00%
WEARING APPAREL	5,439	3,534	6,975	6,500	-6.81%
SUBSCRIPTIONS & DUES	3,733	4,954	4,980	4,410	-11.45%
OPERATIONAL SUPPLIES	18,184	13,825	20,188	22,000	8.98%
MAINTENANCE SUPPLIES	689,024	480,456	953,028	941,550	-1.20%
TOTAL SUPPLIES	**723,648**	**505,571**	**989,185**	**977,570**	**-1.17%**
CONTRACTS					
PROFESSIONAL SERVICES	115,851	100,674	115,400	164,904	42.90%
RENTALS AND LEASES	261	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	1,562,734	981,492	1,815,011	2,029,500	11.82%
TOTAL CONTRACTS	**1,678,846**	**1,082,166**	**1,930,411**	**2,194,404**	**13.68%**
SERVICES & CHARGES					
TRAVEL & TRAINING	1,538	1,774	3,148	3,000	-4.70%
MISC EXPENSES	-	-	-	-	0.00%
ADVERTISING & PRINTING	1,962	-	3,000	3,000	0.00%
TELEPHONE & UTILITIES	-	-	-	-	0.00%
TOTAL SVCS & CHARGES	**3,501**	**1,774**	**6,148**	**6,000**	**-2.41%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	815,936	1,311,397	373,849	738,150	97.45%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**815,936**	**1,311,397**	**373,849**	**738,150**	**97.45%**
DEPARTMENT TOTALS	**4,583,584**	**4,065,155**	**4,813,445**	**5,507,156**	**14%**

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
DEBT SERVICE SUMMARY

REVENUES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PROPERTY TAX	4,664,403	4,604,694	4,751,683	4,888,895
INT. BRIDGE SYSTEM TRANSFER	1,500,000	1,087,500	1,450,000	1,047,140
WASTE COLLECTION TRANSFER	400,000	300,000	400,000	1,000
STORM DRAINAGE TRANSFER	382,498	286,873	382,498	383,498
TOTAL REVENUES	**6,946,901**	**6,279,067**	**6,984,181**	**6,320,533**

EXPENSES	FY24 ACTUAL	FY25 ACTUAL	FY25 BUDGET	FY26 PROPOSED
PRINCIPA PAYMENTS	4,700,000	4,910,000	4,910,000	4,130,000
INTEREST PAYMENTS	2,549,403	1,233,796	2,370,480	2,190,534
OTHER FEES	1,700	1,000	5,000	-
TOTAL EXPENSES	**7,251,103**	**6,144,796**	**7,285,480**	**6,320,534**

			2025-2026 Debt Service				
Description	Rate	Mat. Date	Principal	Interest	Total	Principal Remaining	Interest Remaining
2015 Cert of Oblg	2.8%	Mar-35	455,000	206,300	661,300	4,930,000	936,400
2016 Refunding	1.9%	Mar-31	45,000	6,688	51,688	245,000	15,938
2018 Cert of Oblg	3.0%	Mar-38	1,240,000	946,075	2,186,075	20,535,000	5,684,088
2020 Refunding Tax	1.7%	Mar-33	755,000	109,596	864,596	5,440,000	383,064
2020 Refunding	1.7%	Mar-30	760,000	80,350	840,350	1,710,000	97,625
2021 Cert of Oblg	2.1%	Mar-41	875,000	841,525	1,716,525	19,220,000	6,499,925
		Total	$4,130,000	$2,190,534	$6,320,534	$52,080,000	$13,617,039

TAX RATE HISTORY FY2025-2026					
Tax Year	Property Valuation	M&O	I&S	Total	Levy
2015	1,349,704,070	0.340789	0.205228	0.546017	7,369,614
2016	1,432,432,104	0.335295	0.210722	0.546017	7,821,323
2017	1,466,358,216	0.330359	0.212130	0.542489	7,954,832
2018	1,516,445,455	0.338324	0.204165	0.542489	8,226,550
2019	1,550,498,472	0.337868	0.202875	0.540743	8,384,212
2020	1,595,130,365	0.337031	0.203712	0.540743	8,625,556
2021	1,630,517,935	0.328750	0.211990	0.540740	8,816,863
2022	1,877,974,664	0.290068	0.209092	0.499160	9,374,098
2023	2,118,381,316	0.275395	0.218765	0.494160	10,468,193
2024	2,357,146,950	0.280899	0.199153	0.480052	11,315,531
2025	2,493,529,845	0.284257	0.195795	0.480052	11,970,240

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

DEBT SCHEDULES

Payment	'15 Certificate of Obligation		'16 Certificate of Obligation		'18 Certificate of Obligation		'20 Taxable Refunding		'20 Refunding		'21 Certificate of Obligation		Total Semi-Annual	Total Annual
Date	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest		
3/1/2026	455,000	107,700	45,000	3,625	1,240,000	488,538	755,000	57,346	760,000	47,775	875,000	420,763	5,255,746	
9/1/2026	-	98,600	-	3,063	-	457,538	-	52,250	-	32,575	-	420,763	1,064,788	6,320,534
3/1/2027	460,000	98,600	45,000	3,063	1,305,000	457,538	775,000	52,250	795,000	32,575	920,000	398,325	5,342,350	
9/1/2027	-	89,400	-	2,500	-	424,913	-	46,321	-	16,675	-	398,325	978,134	6,320,484
3/1/2028	500,000	89,400	45,000	2,500	1,370,000	424,913	780,000	46,321	285,000	16,675	965,000	374,763	4,899,571	
9/1/2028	-	79,400	-	1,938	-	390,663	-	39,574	-	10,975	-	374,763	897,312	5,796,883
3/1/2029	510,000	79,400	50,000	1,938	1,440,000	390,663	795,000	39,574	305,000	10,975	1,015,000	350,013	4,987,562	
9/1/2029	-	69,200	-	1,313	-	354,663	-	32,300	-	4,875	-	350,013	812,363	5,799,924
3/1/2030	520,000	69,200	50,000	1,313	1,515,000	354,663	810,000	32,300	325,000	4,875	1,065,000	324,013	5,071,363	
9/1/2030	-	58,800	-	688	-	316,788	-	24,403	-	-	-	324,013	724,690	5,796,053
3/1/2031	545,000	58,800	55,000	688	1,590,000	316,788	825,000	24,403	-	-	1,120,000	296,700	4,832,378	
9/1/2031	-	47,900	-	-	-	277,038	-	15,946	-	-	-	296,700	637,584	5,469,961
3/1/2032	565,000	47,900	-	-	1,675,000	277,038	845,000	15,946	-	-	1,175,000	270,950	4,871,834	
9/1/2032	-	36,600	-	-	-	235,163	-	6,863	-	-	-	270,950	549,575	5,421,409
3/1/2033	585,000	36,600	-	-	1,745,000	235,163	610,000	6,863	-	-	1,220,000	247,000	4,685,625	
9/1/2033	-	24,900	-	-	-	204,625	-	-	-	-	-	247,000	476,525	5,162,150
3/1/2034	610,000	24,900	-	-	1,820,000	204,625	-	-	-	-	1,270,000	222,100	4,151,625	
9/1/2034	-	12,700	-	-	-	159,125	-	-	-	-	-	222,100	393,925	4,545,550
3/1/2035	635,000	12,700	-	-	1,900,000	159,125	-	-	-	-	1,325,000	196,150	4,227,975	
9/1/2035	-	-	-	-	-	123,500	-	-	-	-	-	196,150	319,650	4,547,625
3/1/2036	-	-	-	-	1,975,000	123,500	-	-	-	-	1,375,000	169,150	3,642,650	
9/1/2036	-	-	-	-	-	84,000	-	-	-	-	-	169,150	253,150	3,895,800
3/1/2037	-	-	-	-	2,060,000	84,000	-	-	-	-	1,435,000	141,050	3,720,050	
9/1/2037	-	-	-	-	-	42,800	-	-	-	-	-	141,050	183,850	3,903,900
3/1/2038	-	-	-	-	2,140,000	42,800	-	-	-	-	1,490,000	111,800	3,784,600	
9/1/2038	-	-	-	-	-	-	-	-	-	-	-	111,800	111,800	3,896,400
3/1/2039	-	-	-	-	-	-	-	-	-	-	1,550,000	81,400	1,631,400	
9/1/2039	-	-	-	-	-	-	-	-	-	-	-	81,400	81,400	1,712,800
3/1/2040	-	-	-	-	-	-	-	-	-	-	1,615,000	49,750	1,664,750	
9/1/2040	-	-	-	-	-	-	-	-	-	-	-	49,750	49,750	1,714,500
3/1/2041	-	-	-	-	-	-	-	-	-	-	1,680,000	33,600	1,713,600	1,713,600
Total	**5,385,000**	**1,142,700**	**290,000**	**22,625**	**21,775,000**	**6,630,163**	**6,195,000**	**492,660**	**2,470,000**	**177,975**	**20,095,000**	**7,341,450**	**72,017,572**	**72,017,572**

THE CITY OF

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1849

EAGLE PASS

SPECIAL REVENUE FUNDS

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

SPECIAL REVENUE FUND-ROOM OCCUPANCY TAX

Description:

The City is authorized to collect a seven (7%) percent tax on the price paid for the use of a hotel as per Chapter 24, Article II of the City of Eagle Pass Code of Ordinances. Funds collected through this tax are required to be used solely for to enhance the convention, tourism and hotel industry in accordance with Chapter 351 of the Texas Tax Code. Eligible uses include operation, maintenance, or improvements of convention centers, convention expenses, promotions and advertisement, historical preservation, sports tournaments, and landmark/event signage.

Revenues

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
ROOM OCCUPANCY TAX	1,535,261	1,319,856	1,367,152	-
INTEREST EARNED	13,804	18,405	18,147	-
PENALTIES	10,352.96	13,804	13,610	-
RENTAL FEES	-	-	20,000	
TOTAL	1,559,417	1,352,065	1,418,909	-

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	50,636	46,985	51,702	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTED SERVICES	29,931	30,000	30,000	-
OTHER SERVICES & CHARGES	184,140	466,973	466,556	-
CAPITAL OUTLAY	-	-	-	-
TRANSFERS OUT	895,848	795,848	870,651	-
TOTAL	1,160,555	1,339,806	1,418,909	-

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City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

SPECIAL REVENUE FUND-PUBLIC LIBRARY

Description:

The Eagle Pass Public Library works to provide quality materials and services that will fulfill education, informational, cultural, and recreational needs of the entire community in an atmosphere that is welcoming respectful, and businesslike.

The Public Library manages four locations: the Main Library, Loma De La Cruz Center, Roy P. Benavidez Center, and San Luis Center

Revenues

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
SALE OF COPIES	-	-	-	-
CONTRIBUTION FROM OTHERS	15,000	15,000	14,789	-
OTHER REVENUE	10,833	11,435	11,274	-
TRANSFER FROM GENERAL FUND	795,000	795,000	947,963	-
TOTAL	820,833	821,435	974,027	-

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	649,208	772,020	783,138	-
MATERIALS AND SUPPLIES	49,410	76,020	47,020	-
CONTRACTED SERVICES	28,502	54,350	36,569	-
OTHER SERVICES & CHARGES	83,968	108,300	82,300	-
CAPITAL OUTLAY	47,875	20,000	25,000	-
TOTAL	858,964	1,030,690	974,027	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
1 Library Director	62,810	1 Library Director	81,807
1 Library Operations Manager	48,366	1 Assistant Library Director	61,480
2 Library Programs Coordinator	86,701	1 Library Programs Coordinator	45,152
3 Library Assistant I	71,879	7 Library Assistant I	215,425
2 Library Assistant II	58,018	2 Library Assistant II	83,901
3 Asst Library Programs Coordinat	100,002		
Departmental Total	**427,776**		**487,764**

	2023-24	2024-25	2025-26
TOTAL FTE's	12	12	12

Note: One (1) Maintenace Custodian was traffered from the Public Library to the Custodial Services Department.

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 26		626	E.P. LIBRARY	
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	460,435	374,992	542,936	571,906	5.34%
OVERTIME	-	-	-	-	0.00%
RETIREMENT COSTS	54,826	47,186	67,959	67,799	-0.24%
INSURANCE & TAXES	133,947	115,248	161,125	143,433	-10.98%
TOTAL PERSONNEL	**649,208**	**537,426**	**772,020**	**783,138**	**1.44%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	578	177	2,000	1,000	-50.00%
FURNITURE & EQUIPMENT	9,963	-	-	-	0.00%
WEARING APPAREL	2,467	937	3,000	2,000	-33.33%
SUBSCRIPTIONS & DUES	21,437	7,208	57,500	39,000	-32.17%
OPERATIONAL SUPPLIES	1,952	208	2,000	1,500	-25.00%
MAINTENANCE SUPPLIES	13,012	4,670	11,520	3,520	-69.44%
TOTAL SUPPLIES	**49,410**	**13,200**	**76,020**	**47,020**	**-38.15%**
CONTRACTS					
PROFESSIONAL SERVICES	7,434	3,907	21,000	6,360	-69.71%
RENTALS AND LEASES	13,300	4,711	14,750	13,359	-9.43%
MAINTENANCE CONTRACTS	7,114	4,030	18,600	16,850	-9.41%
OTHER CONTRACTUAL	654	-	-	-	0.00%
TOTAL CONTRACTS	**28,502**	**12,649**	**54,350**	**36,569**	**-32.72%**
SERVICES & CHARGES					
TRAVEL & TRAINING	22,476	12,532	29,000	19,000	-34.48%
MISC EXPENSES	22,200	12,996	36,000	30,000	-16.67%
ADVERTISING & PRINTING	-	-	-	-	0.00%
TELEPHONE & UTILITIES	39,292	17,772	43,300	33,300	-23.09%
TOTAL SVCS & CHARGES	**83,968**	**43,300**	**108,300**	**82,300**	**-24.01%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	40,000	-	-	25,000	0.00%
BUILDING IMPROVEMENTS	7,875	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**47,875**	**-**	**-**	**25,000**	**0.00%**
DEPARTMENT TOTALS	**858,964**	**606,574**	**1,010,690**	**974,027**	**-4%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

REC PROGRAMS AND FACILITIES-PARD RECREATION

Description:

The Recreation Programs Fund accounts for all recreations programs revenue and additional expenses associated with running such programs. Expenses include temporary part-time employees, recreational supplies, and other related expenses. Administrative expenses associated with the recreation programs are included as part of the Rereation Fund budget. The City Council approved Ordinance 2019-01 which amended recreation participation and attendances fees and restricted the uses of the fees for recreation programs.

Revenues:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PARTICIPANT FEES	127,448	165,450	120,672	-
ATTENDANCE FEES	-	36,000	-	-
CONCESSION STANDS	71,282	204,513	87,521	-
MISC REVENUE	5,344	17,286	-	
TRANSFERS FROM GENERAL FUND	1,098,753	1,098,753	1,564,477	-
TOTAL	1,302,826	1,522,002	1,772,670	-

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	783,018	902,270	1,147,940	-
MATERIALS AND SUPPLIES	202,914	241,295	257,030	-
CONTRACTED SERVICES	213,897	223,011	205,900	-
OTHER SERVICES & CHARGES	145,084	126,625	148,800	-
CAPITAL OUTLAY	-	11,000	13,000	-
TOTAL	1,344,913	1,504,201	1,772,670	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Parks & Recreation-Recreation			
3 Athletic Programs Specialist	103,270	2 Athletic Programs Specialist*	74,596
1 Athletics Prgram Coordinator	34,145	1 Athletics Prgram Coordinator	42,521
1 SR. Athletics Programs Sepcialist	37,493	2 SR. Athletics Programs Sepcialist*	73,188
1 Recreation Center Coordinator	39,693	1 Recreation Center Coordinator	44,009
1 Athletic Fields & Facilitites Coordinat	42,520	1 Sports Complex Supervisor*	45,550
1 Administrative Clerk I	25,461	1 Administrative Assistant I*	31,191
Sports Complex			
1 Sports Complex Coordinator	39,693	1 Parks Maint. Coordinator*	44,009
Gym			
	-	1 Recreation Supervisor	41,083
Departmental Total	**322,275**		**396,147**

	2023-24	2024-25	2025-26
TOTAL FTE's	9	9	10

Note: Upgrading Administrative Clerk I to Administrative Assistant I; upgrading Athletic Fields and Faciilities Coordinator to Sports Complex Supervisor; upgrading Athletic Programs Coordinator to Athletic Programs Supervisor; upgrading Athletic Programs Specialist to Sr. Athletic Programs Specialist; Upgrading Sports Complex Coordinator to Parks Maint. Coordinator

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SPECIAL REVENUE FUND-MAIN STREET PROGRAM

Description:

The Eagle Pass Main Street Program was implement by the City Council in order to provide resources for the revitalization of the City's historic downtown. The program centers around a grant program for the restoration of downtown buildings along with other economic development incentives. The Main Street Program also host various art, music, historic preservation, and other cultural programs in order to attract visitors and locals to the downtown area.

Revenues

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PARKING METERS	6,775	3,690	3,638	-
INTEREST EARNED	-	100	-	-
DONATIONS	-	786	775	-
TRANSFER FROM GENERAL FUND	300,000	300,000	433,841	-
TOTAL	306,775	304,576	438,254	-

Expenses:

	2023-2024	2024-2025	2025-2026	
	ACTUAL	BUDGET	PROPOSED	ADOPTED
PERSONNEL	45,584	126,250	97,844	-
MATERIALS AND SUPPLIES	10,626	67,285	17,600	-
CONTRACTED SERVICES	3,944,631	833,169	268,160	-
OTHER SERVICES & CHARGES	20,896	27,050	54,650	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	4,021,738	1,053,754	438,254	-

Personnel:

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Main Street Program			
1 Art Center Coordinator	33,777	1 Art Center Coordinator	36,183
1 Custodian	22,360	1 Custodian	29,274
1 Administrative Clerk I	25,461		
Departmental Total	**56,137**		**65,457**

	2023-24	2024-25	2025-26
TOTAL FTE's	1	3	2

Note: Upgrade from Custodian to Maintenance Custodian and moving Admin Clerk to Economic Development which is being upgraded to Administrative Assistant I

City of Eagle Pass, Texas
Annual Budget Fiscal Year 2025-2026
EXPENDITURES

ENTERPRISE FUND	FUND 33	106	MAIN STREET PROJECT		
PERSONNEL	**2023-2024 ACTUAL**	**2024-2025 ACTUAL**	**2024-2025 ADOPTED**	**2025-2026 PROPOSED**	**PERCENT CHANGE**
SALARIES	28,619	39,401	82,142	65,854	-19.83%
OVERTIME	3,463	946	-	-	0.00%
RETIREMENT COSTS	3,911	5,373	11,097	9,098	-18.02%
INSURANCE & TAXES	9,592	13,394	33,010	22,892	-30.65%
TOTAL PERSONNEL	**45,585**	**59,113**	**126,250**	**97,844**	**-22.50%**
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	-	-	500	500	0.00%
FURNITURE & EQUIPMENT	-	2,338	50,000	-	0.00%
WEARING APPAREL	302	-	-	-	0.00%
SUBSCRIPTIONS & DUES	721	375	1,885	1,500	-20.42%
OPERATIONAL SUPPLIES	9,442	4,697	14,300	14,500	1.40%
MAINTENANCE SUPPLIES	161	409	600	1,100	83.33%
TOTAL SUPPLIES	**10,626**	**7,818**	**67,285**	**17,600**	**-73.84%**
CONTRACTS					
PROFESSIONAL SERVICES	352	352	-	360	0.00%
RENTALS AND LEASES	-	-	-	-	0.00%
MAINTENANCE CONTRACTS	-	-	-	-	0.00%
OTHER CONTRACTUAL	3,944,631	111,933	833,169	267,800	-67.86%
TOTAL CONTRACTS	**3,944,984**	**112,285**	**833,169**	**268,160**	**-67.81%**
SERVICES & CHARGES					
TRAVEL & TRAINING	1,232	2,212	3,500	4,000	14.29%
MISC EXPENSES	14,379	8,925	12,650	12,650	0.00%
ADVERTISING & PRINTING	894	1,257	2,000	2,000	0.00%
TELEPHONE & UTILITIES	4,391	7,861	8,900	36,000	304.49%
TOTAL SVCS & CHARGES	**20,896**	**20,254**	**27,050**	**54,650**	**102.03%**
CAPITAL OUTLAY					
VEHICLES & EQUIPMENT	-	-	-	-	0.00%
BUILDING IMPROVEMENTS	-	-	-	-	0.00%
LAND	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**
DEPARTMENT TOTALS	**4,022,091**	**199,471**	**1,053,754**	**438,254**	**-58%**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

SPECIAL REVENUE FUND-CONVENTION CENTER & TOURISM

Description:

The City of Eagle Pass owns and operates the International Center for Trade (ICT), a 44,000 square foot facility that serves primarily as a meeting and conference venue. In additional, this center also provides the citizens with a first class facility for hosting weddings, parties, and other social events.

Marketing Staff is responsible for managing and enhancing conventions and tourism in our community thorough public outreach, media campaigns, and strategic event planning.

Revenues:

	2023-2024 ACTUAL	2024-2025 BUDGET		2025-2026 PROPOSED	2025-2026 ADOPTED
EVENT RENTAL FEES	99,597	149,950		147,844	-
CATERING FEES	350	361		356	-
SECURITY FEES	23,030	22,000		21,691	-
TRANSFERS IN	1,019,839	1,019,839		843,076	-
OTHER REVENUE	-	74,352			-
TOTAL	1,142,816	1,266,502	-	1,012,967	-

Expenses:

	2023-2024 ACTUAL	2024-2025 BUDGET		2025-2026 PROPOSED	2025-2026 ADOPTED
PERSONNEL	481,896	486,422		607,127	-
MATERIALS AND SUPPLIES	29,006	54,030		44,190	-
CONTRACTED SERVICES	67,866	66,150		73,150	-
OTHER SERVICES & CHARGES	283,956	255,110		259,500	-
CAPITAL OUTLAY	32,376	17,000		29,000	-
TRANSFERS OUT	301,299	301,299		-	-
TOTAL	1,196,399	1,180,011	-	1,012,967	-

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Marketing			
1 Marketing & Tourism Manager	74,142	1 Marketing & Tourism Manager	81,807
1 Multimedia Coordinator	51,803	1 Multimedia Coordinator	56,326
1 Administrative Assistant II	33,370	1 Administrative Assistant II	36,998
1 Public relations Specialist	38,351	1 Public Relations Coordinator	42,521
2 Multimedia Specialist	63,303	2 Multimedia Specialist	74,175
International Center for Trade			
		1 Custodian Supervisor	38,747
1 Custodian Supervisor	31,875	1 Maintenance Custodian	33,935
		1 Custodian	30,489
Fund Total	**292,844**		**394,998**

	2023-24	2024-25	2025-26
TOTAL FTE's	6	7	9

Note: Moving 1 Maintenance Custodian and 1 Custodian from PARD-Facilities to ICT

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City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

SPECIAL REVENUE FUNDS-GRANT FUNDED POSITIONS

MOTOR VEHICLE CRIME PREVENTION AUTHORITY GRANT

Description:

The Motor Vehicle Crime Prevention Authority Grant (MVCPA-Fund 29) is allocated through the Texas Department of Motor Vehicles for the purpose of investigating and preventing theft of automobiles in our jurisdiction. Funds are allocated to cover personnel expenses, operating supplies, and training.

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
Auto Burglary & Theft Prevention Grant			
1 Police Sergeant	$ 71,885	1 Police Sergeant	$ 72,549
3 Police Corporal	$ 182,478	3 Police Corporal	$ 185,471
1 Crime Analyst	$ 37,889	1 Crime Analyst	$ 39,768
		1 Administrative Assistant	$ 31,191
Departmental Total	**$ 292,252**		**$ 328,979**

	2023-24	2024-25	2025-26
TOTAL FTE's	3	5	6

HIGH INTENSITY DRUG TRAFFICKING AREA GRANT

Description:

The High Intensity Drug Trafficking Area Grant (HIDTA-Fund 30) though the United State Department of Justice-Office of National Drug Control Policy for the purpose of investigating drug related crime in our region. Funds are allocated to cover personnel expenses and administative support.

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
High Intensity Drug Trafficking Area Grant			
1 Police Records Specialist	$ 25,421	1 Police Records Specialist	$ 29,548
3 Police Officer	$ 102,472	3 Police Officer	$ 153,400
Departmental Total	**$ 127,893**		**$ 182,948**

	2023-24	2024-25	2025-26
TOTAL FTE's	6	4	4

Note: Grant will cover a portion of the positions listed above and the remaining portion will be covered by the General Fund for cash match.

OPERATION LONESTAR GRANT

Description:

Operation Lone Star is Funded under the Texas General Appropriations Act, Article I. It is intended to counter a rise in illegal immigration, the illegal drug trade, and human smuggling. Personnel work around-the-clock to detect and repel illegal crossings, arrest human smugglers and cartel gang members, and stop the flow of deadly drugs like fentany I into our nation.

2024-2025 ADOPTED FULL TIME POSITIONS	SALARY	2025-2026 PROPOSED FULL TIME POSITIONS	SALARY
OPERATION LONESTAR GRANT			
1 Police Records Specialist	$ 24,600	1 Police Records Specialist	$ 27,945
1 Crime Analyst	$ 39,215	1 Crime Analyst	$ 45,006
3 Emergency Comm. Operator	$ 89,389	3 Emergency Comm. Operator	$ 108,349
Departmental Total	**$ 153,204**		**$ 181,300**

	2023-24	2024-25	2025-26
TOTAL FTE's	15	5	5

SUPPLEMENTAL INFORMATION

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2025-2026

CAPITAL OUTLAY SUMMARY

General Fund (10)				
Department	**Item Request Description**	**Qty.**	**Unit Cost**	**Total Request**
200 Planning	Community Development Pick Up Truck	1	45,000	45,000
205 Police	AXON Taser Energy Weapon	1	1,038	83,000
660 Sports Complex	Batting Cage Netting	1	13,000	13,000
306 Traffic Control	Striping Machine	1	50,000	50,000
			Multiple Departments Total	**191,000**
Department	**Item Request Description**	**Qty.**	**Unit Cost**	**Total Request**
207 Fire Department	Self-Contained Breathing Apparatus	1	460,000	460,000
	Cascade System	1	6,000	6,000
	Fires Station 1 - Parking Lot Cantilever Shade Structur	1	15,000	15,000
			Fire Department Total	**481,000**
Department	**Item Request Description**	**Qty.**	**Unit Cost**	**Total Request**
313 Streets Department	Asphalt Zipper 720Xi	1	340,000	340,000
			Streets Totals	**340,000**
			General Fund Total	**1,012,000**

Environmental & Solid Waste Fund (58)				
Department	**Item Request Description**	**Qty.**	**Unit Cost**	**Total Request**
458 Solid Waste	3 Yard Containers	200	939	187,800
	Shipping for 3yd containers	3	1,250	3,750
	Lids, Casters, Rods for 3YF Dumpsters	1	3,000	3,000
	96 Gal Containers	1,200	58	69,000
	Lids for 96 gallon containers	1,000	21	21,000
	Shipping for 96 gallon containers	1	3,600	3,600
	Commerical Garbage Truck	1	450,000	450,000
416 Street Cleaning	Aerial Lift Truck	1	270,000	270,000
			Environmental & Solid Waste Total	**1,008,150**

CAPITAL OUTLAY GRAND TOTAL	**2,020,150**

City of Eagle Pass, Texas

Annual Budget Fiscal Year 2024-2025

PROPOSED PAY SCALE

PAY GRADE	PAY STEPS 1	2	3	4	5	6	7	8	9	10	11	12	13	14
5	22,360	23,143	23,953	24,791	25,535	26,301	27,090	27,767	28,461	29,030	29,611	30,203	30,656	31,116
6	23,031	23,837	24,671	25,535	26,301	27,090	27,902	28,600	29,315	29,901	30,499	31,109	31,576	32,050
7	23,768	24,600	25,461	26,352	27,142	27,957	28,795	29,515	30,253	30,858	31,475	32,105	32,586	33,075
8	24,600	25,461	26,352	27,274	28,092	28,935	29,803	30,548	31,312	31,938	32,577	33,228	33,727	34,233
9	25,510	26,403	27,327	28,283	29,132	30,006	30,906	31,678	32,470	33,120	33,782	34,458	34,975	35,499
10	26,650	27,583	28,548	29,547	30,434	31,347	32,287	33,095	33,922	34,600	35,292	35,998	36,538	37,086
11	27,852	28,827	29,836	30,880	31,806	32,761	33,743	34,587	35,452	36,161	36,884	37,622	38,186	38,759
12	29,117	30,136	31,190	32,282	33,250	34,248	35,275	36,157	37,061	37,802	38,559	39,330	39,920	40,518
13	30,465	31,531	32,634	33,777	34,790	35,834	36,909	37,831	38,777	39,553	40,344	41,151	41,768	42,394
14	31,875	32,991	34,145	35,341	36,401	37,493	38,618	39,583	40,573	41,384	42,212	43,056	43,702	44,357
15	33,370	34,537	35,746	36,997	38,107	39,251	40,428	41,439	42,475	43,324	44,191	45,075	45,751	46,437
16	34,947	36,170	37,436	38,746	39,909	41,106	42,339	43,398	44,483	45,372	46,280	47,205	47,913	48,632
17	36,607	37,889	39,215	40,587	41,805	43,059	44,351	45,460	46,596	47,528	48,479	49,448	50,190	50,943
18	38,351	39,693	41,082	42,520	43,796	45,110	46,463	47,625	48,815	49,792	50,787	51,803	52,580	53,369
19	40,198	41,605	43,061	44,568	45,905	47,283	48,701	49,919	51,167	52,190	53,234	54,298	55,113	55,940
20	42,149	43,624	45,151	46,732	48,134	49,578	51,065	52,341	53,650	54,723	55,817	56,934	57,788	58,655
21	44,204	45,751	47,352	49,010	50,480	51,995	53,554	54,893	56,266	57,391	58,539	59,709	60,605	61,514
22	46,383	48,007	49,687	51,426	52,969	54,558	56,195	57,600	59,040	60,220	61,425	62,653	63,593	64,547
23	48,667	50,370	52,133	53,957	55,576	57,243	58,961	60,435	61,946	63,185	64,448	65,737	66,723	67,724
24	53,290	55,155	57,085	59,083	60,856	62,682	64,562	66,176	67,830	69,187	70,571	71,982	73,062	74,158
25	56,370	58,343	60,385	62,498	64,373	66,305	68,294	70,001	71,751	73,186	74,650	76,143	77,285	78,444
26	59,601	61,687	63,846	66,081	68,063	70,105	72,208	74,014	75,864	77,381	78,929	80,507	81,715	82,941
27	63,033	65,239	67,522	69,886	71,982	74,142	76,366	78,275	80,232	81,837	83,473	85,143	86,420	87,716
28	66,640	68,972	71,386	73,885	76,101	78,384	80,736	82,754	84,823	86,520	88,250	90,015	91,365	92,736
29	70,447	72,913	75,465	78,106	80,449	82,863	85,349	87,482	89,669	91,463	93,292	95,158	96,585	98,034
30	74,455	77,061	79,758	82,550	85,026	87,577	90,204	92,459	94,771	96,666	98,599	100,571	102,080	103,611
31	78,688	81,442	84,293	87,243	89,860	92,556	95,333	97,716	100,159	102,162	104,205	106,290	107,884	109,502
32	83,147	86,057	89,069	92,186	94,952	97,801	100,735	103,253	105,834	107,951	110,110	112,312	113,997	115,707
33	87,856	90,931	94,113	97,407	100,330	103,340	106,440	109,101	111,828	114,065	116,346	118,673	120,453	122,260
34	92,841	96,090	99,453	102,934	106,022	109,203	112,479	115,291	118,173	120,536	122,947	125,406	127,287	129,197
35	98,101	101,534	105,088	108,766	112,029	115,390	118,852	121,823	124,868	127,366	129,913	132,511	134,499	136,517
36	103,636	107,264	111,018	114,904	118,351	121,901	125,558	128,697	131,915	134,553	137,244	139,989	142,089	144,220
37	109,473	113,304	117,270	121,374	125,016	128,766	132,629	135,945	139,343	142,130	144,973	147,872	150,090	152,342
38	115,635	119,682	123,871	128,206	132,052	136,014	140,094	143,597	147,187	150,130	153,133	156,196	158,539	160,917
39	122,147	126,422	130,847	135,427	139,490	143,674	147,985	151,684	155,476	158,586	161,758	164,993	167,468	169,980

1.0 PURCHASING POLICIES, OBJECTIVES, AND ETHICS

1.1. PURCHASING POLICY

All purchasing and procurement activities shall be governed by this policy in accordance with applicable federal, state, and local laws and regulations in order to promote open and fair conduct in all aspects of the purchasing and procurement process. This policy shall supersede any existing ordinance and/or directive.

It is the policy of the City that all purchasing shall be conducted strictly on the basis of economic and business merit. The intent of this policy is to promote the best interest of the citizens of the City of Eagle Pass, Texas. All City officials, employees, and affiliates shall adhere to this policy and shall exercise good ethical judgment in their purchasing determinations.

Any matter not defined by existing law, or this policy shall be at the discretion of the Director of Finance.

1.2. PURCHASING OBJECTIVES

The City adopts the requirements specified under Chapter 252 of the Local Government Code, as amended. The City hereby designates the Purchasing Division of the Finance Department as the central purchasing and procurement entity for the City. All purchasing and procurement shall be directed by the Purchasing Division in accordance with Chapter 252 of the Local Government Code, the requirements of this policy, and all applicable laws and regulations.

The primary objective of the Finance Department of the City of Eagle Pass is to support the City's administrative staff in accomplishing the goals and directives established by the City Council and the City Manager. The Director of Finance and finance staff will comply with all legal and ethical standards in obtaining the specified quality and quantity of materials and services at the City. All City officials and employees shall ensure fair and open competition for the procurement of all goods and services in accordance with all State and Local Laws, Policies and Regulations.

1.3. PURCHASING ETHICS

All City officials and staff engaged in procurement for the City of Eagle Pass shall comply with the following ethical standards.

1.3.1 DISCLOSURE OF CERTAIN RELATIONSHIPS

Effective January 1, 2006, **H.B.** No. 914 of the 79th Texas Legislature requires a vendor that wishes to conduct business or be considered for business with the City of Eagle Pass, Texas to file a conflict-of-interest questionnaire. The Disclosure Act applies to all persons or businesses who conduct business with the City, including those who submit bids on City contracts, make purchases of surplus City property, or participate in any other purchase or sales transactions with a City.

Pursuant to the requirements of Section 176.002(a) of the Texas Local Government Code, vendors or respondents who meet the following criteria must fill out a conflict of interest questionnaire no later than the 7th day after the person begins contract discussions or negotiations' with the City or submits to the City 'an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with the City: A vendor or respondent that-

1. contracts or seeks to contract for the sale or purchase of property, goods, or services with a local governmental entity; or
2. is an agent of a person described in Subdivision (1) in the person's business with a local governmental entity. Any person who meets the criteria, as for enforcement to ensure the veracity of the vendors, the statute makes it a Class C Misdemeanor to violate the vendor disclosure provisions."

1.3.2 PERSONAL GAIN

It shall be violation of this policy for an official or employee to realize, or attempt to realize, personal gain through employment with the City of Eagle Pass or by any conduct inconsistent with the proper discharge of duties.

1.3.3. INFLUENCE OF A PUBLIC EMPLOYEE

It shall be a breach of ethics to influence or attempt to influence any public official or employee of the City of Eagle Pass to violate the standards of conduct set forth by the City.

1.3.4 PARTICIPATING IN PROCUREMENT'S WITH FAMILY OR FRIENDS

It shall be a breach of ethics for any official or employee of the City of Eagle Pass to participate directly or indirectly in a procurement for the City of Eagle Pass when the official or employee knows that:

a. They or any member of their immediate family has a financial interest pertaining to the procurement; or
b. A business or organization in which they, or any member of their immediate family, has a financial interest pertaining to the procurement; or
c. Any other person, business or organization with which they or any member of their family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.

1.3.5 GRATUITIES AND GIFTS

It shall be a violation of this ordinance for any official or employee of the City of Eagle Pass to solicit, demand, accept or agree to accept from another person, a gratuity, gift or an offer of employment from current vendors with contracts expiring within twelve months or from prospective vendors or anyone who may wish to do business with the City of Eagle Pass. A vendor is defined as any person who enters or seeks to enter into a contract with a city.

This rule also applies to any decision, approval, disapproval, recommendation, determination, claim, or other particular matter pending before the City of Eagle Pass.

Note: Even if a gift was not solicited and had no influence over the decision that was made, it may still be considered bribery of a public official or employee. The fact that a benefit did not have influence over the decision would not be considered a defense to a prosecution for bribery.

Under no circumstances can cash, checks, gift cards or negotiable instruments be accepted by a City Official or employee.

Gifts that do not exceed $50 from a single source in any given calendar year, may be accepted. Food, beverages, and entertainment are not subject to these thresholds. This prohibition applies to elected officials, city managers, and department heads, and it can apply to other city employees as well. It applies whether the gift is given directly or as a “door prize,” raffled item, or similar giveaway.

Any gift or gratuity received by a City Official or City employee that has a retail value of $1 or greater must be reported using the Gift Log Form available on the City of Eagle Pass website. An employee who witnesses a violation or potential violation of these guidelines is encouraged to report it using the Gift Log Form available on the City of Eagle Pass website. Reporting is required for gifts in any form including food, beverages, travel, and entertainment.

1.3.6 DONATIONS AND SPONSORSHIPs

The City of Eagle Pass and affiliates may not accept a donation from any person or entity which could be impacted by any decision, recommendation, purchase request, or other particular matter pertaining to any contract or sub-contract, or to any solicitation or proposal therefore pending before the City of Eagle Pass within a twelve-month timeframe of that matter.

The twelve-month donation restriction does not apply to sponsorships. A sponsorship is a cash or in-kind offer by sponsors with the clear expectation that an obligation is created. The City is obliged to return something of value to the sponsor. This may be in the form of publicity, or advertising highlighting the contribution of the sponsor and/or the sponsor's name, logo, message, products or services. The Sponsorship agreement should be in writing and detail the particulars of the exchange. All donations and sponsorships received by The City of Eagle Pass or any of it's affiliates shall be reported to the City Secretary.

1.3.7 KICKBACKS

It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a vendor/subcontractor under a contract to the prime vendor/contractor or higher tier sub-contractor for any contract for the City of Eagle Pass, or any person associated therewith, as an inducement for the award of a sub-contract or order. The prohibition against gratuities and kickbacks shall be conspicuously set forth in every contract and solicitation.

1.3.8 CONFIDENTIAL INFORMATION

It shall be a violation of City policy for any official or employee of the City of Eagle Pass to knowingly use confidential information for actual or anticipated personal gain.

1.3.9 PURCHASE OF MATERIALS, EQUIPMENT, AND SUPPLIES FOR PERSONAL USE.

No employee or official may purchase City property for his/her own personal use unless it is purchased through the City's auction. This includes new/used equipment, materials or supplies.

1.3.10 PRIVATE PURCHASES THROUGH CITY FACILITIES

No employee may use the purchasing power of the City of Eagle Pass to make private purchases. In addition, employees should not have private purchases deliver to the City. By implementing this section of the purchasing policy, the city safeguards the city from the following:

A. Such purchases may give citizens the erroneous impression that something dishonest is being perpetrated.
B. It may be considered a mild form of blackmail on the merchant involved who desires to do business with the City.
C. Vendors may prohibit re-sale of items purchased at discounted prices thru various buying cooperatives.
D. It may evade sales tax.

1.4 TAX EXEMPT STATUS

The City of Eagle Pass is exempt from Federal, State, and Local taxes except in certain prescribed cases. An exemption certificate is available from the Finance Department and shall be furnished to any of the City's suppliers upon request. All such taxes shall not be reimbursed for direct City purchases.

1.14. TAX STATEMENT IN CITY CONSTRUCTION CONTRACTS

The following statement should be set forth in all construction contracts:

"The City qualifies for exemption from State and Local Sales and Use Taxes, pursuant to the provisions of Section 151.309 of the Texas Tax Code, as amended. Therefore, the City shall not be liable for, or pay the Contractor's cost of, such sale and use taxes which would otherwise be payable in connection with the purchase of tangible personal property furnishes and incorporated into the real property being improved under the contract. This contract is a separate contract (as that term is defined in Texas Comptroller's Rule 3.291, as amended) between the City and the Contractor. All invoices or estimates submitted by the Contractor to the owner shall be separated into three categories:

(1) Total cost of materials incorporated into the work.
(2) Total cost of materials purchased or leased for use, but not incorporated into the work.
(3) Total cost of labor, overhead, profit and other reasonable, incidental costs of the work.

The Contractor shall fully indemnify and hold harmless the City from the cost of any and all sales and use taxes incurred or otherwise exempted as a result of the separated contract arrangements, if such sales or use taxes become due and payable, or are paid by the Contractor or the City, as a result of the Contractor's failure or refusal to abide by the provisions of this section or the other applicable provisions of the specifications relating to separated contracts."

2.0DELEGATION OF PURCHASINGAUTHORITY

The City Manager, as authorized by the City Council of the City of Eagle Pass has delegated to the Director of Finance or his/her designee the authority to procure all materials and services for the City of Eagle Pass.

Requisitions shall be submitted to the Finance Department for vendor selection and review of availability of funds.

2.1PURCHASING APPROVALREQUIREMENTS

The following minimum approval limits apply to all city departments, officials and employees for procurement of goods and services. All approvals shall be made prior to the purchase of the good or service.

2.1.1 PROCUREMENT OF GOODS AND SERVICES UNDER $3,000

The procurement of goods and services under $3,000 shall require the approval of the Purchasing Manager and the Department Director. Quotations are not required but are recommended.

2.1.2 PROCUREMENT OF GOODS AND SERVICES BETWEEN $3,000 AND $10,000

The procurement of goods and services between $3,000 and $10,000 shall require the approval of the Purchasing Manager and the Department Director. Three (3) written or electronic quotations are required.

2.1.3 PROCUREMENT OF GOODS AND SERVICES BETWEEN $10,000 AND $40,000

The procurement of goods and services between $10,000 and $40,000 shall require written quotations. Additionally, the City shall make a good faith effort to provide electronic notifications to registered vendors, when applicable. Any such procurement shall require the approval of the Department Director, Purchasing Manager and Finance Director.

2.1.4 PROCUREMENT OF GOODS AND SERVICES OF $40,000 ORMORE

The procurement of goods and services of $40,000 or more shall require the use of competitive solicitations, unless otherwise exempted by applicable laws or this policy. Any such procurement shall require the approval of the Purchasing Manager, Department Director, Finance Director, City Manager, and the City Council.

2.2 COOPERATIVE PURCHASINGAGREEMENTS

When practicable, the City shall use cooperative purchasing agreements in lieu of the bid and quote requirements listed in Section 2.2. Cooperative purchase agreements may only be used after receiving City Council approval through a Resolution authorizing participation in such agreements.

2.3 PROCUREMENT'S REQUIRING CITY COUNCIL APPROVAL

Any procurement made that will exceed $40,000 must be approved by the City Council prior to the purchase being made. All related contracts shall also require approval of the City Council. No contract for a good or service shall exceed five (5) years.

2.4 PROCUREMENT'S REQUIRING FINANCE DIRECTOR APPROVAL

The Finance Director or his/her designee must approve all purchase requisitions that exceed $10,000.

2.5 LEASE PURCHASES

The City Manager of the City of Eagle Pass must approve all leases. When commitment amount exceeds $40,000 must be approved by City Council.

2.6 PAYMENTS OR REIMBURSEMENTS TO NON-CITY EMPLOYEES

Payments made to or on behalf of any City official or affiliate shall require the approval of the City Council.

3.0 **REQUISITIONS**

3.1 SPECIFICATIONS

All department shall submit requisitions including necessary specifications to the Finance Department. It shall be prohibited to procure any good or service utilizing any specifications that hinders potential competition for the good or service. Specifications shall include the minimum amount of information necessary to adequately procure the good or service to meet the need of the department.

3.1.1 ENGINEERING PRACTICES ACT

As required by the Engineering Practices Act, any public work in which the public health, welfare, or safety is involved requires that engineering plans, specifications, and estimates be prepared by an engineer; and the construction to be performed under the direct supervision of an engineer if the cost of the public work is in excess of $8,000 for a public work that involves electrical or mechanical engineering, or in excess of $20,000 for other public works. Any procurement related to this act shall require submission to and approval of all legally required documentation by the City Engineer.

3.2 PROCUREMENT OF GOODS AND SERVICES UNDER $40,000

Any procurement less than $40,000 shall be subject to the requisition procedure set by the Director of Finance. Such procedure shall ensure adherence to:

a. The City's annual budget; and
b. Requirements listed in Section 2.2

3.3 PROCUREMENT OF GOODS AND SERVICES OF $40,000 OR MORE

Any procurement of $40,000 or more shall adhere to the requirements in Chapter 252 of the Texas Local Government Code, as amended, and the requirements listed in Section 2.2. All solicitations shall be approved by the Director of Finance prior to release.

3.4 PROCURMENT OF PERSONAL OR PROFESSIONAL SERVICES

To ensure professional firms a fair and equal opportunity to do business with the City, and to ensure that the services of the most qualified professional are obtained, professional services should be procured using the Request for Qualifications (RFQ) or Request for Proposals (RFP) process to identify the most highly qualified provider of those services on the basis of demonstrated competence and qualifications, when necessary, and then attempt to negotiate a contract at a fair and reasonable price as outlined in Chapter 2254 of the Texas Government Code. This refers to any personal or professional services as defined in Chapter 252 of the Texas Local Government Code.

Unless specifically exempted by the City Manager, all professional services anticipated to cost less than $40,000 shall require a Request of Qualifications (RFQ).

All personal and professional services anticipated to cost $40,000 or more shall require a Request of Qualifications (RFQ).

4.0

SELECTION OF VENDORS

4.1 PREAPPROVAL OF VENDORS

All new vendors shall be preapproved by the Purchasing Manager prior to receiving any good or service. The Purchasing Manager shall, at a minimum, require potential vendors to submit:

a. Conflict of Interest Disclosure Form
b. IRS Form W-9
c. Debarment and Suspension Certification

The Purchasing Manager shall approve the use of any vendor meeting the requirements of applicable laws and this policy.

4.1.1 VENDOR SUSPENSION

A vendor may be suspended at the discretion of the Director of Finance for:

a. Providing false or misleading information.
b. Providing poor quality goods or services.
c. Not providing competitive pricing.
d. Having an unsatisfactory criminal background check; or
e. Having an unsatisfactory credit report history

Suspended vendors shall be informed in writing of the reason and time length of the suspension. A vendor may appeal a suspension to the City Manager. The City Manager shall provide a written determination to the vendor within ten (10) business days of receiving the appeal.

4.2 BASIS OF SELECTION FOR GOODS AND SERVICES UNDER $40,000

Except where exempted by applicable law or this policy, any procurement for a good or service under $40,000 shall be awarded to the lowest responsible bid or quote.

4.3 BASIS OF SELECTIONFOR GOODS AND SERVICES OF $40,000 OR MORE

Except where exempted by applicable law, any procurement for a good or service of $40,000 or more shall be awarded to the lowest responsible bidder, unless an alternative selection method is approved by the City Manager.

5.0 EXEMPTIONS FOR GOODS AND SERVICES UNDER $40,000

5.1 SOLE SOURCE

Purchases or payments for items or services available from only one source due to patents, copyrights, secret processes, or natural monopolies shall be exempt from procurement requirements. This exemption shall include purchases where the distance of the next available vendor is deemed to be an unreasonable distance by the Director of Finance. Documentation supporting this exemption must be included.

5.2 PUBLIC EMERGENCIES

Purchases or payments for goods or services during public health and safety emergencies as approved by the City Manager shall be exempt from procurement requirements.

5.3 SPECIALIZED REPAIRS

Specialized repairs necessary to prevent operational lapses that affect public health and safety as approved by the City Manager shall be exempt from procurement requirements.

The City of Eagle Pass
Debt Management Policy

1.0 POLICY

It is the policy of the City of Eagle Pass to develop and maintain a sound debt management program. This policy sets forth the parameters for issuing new debt as well as managing the outstanding debt portfolio, identifying the types and amounts of permissible debt, and maintaining the current bond rating to minimize borrowing costs and preserving access to credit. It is the intent of the City to establish this policy to provide guidance to staff to:

- Ensure high quality debt management decisions;
- Ensure that debt management decisions are viewed positively by rating agencies, investment community and citizenry-at-large;
- Ensure support for debt issuances both internally and externally;
- Demonstrate a commitment to long-term financial planning.

2.0 SCOPE

The City of Eagle Pass Debt Management Policy (this "Policy") applies to all debt instruments issued by the City of Eagle Pass regardless of the funding source. Funding sources can be derived from ad valorem taxes, general City revenues, enterprise fund revenues or any other identifiable source of revenue that may be identified for appropriate pledging for bonded indebtedness.

3.0 OBJECTIVES

The primary objective of this Policy is to ensure that the City establishes and maintains a solid position with respect to its debt service fund. It is intended to demonstrate that proceeds from long- term debt will not be used for current operations but rather for capital improvements and other long-term assets.

Other objectives include: i) bonds will be paid back within a period not to exceed, and preferably sooner than, the expected useful life of the capital project; ii) decisions will be made based on several factors and will be evaluated against long-term goals rather than a short-term fix.; and

iii) debt service funds will be managed and invested in accordance with all federal, state and local laws.

4.0 STRUCTURE OF DEBT

Debt service will be structured, to the greatest extent possible, to match projected cash flows, minimize the impact of future property tax levies, and maintain a relatively rapid payment of principal. The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum maturity permitted by State law for the obligations issued to finance the acquisition and construction of the asset.

4.1 Fixed Interest versus Variable Interest

The City primarily issues fixed rate bonds to protect the City against interest rate risk. The City has the option to issue variable rate bonds and may, if market conditions warrant, consider such a structure. Commercial paper notes, due to their short term maturities (270 days or less), are treated as variable rate obligations.

4.2 Other considerations

Bonds are generally issued with an average life of 20 years or less for general obligation bonds, certificates of obligation and revenue bonds but may be greater for some projects such as landfills and major utility facilities whose lives are greater than 20 years. Typically, interest is paid in the first fiscal year after a bond sale, and principal is paid no later than the second fiscal year after the debt is issued. Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. The targeted maximum length to call is 10 years. However, the City may opt for a call date longer than 10 years in order to achieve the necessary goals of the particular issue.

5.0 FINANCING ALTERNATIVES

It is the City's intent to develop a level of cash and debt funded capital improvement projects that provide the citizens with the desired amount of City services at the lowest cost. The City may use both general obligation bonds or certificates of obligations as deemed appropriate by City staff and approved by Council.

5.1 General obligations bonds will be used if the following criteria is met:

- The size of the issuance is $40 million or above.
- Funds will be used for new and expanded facilities, major repair/renovations to existing facilities, and quality-of-life projects.
- Useful lives of assets acquired will be fifteen (15) years or more; or will extend the useful life of an asset for more than (15) years.
- Voter authorized debt

5.1.1 The total dollar amount of bond election propositions recommended to the voters shall not exceed the City's estimated ability to issue said bonds within a normal 6-year period.

5.1.2 The use of reimbursement resolutions shall be encouraged as a cash management tool for general obligation debt funded projects.

5.1.3 Quality-of-life projects are defined as projects such as but not limited to the City's parks, museums, zoo, libraries, non-public safety facilities, and entertainment, sports and amusement-type facilities.

5.2 Certificates of Obligation – For Issuances < $40 million

COs will be issued for the following projects/acquisitions:

- Capital asset acquisitions (heavy equipment, vehicles, IT equipment, etc.)
- Rehabilitation and/or extension of the useful life of existing facilities
- Street resurfacing
- Unpaved Rights of Way
- ADA retrofitting/rehabilitation projects
- Street lighting
- Infrastructure projects
- Emergency city facilities rehabilitation (storm water draining, etc.)
- Major core service facilities (police, fire, streets, etc.)
- When deemed financial prudent to take advantage of favorable financing opportunities.

Notwithstanding the policy set forth herein and in section 5.1, certificates of obligation or other long-term debt may be considered if the following criteria are met:

- The need for the project is urgent and immediate;
- The project(s) is necessary to prevent an economic loss to the City;
- Source of revenue is specific and can be expected to cover the additional debt;
- The expected debt is the most cost effective financing option available.

In addition, the average maturity of non-voter approved debt shall not exceed the average life of the project financed. Capital items shall have a value of at least $5,000 and a life of at least four years.

Reimbursement resolutions may be used for projects funded through certificates of obligations.

5.3 Certificates of Obligations – Enterprise Fund

Certificates of obligation for an enterprise system will be limited to only those projects, which can demonstrate the capability to support the certificate debt either though its own revenues, or another pledged source other than ad valorem taxes and meet the same criteria as outlined in 4.2 above.

5.4 Revenue Bonds

Revenue bonds will be issued for projects that generate revenues that are sufficient to repay the debt. Except where otherwise required by State Statutes, revenue bonds may be issued without voter approval and only in accordance with the laws of Texas.

5.5 Other debt obligations

The use of other debt obligations, permitted by law, including but not limited to public property finance act contractual obligations, pension obligation bonds, tax notes, and lease purchase obligations, will be reviewed on a case-by-case basis. The findings in 5.2 above will be considered for the use of these obligations.

6.0 METHODS OF SALE

The City may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the City will take the following conditions into consideration:

a. Financial conditions;
b. Market conditions;
c. Transaction-specific conditions;
d. City-related conditions; and
e. Risks associated with each method.

Additionally, the City considers the following criteria when determining the appropriate method of sale for any debt issuance:

a. Complexity of the Issue – Municipal securities with complex security features require greater marketing and buyer education efforts on the part of the underwriter, to improve the investors' willingness to purchase.

b. Volatility of Bond Yields – If municipal markets are subject to abrupt changes in interest rates, there may be a need to have some flexibility in the timing of the sale to take advantage of positive market changes or to delay a sale in the face of negative market changes.

c. Familiarity of Underwriters with the City's Credit Quality – If underwriters are familiar with the City's credit quality, a lower TIC may be achieved. Awareness of the credit quality of the City has a direct impact on the TIC an underwriter will bid on an issue. Therefore, where additional information in the form of presale marketing benefits the interest rate, a negotiated sale may be recommended. The City strives to maintain an excellent bond rating. As a result, the Municipal Bond Market is generally familiar with the City's credit quality.

d. Size of the Issue - The City may choose to offer sizable issues as negotiated so that pre-marketing and buyer education efforts may be done to more effectively promote the bond sale.

6.1 Definitions of Methods of Sales

A **Competitive Sale** is when bonds are awarded in a sealed bid sale to an underwriter or syndicate of underwriters that provides the lowest True Interest Cost (TIC) bid. TIC is defined as the rate, which will discount the aggregate amount of debt service payable over the life of the bond issue to its present value on the date of delivery. In today's market, bids primarily are submitted electronically through a secure website.

A **Negotiated sale** is when the City chooses an underwriter or underwriting syndicate, generally from the pool selected through its RFQ process, that is interested in reoffering a particular series of bonds to investors. The terms of the sale including the size of the underwriter's discount, date of sale, and other factors are negotiated between the two parties. Although the method of sale is termed negotiated, individual components of the sale may be competitively bid. The components are subject to a market analysis and reviewed prior to recommendation by staff. Negotiated sales are more advantageous when there needs to be some flexibility in the sale date or when less conventional bond structures are being sold. Negotiated sales are also often used when the issue is particularly large or if the sale of the debt issuance would be perceived to be more successful with pre-marketing efforts.

A **Private placement** is the sale of debt securities to a limited number of sophisticated investors. The City may engage a placement agent to identify likely investors. A private placement is beneficial when the issue size is small or when the security of the bonds is weak since the private placement permits issuers to sell more risky securities at a higher yield to investors that are familiar with the credit risk.

7.0 REFUNDING OF DEBT

7.1 Advance refunding and forward delivery refunding transactions for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least3%.

7.2 Current refunding transactions issued for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 2%.

7.3 From time to time, the City may also issue refunding debt for purposes of restructuring debt, changing covenants, and/or changing the repayment source of the bonds. Such a purpose should be specifically recognized by City Council.

8.0 DEBT LIMITS

8.1 The total principal and current interest amount of general obligation bonds together with the principal amount of all other outstanding tax indebtedness of the City shall not exceed ten (10) percent of the total assessed valuation of the City's tax rolls.

8.2 Since debt service payments represent a fixed expense of the City's total annual operating budget, debt service as a percent of total expenditures should not exceed 20%.

9.0 MATURITY LEVELS

9.1 The term of debt shall not exceed the expected useful life of the capital asset being financed and in no case shall it exceed 30 years. The average (weighted) general obligation bond maturities shall be kept at or below 20 years.

10.0 MANAGEMENT OF DEBT SERVICE FUND

10.1 Interest earnings from general obligation bonds and certificates of obligation shall be used solely to fund direct or related capital expenditures or to service current and future debt payments. Interest earnings will be allocated in accordance with the City's Investment Policy, adopted annually by the Council.

10.2 Debt service reserves for tax-supported debt shall not exceed a one-month reserve of the current year total debt service expenditure budget (i.e. Total Annual Debt Service Budget/12 month). If this reserve balance is exceeded during any given fiscal year, a plan should be adopted to reduce the size of the reserves as quickly as possible without causing large variances in the ad valorem property tax rate.

10.3 Debt service reserves for revenue bonds shall be maintained at levels required by controlling bond ordinances.

10.4 The City shall comply with all Internal Revenue Service rules and regulations including but not limited to arbitrage.

11.0 DEBT SERVICE TAX RATE

Council shall adopt the necessary debt service tax rate up to a maximum amount of twenty-seven cents (27 ¢) per $100 valuation in order to meet debt service principal, interest and fees payments, net of transfers, for each particular fiscal/budget year, subject to any reserve availability as

outlined in 8.2 above.

12.0 RATINGS

12.1 The City will strive to maintain good relationships with bond rating agencies as well as disclose financial reports and information to these agencies and to the public.

12.2 The City will obtain a rating from at least one nationally recognized bond-rating agency on all issues being sold on the public market.

12.3 Timely disclosure of annual financial information including other information will be provided to the rating agencies. The Comprehensive Annual Financial Report (CAFR) will be prepared by management and attested to by an outside nationally recognized audit firm.

12.4 Timely disclosure of any pertinent financial information that could potentially affect the City's credit rating will also be presented to the ratings agencies required information repositories, bond insurance companies insuring City of Eagle Pass debt and commercial banks providing liquidity support for commercial paper programs.

13.0 SELECTION OF FINANCIAL ADVISORS

13.1 In order to obtain the best price, achieve a high level of quality service, promote fairness and objectivity, and allow the City to compare Financial Advisors, the City will prepare a Request for Qualifications (RFQ) to select a Financial Advisor at least once every five years. City staff should review ongoing contracts periodically to ensure that the selected Financial Advisor is performing at a satisfactory level.

13.2 The Financial Advisor selected will provide financial advisory services related to the authorization and issuance of debt instruments or other securities as well as debt management planning services as requested by the City.

13.3 Any RFQ developed should provide, at a minimum, a clear and concise description of the scope of work, specify the length of the contract and indicate whether joint proposals with other firms are acceptable; include objective selection criteria and explain how proposals will be evaluated; and require all fee structures to be presented in a standard and clear format. In addition, the RFQ should include questions related to distinguishing firms' qualifications and experience, including relevant experience of the firm and the particular individuals assigned to the issuer.

14.0 SELECTION OF UNDERWRITERS

14.1 In order to obtain the best price, achieve a high level of quality service, promote fairness and objectivity, and allow the City to compare underwriters, the City will prepare a Request for Qualifications (RFQ) to select underwriters at least once every five years. Although the City anticipates using this RFQ as the basis for selecting Underwriters for all

future debt issuances for general obligation, contractual obligations, revenue bonds and other such type debt, the City may solicit underwriters for certain future debt instruments that it determines require additional consideration or specialty such as pension obligation debt issuances.

14.2 A list of selected underwriters will be developed from responses to the RFQ process, which shall be provided to the Council for its approval. This list will be used on a rotation basis from which to select underwriters for a particular transaction. City staff should review ongoing contracts periodically to ensure that the selected underwriter(s) are performing at a satisfactory level.

14.3 Any RFQ developed should provide, at a minimum, a clear and concise description of the scope of work, specify the length of the contract and indicate whether joint proposals with other firms are acceptable; include objective selection criteria and explain how proposals will be evaluated; and require all fee structures to be presented in a standard and clear format. In addition, the RFQ should include questions related to distinguishing firms' qualifications and experience, including relevant experience of the firm and the particular individuals assigned to the issuer.

15.0 SELECTION OF BOND COUNSEL

15.1 The Chief Financial Officer and Deputy City Manager for Finance and Management Support Services shall coordinate with the City Attorney on the recommendation of bond counsel for debt issues. The recommendation will be submitted to the City Manager and upon approval by the City Manager, will then be forwarded to the City Council for final authorization and approval. Bond counsel will have comprehensive municipal debt knowledge and experience. When the bond counsel has been selected, they are responsible for providing an opinion to investors in two specific areas. The bond counsel must opine to investors that the securities are valid and legally binding obligations of the issuer. Then, the bond counsel will opine on whether the interest on the bonds is exempt from federal taxation.

The bond counsel also prepares all bond documents necessary to execute the bond issuance. The bond counsel is responsible for coordinating with the City Attorney's office, City Clerk's office, and the Finance and Management Support Services Portfolio, as well as the City's financial advisor, to ensure that all tasks associated with the bond issuance are completed within prescribed timeframes. To the extent required by State law, bond counsel is responsible for coordinating with the Office of the Attorney General and the Office of the Comptroller of Public Accounts of the State of Texas matters relating to the approval of City obligations. The City values continuity in maintaining a relationship with bond counsel due to the complexity of issues and laws related in issuing municipal bonds. However, the City reserves the right to conduct a formal request for qualifications process.

16.0 DEBT MANAGEMENT POLICY REVIEW

16.1 This Debt Management Policy shall be reviewed at least bi-annually by the City Council and any modifications must be adopted by Council.

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity. The City Council shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the investment policy or strategy. This Policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256; Texas Government Code (the "Act") to define, adopt and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains portfolios designed to address the unique characteristics of the fund groups represented in the portfolios. The investment strategies for each portfolio adhere to the following investment objectives prioritized in order of importance:

1. Suitability of the investment to the financial requirements of the City;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the portfolio; and
6. Yield.

A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by utilizing high quality, short- to medium-term investments which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity will be calculated using the stated final maturity date of each investment.

B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments shall not have a stated final maturity date which exceeds the next unfunded debt service payment date.

C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short- to intermediate-term maturities.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays. The stated final maturity dates of investments held should not exceed the lesser of the anticipated cash flows, or estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Annual Comprehensive Financial Report (ACFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

II. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Yield, and Public Trust. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and the maximum yield on short-term investments of pooled idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from issuer defaults or erosion of market value.

Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

Yield

The City's cash management portfolio shall be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

Public Trust

Participants in the City's investment process shall act responsibly as public trust custodians. Investment officials shall avoid transactions which might impair public confidence in the City's ability to govern effectively.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the City Manager, Finance Director, and the City Secretary shall meet periodically to determine operational strategies and to monitor results. The Investment Committee may include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, review and adoption of the list of authorized broker/dealers, and risks and returns of the investment portfolio.

Delegation of Authority and Training

Authority to manage the City's investment program is derived from this Investment Policy. The Finance Director and the City Manager are designated as the City's Investment officers and are responsible for investment decisions and activities. The Finance Director and City Manager shall follow the established procedures for the operation of the investment program, in this investment policy.

Within 12 months after assuming duties, a newly appointed Investment Officer must attend training accumulating at least 10 hours of instructions. Thereafter, Investment Officers shall attend at least one training session at least once every two years (in sequence with the City's fiscal year) and receive 8 hours of training that relates to the Officer's responsibility under the Act in order to ensure the quality and capability of investment management in compliance with the Act. Approved independent training sources include the Government Finance Officers Association of Texas, the Government Treasurers' Organization of Texas, the Texas Municipal League, the University of North Texas, and the North Central Texas Council of Governments.

Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures, including review of the quarterly investment reports. The results of this review shall be reported to the City Council. The internal controls shall address the following points:

A. Avoidance of collusion,
B. Transaction authority separated from accounting and record keeping,
C. Third-party safekeeping and custody,
D. Clear delegation of authority to subordinate staff members,
E. Written confirmation for transactions for investments and wire transfers, and
F. Development of a wire transfer agreement with the depository bank or third-party custodian

Prudence

The standard of prudence to be applied by the investment officer shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
B. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately, and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

A City investment officer who has a personal business relationship with an organization seeking to sell investments to the City shall file a statement disclosing personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and City Council.

IV. REPORTING

Quarterly Reporting

The Finance Director shall submit a quarterly investment report prepared and signed by all Investment Officers of the City that complies with the requirements of the Act. The investment report, will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. Weighted average yield to maturity shall be the overall portfolio performance measurement. The report will be provided to the City Manager and City Council and will include the following:

A. A listing of individual investments held at the end of the reporting period including the name of the fund or pooled group fund for which each individual investment was acquired,
B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period. Market values of all securities and current credit ratings for each investment with an Act minimum rating shall be obtained from reliable sources independent from the broker/dealer from whom the security was purchased,
C. Additions and changes to the market value during the period,
D. Fully accrued interest for the reporting period,
E. Average weighted yield to maturity of the portfolio as compared to applicable benchmarks,

F. Investment listings by maturity date,

G. The percentage of the total portfolio which each type of investment represents,

H. Compliance statement of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

Annual Report

Within a reasonable time, following the end of the fiscal year, the Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

Compliance Audits

The City, in conjunction with its annual financial audit, will require the audit firm to conduct a compliance audit of the management controls on investments and adherence to investment policies.

Also, in conjunction with the annual audit, the quarterly reports shall be formally reviewed by the City's independent auditor, and the result of the review shall be reported to the City Council by that auditor. Said results may be included in the annual audit report.

V. INVESTMENT PORTFOLIO

Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the portfolio contents, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments

Assets of the City may be invested in the following instruments. The City is not required to liquidate investments that were authorized investments at the time of purchase.

I. *Authorized*

A. Obligations, including letters of credit, of the United States of America, its agencies and instrumentalities, including the Federal Home Loan Banks.

B. Direct obligations of the State of Texas or its agencies and instrumentalities.

C. Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States.

D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.

E. Certificates of Deposit and other forms of deposit issued by a depository institution that has its main office or a branch office in Texas, placed in compliance with the Act, guaranteed or insured by the Federal Deposit Insurance Corporation, the National Credit Union Share Insurance Fund (NCUSIF) or their successors, and in compliance with the Public Funds Collateral Act, Chapter 2257 Texas Government Code.

F. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Finance Director. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the counter-party prior to investment in a repurchase agreement. All repurchase agreement transactions must have a market value of purchased securities greater than or equal to 102 percent of the total balance of the agreement.

G. Local government investment pools which invest in instruments and follow practices allowed by current law. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service, be authorized by resolution or ordinance by the City Council, and seek to maintain a stable $1.0000 net asset value per share.

H. A no-load money market mutual fund that is continuously rated AAA or AAAm by at least one nationally recognized rating agency; is regulated by the Securities and Exchange Commission; complies with the requirements of a money market mutual fund; and includes in its investment objectives the maintenance of a stable net asset value of $1.0000 per share.

II. *Not Authorized*

The City's authorized investments options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal.

B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Holding Period

The City intends to match the holding periods of investments with liquidity needs of the City. In no case will the weighted average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed three years.

Any investment that the Act establishes a minimum rating does not qualify as an authorized investment during the period if the investment does not have the minimum rating. The Investment Officers shall monitor the rating of each issuer, as applicable, at least quarterly, and take all prudent measures that are consistent with this policy to liquidate an investment that does not have the minimum rating.

Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.
B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of weighted average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. Government Treasury Securities and Insured or Collateralized Certificates of Deposits and other forms of deposit.
C. Risk of illiquidity due to technical complications shall be controlled by the selection of broker/dealers as described herein.

VI. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

Primary Depository

At least every five years a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a depository, the credit worthiness of institutions shall be considered, .

Broker/Dealers

For government securities broker/dealers, the City shall select from primary dealers or regional dealers that qualify. All broker/dealers shall provide the City with references from public entities that they are currently serving. The Investment

Committee shall adopt and annually review a list of qualified broker/dealers authorized to engage in investment transactions with the City.

All broker/dealers who desire to become authorized for security transactions may be asked to supply the following:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration
- completed broker/dealer questionnaire

Investment Policy Certification

All local government investment pools and discretionary investment management firms must sign a certification acknowledging that the organization has received and reviewed the City's Investment Policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's Policy and in accordance with the Act.

VII. SAFEKEEPING AND CUSTODY

Safekeeping and Custodial Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure financial institution deposits. Securities owned by the City shall be held in the City's account as evidenced by safekeeping receipts of the institution holding the securities. The City shall approve all third-party custodians for the holding of securities pledged to the City as collateral to secure financial institution deposits.

Collateral Policy

All City financial institution deposits shall be secured in compliance with the Act and the Public Funds Collateral Act. In order to anticipate market changes and provide a level of safety for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits, less any amount insured by the FDIC or NCUSIF. Evidence of the pledged collateral shall be maintained by the Finance Director. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate. All deposits shall be insured or collateralized in compliance with applicable State law.

The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards financial institution deposits. Financial institutions serving as City Depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement must be executed by the Depository and City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and

- The agreement must be part of the Depository's "official record" continuously since its execution.

Collateral Defined

The City shall accept forms of collateral allowed by the Public Funds Collateral Act.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

Delivery versus Payment

All securities shall be purchased using the delivery versus (DVP) payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City's safekeeping agent. The security shall be held in the account of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the security. The original copy of all safekeeping receipts shall be delivered to the City.

Competitive Environment

The City requires a competitive environment for all individual security purchases and sales, financial institution time deposit and transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's funds.

VIII. INVESTMENT POLICY ADOPTION

The City of Eagle Pass Investment Policy shall be adopted by resolution of the City Council. The Policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review these investment policies and strategies not less than annually.

CONTRIBUTIONS TO OTHER ORGANIZATIONS	
ORGANIZATON NAME	**PROPOSED**
Maverick County District Attorney	75,000
Maverick County Nutrition Center	5,000
VITA	3,000
EP Youth Association (Former Boys & Girls Club)	10,000
Boys & Girls Scouts	2,000
Council Discretion	2,500
Organization for Disaster Relief, INC	15,000
SWART	25,000
VFW	5,000
Total	**142,500**

ORDINANCE NO. 2025-

AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF EAGLE PASS FOR THE TAX YEAR 2025; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, that:

SECTION 1. Pursuant to Section 26.05(a) of the Texas Property Tax Code and other applicable provisions of the law, the City Council of the City of Eagle Pass, does hereby levy or adopt the tax rate on $100.00 valuation for this year for tax year 2025 as follows:

$ 0.284257/$100 for the purpose of maintenance and operation

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

And

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $3.36.

$0.195795/$100 for the payment of principal and interest on debt of this City

$0.480052/$100 total tax rate

SECTION 2. The Tax Assessor-Collector is hereby authorized to assess and collect the taxes of the City of Eagle Pass, employing the above tax rate.

SECTION 3. To provide for the funding of the 2025 - 2026 fiscal year budget, the City of Eagle Pass, Texas, must adopt a tax rate, and thereafter levy that rate, for the purpose of collecting revenues. This adoption of the tax rate and a levy must occur before October 1, 2025.

SECTION 4. This ordinance, therefore, shall be in full force and effect from and after its final passage.

READ, PASSED, AND APPROVED ON FIRST READING on this 19th Day of August, A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSENT:

READ, PASSED, AND APPROVED ON SECOND READING, this 9th Day of September, A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSENT:

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this 16th Day of September A.D., 2025.

ATTEST:

Aaron Valdez
Mayor

Erika Rodriguez
City Secretary

AYES:
NAYS:
ABSENT:

APPROVED AS TO FORM AND LEGALITY:

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Ana Sophia Garcia
City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE II, SECTION 2-29 (G) (PAYMENT OF AVAILABLE VACATION OR SICK LEAVE) OF THE CODE OF ORDINANCES OF THE CITY OF EAGLE PASS TO REMOVE EXAMPLES, INCLUDE "EMERGENCIES", AND AMEND TO FULL RATE OF PAYMENT; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Section 2-29 of the Code of Ordinances addresses compensation;

WHEREAS, The City of Eagle Pass City Council adopted the current Payment of Available Vacation or Sick Leave policy on October 2, 2018.

WHEREAS, In an effort to improve employee financial and mental wellness, the City of Eagle Pass City Council wish to make payment of available vacation or sick leave more accessible.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Chapter 2-Administration, Article II, Section 2-29 (h) of the Code of Ordinances of the City of Eagle Pass is hereby amended to add the following:

Sec. 2-29 Compensation and Evaluations

(g) Payment of Available Vacation or Sick Leave

Generally, the City will not authorize requests for pay in lieu of vacation or sick leave unless it is paid in connection with an employee's termination pay or in cases of financial hardship. The existence of a "financial hardship" or "emergency" will be determined on a case-by-case basis ~~but generally refers to a situation in which an employee, or the employee's spouse or dependent, has an immediate and heavy financial need due to: (1) certain medical expenses; (2) payments necessary to prevent eviction from, or foreclosure on, a principal residence; (3) burial or funeral expenses; and (4) certain expenses for the repair of damage to the employee's principal residence or motor vehicle~~. Payment of available leave based on financial hardship or an emergency may not exceed the amount of the employee's need.

Civil Service employees are eligible to receive payment in lieu of available vacation hours.

Procedure

Payment of available vacation or sick leave on account of financial hardship shall be paid only if there is available funding; the payment does not reduce an employee's sick leave balance to less than forty (40) hours; and the employee submits substantiating documentation. The department head must make a recommendation to the City Manager for approval of any request for payment, except in the case of requests by the City Manager, City Attorney, Municipal Court Judge, Alternate Municipal Court Judge or City Auditor, which requests shall be presented to the City Council for consideration and approval.

To the extent an employee's request is granted, payment will be made ~~in the following order and manner:~~ at the employee's regular rate of pay.

~~(1) Reserve sick leave hours accumulated above 240 hours for regular employees at 50% of the employee's regular rate of pay.~~

~~(2) Sick leave hours of 240 hours or less for regular employees at 100% of the employee's regular rate of pay.~~

~~(3) Available vacation hours at 100% of the employee's regular rate of pay.~~

Restrictions

An employee who requests and receives payment in lieu of available vacation and sick leave hours shall not be eligible to request compensation due to hospitalization (see above) for a period of twelve (12) months from the date the request for payment in lieu of available leave is approved. An employee is also restricted from making another request for payment in lieu of available leave for a period of twelve (12) months from the date the first request is approved.

SECTION 2. Severability. If any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or unlawful by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the phrases, clauses, sentences, paragraphs, and sections would have been enacted by the city council without the incorporation in this Ordinance of any such unconstitutional or unlawful phase, clause, sentence, paragraph, or section.

SECTION 3. This Ordinance becomes effective October 1, 2025, after being passed and approved on third and final reading.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________	__________________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________	__________________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:

NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________	____________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

APPROVED AS TO LEGALITY:

____
Ana Sophia Garcia
City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE II, SECTION 2-29 (H) (LONGEVITY PAY) OF THE CODE OF ORDINANCES OF THE CITY OF EAGLE PASS TO INCREASE FROM THE STATUTORY RATE TO $6 PER MONTH AND REMOVE THE MAXIMUM LIMIT OF 25 YEARS; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Section 2-29 of the Code of Ordinances addresses compensation;

WHEREAS, The current rate of longevity pay is set to the statutory rate of $4 per month for each year of service, not to exceed twenty-five years.

WHEREAS, In an effort to improve employee retention, the City of Eagle Pass City Council wish to extend the applicable longevity pay each employee receives from the statutory rate to $6 per month.

WHEREAS, In an effort to improve employee retention, the City of Eagle Pass City Council wishes to remove the maximum limit of 25 years.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Chapter 2-Administration, Article II, Section 2-29 (h) of the Code of Ordinances of the City of Eagle Pass is hereby amended to add the following:

Sec. 2-29 Compensation and Evaluations

(h) Longevity Pay

Per state law, members of the fire department who engage in the duties of "fire protection personnel" and members of the police department who have been licensed as a peace officer by the Texas Commission on Law Enforcement are entitled to longevity pay upon completion of one (1) year of service. Such pay shall be at the statutory rate or six (6) dollars, whichever is higher, per month for each year of uninterrupted, continuous service in the department~~, not to exceed twenty- five (25) years~~. Interruptions of employment shall be those specifically caused by terminations and shall not include authorized leaves of absences. Longevity pay shall be paid in a lump sum by the end of each fiscal year.

All other City employees may receive longevity pay if funding allows, as determined by the City Council. Any such payments shall be paid in a lump sum at the end of each fiscal year.

SECTION 2. Severability. If any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or unlawful by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the phrases, clauses, sentences, paragraphs, and sections would have been enacted by the city council without the incorporation in this Ordinance of any such unconstitutional or unlawful phase, clause, sentence, paragraph, or section.

SECTION 3. This Ordinance becomes effective on October 1, 2025, after being passed and approved on third and final reading.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________	______________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:

ABSENT:

ATTEST:

____________________________	__________________________________
Aaron Valdez Mayor	Erika Rodriguez City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________	__________________________________
Aaron Valdez Mayor	Erika Rodriguez City Secretary

APPROVED AS TO LEGALITY:

____
Ana Sophia Garcia
City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE II, SECTION 2-30 (G) (SICK LEAVE) OF THE CODE OF ORDINANCES OF THE CITY OF EAGLE PASS TO AMEND CASHED IN RATE FROM HALF TO FULL RATE AND ADD CIVIL SERVICE SICK LEAVE RESERVE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Section 2-30 of the Code of Ordinances addresses benefits and leave;

WHEREAS, In an effort to improve employee retention, the City of Eagle Pass City Council wish to amend the payment of reserve sick leave hours from half rate to full rate.

WHEREAS, In an effort to improve public safety employee retention, the City of Eagle Pass City Council wish to include the option of payment of reserve sick leave to civil service personnel.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Chapter 2-Administration, Article II, Section 2-29 (h) of the Code of Ordinances of the City of Eagle Pass is hereby amended to add the following:

Sec. 2-30 Benefits and Leave

(g) Sick Leave

All regular City employees are eligible for paid sick leave. Sick leave shall be earned but shall not be granted to any employee during the probationary period.

Accrual Schedule

(1) Non-civil service employees shall earn eight (8) hours each month for a total of twelve (12) days per year.

(2) Civil service employees shall earn ten (10) hours each month for a total of fifteen (15) days per year.

(3) For non-civil service employees, sick leave accumulated over and above the maximum of two hundred forty (240) hours shall be

placed in reserve for use in the event of a prolonged illness or may be cashed in at the end of each fiscal year at the ~~rate of fifty percent (50%)~~ employee's regular rate of pay. However, any reserved hours will not be considered for termination pay purposes.

(4) Civil service employees shall accumulate sick leave and receive payments for accumulated sick leave in accordance with the Texas Local Government Code and City's Civil Service Rules.

(5) For civil service employees, sick leave accumulated over and above the limit for employment separation purposes in accordance with the Texas Local Government Code shall be placed in reserve for use in the event of a bona fide illness or may be cashed in at the end of each fiscal year at the employee's regular rate of pay. However, any reserved hours will not be considered for termination pay purposes.

A year, for the purpose of computing paid sick leave, shall begin on the anniversary of the date the employee first began full-time employment.

Procedure:

(1) Sick leave shall be granted to an employee for personal illness~~, physical incapacity,~~ or the illness~~, physical incapacity or funeral~~ of an employee's immediate family member. An employee must notify and obtain the approval of his/her immediate supervisor or department head prior to taking sick leave.

(2) If an employee is absent for three (3) or more consecutive working days due to personal illness or the illness of an immediate family member, the employee's department head shall require a doctor's certificate before sick leave is approved.

(3) Sick leave shall be charged in increments of fifteen (15) minutes or 0.25 hours. When the use of sick leave is for an FMLA-qualifying event, the sick leave shall be charged concurrently with any available FMLA leave.

Accumulation and Substitution with Other Leave

(1) If an employee has forty (40) hours of available sick leave, the employee may substitute some of their sick leave for personal leave, not to exceed sixteen (16) hours in a calendar year of employment. Firefighter employees may substitute up to twenty-four (24) hours of sick leave for personal leave during any

calendar year of employment.

(2) Unused vacation time, including accrued, may be used in place of sick leave after all sick leave benefits and any available compensatory time have been exhausted during a prolonged illness.

(3) Occupational injury leave will generally not be counted against an employee's sick leave benefit unless the employee voluntarily elects to utilize any available paid sick leave prior to receiving temporary income benefits. An employee with available sick leave who is medically cleared to return to work following leave for an occupational injury must return to work before requesting to use sick leave.

SECTION 2. Severability. If any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or unlawful by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the phrases, clauses, sentences, paragraphs, and sections would have been enacted by the city council without the incorporation in this Ordinance of any such unconstitutional or unlawful phase, clause, sentence, paragraph, or section.

SECTION 3. This Ordinance becomes effective on October 1, 2025, after being passed and approved on third and final reading.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________ __________________________________

Aaron Valdez | Erika Rodriguez

Mayor City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________ ______________________________
Aaron Valdez Erika Rodriguez
Mayor City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________ ______________________________
Aaron Valdez Erika Rodriguez
Mayor City Secretary

APPROVED AS TO LEGALITY:

Ana Sophia Garcia
City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE II, SECTION 2-30 OF THE CODE OF ORDINANCES OF THE CITY OF EAGLE PASS ADDING NEW SUBSECTION (R) TO ADD BEREAVEMENT LEAVE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Section 2-30 of the Code of Ordinances addresses benefits and leave;

WHEREAS, Bereavement is the period of grief and mourning following the death of a loved one;

WHEREAS, In an effort to provide leave for employees during times of emotional and psychological stress due to a death of an immediate family member, the City of Eagle Pass City Council wish to add bereavement leave.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Chapter 2-Administration, Article II, Section 2-30 (r) of the Code of Ordinances of the City of Eagle Pass is hereby amended to add the following:

Sec. 2-30 Benefits and Leave

(r) Bereavement Leave

Regular full-time employees may be granted up to three (3) consecutive days of paid leave per occurrence for death(s) within the employee's immediate family. For the purpose of bereavement leave, "immediate family" shall include a spouse, parent, parent-in-law, child, brother, sister, brother-in-law, sister-in-law, daughter-in-law, grandparent, grandchild, or grandparent-in-law. An employee must notify and obtain the approval of his/her immediate supervisor or department head prior to taking bereavement leave. Other available paid leave may be used to supplement bereavement leave upon request and approval of department head.

SECTION 2. Severability. If any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or unlawful by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the phrases, clauses, sentences, paragraphs, and sections would have been enacted by the city council without the incorporation in this Ordinance of any such unconstitutional or unlawful phase, clause, sentence, paragraph, or section.

SECTION 3. This Ordinance becomes effective immediately after being passed and approved on third and final reading.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________	______________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________	______________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

______________________________	____________________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

APPROVED AS TO LEGALITY:

____
Ana Sophia Garcia
City Attorney

ORDINANCE NO. <u>2025-</u>

AN ORDINANCE CONFIRMING THE CIVIL SERVICE CLASSIFICATIONS WITHIN THE POLICE AND FIRE DEPARTMENTS, RESPECTIVELY, ESTABLISHING THE NUMBER OF AUTHORIZED POSITIONS WITHIN EACH CLASSIFICATION; ESTABLISHING A UNIFORM BASE PAY AND SENIORITY PAY; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

==

WHEREAS, the City of Eagle Pass, Texas is a civil service municipality under, Chapter 143 of the Texas Local Government Code ("TLGC"); and,

WHEREAS, pursuant to Chapter 143, the City Council shall establish the classifications and specify the number of authorized positions in each classification pursuant to §143.021(a), TLGC; and,

WHEREAS, §143.041(b), TLGC provides that except for temporary duties in higher classification, all fire fighters and police offices in the same classification are entitled to the same base salary; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

<u>Section 1:</u> The appointed and classified positions in each recognized classification in the Police Department shall continue to be those specified below.

POLICE DEPARTMENT POSITIONS	BUDGETED POSITIONS	BASE PAY GRADE
Police Chief (Appointed)	1	33
Assistant Police Chief (Appointed)	1	29
Police Captain (Tested)	4	27
Police Lieutenant (Tested)	4	25
Police Sergeant (Tested)	7	23
Police Corporal (Tested)	19	21

Police Officer (Tested)	44	19

<u>Section 2:</u> The appointed and classified positions in each recognized classification in the Fire Department shall continue to be those specified below.

FIRE DEPARTMENT POSITIONS	BUDGETED POSITIONS	BASE PAY GRADE
Fire Chief (Appointed)	1	32
Assistant Fire Chief (Appointed)	1	29
Fire Marshal (Tested)	1	24
Fire Captain (Tested)	4	24
Fire Lieutenant (Tested)	10	22
Firefighter / EMT (Tested)	54	18

<u>Section 3: Base Pay</u>. For purposes of this satisfying the provisions of §143.041(b), TLGC pertaining to base pay, the provisions of the City's Grade & Step Plan for FY 2026 are hereby incorporated by reference. It is further hereby established that Step 1 of the Pay Grade applicable to each classified position sets the base pay amount pertaining to the classifications identified above.

<u>Section 4: Seniority Pay</u>. For purposes of the provisions of §143.041(c), TLGC pertaining to seniority pay, the provisions of the City's Grade & Step Plan for FY 2026 are hereby incorporated by reference. It is also hereby established that seniority pay shall be established by reference to the Step Pays designated for each applicable Pay Grade incorporated herein. Individual employees shall progress through the established Steps in the Grade & Step Plan on the annual anniversary date of the employee's designation to a specified Grade.

<u>Section 5: Vacancies.</u> It is further the intent of this Ordinance that the creation of any new classified positions by this Ordinance shall be filled in accordance with the requirements and standards established by Chapter 143, Texas Local Gov't Code, for the filling of any vacant positions and in accordance with the Civil Service Rules adopted by the Civil Service Commission.

Section 6: Severance. If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

Section 7: Preemption. That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Eagle Pass in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

READ, PASSED, AND APPROVED ON FIRST READING on this ___th Day of August A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

___________________________	___________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON SECOND READING, this __th Day of September, A.D., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

___________________________	___________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this __th Day of September., 2025.

AYES:
NAYS:
ABSTAINED:
ABSENT:

ATTEST:

____________________________	__________________________________
Aaron Valdez Mayor	Erika Rodriguez City Secretary

APPROVED AS TO LEGALITY:

____
Ana Sophia Garcia
City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE OF THE CITY OF EAGLE PASS, TEXAS AMENDING CHAPTER 5, ARTICLE III, SECTION 5-32, OF THE CODE OF ORDINANCES TO INCLUDE FORT DUNCAN WEST SUBD, LOT 2, ACRES 5.441 (482 BLISS ST.), WITHIN THE AREAS IN WHICH THE SALE OF ALCOHOLIC BEVERAGES FOR CONSUMPTION ON THE PREMISES IS PERMITTED; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, as follows:

SECTION 1. Section 5-32, Article III, Chapter 5 of the Code of Ordinances of the City of Eagle Pass, Texas, is hereby amended by adding at the end of the description, therein contained, of the areas in which alcoholic beverages may be sold, given, or dispensed, or delivered for consumption on the premises, the following language to-wit:

"Fort Duncan west subd, Lot 2, Acres 5.441 (482 Bliss St.)"

SECTION 2. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severable, and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION 3. This Ordinance shall be in full force and effect from and after its final passage in accordance with the City Charter of the City of Eagle Pass.

READ, PASSED, AND APPROVED ON FIRST READING, on this 19th Day of September, A.D., 2024.

ATTEST:

________________________ ______________________________

Aaron Valdez — Erika Rodriguez

Mayor — City Secretary

AYES:
NAYS: None
ABSTAINED: None
ABSENT: Salinas

READ, PASSED, AND APPROVED ON SECOND READING, this st Day of September A.D., 2025.

ATTEST:

______________________________ ______________________________

Aaron Valdez Erika Rodriguez
Mayor City Secretary

AYES:
NAYS: None
ABSTAINED: None
ABSENT: None

READ, PASSED, AND APPROVED ON THIRD AND FINAL READING this --th Day of September , A.D., 2025.

ATTEST:

______________________________ ______________________________

Aaron Valdez Erika Rodriguez
Mayor City Secretary

AYES:
NAYS: None
ABSTAINED: None
ABSENT: None

APPROVED AS TO FORM AND LEGALITY:

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Ana Sophia Garcia
City Attorney

Motor Vehicle Crime Prevention Authority

FY 2025 Grant Adjustment Request

Submitted by Gerardo Fuentes, 7/30/2025 3:23:59 PM
Approved by the MVCPA on 07/31/2025

Grantee	City of Eagle Pass
Program Name	Eagle Pass Police Auto Theft Task Force
Fiscal Year	2025
Grant Number	224-25-1620100

Current Grant Adjustment Requests

Adjustment ID	Submitted By	Submit Date	Program Change	Budget Change	Approval Date	Closed Date
323	Gerardo Fuentes	6/4/2025	True	False	6/9/2025	
333	Gerardo Fuentes	7/30/2025	False	True	7/31/2025	

Create a new Grant Adjustment Request

Grant Adjustment ID: 333

This is a ☐ Program Change ☑ Budget Change (Check each that applies)

Program Modification Explanation and Reason:
No text provided.

Budget Modification Explanation and Reason:
Under the SB224 CC Grant for FY25, a total of $189,750 remains unspent in the Supplies and Direct Operating Expenses (DOE) category, originally allocated for FLOCK and Magnet Forensics. The recurring fee will carry over to FY25 due to delayed installation and acquisition of equipment. We request to reallocate $105,700 of unused FY25 SB224 CC grant funds originally designated for FLOCK and Magnet Forensics within the Supplies and Direct Operating Expenses (DOE) category. These funds will instead be used for: The purchase of Task Force Commander's Unit described as a 2025 Chevrolet Tahoe $25,000. A 2024 GMC Sierra 1500 will be used as Trade-In for this purchase. Trade-In value is estimated between $48,000 and $50,000. With the addition of a Detective as In-Kind match by the City of Eagle Pass, Task Force Commander will assign the 2024 Chevrolet Z71 to the new Detective to perform Task Force duties and responsibilities to include towing Mobile Lift Trailer and ATTF Trailer as required. The GMC Sierra is not capable of towing Mobile Lift Trailer and struggles with the Enclosed Trailer. 5- pairs of Night Vision Goggles, $45,000 will be purchased and issued to each member of the Auto Theft Task Force for low-light and night time operations. 1- Insta Etch Catalytic Converter Marking & VIN Etching Kit $6,700 will be purchased and used by Task Force personnel during Etching Events. 1 Getac Rugged Laptop $4,000 will be purchased and used by the Task Force Commander, Task Force Commander will reassign his MDT to the new Detective. This laptop will be used to work remotely during work related travel by the commander. 1 Drone to be issued to and used by Auto theft task Force Drone Operator. $25,000 This adjustment supports grant objectives by enhancing catalytic converter theft prevention, field operations, and officer safety. All items are allowable under the DOE category, and no additional funding is being requested. We would like to make a purchase for promotional items under our supplies and DOE. Justification: The requested equipment aligns with the objectives of the SB224 CC grant, particularly in supporting proactive measures to reduce catalytic converter theft and enhancing the operational capacity of enforcement personnel. All items fall within the DOE category and meet the grant?s eligibility requirements. Reallocating these funds will ensure the effective use of grant resources and directly benefit ongoing enforcement initiatives and field operations. No additional funds are being requested. We respectfully request approval of this reallocation within the FY25 SB224 CC grant framework.

Current Budget

Budget Category	Total Expenditures	MVCPA Expenditures	Match Expenditures
Personnel	$37,889.00	$31,574.00	$6,315.00
Fringe	$15,161.00	$12,634.00	$2,527.00
Overtime	$100,000.00	$83,333.00	$16,667.00
Professional and Contract Services	$0.00		
Travel	$13,172.00	$10,976.00	$2,196.00
Equipment	$9,000.00	$7,500.00	$1,500.00
Supplies and Direct Operating Expenses (DOE)	$189,750.00	$158,125.00	$31,625.00
Total	$364,972.00	$304,142.00	$60,830.00

Proposed Changes: indicate amount to increase or decrease budget item.

Budget Category	Total Expenditure Change	MVCPA Expenditure Change	Match Expenditure Change
Personnel	$0.00	$0.00	$0.00
Fringe	$0.00	$0.00	$0.00
Overtime	$0.00	$0.00	$0.00
Professional and Contract Services	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$105,700.00	$105,700.00	$0.00
Supplies and Direct Operating Expenses (DOE)	($105,700.00)	-$105,700.00	$0.00
Total	$0.00	$0.00	$0.00

Proposed New Budget

Budget Category	New Total Expenditures	New MVCPA Expenditures	New Match Expenditures
Personnel	$37,889.00	$31,574.00	$6,315.00
Fringe	$15,161.00	$12,634.00	$2,527.00
Overtime	$100,000.00	$83,333.00	$16,667.00
Professional and Contract Services	$0.00	$0.00	$0.00
Travel	$13,172.00	$10,976.00	$2,196.00
Equipment	$114,700.00	$113,200.00	$1,500.00
Supplies and Direct Operating Expenses (DOE)	$84,050.00	$52,425.00	$31,625.00
Total	$364,972.00	$304,142.00	$60,830.00

Program Income

Enter the amount of program income earned since the last submitted quarterly report

Enter the amount of program income to be moved into the program budget under this adjustment request. $0.00

The amount moved into the budget must equal the change in total expenditures from the table above. Any increase in program expenditures must be supported by an increase in program income.

Rates

Reimbursement rate before changes are approved:	83.33296800850476%
Updated reimbursement rate if changes are approved:	83.33296800850476%
Updated cash match if changes are approved (Must be at least 20%):	20.00052607005938%
Updated overtime if changes are approved (Must be less than 5%):	263.9288447834464%

Current Documents in folder:

No Documents in folder

☑ I have the authorization from the governing body to request and accept this proposed modification to the Statement of Grant Award.

For Administrative Use Only

First Approver	07/31/2025 by Kate Turner
Second Approver	07/31/2025 by Earl R. Pence
If denied, date that grantee is notified	

The budget changes have not been applied to the budget. Apply Changes upon save (Director only.) ☐

Comments for Grantee:

Reset Close

GUNN AUTO GROUP

GUNN Acura
11911 IH 10 West
San Antonio, TX 78230
Phone: (210) 696-2232

GUNN BUICK GMC
16440 IH 35 North
Selma, TX 78154
Phone: (210) 599-5600

GUNN CHEVROLET
16550 IH 35 North
Selma, TX 78154
Phone: (210) 599-5000

GUNN Honda
14610 IH 10 West
San Antonio, TX 78249
Phone: (210) 680-3371

GUNN NISSAN
750 NE LOOP 410
San Antonio, TX 78209
Phone: (210) 496-0806

GUNN NISSAN of DENTON
5650 S Interstate 35 E
Corinth, TX 76210
Phone: (940) 270-9000

DEAL WORKSHEET

Deal # ____________

BUYER INFORMATION

Date 08/14/2025
Buyer's Name City Of Eagle Pass Police Depa
Co-Buyer's Name ____________
Business Name City Of Eagle Pass Police Depa
Address 100 S. Monroe
City & State Eagle Pass Zip 78852
Home Phone (830) 773-1111 Bus. Phone (830) 773-1111
Cell Phone (830) 773-1111 E-Mail gfuentes@eaglepasstx.gov
Est. Delivery Date ____________ Customer # ____________
SalesPerson 1 Rick Moreland SalesPerson 1 ID # 914
SalesPerson 2 ____________ SalesPerson 2 ID # ____________

TRADE-IN INFORMATION

Yr. 2024 Make GMC Model Sierra 15C Miles 10728
Lic # ____________ Vin # 1GTPHAEK5RZ127410
Lienholder ____________
Acct # ____________ Payoff ____________ Good Until ____________
Lienholder Address ____________
City & State ____________
Phone # ____________ Quoted by ____________

TRADE-IN INFORMATION

Yr. ____ Make ____________ Model ____________ Miles ____________
Lic # ____________ Vin # ____________
Lienholder ____________
Acct # ____________ Payoff ____________ Good Until ____________
Lienholder Address ____________
City & State ____________
Phone # ____________ Quoted by ____________

Stock # C251950 Vin # 1GNS5NRD7SR380019
Year 2025 Make Chevrolet
Model Tahoe Model Trim LT
Miles 5 Color Dark Ash Metallic
M.S.R.P. $69,875.00 Discount $2,885.00 O.S.P. $66,990.00

Dealer Installed Accessories *

1.	Buy Board	$400.00
2.		
3.		
4.		
5.		
6.		
7.		

Selling Price	$66,990.00
Plus Owed Accessories	$400.00
Selling Price w/ Accessories	$67,390.00
Sales Services Fee	
Trade-In Appraised Value	$29,000.00
Factory Rebate(s), if any	
Sub-Total	$38,390.00
State Motor Vehicle Sales Tax	$0.00
Dealer's Inventory Tax	$0.00
Lic., Title, Insp., R&B, Etag, Ins. Ver., Sys. Fees	$16.75
Balance Due on Trade-In	$0.00
Documentary Fee	$0.00
Total	$38,406.75
Deposit Receipt #	
Cash Down Receipt #	$0.00
Amount to Finance	$38,406.75

Payment estimates are based on a standard rate presented to all Gunn customers. Specific terms are subject to each individual customer's ability to meet the financial criteria established by third party lenders. Therefore, the terms shown above are not binding and are subject to change based upon individual customer qualifications.

Date 08/14/2025 ____ Buyer's / Co-Buyer's Signature: ____________ Accepted ____________

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS DECLARING SURPLUS PERSONAL PROPERTY OWNED BY THE CITY AND AUTHORIZING THE TRADE-IN OF SAID PROPERTY TOWARDS THE PURCHASE OF A REPLACEMENT VEHICLE UNDER THE SB224 CC GRANT

WHEREAS, the City of Eagle Pass owns a 2024 GMC Sierra 1500, identified in Exhibit "A," which is no longer adequate for towing and operational needs required under the Motor Vehicle Crime Prevention Authority (MVCPA) Grant; and

WHEREAS, the City of Eagle Pass has been awarded SB224 CC Grant funds for FY25, with a portion available to reallocate toward the purchase of a vehicle capable of meeting the towing and operational requirements of the Task Force; and

WHEREAS, the City of Eagle Pass finds it in the best interest of the City to declare the 2024 GMC Sierra 1500 surplus property and authorize its trade-in towards the purchase of a 2025 Chevrolet Z71 to fulfill MVCPA operational needs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE PASS, TEXAS, THAT:

SECTION 1. The property described in Exhibit "A" is hereby declared surplus.

SECTION 2. The City Manager is authorized to utilize the trade-in value of the surplus vehicle towards the purchase of a 2025 Chevrolet Z71, in accordance with MVCPA Grant requirements and in the best interest of the City..

SECTION 3. The City Manager is authorized and directed to execute all documents necessary to complete the trade-in and purchase transaction.

READ, PASSED, AND APPROVED this 19th Day of August, A.D., 2025.

ATTEST:

__________________________	__________________________
Aaron Valdez	Erika Rodriguez
Mayor	City Secretary

EMS FIELD INTERNSHIP AGREEMENT

This EMS Field Internship Agreement ("Agreement") is entered into by and between the **City of Eagle Pass Fire Department** (EPFD), a licensed 911 EMS provider, **and LoneStar EMT LLC** d/b/a LoneStar Ambulance (LSA), a licensed private EMS provider, collectively referred to as the "Parties."

RECITALS

WHEREAS, EPFD operates a licensed 911 emergency medical services agency in Eagle Pass, Texas;

WHEREAS, LSA operates a licensed private EMS service in the same region, offering EMS employment opportunities;

WHEREAS, the Parties recognize the mutual benefit of collaboration for the purpose of providing field internship opportunities to EMTs;

WHEREAS, the objective of this Agreement is to enable LSA EMS personnel to engage in supervised, hands-on psychomotor skill application in a real-world emergency field setting under the direction of qualified EPFD personnel. This collaboration aims to:

- Enhance clinical knowledge and skills retention,
- Improve field competency and professional preparedness, and
- Promote familiarity with established local EMS standards of care to ensure readiness during mutual aid responses.

NOW, THEREFORE, in consideration of the foregoing and the mutual benefits to be derived, the Parties agree as follows:

ARTICLE I — TERM, RENEWAL, AND TERMINATION

This Agreement shall become effective on the date of the last signature below and remain in effect unless terminated as provided herein.

Either party may terminate this Agreement, with or without cause, by providing thirty (30) days' prior written notice to the other party.

The Agreement may be renewed or amended at any time upon mutual written consent.

ARTICLE II — RESPONSIBILITIES OF THE PARTIES

EPFD Shall:

- Permit LSA EMTs to participate in field internship experiences under qualified supervision at EPFD.
- Assign preceptors who are properly credentialed EMS professionals (EMT, AEMT, or Paramedic), in compliance with Texas DSHS regulations.
- Allow LSA EMTs to perform skills appropriate to their certification level and demonstrated competency.

LSA Shall:

- Provide documentation for each student, including EMS certification, CPR card, and immunization records.
- Ensure students complete orientation, wear appropriate uniforms with ID, and comply with EPFD policies.
- Assign a coordinator for scheduling, evaluation, and communication.
- Remove any student upon EPFD's request due to misconduct or safety concerns.

ARTICLE III — SEVERABILITY

If any provision of this Agreement is held invalid, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect, provided the fundamental purpose of the Agreement is not undermined.

ARTICLE IV — AMENDMENTS

This Agreement may be amended at any time through a written document signed by both parties.

ARTICLE V — VENUE AND GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of Texas. Venue for any legal dispute arising under this Agreement shall lie in Maverick County, Texas.

ARTICLE VI — ASSIGNMENT

Neither party shall assign, delegate, or otherwise transfer this Agreement or any of its obligations to a third party without prior written consent from the other party.

ARTICLE VII — INDEPENDENT CONTRACTOR RELATIONSHIP

The Parties acknowledge that they are independent contractors. Nothing in this Agreement shall be construed to create an employer-employee relationship, partnership, or joint venture.

ARTICLE VIII — NON-DISCRIMINATION

The Parties agree not to discriminate on the basis of race, color, national origin, sex, age, religion, disability, veteran status, or any other legally protected category in the implementation of this Agreement.

ARTICLE IX — LIABILITY AND INDEMNIFICATION

LSA and its participating EMTs shall indemnify and hold harmless EPFD and its personnel from any and all claims, liabilities, damages, or injuries (including death) arising out of or related to student participation in the field internship. All participating EMTs will be covered under LSA's liability insurance policy for the duration of the internship. This indemnification and insurance coverage shall survive the termination of this Agreement for any incidents occurring during the active term.

ARTICLE X — RIGHT TO REFUSE SERVICES

EPFD reserves the right to deny or terminate internship access to any student whose behavior, performance, or presence is deemed disruptive, unsafe, or detrimental to patient care or EPFD operations.

IN WITNESS WHEREOF

The undersigned have executed this Agreement to be effective as of the date of the last signature below.

Manuel Mello III
Fire Chief
City of Eagle Pass Fire Department

Signature: ____________________

Date: ____________________

Luis Gonzalez, LP
Managing Member
LoneStar EMT LLC

Signature: ____________________

Date: ____________________

APPENDIX A:

FIELD INTERNSHIP EVALUATION FORM

LSA EMT Name: ____________________

Date(s) of Shift(s): ____________________

Preceptor Name: ____________________

Certification Level: EMT ☐ AEMT ☐ Paramedic ☐

Performance Evaluation:

1. Patient Assessment - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

2. Airway Management - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

3. Communication & Teamwork - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

4. Professionalism & Attitude - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

5. Scene Safety Awareness - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

6. Documentation Accuracy - Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐

Preceptor Comments:

____

____

____

____

____

Preceptor Signature: ____________________ Date: ____________

LSA EMT Signature: ____________________ Date: ____________

Panel Member: Daniel Ibarra, Abelardo Vara, David Saucedo

Purchasing manager Tabulation

RFP#2025-029 – Truck Route Signage Improvements & International Bridge 1 Lane Reconfiguration

Instructions: Each panel member must independently review and score each proposal based on the evaluation criteria listed below. Scores must be based on the information provided in the proposal. Provide comments to support your score. This scoring sheet will be submitted to the Purchasing Department.

Evaluation Criteria

Triple H Field Service LLC

Evaluation Criteria	Maximum Points	Score Awarded
Cost Proposal	105	92
Project Understanding & Approach	75	75
Relevant Experience	60	60
References	30	30
Timeline & Completion Schedule	30	30

Total: 300 **287**

Evaluator Comments:

- Abelardo Vara: "This is a company with experience in this type of work, and I have herd very good Feedback about them.
- Daniel Ibarra: It is recommended that the City award the contract to Triple H Field Services LLC. Triple H submitted the only bid received for this project, with a proposed amount lower than the Opinion of Probable Construction Cost (OPCC). The company has previously completed work for the City, delivering quality results, meeting timelines, and demonstrating professionalism throughout the process. Based on their proven track record, competitive pricing, and familiarity with City and TxDOT standards, Triple H Field Services LLC is well-positioned to successfully complete the project in accordance with specifications and community expectations.

Purchasing Manger Tabulation

Purchasing Manager:	Heber Ruiz
Title/Department:	Purchasing Manager/ Finance
Signature:	
Date:	8/14/2025

ARDURRA

August 12, 2025

Abelardo Vara
Assistant City Engineer
City of Eagle Pass
1100 Eidson Rd.
Eagle Pass, TX 78852

RE: Letter of Recommendation to Award Bid -
Package 1: Truck Route Signage Improvements &
International Bridge 1 Lane Reconfiguration

Dear Mr. Vara,

Bids were received on Thursday, July 29, 2025, then opened at City Hall Council of Chambers. One (1) sole bid was received, who was Triple H Field Services, LLC with a base bid of $264,434.30 and a contingency allowance of $40,000.

Ardurra has reviewed and analyzed the submitted bid, and tabulation of the bid schedule was performed to certify that the bid was entered correctly. There were no noted discrepancies in this bid. The bid entered was within ten (10) percent of the engineers' estimate, which was previously presented to the City of Eagle Pass Engineering, International Bridge System & Publics Works Department.

Ardurra has reviewed Triple H Field Services, LLC (sole bidder) bid documents. Ardurra has performed its due diligence to confirm Triple H Field Services, LLC resume and past performance and has no reason to believe that Triple H Field Services, LLC will not successfully complete these projects. Therefore, it is our recommendation that the City of Eagle Pass award the construction contract for the **Package 1: Truck Route Signage Improvements & International Bridge 1 Lane Reconfiguration** to **Triple H Field Services, LLC** for the **Base Bid Amount of $ 304,434.30.**

If you have any questions or need additional information, please feel free to contact me at (956) 462-5511 or via email at ihinojosa@ardurra.com.

Sincerely,
Ardurra Group, Inc.
TBPELS Firm No. F-10053

Ignacio Hinojosa, P.E.
Client Services Manager

Attachments: Attachment 1 – Triple H Field Services, LLC Bid Submittal