



**Main Street
Advisory Board
Regular Meeting
April 13, 2022**



A G E N D A

**MAIN STREET ADVISORY BOARD REGULAR MEETING
WEDNESDAY, APRIL 13, 2022, AT 5:30 PM
CITY COUNCIL CHAMBERS, 100 S. MONROE STREET
EAGLE PASS, MAVERICK COUNTY, TEXAS 78852**

ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATIONS

1. Oath of Office to newly appointed members.
2. Selection of Chairperson.
3. Selection of Vice-Chairperson.
4. Recognition of the former Main Street Advisory Board Members.

WORKSHOP

5. Discussion of duties and responsibilities for new members.

MINUTES

6. Approval of the minutes for the November 22, 2021, and February 17, 2022, meetings.

NEW BUSINESS

7. Discussion and possible action on a façade grant application submitted by Griselda Ward for a property located at 229 N. Monroe Street.
8. Discussion and possible action on a façade grant application submitted by Jorge Martinez for a property located at 429 N. Ceylon Street.
9. Discussion and possible action on a façade grant application submitted by Rudy Trevino Jr. for a property located at 336 Ceylon Street.
10. Discussion and possible action on a façade grant application submitted by Arturo Briones for a property located at 601 Jefferson Street.

ADJOURNMENT

The Main Street Advisory Board reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

C E R T I F I C A T I O N

I, the undersigned City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 100 South Monroe Street, Eagle Pass, Texas, on Friday, April 8, 2022, at 11:30 a.m.

Imelda B. Rodriguez, City Secretary

Item

#6

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The Main Street Advisory Board of the City of Eagle Pass held a Special Meeting on Monday, November 22, 2021, at 12:00 p.m. City Council Chambers, City Hall, 100 S. Monroe Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Board Members: Elishoel Reyes, Claudia Jimenez, Diana Sandoval, William Shannon.

Absent: Chairperson, Margil Lopez, and Vice-Chairperson, Kristina Ortiz. Ex- Officio, Mayor Rolando Salinas.

Staff present: Economic Development Director, Arturo Marquez, Main Street Manager, Joe Cruz, and Assistant City Secretary, Erika Rodriguez.

A quorum being established, Acting Chairperson William Shannon called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in the room.

CITIZENS COMMUNICATIONS

Anyone in the audience wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that, although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were not any members of the public present.

MINUTES

1. Approval of the minutes for August 27, 2021.

Board Member Reyes moved to approve minutes as presented. Seconded by Board Member Sandoval **MOTION PASSED**- Unanimously

AYES:	Shannon, Reyes, Sandoval, and Jimenez
NAYS:	None
ABSTAINED:	None
ABSENT:	Lopez, Ortiz, and Salinas

NEW BUSINESS

2. Discussion and possible action on a façade grant application submitted by Susana Rivera for a property located at 290 Jefferson Street.

Main Street Manager, Joe Cruz explained the details of the applications to the Board, and after a mild discussion the following motion was made.

Main Street Manager Cruz stated he recommends approval with the following conditions 1) they have written approval from owner, for the improvement 2) they obtain 1 additional quote for labor.

Board Member Reyes moved to approve the façade grant application, pending an additional quote for labor, and having written permission from owner, that will allow the improvements. Seconded by Board Member Sandoval **MOTION PASSED**- Unanimously

AYES: Shannon, Reyes, Sandoval, and Jimenez

NAYS: None

ABSTAINED: None

ABSENT: Lopez, Ortiz, and Salinas

UPDATE

3. Downtown Parking Meters

Main Street Manager Cruz informed the Board that they will be having the Downtown Masterplan Consultant, present at the Art & Culture Center mid-January 2022. He invited all members to participate for the betterment of the downtown.

Board Member Reyes suggested that all broken meter's downtown be covered, so it will eliminate the citizens from placing money in them.

ADJOURNMENT

Board Member Sandoval moved to adjourn at 12:40 p.m. Seconded by Board Member Reyes **MOTION PASSED**- Unanimously

Passed and approved on April 13, 2022

William Shannon
Acting Chairperson

ATTEST:

Erika Rodriguez
Assistant City Secretary

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The Main Street Advisory Board of the City of Eagle Pass held a Special Meeting on Thursday, February 17, 2022, at 12:00 p.m. in the City of Eagle Pass Arts & Culture Center, 364 Main Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Chairperson, Margil Lopez; Board Members: Diana Sandoval, William Shannon, and Elishoel Reyes

Absent: Vice-Chairperson, Kristina Ortiz; Board Member, Claudia Jimenez; and Ex-Officio Member, Mayor Rolando Salinas

Staff present: Main Street Manager, Joe Cruz; Economic Development Director, Arturo Marquez; and Records Management Specialist, Ita A. Cortinas

A quorum being established, Chairperson Lopez called the meeting to order, and the items were considered as follows:

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

CITIZENS COMMUNICATIONS

Anyone wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that, although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

MINUTES

1. Approval of the minutes for November 22, 2021.

Main Street Manager, Joe Cruz recommended tabling the item.

Chairperson Lopez moved to table the minutes. Seconded by Board Member Sandoval.

MOTION PASSES: Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes

Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

NEW BUSINESS

2. Discussion and possible action on a façade grant application, submitted by Victor Wheeler, for property located at 364 Main Street.

Main Street Manager Cruz provided details on the item and recommends approval, dollar for dollar, up to \$10,000, provided the applicant also provide lighting and landscaping to their locale.

Board Member Reyes moved to approve the item, as recommended. Seconded by Chairperson Lopez. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None
Abstained: None
Absent: Ortiz, Jimenez, and Salinas

3. Discussion and possible action on a façade grant application, submitted by Cynthia Villarreal, for a property located at 398 Main Street.

Main Street Manager Cruz provided details on the item and recommends approval, dollar for dollar, up to \$10,000, provided the applicant also add lighting to the locale, fix a few details needed on the building, power wash the building, and add spikes to the building, to deter pigeons.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Reyes. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None
Abstained: None
Absent: Ortiz, Jimenez, and Salinas

4. Discussion and possible action on a façade grant application, submitted by Marina Bradley, for a property located at 266 Madison Street.

Main Street Manager Cruz provided details on the item and recommends approval.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Sandoval. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

5. Discussion and possible action on a façade grant application, submitted by Gris Aguirre Ward, for a property located at 229 Monroe Street.

Main Street Manager Cruz provided details on the item and recommends approval, with the condition that the applicant get an agreement with the owner of the property, Ricardo Munoz, to keep the area between their business and Sweet Tweets Bakery, clean.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Sandoval. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes

Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

6. Discussion and possible action to adopt a new brand for the Eagle Pass Main Street Program.

Main Street Manager Cruz provided details on the item, stating that nothing will change within the program, but that there will be more of a focus on marketing the downtown area. He also discussed the possible need for a new logo for the City's Main Street program.

7. Discussion and possible action to add an additional clause to the Eagle Pass Main Street Façade Grant Application.

Main Street Manager Cruz provided details on the item, and recommends that the clause, under the "Note" to "Contractor Qualifications" reads as, "The Main Street Advisory Board will accept quotes from contractors, or specialized masonry, carpentry, & paint workers, as long as the work meets the standards set forth by the City of Eagle Pass Planning and Zoning Department, with a cap of \$15,000" He would also like to add, "Unless any unusual circumstances should arise, the Eagle Pass Main Street Advisory Board has the authority to review and approve the project," under the "Note" to "E. Ineligible Improvements."

Board Member Reyes moved to approve the item as recommended. Seconded by Chairperson Lopez. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes

Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

8. Discussion on a date for a Main Street Advisory Board retreat.

Main Street Manager Cruz stated he would like to go to another border town to see how their Main Streets are functioning.

ADJOURNMENT

Chairperson Lopez moved to adjourn meeting at 1:30 p.m. seconded by Board Member Sandoval. **MOTION PASSED**- Unanimously

Passed and approved on April 13 , 2022

Margil Lopez
Chairperson

ATTEST:

Ita A. Cortinas
Records Management Specialist

Item

#7



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



I. Introduction

The City of Eagle Pass has established a Façade Improvement Program to serve as a catalyst for revitalization and aid in the renovation of existing buildings and commercial sites located in the Central Business District. Improved attractiveness and effectiveness of structures and sites will also improve the economic competitiveness of businesses located in the Central Business District and thereby stimulate economic development within the City, enhancing its tax base.

II. Program Objective

The City of Eagle Pass Main Street Façade Improvement Program funds up to \$10,000 in matching funds for an eligible site and structural improvements to existing businesses and properties located in the Central Business District. The Façade Improvement Program provides a one to one (1:1) match in site and structural improvements. Matching funds are limited to a maximum of \$10,000 per commercial property. Funds can be used on the site or any exterior portion of the building, including signage.

The Eagle Pass Main Street Façade Improvement Program can fund up to a maximum of \$20,000.00. See Section III, Item D (Other Eligibilities)

III. Eligibility

A. Applicant Eligibility

- Eligible applicants are those located in the Central Business District within the limits of the City of Eagle Pass. The Central Business District located between Ford Street and Garrison Street and Converse Street and Commercial Street (Map Attached).
- Additional areas have been added to the eligible area and approved by the Main Street Advisory board on _____, _____ 2021. The application being submitted must be that of a historic building with historic character. New buildings may qualify if the proposed project meets historic design.
 1. the 500 block of Ceylon Street
 2. 500 Block of Monroe Street
 3. 500 Block of Madison Street
 4. 200 – 300 Block of S Monroe Street
 5. Commercial (historic) buildings located within the Fort Duncan area (see illustration).
- The application may come from the property owner or the current tenant. If the tenant chooses to fill out an application, the application must include a notarized letter from the actual property owner supporting the submittal of the application and agreeing to the conditions of the grant. In the letter it must state whether the property owner or tenant will be responsible for the match



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



of \$10,000 and will state who will be the person handling the project. The tenant shall also provide the lease or other documentation which demonstrates the terms of the lease.

- The applicant, owner, or tenant, shall not be involved in any litigation that would affect the property for which the grant funding is intended for.
- The applicant shall be required to have current a suitable insurance for the property to be eligible for consideration in the program.
- The building structure for improvements in the commercial property, for which the application is being submitted, must be at least fifty (50) years old and in compliance with local and state building code requirements. Newly constructed buildings will not be eligible for grant funding unless the design and architecture meet the required design guidelines for new constructions in the Central Business District.
- The commercial property, for which the application is being submitted, must be current on all city of Eagle Pass property taxes and not otherwise indebted to the City for services, assessments, or fines in order to be eligible for funding.
- All applications for financial assistance are subject to availability of program funds.

B. Project Eligibility

1. Use of funds will be focused on exterior (façade) work on store fronts of commercial buildings located within the Central Business District. Improvements to buildings without significant architectural features shall be carefully designed and constructed to be in scale with the existing structure. Buildings that have significant architectural features are required to restore and maintain those features.
2. The proposed improvement project shall follow local and state building codes and ordinances.
3. The proposed improvement project shall be consistent with the traditional Main Street Preservation Design approach and shall conform to the Downtown, City of Eagle Pass Master Plan.
4. Any proposed improvement shall follow applicable Historic District Design Guidelines and code requirements, including acquisition of a Certificate of Appropriateness from the Main Street Advisory Board, when appropriate.
5. The Texas Historical Commission provides cost-free designs that will follow the historical aspect of the Central Business District area (downtown). Applicants may opt not to submit their design to the Texas Historical Commission, although any professional services received outside of the THC, will NOT be eligible for reimbursement as part of the Main Street Façade Improvement Grant Program. Applicants may consult with their preferred architect or engineer rather than utilizing the THC suggestions if they wish, but the service will NOT be reimbursed as part of the program.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Eligible Improvements

1. Complete façade rehabilitation
2. Repair/Replacement of windows and doors
3. Repair/Replacement of worn awnings or canopies
4. Scraping, priming, and painting of window frames, cornice and store front
5. Repair/Replacement of façade tile, brick, and woodwork
6. Removal of Handicapped Barriers (such as steps)
7. Repair/Restoration of original or historical architecture of the façade
8. Removal of materials that cover original or historical architecture of the façade
9. Rehabilitation of the upper façade and display areas of the side walls of a building may also be eligible if incidental to the overall façade appearance
10. Other minor repairs when incidental to overall façade improvements such as exterior lighting, signage improvements, removal of handicapped barriers, ADA accessibility entryway improvements
11. Roof repair with sufficient evidence of roof damage (leaky roofs)

D. Other eligibilities

1. Dollar for dollar reimbursement up to \$700 for TABC license if the applicant meets the following.
 - Building design must meet the façade grant guidelines.
 - Full payback is required if the business relocates or closes within 36 months.
2. An applicant(s) can qualify up to \$20,000.00 if they meet the eligibility improvements described below.
 - The improvements must exceed a total sum of \$70,000.00 and the total square footage of the building must exceed 10,000.00 square feet.
 - If the intent is to restore the building to its original design in which the building qualifies for historic designation.
 - Relocation or establishment of a business on Main Street that will create a significant economic boost to the downtown economy such as a well-established restaurant or bar, certain major retail stores, hotel chain, higher education facility.
 - Applicant(s) must prove that their business is financially sound.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



3. Dollar for dollar up to \$15,000.00 if the intent is to create a multi-use building (second floor living space).

- Building must meet façade grant guidelines.
- The living space must meet quality standards.
- Interior work such as plumbing & electrical may be included
- All work must meet the City of EP building code standards.

4. If the electrical box no longer meets building or electrical code standards, the applicant may qualify for matching grant up to \$750.00 if they meet the eligibility improvements described below.

- The intent is to provide decorative lighting to the facade or side of the building.
- Lighting must meet all electrical code.

5. A Residential property within the Historic Preservation District area (map "A") will not qualify for any grant funding unless:

- The residence is designated by the Texas Historical Commission or the United States Department of the Interior as a historic site.
- The owner of the property is within process of registering the residence as a historic site or is willing to apply for historic designation.
- Failure to comply, the applicant is subject to repayment of the entire dollar amount that was awarded, plus any additional costs associated with the process.
- Historic designation process of the property must be submitted to the Texas Historical Commission within 90 days of funding.

6. Dollar for Dollar up to 3,000.00 if the business needs a fire suppression system or affixed oven system to the establishment.

. The following applies:

- Full payback is required if the business relocates or closes within 36 months.
- Building must meet the façade grant guidelines.

7. Dollar for dollar up to \$3,000.00 for the removal of hazardous materials such as mold, lead, and asbestos. The applicant must meet the eligibility improvements listed below:

- Hazardous materials must be removed or abated by a certified contractor.
- Proof that the hazardous materials have been removed.
- Building must meet all façade grant guidelines.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



8. Sign only eligibility – Applicants can apply for sign only improvements under the following terms:

- The applicant follows through with design advice set forth by the Eagle Pass Main Street Design Committee, Texas Main Street design assistance program, or Eagle Pass Main Street staff.

Applicant is eligible to get reimbursed up to 60 percent (60%) of the cost and not to exceed the amount of \$10,000.00. The sign must meet the following to qualify for 60 percent reimbursement.

- Amount must exceed \$5000.00
- Must be an illuminated sign and serve as a historic or vintage accent to the city of Eagle Pass Main Street and or Central Business District.
- Must meet all building code requirements.

E. Ineligible Improvements

1. Interior improvements
2. Roof Repair not incidental to overall façade improvement
3. Removal of original, historical, or architecturally important features
4. Any addition to part of the building
5. Secondhand stores.
6. Mailbox, etc. businesses

Note: Projects, which are underway or stated prior to an executed agreement, are NOT eligible for participation in the City of Eagle Pass Main Street Program Façade Improvement Grant Program. **Unless any unusual circumstances should arise the Eagle Pass Main Street Advisory Board has the authority to review and approve the project.**

Main Street Program Façade Improvement Grant Guidelines

A. General Program Guidelines

1. All applications shall be submitted to the Main Street Manager, who shall review the application for completeness.
2. The Main Street Advisory Board shall consider only applications which have been properly and fully completed and which contain all information required in the application or request by any committee or the Main Street Board.
3. The Main Street Advisory Board shall have sole discretion in awarding grants except in cases appealed to and reviewed by the City of Eagle Pass City Council or if the Main Street Advisory Board delegates the decision to the Main Street Manager. The Main Street Advisory Board shall award grants considering the grant amount requested (up to \$10,000.00 reimbursable or as noted in section III, other eligibilities), grant funds available, the criteria of the program,



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- condition of the building in which the grant funds will be used, effectiveness of the construction, other grant requests, the type and nature of the construction, and the proposed constructions results consider the grant program.
4. No applicant has a proprietary right to receive grant funds. The Main Street Advisory Board shall consider any application within its discretionary authority to determine what a grant amount would be in the best interest of the Main Street Program. The review criteria may include but shall not be limited to, compatible, architectural design, Main Street Program objectives, overall redevelopment of the downtown area and historical property.
 5. The Main Street Advisory Board will approve all façade grants except for delegated decision to the Main Street Manager. Any proposed appeals will be determined by the City of Eagle Pass City Council.
 6. All designs plans including signage which are associated with the Main Street Façade Grant Program must be approved by the Main Street Advisory Board during the application process.
 7. The applicant shall make a presentation to the Main Street Design Committee/Main Street Advisory Board as a proposal for façade improvements needed.
 8. The applicant shall agree to allow the project to be used for promotion of the Façade Improvement Grant Program as a downtown revitalization project. The applicant upon applying agrees to allow the City of Eagle Pass to use photo, video, advertisements, signs, or any other marketing strategies to promote the Main Street Façade Improvement Program.
 9. Building owners and business owners agree to have a sign and/or banner placed on or in the vicinity of the building during the project and for up to 60 days after the completion of the project to acknowledge the Eagle Pass Main Façade Improvement Street Program. The sign will be provided by the City of Eagle Pass Main Street Program. In addition, to promote our façade grant program, the grantee must agree to a ribbon cutting ceremony (refreshments and appetizers must be provided by the applicant).
 10. The project shall conform to the City of Eagle Pass building codes and ordinances.
 11. The project shall be consistent with the traditional Main Street Preservation design approach and must be consistent with the downtown Eagle Pass Master Plan.
 12. The applicant shall notify the Eagle Pass Main Street Design Committee/Main Street Advisory Board in writing if the applicant makes any changes in the plans submitted to the committee with the original application. Committee reserves the right to reconsider the application based on the changes to the originally approved design plan.
 13. All construction bids submitted by an Applicant must be current and must be dated no earlier than thirty (30) days prior to the application request. Bids shall be submitted on the contractor's letterhead and shall contain the contractor's name, address, telephone number, and shall itemize the bid in a manner that allows the Main Street Advisory Board to determine the bid components and authenticity of the bid.



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14. An applicant who submits an application that was denied a grant by the Main Street Advisory Board shall not be eligible to re-submit a grant application for one (1) year from the date the prior application was declined by the Main Street Advisory Board or in an appeal case reviewed by the City of Eagle Pass City Council, from the date the City Council declined the application under appeal.
15. Applicants receiving approval by the Main Street Advisory Board shall commence construction described within the application within sixty (60) days from the date the grant is awarded by the Main Street Advisory Board, or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. All applicants must complete the construction described in the application within one (1) year from the date the grant is approved by the Main Street Advisory Board or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. If the applicant is unable to commence construction within sixty (60) days from the date the grant is approved or complete construction within one (1) year from the date the grant is approved, the applicant may submit a written request for an extension for the commencement date or completion date provided the extension request is made prior to the sixty (60) day or one (1) year time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may do so for good cause determined solely by the Main Street Advisory Board unless delegated to the Main Street Manager. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the Main Street Advisory Board or the Main Street Manager if delegated. An extension denial cannot be appealed and shall be final with the Main Street Advisory Board or the Main Street Manager if delegated.
16. If an applicant is approved for grant funds and does not meet the deadlines prescribed above, the funding can be withdrawn by the Main Street Advisory Board or if delegated, the Main Street Manager. If an applicant has the grant funds withdrawn, the applicant will serve a two (2) year suspension from all of the Main Street Programs.
17. As a condition of this grant application, the applicant consents and shall allow the Main Street Advisory Board to request City Inspectors and/or contracted professional services to determine if the proposed project site follows the City of Eagle Pass's Building Codes and Ordinances which are applicable to the construction proposed in the application submitted. Awarding for the Façade grant shall be suspended or denied as determined by the Main Street Advisory Board if the project site fails to follow the City of Eagle Pass Building Code and Ordinances. No Façade Improvements will be reimbursed if done to a building that is not in compliance with the City of Eagle Pass's Building Codes and Ordinances applicable to the proposed application.
18. The applicant shall be required to furnish pictures of the building's exterior, roof, and foundation as part of the application request and after the construction is completed if the grant is awarded as a condition of final reimbursement.



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19. The applicant and/or their selected contractor is required to obtain all applicable City permits and City approvals required for the construction if a grant is awarded.
20. No applicant, nor applicant agent, representative or tenant shall be entitled to receive grant approval on the same property if requested within a ten (10) year from the date a previous grant was awarded by either the Main Street Advisory Board or the City of Eagle Pass City Council.
21. An applicant must attend the Main Street Advisory Board meetings which consider the application or when requested to do so by the Main Street Advisory Board. Failure to attend a Main Street Advisory Board meeting when required may be cause for rejection of application.
22. Improvements may only be removed or altered without penalty if written consent is provided by the Main Street Advisory Board or if delegated to the Main Street Manager.
23. If grant funds are approved. A Ten (10) year preservation period will be in effect after the completion of the project. Owners are encouraged to maintain ownership of the project building for ten (10) years immediately following the improvements. During this period, alterations to the awarded project that are not approved by the Main Street Advisory Board will result in a repayment to the Main Street Façade Improvement Program of the awarded funds. An alteration may be allowed only if the historic structure is declared to be unsafe by a building or code inspector (City of Eagle Pass building inspector).

***The Main Street Advisory Board reserves the right to review, accept, reject, or delegate all applications submitted for the Main Street Façade Improvement Program. ***

B. Reimbursement of Funds

When the Façade Improvement project has been satisfactorily completed and reviewed, the applicant shall submit itemized copies of all paid invoices, before and after photos of the building and proof of payment, to the Main Street Manager, for a single payment reimbursement of the approved funding. Reimbursement payments will be given in a single lump sum at the completion of the project with all the proper paperwork turned in. The reimbursement payment shall be made after all the required documents have been reviewed for authenticity and the Eagle Pass Main Street Design Committee has reviewed and approved the final project. *(The Main Street Advisory Board serves as the Main Street Program's Design Committee).*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Appeal Process

Any application rejected by the Main Street Advisory Board or a delegated Main Street Manager's decision shall be entitled to review by the City of Eagle Pass City Council. The applicant shall submit a written request for review to the City Manager no later than (10) days from the date the application was denied by the Main Street Advisory Board or the Main Street Manager if delegated. The request for review by the City of Eagle Pass City Council shall state the reasons why the applicant believes the application was improperly dismissed by the Main Street Advisory Board/Main Street Manager and the reason why the applicant believes the application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the Main Street Advisory Board. The Chairman of the Main Street Advisory Board/Main Street Manager shall, within ten (10) days of receipt of the applicant's written request from the City Manager, furnish to the City Manager the Main Street Advisory Board/Main Street Manager reasons for not approving the application and shall state reasons why the application should not be approved by the City of Eagle Pass City Council. Review by the City Council will be scheduled within the time restraints and business issues of the City of Eagle Pass City Council, but in no event later than ninety (90) days from the date the written request for review is received by the City Manager from the Applicant. The City Council shall review the application and consider the action taken by the Main Street Advisory Board/Main Street Manager unless the City of Eagle Pass City Council determines the Main Street Advisory Board/Main Street Manager did not act in substantial compliance with the application request and applicable policies relating to the City of Eagle Pass Main Street Façade Improvement Program. **The City Council determination shall be deemed final action regarding the application.**

IV. Procedures

- A. The interested and potential applicant can inquire about the program and receive an application at the Main Street Manager's Office.
- B. When the application is completed; the applicant will submit the completed application along with the required documents (proof of ownership of project site and/or notarized letter from the owner in support of the project along with a copy of the deed and proof of local tax compliance with the City, County and School District, must be current with all local taxing entities, and proof that the building is adequately insured).



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



- C. Upon submittal of the application, the Main Street Manager will review the application to determine whether the application is complete in its entirety. The Main Street Manager will be available for any questions or concerns about the application or program. At this time the applicant will sign an affidavit, acknowledging that they have received the program guidelines and will abide by the guidelines of The City of Eagle Pass Main Street Façade Improvement Program. This includes any stipulations placed by the City of Eagle Pass that are contingent with approval of the funding for the applicant's project.
- D. The Main Street Manager will proceed after receiving the application and briefly meeting with the applicant, to take photography to submit the project idea to the Texas Historical Commission (THC) for a rendering, free of cost to the City. A response From the Texas Historical Commission (THC) may take anywhere from 30-90 days. The applicant may opt to choose their own professional for the rendering/design, as long their selected professional is registered and/or licensed to provide such a service. Note: If the applicant exercises their option to have their project designed by a firm or professional other than the Texas Historical Commission (THC), the cost of the professional service will NOT be reimbursed as a part of the Main Street Façade Improvement Program.
- E. One the rendering/design is complete, with the applicant and the Main Street Manager in agreement of rendering/design. The applicant will be responsible for collecting a minimum of three quotes.
- F. Once the applicant has collected the three quotes from three pre-qualified contractors. The applicant shall submit them to the Main Street Manager. The Main Street Manager will package the quotes with the rest of the application originally submitted for preparation of the next Main Street Advisory Board Meeting. Meetings are every 2nd Wednesday of every month at 12:00 pm, City Hall Building, 100 S. Monroe Street.
- G. The applicant is required to attend the meeting in which their application will be presented in case of any questions or concerns from the Board about the proposed project. If the applicant is unable to attend, a third person may attend the meeting representing the applicant.
- H. The Main Street Manager will contact the applicant about the approval or denial of the proposed project. If approved the applicant is referred to the Building and Planning Department where the applicant or the preferred pre-qualified contractor will proceed in acquiring the necessary permits for the approved project. If the application is denied, the Main Street Manager will disclose the reason why the application was denied and explain the process of appeal to the applicant. A denied applicant is placed on one (1) year deferral, after which they can remedy any concern on the application and resubmit their application.
- I.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Main Street Façade Improvement Program Application

Applicant Name Enselida Aguirre Date 03/15/2021
Business Name Silver Spoon - Silver leaf
Mailing Address 229 N. Monroe
Contact Phone Number (830) 513-8757 Email Address griseaguirre@icloud.com
Building Owner (if different from applicant) Oscar Muñoz
Building Name None
Building Address 229 Monroe

Details of the proposed improvements to your building's Façade:

Landscaping for the pergola / sitting area

Planned use for building after improvements are made?

Restaurant

Attach with completed application for presentation at Main Street Advisory Board Meeting:

- Proof of Ownership/Notarized Affidavit signed by Owner in support of project (copy of deed)
- Completed W-9 Form
- Proof of the building being adequately insured.
- Proof of local entity tax compliance; must be current with City taxes.
- Pictures of the current state of the building
- Detailed design/rendering of proposed improvements (From THC or chosen professional)
- Three (3) quotes from three (3) qualified contractors



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Note: The Main Street Manager will verify all information of the application, if an application is deemed to be inaccurate; the Main Street Manager reserves the right to remove the application from consideration.

V. Contractor Qualifications

To be eligible to participate in the construction work financed under the Main Street Façade Improvement Grant Program, contractors must meet the following minimum requirements:

- A. The contractor must not be a debarred, suspended, or ineligible contractor according to U.S. General Services Administration list of Parties Excluded from Federal Procurement and Non-Procurement Programs. Verification of contractor eligibility will be obtained from the Agency prior to awarding any contract.
- B. The contractor must carry worker's compensation insurance, automobile liability insurance, and unemployment insurance as required by the State of Texas for projects that exceed a cost of \$50,000.00. Additionally, the contractor must carry general liability and property damage insurance for Façade Improvement work done within the City of Eagle Pass, in the amount of \$500,000. This insurance must be applicable to construction work done in the City of Eagle Pass and must be in effect during the contracted period. Evidence of such insurance must be presented prior to the execution of the contract.
- C. The grant awardee will be responsible for selecting the contractor of their choice for construction; A contractor that is not pre-qualified for the program, will not be allowed to perform any improvements; if the grant awardee selects a contractor that is not pre-qualified, their reimbursement may be voided for violation of the Program's guidelines.

Note: *Due to the recent availability of contractors, The Main Street Advisory Board will accept quotes From subcontractors, or specialized masonry, carpentry, & paint workers as long as the work meets the standards set forth by the City of Eagle Planning and Zoning Department.*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Façade Improvement Agreement Form

I have met with the Main Street Manager and I completely understand the procedures established by the City of Eagle Pass Main Street Façade Improvement Grant Program and the Main Street Advisory Board and intend to use this grant for the aforementioned exterior renovation project which forwards the effects of the revitalization program known as the Main Street Program.

I have read the City of Eagle Pass Main Street Façade Improvement Grant Program Application Guidelines and understand them completely.

I understand that if I am awarded funds for the Façade Improvement Grant Program by the Main Street Board Advisory Board; any deviation from this agreement may result in the withdrawal of funds awarded for the Main Street Façade Improvement Program and a proceeding suspension from applying.

I understand that the Main Street Façade Improvement Grant Program will be administered as reimbursements once the Façade Improvement Project is completed as agreed upon and receipts are shown for the work completed and proof of payment is provided.

I understand that Façade Improvement Grant Program awards will be given for up to 50% of the total project expense (not including professional services) I am applying for and will not exceed \$10,000 in funding for each building per property owner; I further understand that if awarded funding, I will be deemed ineligible to apply until after the ten (10) year preservation period is complete for the building/property.

I understand that the Façade Improvement Grant Program will be administrated until funds are depleted. I have read and understand the procedures of the program including the appeal process and the reimbursement process. I agree and understand that any violation of the Façade Improvement Grant Program may result in withdrawal of funds and/or deferral of the application.

Signature of Applicant

Main Street Manager

03/15/2021

Date

3/15/2021

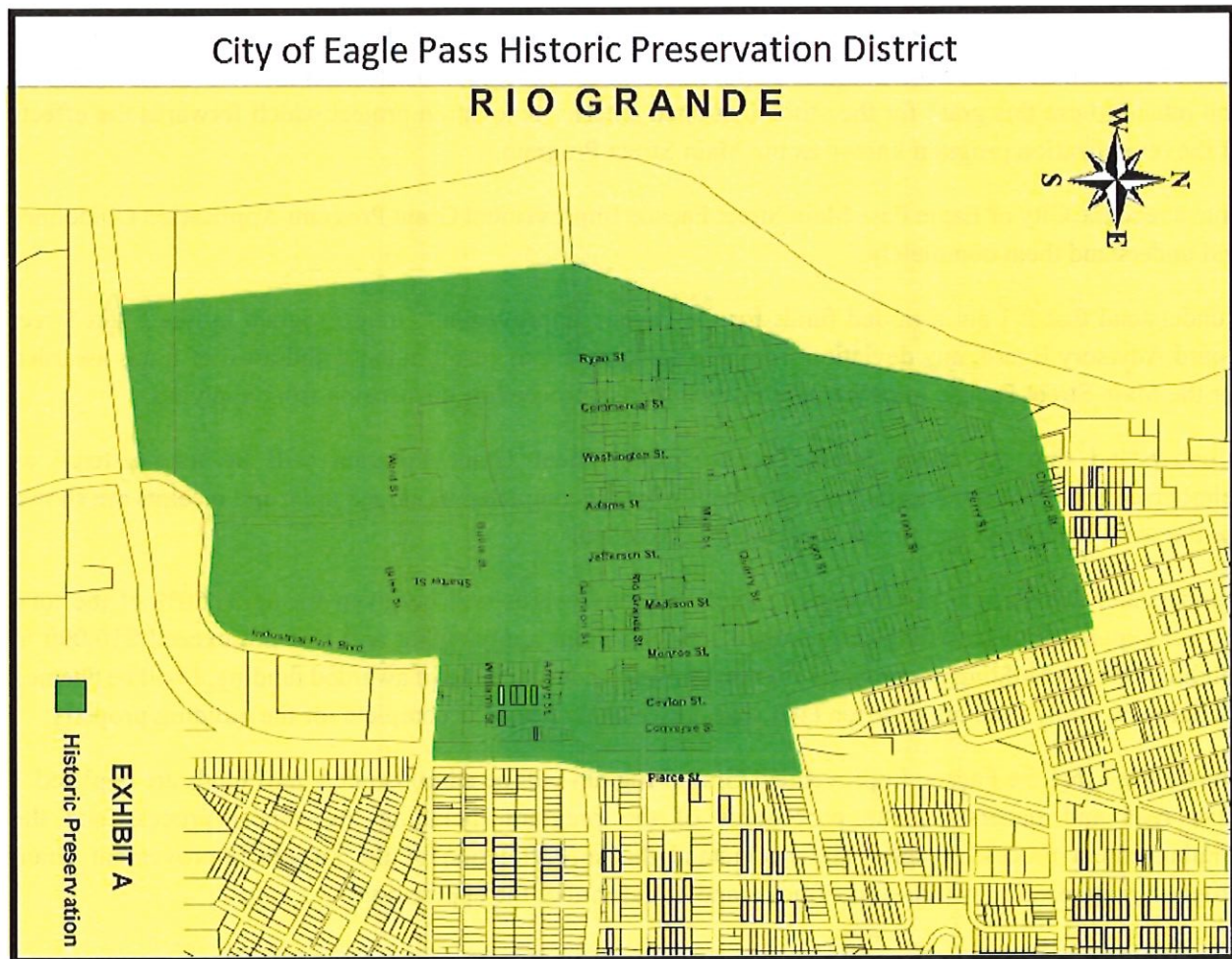
Date



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Historic Preservation District

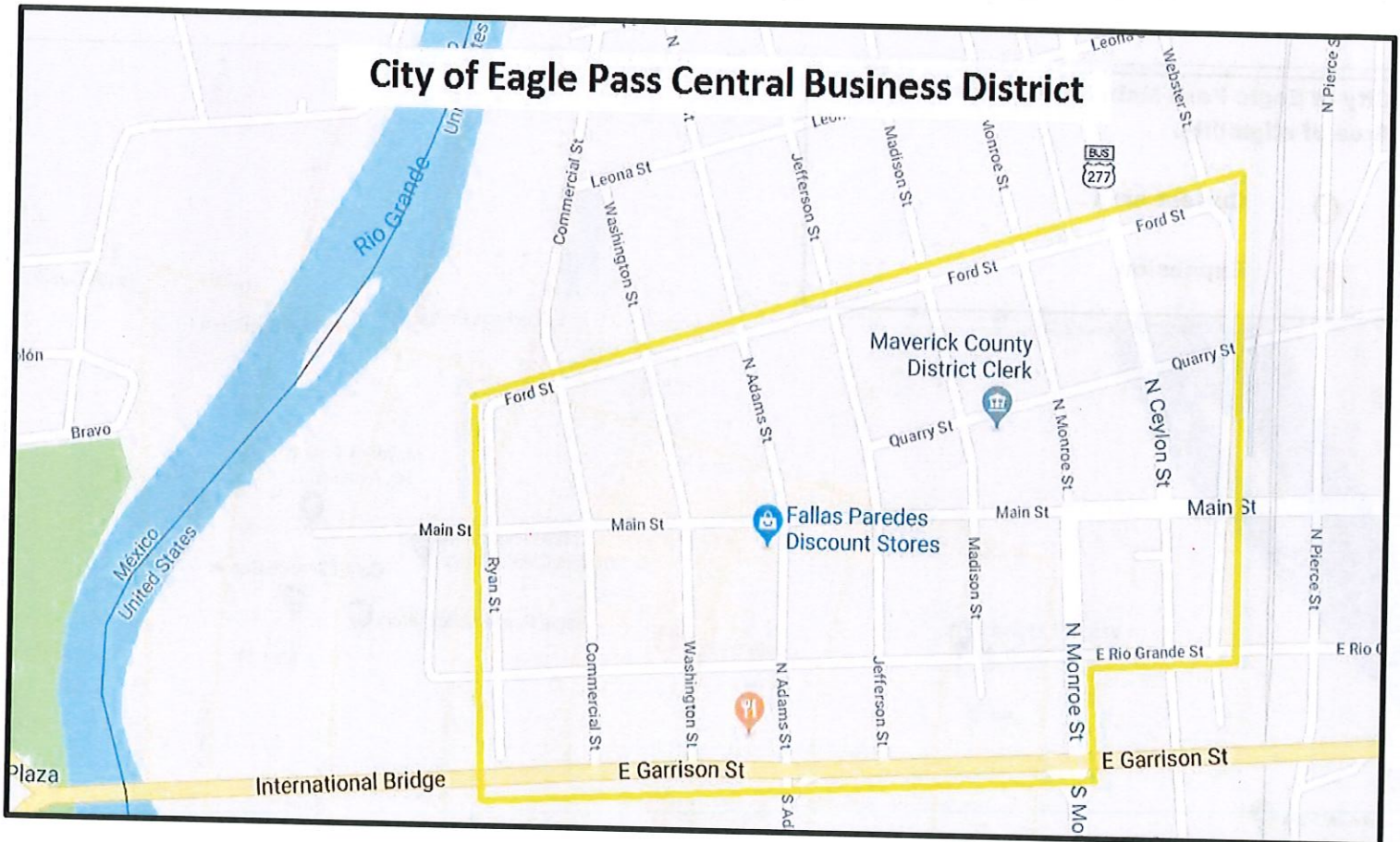


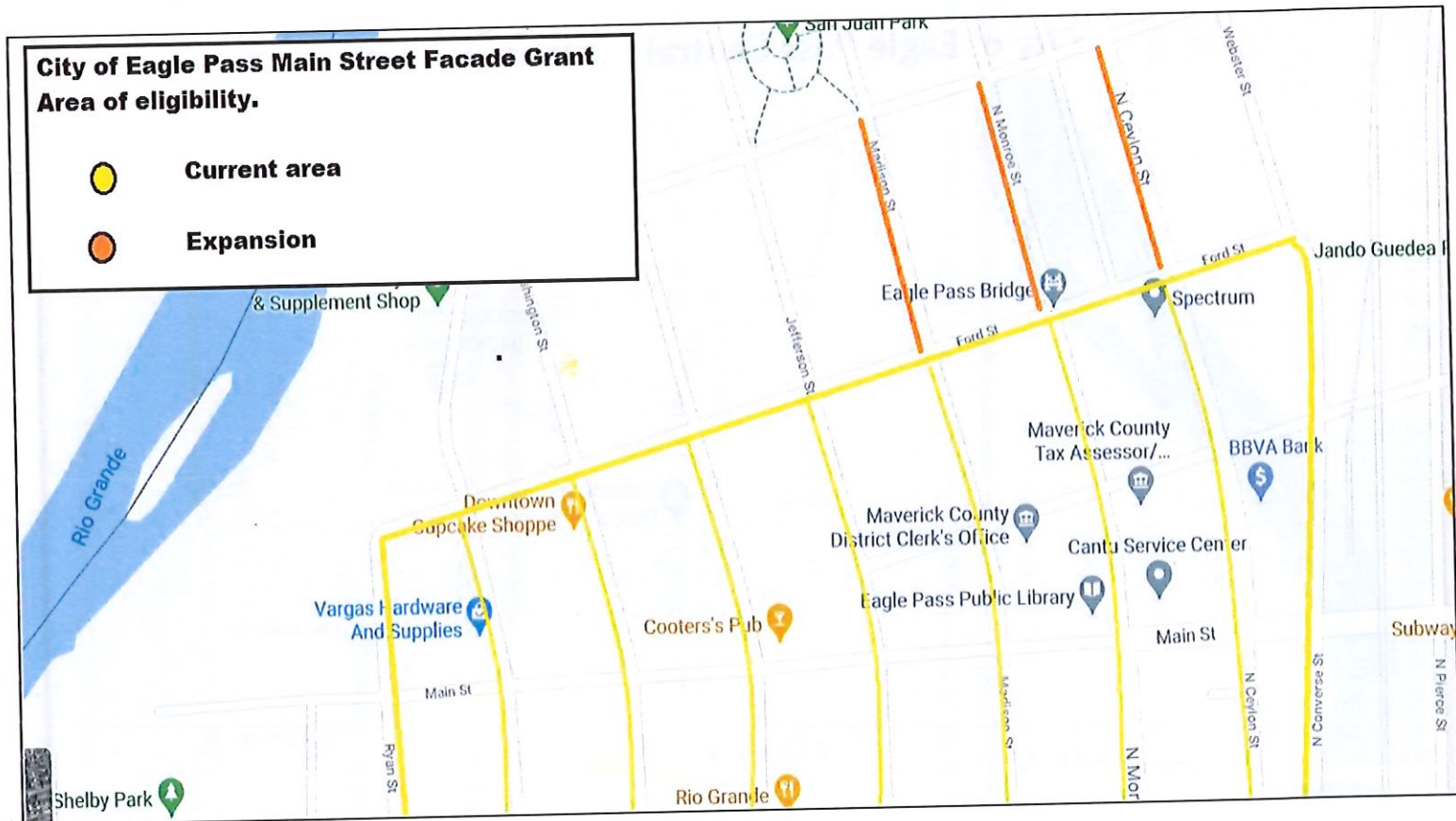


City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Central Business District Map







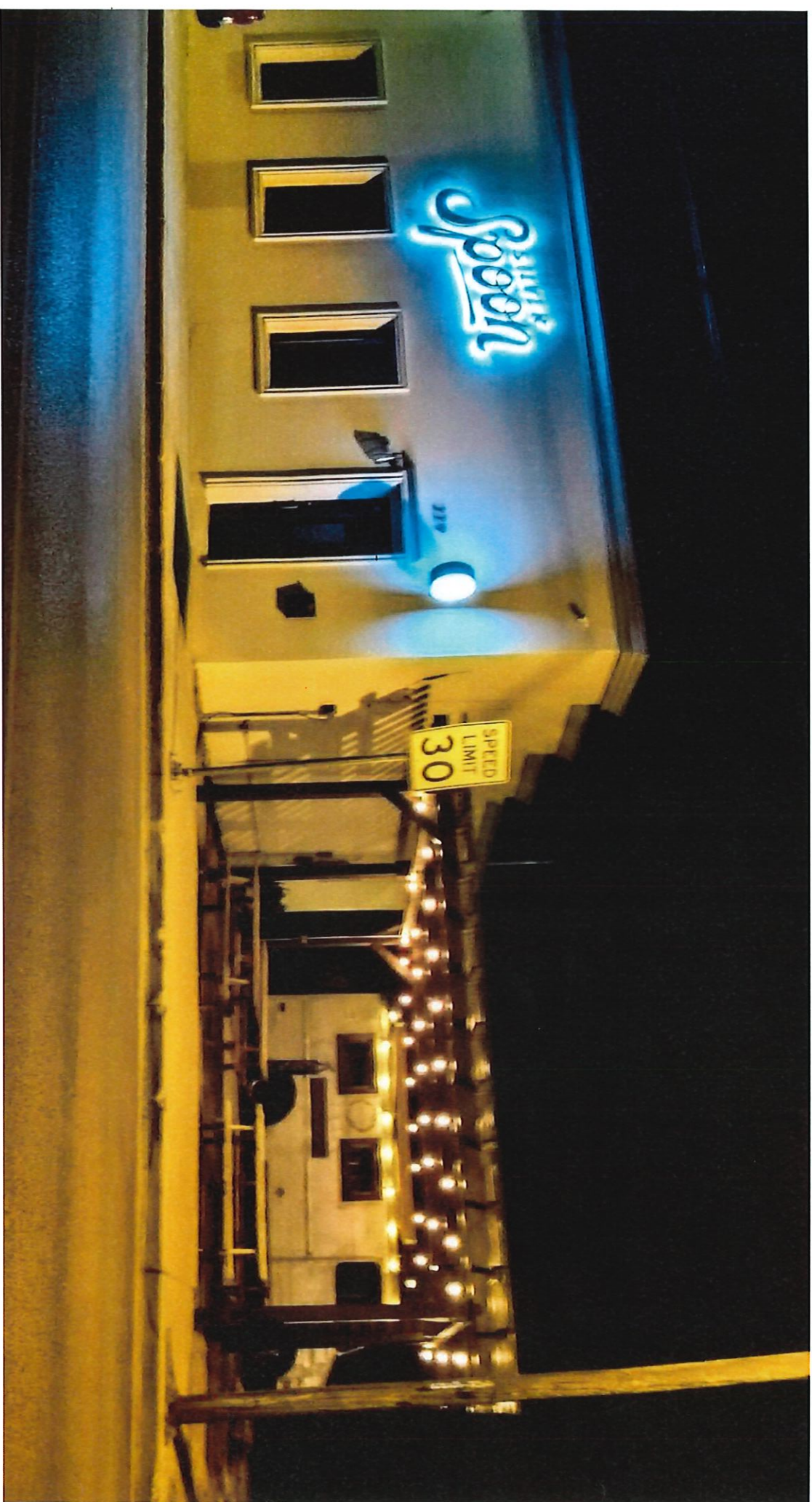
City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Grant Expansion (pending approval)









DIAZ-BARRON

HOMES - NURSERY - LANDSCAPING

830 776 2794

830 776 8971

Email: grupoelgransabor@hotmail.com

Bill To

Name: Griselda Aguirre

Address: Eagle Pass TX
Monroe St.

Phone:

INVOICE

Date

Nº 000483

**WE ACCEPT MAJOR
CREDIT CARDS**

VISA

MasterCard

AMERICAN
EXPRESS

DISCOVER
NETWORK

QTY	Description	Price	Total
5	yds white rock 5/8	750	
1	half pallet black stone.	750	
1	3/4 river rock	450	
3	edges.	200	
2	fabnc roll	250	
4	pine plants.	300	
4	big plants	750	
2	planters.	600	
5	string lights	250	
	* Labor and materials		
50% START 50% FINAL THANK YOU FOR YOUR BUSSINESS		Total	4,300
		Paid	
		Balance	



THANK YOU!

Item

#8



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Main Street Façade Improvement Program Application

Applicant Name Jorge H Martinez Date Feb 128/22
Business Name Martinez Events LLC
Mailing Address 429 N Gaylor St. Eagle Pass Tx. 78842
Contact Phone Number (930) 776 3596 Email Address jorgehmtzh@gmail.com
Building Owner (if different from applicant) _____
Building Name Martinez Events LLC
Building Address 429 N Gaylor St. Eagle Pass Tx. 78842
Details of the proposed improvements to your building's Façade: ?
Ampliación del edificio, en el portal existente

Planned use for building after improvements are made? ?
Area de exhibición de nuestros productos y servicios.

Attach with completed application for presentation at Main Street Advisory Board Meeting:

- Proof of Ownership/Notarized Affidavit signed by Owner in support of project (copy of deed)
- Completed W-9 Form
- Proof of the building being adequately insured.
- Proof of local entity tax compliance; must be current with City taxes.
- Pictures of the current state of the building
- Detailed design/rendering of proposed improvements (From THC or chosen professional)
- Three (3) quotes from three (3) qualified contractors



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Façade Improvement Agreement Form

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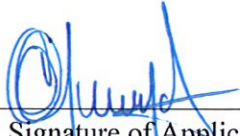
I have read the City of Eagle Pass Main Street Façade Improvement Grant Program Application Guidelines and understand them completely.

I understand that if I am awarded funds for the Façade Improvement Grant Program by the Main Street Board Advisory Board; any deviation from this agreement may result in the withdrawal of funds awarded for the Main Street Façade Improvement Program and a proceeding suspension from applying.

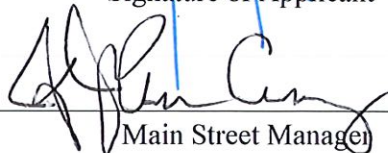
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I understand that the Façade Improvement Grant Program will be administrated until funds are depleted. I have read and understand the procedures of the program including the appeal process and the reimbursement process. I agree and understand that any violation of the Façade Improvement Grant Program may result in withdrawal of funds and/or deferral of the application.



Signature of Applicant



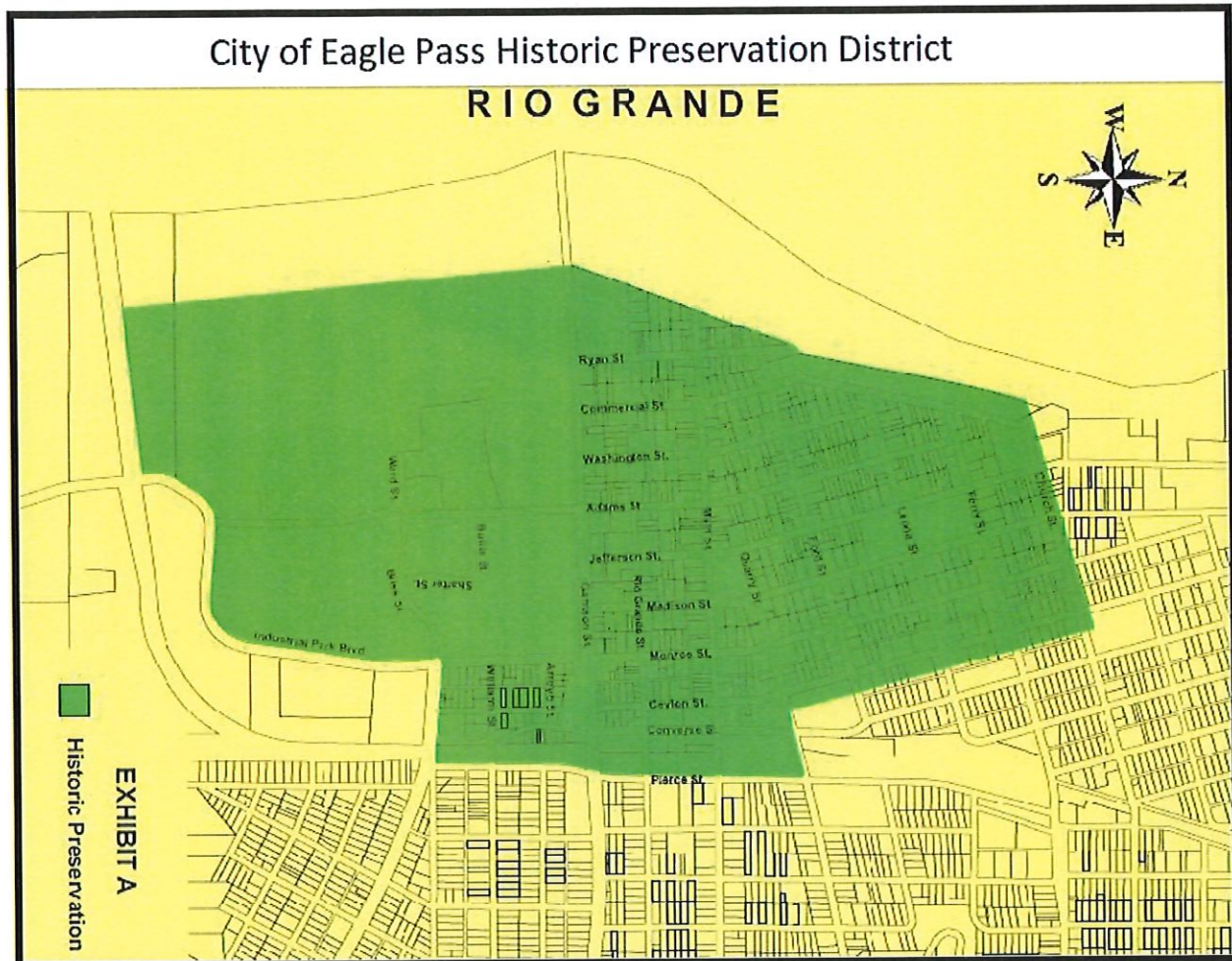
Main Street Manager

Feb/28/22

Date

2/28/2022

Date

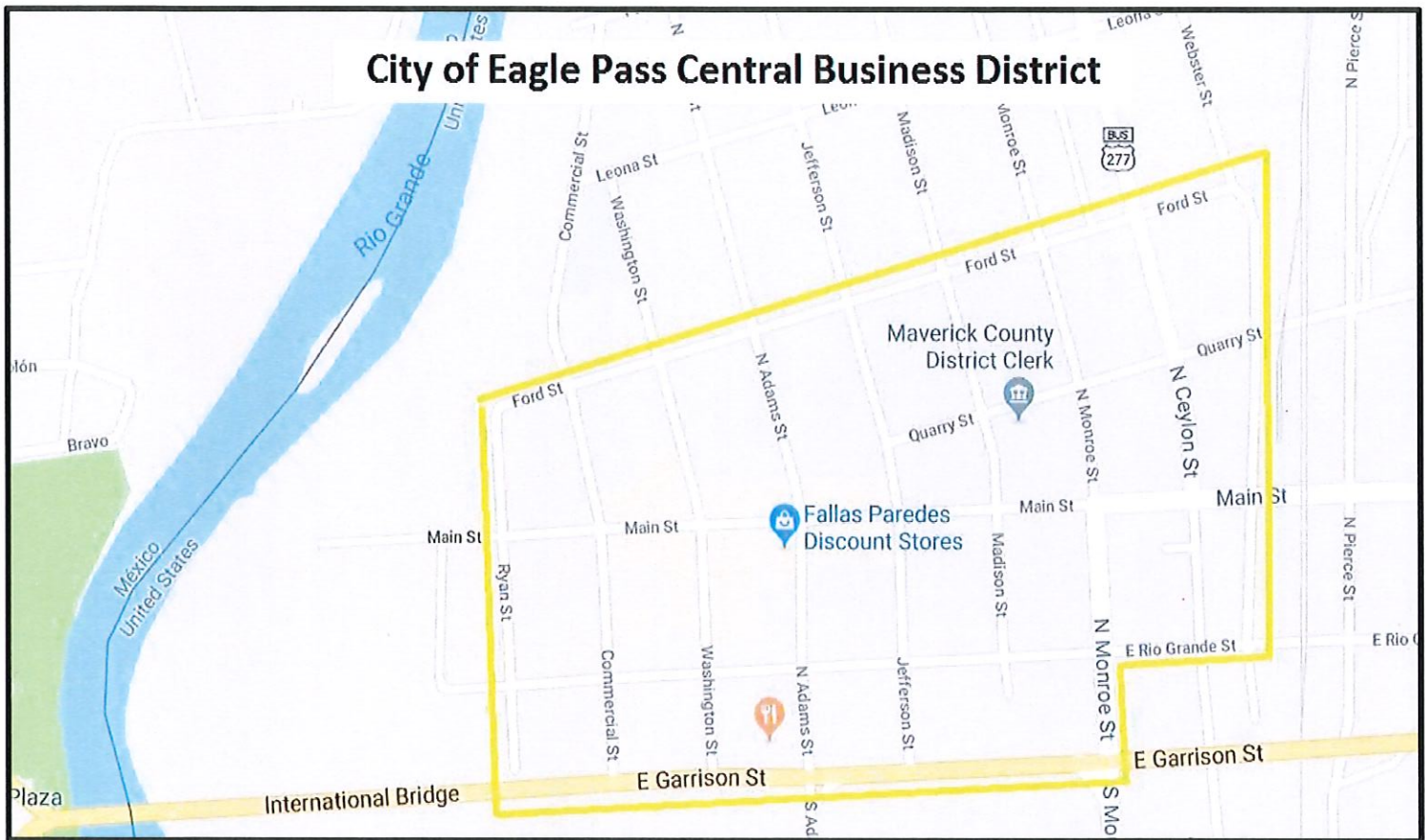




City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Central Business District Map

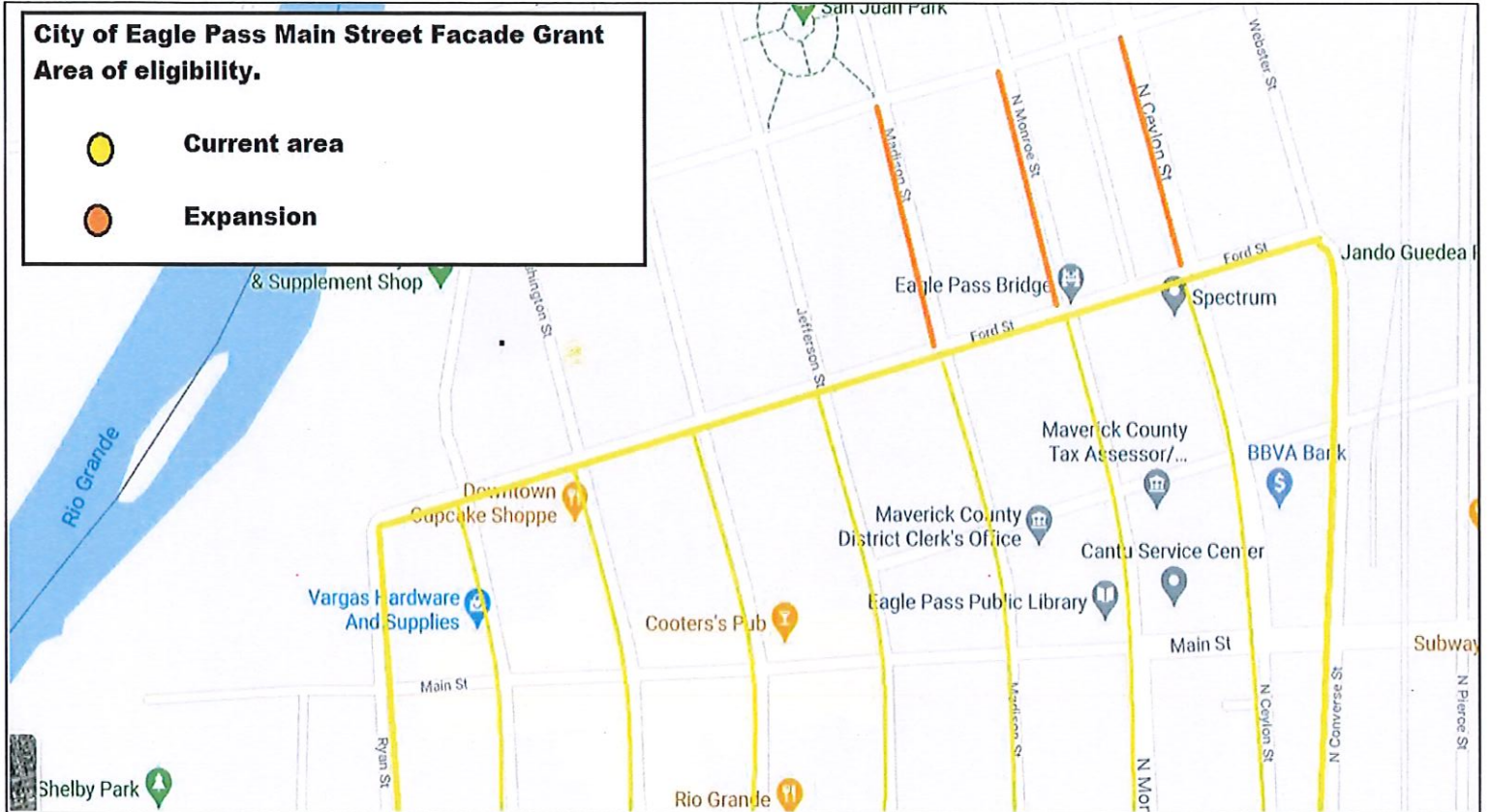




City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Grant Expansion (pending approval)

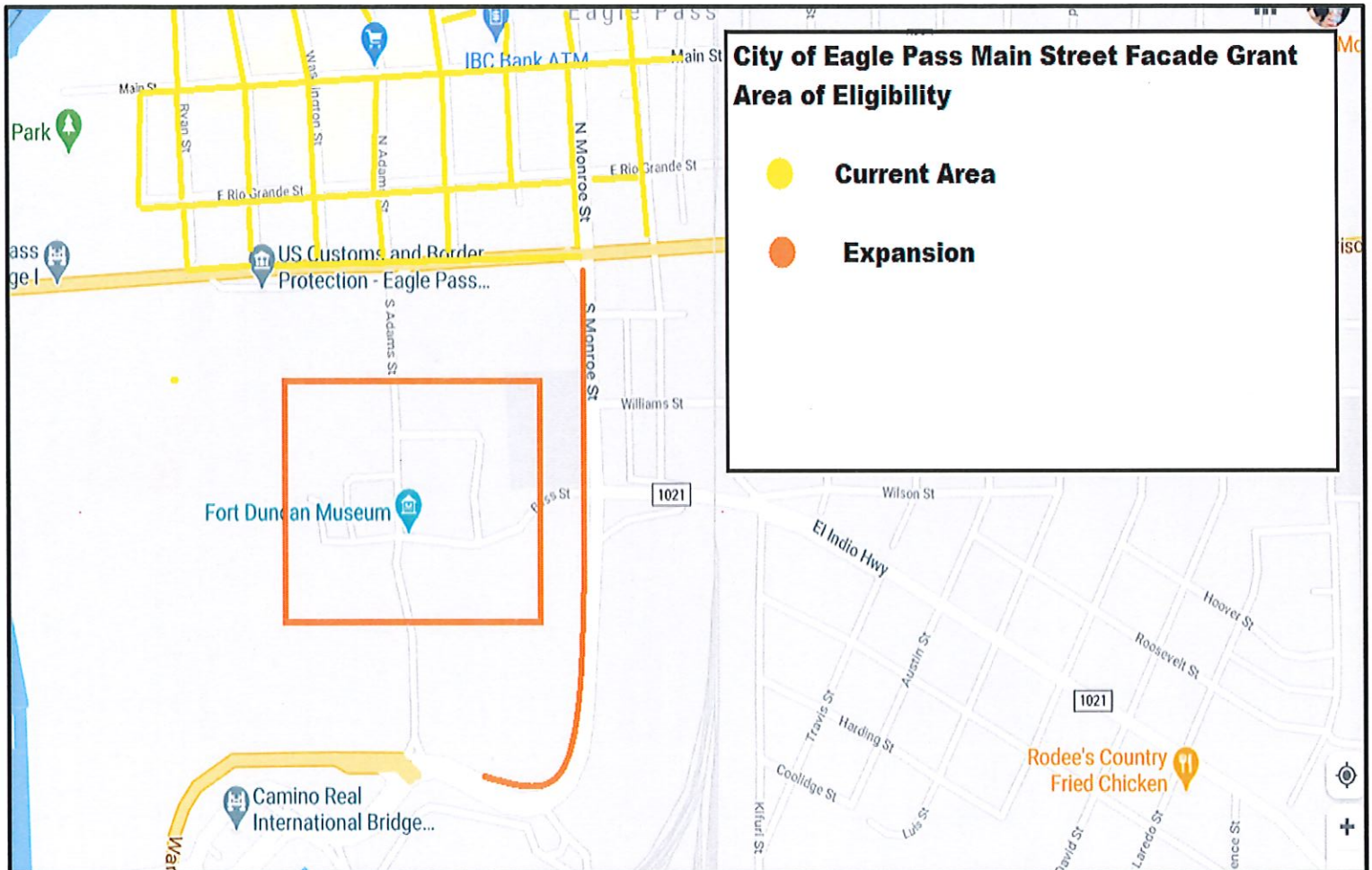




City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Grant Expansion (pending approval)



PROPOSAL

2-1-2022

429 Ceylon street

Marcos Ruiz

2545 DIAZ STREET 830-325-1517

TO WHOM MAY CONCERN

A new addition Put A Row of cinder Blocks
and MAKE new openings and put A new door and
Put window and Level the Floor and Put Floor tile
and Put new side walk and Put A new Front door
For business.

Material and labor

\$35,000

Marcos Ruiz

Proposal
2-2-2009

Place of Birth
1950-1951

From my own view
I have addition of 1950-1951
and have now working on it
at which end of the road of it
and that was with 1950-1951

Private and
1950-1951
1950-1951

**GUSTAVO VELEZ - GENERAL
CONTRACTOR**

1882 WILLOW CREEK DRIVE
EAGLE PASS, TX 78852 US
830-968-5971
tavovelez3@hotmail.com

Estimate

ADDRESS

Jorge Eventos
429 N Ceylon
Eagle Pass, Tx 78852

ESTIMATE # 1208

DATE 01/10/2022

DESCRIPTION	AMOUNT
1- Quitar 4 ventanas laterales y puerta principal	
2- Demoler parte inferior donde se quitaron las 4 ventanas , enjarrar y pintar	
3- Enjarrar y pintar apertura nueva	
4- Fabricar nueva apertura en frente de portal, enjarrada y pintada.	
5- Instalar 2 vitrales 10 pies de ancho por 6 pies de alto con herraje de aluminio	
6- Re instalar puerta principal enfrente de portal con vitrales laterales	
7- Instalar vitral en ambos laterales del portal con herraje de aluminio	
8- Correr circuitos nuevos para instalación de 3 lámparas en techo interior, toma corrientes y lámparas exteriores en los pilares	
9- Quitar ventana lateral existente y hacer apertura para instalación de puerta metálica exterior incluyendo herraje y pintura	
10- Fabricar escalón en parte exterior de puerta lateral	
11- Nivelar piso del portal con piso interior, Instalar vitro piso en portal nuevo (cliente proveerá el piso)	
12- Agrandar apertura existente en puerta interior , enjarrar y pintar	
13- Reparar paredes y pintar todo el portal	
14- Instalar cemento en parte lateral exterior con drenaje conectado a existente	
15- Retirar basura	
1 @ \$27,100.00	27,100.00
SUBTOTAL	27,100.00
TAX	0.00
TOTAL	\$27,100.00

Accepted By

Accepted Date



1289 WILLIAMS ST

03/03/2021

Jorge Martinez

Events, flower shop

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Manufacture of gold colored aluminum letters. Measures 4.5 ft.		\$650.00
SUBTOTAL			\$650.00
TAX			\$53.63
TOTAL			\$703.63

Note:

Imperial Electrical Services LLC

Po box 6796
Eagle Pass, TX 78853 US
+1 8304984309
imperialecser.llc@gmail.com



Estimate

ADDRESS
Griselda Aguirre
Eagle Pass, TX

ESTIMATE 1021
DATE 03/03/2022
EXPIRATION DATE 03/11/2022

TECL # 35102
TECL# 35102

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
03/07/2022	LABOR	Run Conduit and install receptacles for fans and lighting for pergola.	1	400.00	400.00
03/07/2022	Material	Wire, circuit breaker, EMT conduit ,GFCI receptacles,Weatherproof boxes and covers	1	450.00	450.00
TOTAL					\$850.00

Accepted By

Accepted Date



Signature Hardware
Cardigan 3 Light 25" Tall
Outdoor Wall Sconce

\$256.00



Signature Hardware
Cardigan 2 Light 21" Tall
Outdoor Wall Sconce

\$204.00



Troy Lighting Chaplin 3
Light 20" Tall Outdoor Wall
Sconce

\$372.00



Troy Lighting Holmes 3
Light 32" Tall Outdoor Wall
Sconce

\$494.00



Millennium Lighting RLM
1 Light Outdoor Wall
Sconce with Dark Sky...

\$201.80



Craftmade Britannia 22" 3
Light Outdoor Wall Sconce

\$155.98



Maxim Signilite 14" Tall
Outdoor Wall Sconce

\$79.90



Bellevue 12" Tall Outdoor
Wall Sconce with Metal
Shade

\$118.84



Hinkley Lighting
Anchorage 4 Light 25" Tall
Heritage Outdoor Wall...

\$749.00



The Great Outdoors
Miner's Loft 4 Light 20-3/4"
Tall Outdoor Wall Sconce...

\$324.95



Craftmade Britannia 18" 2
Light Outdoor Wall Sconce

\$95.20



Hinkley Lighting Foundry
Single Light 17" Tall
Outdoor Wall Sconce

\$339.00



1. Demolish window area
2. build exterior walls on the sides
3. build exterior window on the arches
4. New exterior door middle arch
5. lighting on the pillars
6. roof and design of the building will remain the same

PID 13717 | 429 CEYLON ST

Property Summary Report | Year 2021
Online Services | Maverick County Appraisal District

General Info

ACCOUNT

Property ID: **13717**
 Geographic ID: **N5001040000300**
 Type: **R**
 Agent:
 Legal Description: **NEW RANGE UNIT # 1, BLOCK 4, LOT 3**

Property Use:

LOCATION

Address: **429 CEYLON ST EAGLE PASS TX 78852**
 Market Area:
 Market Area CD: **NHGA039**
 Map ID:

PROTEST

Protest Status:
 Informal Date:
 Formal Date:

OWNER

Name: **MARTINEZ, JORGE H. & ROXANA GONZALEZ**
 Secondary Name:
 Mailing Address: **P O BOX 2032 EAGLE PASS TX 78853-2032**
 Owner ID: **104130**
 % Ownership: **100.00 %**
 Exemptions:

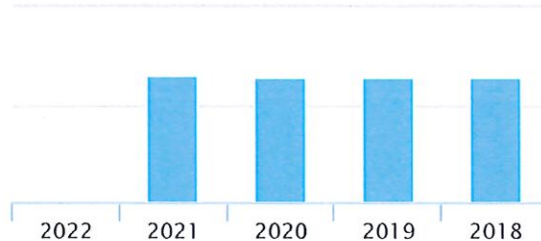


Values

CURRENT VALUES

Land Homesite	0
Land Non-Homesite	52,500
Special Use Land Market	0
Total Land	52,500
Improvement Homesite	0
Improvement Non-Homesite	77,479
Total Improvement	77,479
Market	129,979
Special Use Exclusion (-)	0
Appraised	129,979
Value Limitation Adjustment (-)	0
Net Appraised	129,979

VALUE HISTORY



VALUE HISTORY

Year	Land Market	Improvement	Special Use Exclusion (-)	Appraised	Value Limitation Adj (-)	Net Appraised
2022	N/A	N/A	N/A	N/A	N/A	N/A
2021	52,500	77,479	0	129,979	0	129,979
2020	52,500	76,330	0	128,830	0	128,830

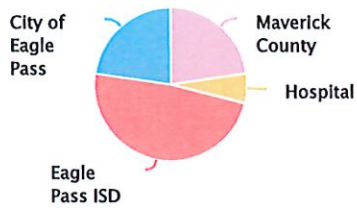
PID 13717 | 429 CEYLON ST

Property Summary Report | Year 2021
Online Services | Maverick County Appraisal District

PID 13717 | 429 CEYLON ST

Property Summary Report | Year 2021
Online Services | Maverick County Appraisal District

Taxing Units

Owner: **MARTINEZ, JORGE H. &****ROXANA GONZALEZ**% Ownership: **100 %**Total Value: **129,979**

Unit	Description	Tax Rate	Net Appraised	Taxable Value	Estimated Tax
GMC	Maverick County	0.538571	129,979	129,979	700.03
HOS	Hospital	0.148960	129,979	129,979	193.62
SCH	Eagle Pass ISD	1.146410	129,979	129,979	1,490.09
CIT	City of Eagle Pass	0.540743	129,979	129,979	702.85
TOTAL TAX RATE:		2.374684			
* ESTIMATED TAXES WITH CURRENT EXEMPTIONS:					3,086.59
* ESTIMATED TAXES WITHOUT EXEMPTIONS:					3,086.59

* DO NOT PAY FROM THIS ESTIMATE. This is only an estimate provided for informational purposes and may not include any special assessments that may also be collected. Please contact the tax office for actual amounts.

Improvement

Improvement #1: **COMMERCIAL**
State Code: **F1**Improvement Value: **\$ 77,479**Main Area: **1,888 sqft**
Gross Building Area: **2,672 sqft**

Type	Description	Class CD	Exterior Wall	Number of Units	EFF Year Built	Year Built	SQFT
MA	MAIN AREA	POAF		0		0	1,888
OP	OPEN PORCH	POAF		0		0	304
STG	STORAGE	SP		1		0	480

Improvement Features

MA Exterior Wall: **CB,S** Plumbing: **2** Interior Finish: **SR** Roof Style: **G,MT** Heating/Cooling: **CA,CH** Flooring:
T Foundation: **CW**

PID 13717 | 429 CEYLON ST

Property Summary Report | Year 2021
Online Services | Maverick County Appraisal District

Land

Land	Description	Acres	SQFT	Cost per SQFT	Market Value	Special Use Value ⓘ
CC	COMMERCIAL CITY	0.1606	7,000.00	7.50	52,500	0

Deed History

Deed Date	Type	Description	Grantor/Seller	Grantee/Buyer	Book ID	Volume	Page	Instrument
2014-04-29	WD-VL	WARRANTY DEED WITH VENDORS LIEN	RODRIGUEZ, ROBERTO L	MARTINEZ, JORGE H. & ROXANA GONZALEZ	1455	1455	410	181154
2004-07-15	WD	WARRANTY DEED	LAW OFFICE OF ROBERTO L RODRIGUEZ, P C	RODRIGUEZ, ROBERTO L	813	813	435	124053
2003-01-16	WD	WARRANTY DEED	BANKS, RANDALL L	LAW OFFICE OF ROBERTO L RODRIGUEZ, P C	716	716	174	114353

Powered by<True Prodigy>



Welcome to the City Of Eagle Pass payment website

[Pay Taxes](#)
[Payment History & Print Receipt](#)
[e-Statement Sign-up](#)
[Account Balance & Details](#)
[Account Search](#)
[TexasPayments Home](#)

Account Number: 13717
 Owner Name: MARTINEZ JORGE H. & ROXANA GONZALEZ
 Address: P O BOX 2032 EAGLE PASS, TX 78853-2032
 CAD Number: N5001040000300
 Mortgage Company:
 Property Type: R
 Acres: 0.1606
 Property Address: 429 CEYLON ST
 Legal Description: NEW RANGE UNIT # 1, BLOCK 4, LOT 3

Deferral : ☐ No ☐ Quarterly : ☐ No

[Pay Taxes](#)

Show Detail	Year (/Home/AccountDetail?AccountInfoGrid-sort=TaxYr-asc)	Current Levy (/Home/AccountDetail?AccountInfoGrid-sort=CurrentLevy-asc)	Amount Due (/Home/AccountDetail?AccountInfoGrid-sort=AmountDue-asc)
	2021		\$702.85
	2020		\$696.64
	2019		\$696.64
	2018		\$698.89
	2017		\$698.89
	2016		\$703.43

[Show All](#)

2021 - CITY OF EAGLE PASS

Total Market Value:	129,979
10% Homestead Cap/Ag Deferral:	0
Total Appraised Value:	129,979
Homestead Exemption:	0
Disabled Person/Over 65 Exemption:	0
Disabled Veterans Exemption:	0
Other Exemption/Deferrals:	0
Taxable Value:	129,979
Frozen Tax Information:	-
Tax Rate:	\$0.540743
Certified Levy:	\$702.85
Current Levy:	\$702.85
Taxes Due:	\$0.00
Penalty and Interest Due:	\$0.00
Attorney Fees Due:	\$0.00
Other Due:	\$0.00
Amount Due:	\$0.00
Total Amount Paid:	\$702.85
Last Check Number:	507
Last Pay Date:	01/24/2022

This site information is current as of 03-04-2022 22:09

For tax questions, please call your tax office - City Of Eagle Pass - 100 S. Monroe Street Eagle Pass, TX 78852-4830 - 830-773-1111 - mgalvan@eaglepas.tx.us
 For questions regarding this website, please call Governmental Data Services at 817-431-6176.

[About GDS](#)
[Contact GDS](#)
[Legal Notices](#)
[Terms and Conditions](#)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. MARTINEZ EVENTS LLC	
	2 Business name/disregarded entity name, if different from above MARTINEZ EVENTS LLC	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
	5 Address (number, street, and apt. or suite no.) 429 N CEYLON ST.	Requester's name and address (optional)
	6 City, state, and ZIP code EAGLE PASS TX 78852	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

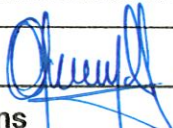
Social security number								
			-			-		
or								
Employer identification number								
8	1		-	1	2	7	0	6 4 7

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ 

Date ▶ 03/01/22

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Item

#9



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



I. Introduction

The City of Eagle Pass has established a Façade Improvement Program to serve as a catalyst for revitalization and aid in the renovation of existing buildings and commercial sites located in the Central Business District. Improved attractiveness and effectiveness of structures and sites will also improve the economic competitiveness of businesses located in the Central Business District and thereby stimulate economic development within the City, enhancing its tax base.

II. Program Objective

The City of Eagle Pass Main Street Façade Improvement Program funds up to \$10,000 in matching funds for an eligible site and structural improvements to existing businesses and properties located in the Central Business District. The Façade Improvement Program provides a one to one (1:1) match in site and structural improvements. Matching funds are limited to a maximum of \$10,000 per commercial property. Funds can be used on the site or any exterior portion of the building, including signage.

The Eagle Pass Main Street Façade Improvement Program can fund up to a maximum of \$20,000.00. See Section III, Item D (Other Eligibilities)

III. Eligibility

A. Applicant Eligibility

- Eligible applicants are those located in the Central Business District within the limits of the City of Eagle Pass. The Central Business District located between Ford Street and Garrison Street and Converse Street and Commercial Street (Map Attached).
- Additional areas have been added to the eligible area and approved by the Main Street Advisory board on _____, _____ 2021. The application being submitted must be that of a historic building with historic character. New buildings may qualify if the proposed project meets historic design.
 1. the 500 block of Ceylon Street
 2. 500 Block of Monroe Street
 3. 500 Block of Madison Street
 4. 200 – 300 Block of S Monroe Street
 5. Commercial (historic) buildings located within the Fort Duncan area (see illustration).
- The application may come from the property owner or the current tenant. If the tenant chooses to fill out an application, the application must include a notarized letter from the actual property owner supporting the submittal of the application and agreeing to the conditions of the grant. In the letter it must state whether the property owner or tenant will be responsible for the match



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



of \$10,000 and will state who will be the person handling the project. The tenant shall also provide the lease or other documentation which demonstrates the terms of the lease.

- The applicant, owner, or tenant, shall not be involved in any litigation that would affect the property for which the grant funding is intended for.
- The applicant shall be required to have current a suitable insurance for the property to be eligible for consideration in the program.
- The building structure for improvements in the commercial property, for which the application is being submitted, must be at least fifty (50) years old and in compliance with local and state building code requirements. Newly constructed buildings will not be eligible for grant funding unless the design and architecture meet the required design guidelines for new constructions in the Central Business District.
- The commercial property, for which the application is being submitted, must be current on all city of Eagle Pass property taxes and not otherwise indebted to the City for services, assessments, or fines in order to be eligible for funding.
- All applications for financial assistance are subject to availability of program funds.

B. Project Eligibility

1. Use of funds will be focused on exterior (façade) work on store fronts of commercial buildings located within the Central Business District. Improvements to buildings without significant architectural features shall be carefully designed and constructed to be in scale with the existing structure. Buildings that have significant architectural features are required to restore and maintain those features.
2. The proposed improvement project shall follow local and state building codes and ordinances.
3. The proposed improvement project shall be consistent with the traditional Main Street Preservation Design approach and shall conform to the Downtown, City of Eagle Pass Master Plan.
4. Any proposed improvement shall follow applicable Historic District Design Guidelines and code requirements, including acquisition of a Certificate of Appropriateness from the Main Street Advisory Board, when appropriate.
5. The Texas Historical Commission provides cost-free designs that will follow the historical aspect of the Central Business District area (downtown). Applicants may opt not to submit their design to the Texas Historical Commission, although any professional services received outside of the THC, will NOT be eligible for reimbursement as part of the Main Street Façade Improvement Grant Program. Applicants may consult with their preferred architect or engineer rather than utilizing the THC suggestions if they wish, but the service will NOT be reimbursed as part of the program.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Eligible Improvements

1. Complete façade rehabilitation
2. Repair/Replacement of windows and doors
3. Repair/Replacement of worn awnings or canopies
4. Scraping, priming, and painting of window frames, cornice and store front
5. Repair/Replacement of façade tile, brick, and woodwork
6. Removal of Handicapped Barriers (such as steps)
7. Repair/Restoration of original or historical architecture of the façade
8. Removal of materials that cover original or historical architecture of the façade
9. Rehabilitation of the upper façade and display areas of the side walls of a building may also be eligible if incidental to the overall façade appearance
10. Other minor repairs when incidental to overall façade improvements such as exterior lighting, signage improvements, removal of handicapped barriers, ADA accessibility entryway improvements
11. Roof repair with sufficient evidence of roof damage (leaky roofs)

D. Other eligibilities

1. Dollar for dollar reimbursement up to \$700 for TABC license if the applicant meets the following.
 - Building design must meet the façade grant guidelines.
 - Full payback is required if the business relocates or closes within 36 months.
2. An applicant(s) can qualify up to \$20,000.00 if they meet the eligibility improvements described below.
 - The improvements must exceed a total sum of \$70,000.00 and the total square footage of the building must exceed 10,000.00 square feet.
 - If the intent is to restore the building to its original design in which the building qualifies for historic designation.
 - Relocation or establishment of a business on Main Street that will create a significant economic boost to the downtown economy such as a well-established restaurant or bar, certain major retail stores, hotel chain, higher education facility.
 - Applicant(s) must prove that their business is financially sound.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



3. Dollar for dollar up to \$15,000.00 if the intent is to create a multi-use building (second floor living space).

- Building must meet façade grant guidelines.
- The living space must meet quality standards.
- Interior work such as plumbing & electrical maybe included
- All work must meet the City of EP building code standards.

4. If the electrical box no longer meets building or electrical code standards, the applicant may qualify for matching grant up to \$750.00 if they meet the eligibility improvements described below.

- The intent is to provide decorative lighting to the facade or side of the building.
- Lighting must meet all electrical code.

5. A Residential property within the Historic Preservation District area (map "A") will not qualify for any grant funding unless:

- The residence is designated by the Texas Historical Commission or the United States Department of the Interior as a historic site.
- The owner of the property is within process of registering the residence as a historic site or is willing to apply for historic designation.
- Failure to comply, the applicant is subject to repayment of the entire dollar amount that was awarded, plus any additional costs associated with the process.
- Historic designation process of the property must be submitted to the Texas Historical Commission within 90 days of funding.

6. Dollar for Dollar up to 3,000.00 if the business needs a fire suppression system or affixed oven system to the establishment.

. The following applies:

- Full payback is required if the business relocates or closes within 36 months.
- Building must meet the façade grant guidelines.

7. Dollar for dollar up to \$3,000.00 for the removal of hazardous materials such as mold, lead, and asbestos. The applicant must meet the eligibility improvements listed below:

- Hazardous materials must be removed or abated by a certified contractor.
- Proof that the hazardous materials have been removed.
- Building must meet all façade grant guidelines.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



8. Sign only eligibility – Applicants can apply for sign only improvements under the following terms:

- The applicant follows through with design advice set forth by the Eagle Pass Main Street Design Committee, Texas Main Street design assistance program, or Eagle Pass Main Street staff.

Applicant is eligible to get reimbursed up to 60 percent (60%) of the cost and not to exceed the amount of \$10,000.00. The sign must meet the following to qualify for 60 percent reimbursement.

- Amount must exceed \$5000.00
- Must be an illuminated sign and serve as a historic or vintage accent to the city of Eagle Pass Main Street and or Central Business District.
- Must meet all building code requirements.

E. Ineligible Improvements

1. Interior improvements
2. Roof Repair not incidental to overall façade improvement
3. Removal of original, historical, or architecturally important features
4. Any addition to part of the building
5. Secondhand stores.
6. Mailbox, etc. businesses

Note: Projects, which are underway or stated prior to an executed agreement, are NOT eligible for participation in the City of Eagle Pass Main Street Program Façade Improvement Grant Program. **Unless any unusual circumstances should arise the Eagle Pass Main Street Advisory Board has the authority to review and approve the project.**

Main Street Program Façade Improvement Grant Guidelines

A. General Program Guidelines

1. All applications shall be submitted to the Main Street Manager, who shall review the application for completeness.
2. The Main Street Advisory Board shall consider only applications which have been properly and fully completed and which contain all information required in the application or request by any committee or the Main Street Board.
3. The Main Street Advisory Board shall have sole discretion in awarding grants except in cases appealed to and reviewed by the City of Eagle Pass City Council or if the Main Street Advisory Board delegates the decision to the Main Street Manager. The Main Street Advisory Board shall award grants considering the grant amount requested (up to \$10,000.00 reimbursable or as noted in section III, other eligibilities), grant funds available, the criteria of the program,



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



condition of the building in which the grant funds will be used, effectiveness of the construction, other grant requests, the type and nature of the construction, and the proposed constructions results consider the grant program.

4. No applicant has a proprietary right to receive grant funds. The Main Street Advisory Board shall consider any application within its discretionary authority to determine what a grant amount would be in the best interest of the Main Street Program. The review criteria may include but shall not be limited to, compatible, architectural design, Main Street Program objectives, overall redevelopment of the downtown area and historical property.
5. The Main Street Advisory Board will approve all façade grants except for delegated decision to the Main Street Manager. Any proposed appeals will be determined by the City of Eagle Pass City Council.
6. All designs plans including signage which are associated with the Main Street Façade Grant Program must be approved by the Main Street Advisory Board during the application process.
7. The applicant shall make a presentation to the Main Street Design Committee/Main Street Advisory Board as a proposal for façade improvements needed.
8. The applicant shall agree to allow the project to be used for promotion of the Façade Improvement Grant Program as a downtown revitalization project. The applicant upon applying agrees to allow the City of Eagle Pass to use photo, video, advertisements, signs, or any other marketing strategies to promote the Main Street Façade Improvement Program.
9. Building owners and business owners agree to have a sign and/or banner placed on or in the vicinity of the building during the project and for up to 60 days after the completion of the project to acknowledge the Eagle Pass Main Façade Improvement Street Program. The sign will be provided by the City of Eagle Pass Main Street Program. In addition, to promote our façade grant program, the grantee must agree to a ribbon cutting ceremony (refreshments and appetizers must be provided by the applicant).
10. The project shall conform to the City of Eagle Pass building codes and ordinances.
11. The project shall be consistent with the traditional Main Street Preservation design approach and must be consistent with the downtown Eagle Pass Master Plan.
12. The applicant shall notify the Eagle Pass Main Street Design Committee/Main Street Advisory Board in writing if the applicant makes any changes in the plans submitted to the committee with the original application. Committee reserves the right to reconsider the application based on the changes to the originally approved design plan.
13. All construction bids submitted by an Applicant must be current and must be dated no earlier than thirty (30) days prior to the application request. Bids shall be submitted on the contractor's letterhead and shall contain the contractor's name, address, telephone number, and shall itemize the bid in a manner that allows the Main Street Advisory Board to determine the bid components and authenticity of the bid.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



14. An applicant who submits an application that was denied a grant by the Main Street Advisory Board shall not be eligible to re-submit a grant application for one (1) year from the date the prior application was declined by the Main Street Advisory Board or in an appeal case reviewed by the City of Eagle Pass City Council, from the date the City Council declined the application under appeal.
15. Applicants receiving approval by the Main Street Advisory Board shall commence construction described within the application within sixty (60) days from the date the grant is awarded by the Main Street Advisory Board, or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. All applicants must complete the construction described in the application within one (1) year from the date the grant is approved by the Main Street Advisory Board or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. If the applicant is unable to commence construction within sixty (60) days from the date the grant is approved or complete construction within one (1) year from the date the grant is approved, the applicant may submit a written request for an extension for the commencement date or completion date provided the extension request is made prior to the sixty (60) day or one (1) year time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may do so for good cause determined solely by the Main Street Advisory Board unless delegated to the Main Street Manager. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the Main Street Advisory Board or the Main Street Manager if delegated. An extension denial cannot be appealed and shall be final with the Main Street Advisory Board or the Main Street Manager if delegated.
16. If an applicant is approved for grant funds and does not meet the deadlines prescribed above, the funding can be withdrawn by the Main Street Advisory Board or if delegated, the Main Street Manager. If an applicant has the grant funds withdrawn, the applicant will serve a two (2) year suspension from all of the Main Street Programs.
17. As a condition of this grant application, the applicant consents and shall allow the Main Street Advisory Board to request City Inspectors and/or contracted professional services to determine if the proposed project site follows the City of Eagle Pass's Building Codes and Ordinances which are applicable to the construction proposed in the application submitted. Awarding for the Façade grant shall be suspended or denied as determined by the Main Street Advisory Board if the project site fails to follow the City of Eagle Pass Building Code and Ordinances. No Façade Improvements will be reimbursed if done to a building that is not in compliance with the City of Eagle Pass's Building Codes and Ordinances applicable to the proposed application.
18. The applicant shall be required to furnish pictures of the building's exterior, roof, and foundation as part of the application request and after the construction is completed if the grant is awarded as a condition of final reimbursement.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



19. The applicant and/or their selected contractor is required to obtain all applicable City permits and City approvals required for the construction if a grant is awarded.
20. No applicant, nor applicant agent, representative or tenant shall be entitled to receive grant approval on the same property if requested within a ten (10) year from the date a previous grant was awarded by either the Main Street Advisory Board or the City of Eagle Pass City Council.
21. An applicant must attend the Main Street Advisory Board meetings which consider the application or when requested to do so by the Main Street Advisory Board. Failure to attend a Main Street Advisory Board meeting when required may be cause for rejection of application.
22. Improvements may only be removed or altered without penalty if written consent is provided by the Main Street Advisory Board or if delegated to the Main Street Manager.
23. If grant funds are approved. A Ten (10) year preservation period will be in effect after the completion of the project. Owners are encouraged to maintain ownership of the project building for ten (10) years immediately following the improvements. During this period, alterations to the awarded project that are not approved by the Main Street Advisory Board will result in a repayment to the Main Street Façade Improvement Program of the awarded funds. An alteration may be allowed only if the historic structure is declared to be unsafe by a building or code inspector (City of Eagle Pass building inspector).

***The Main Street Advisory Board reserves the right to review, accept, reject, or delegate all applications submitted for the Main Street Façade Improvement Program. ***

B. Reimbursement of Funds

When the Façade Improvement project has been satisfactorily completed and reviewed, the applicant shall submit itemized copies of all paid invoices, before and after photos of the building and proof of payment, to the Main Street Manager, for a single payment reimbursement of the approved funding. Reimbursement payments will be given in a single lump sum at the completion of the project with all the proper paperwork turned in. The reimbursement payment shall be made after all the required documents have been reviewed for authenticity and the Eagle Pass Main Street Design Committee has reviewed and approved the final project. *(The Main Street Advisory Board serves as the Main Street Program's Design Committee).*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Appeal Process

Any application rejected by the Main Street Advisory Board or a delegated Main Street Manager's decision shall be entitled to review by the City of Eagle Pass City Council. The applicant shall submit a written request for review to the City Manager no later than (10) days from the date the application is denied by the Main Street Advisory Board or the Main Street Manager if delegated. The request for review by the City of Eagle Pass City Council shall state the reasons why the applicant believes the application was improperly dismissed by the Main Street Advisory Board/Main Street Manager and the reason why the applicant believes the application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the Main Street Advisory Board. The Chairman of the Main Street Advisory Board/Main Street Manager shall, within ten (10) days of receipt of the applicant's written request from the City Manager, furnish to the City Manager the Main Street Advisory Board/Main Street Manager reasons for not approving the application and shall state reasons why the application should not be approved by the City of Eagle Pass City Council. Review by the City Council will be scheduled within the time restraints and business issues of the City of Eagle Pass City Council, but in no event later than ninety (90) days from the date the written request for review is received by the City Manager from the Applicant. The City Council shall review the application and consider the action taken by the Main Street Advisory Board/Main Street Manager unless the City of Eagle Pass City Council determines the Main Street Advisory Board/Main Street Manager did not act in substantial compliance with the application request and applicable policies relating to the City of Eagle Pass Main Street Façade Improvement Program. **The City Council determination shall be deemed final action regarding the application.**

IV. Procedures

- A. The interested and potential applicant can inquire about the program and receive an application at the Main Street Manager's Office.
- B. When the application is completed; the applicant will submit the completed application along with the required documents (proof of ownership of project site and/or notarized letter from the owner in support of the project along with a copy of the deed and proof of local tax compliance with the City, County and School District, must be current with all local taxing entities, and proof that the building is adequately insured).



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



- C. Upon submittal of the application, the Main Street Manager will review the application to determine whether the application is complete in its entirety. The Main Street Manager will be available for any questions or concerns about the application or program. At this time the applicant will sign an affidavit, acknowledging that they have received the program guidelines and will abide by the guidelines of The City of Eagle Pass Main Street Façade Improvement Program. This includes any stipulations placed by the City of Eagle Pass that are contingent with approval of the funding for the applicant's project.
- D. The Main Street Manager will proceed after receiving the application and briefly meeting with the applicant, to take photography to submit the project idea to the Texas Historical Commission (THC) for a rendering, free of cost to the City. A response From the Texas Historical Commission (THC) may take anywhere from 30-90 days. The applicant may opt to choose their own professional for the rendering/design, as long their selected professional is registered and/or licensed to provide such a service. Note: If the applicant exercises their option to have their project designed by a firm or professional other than the Texas Historical Commission (THC), the cost of the professional service will NOT be reimbursed as a part of the Main Street Façade Improvement Program.
- E. One the rendering/design is complete, with the applicant and the Main Street Manager in agreement of rendering/design. The applicant will be responsible for collecting a minimum of three quotes.
- F. Once the applicant has collected the three quotes from three pre-qualified contractors. The applicant shall submit them to the Main Street Manager. The Main Street Manager will package the quotes with the rest of the application originally submitted for preparation of the next Main Street Advisory Board Meeting. Meetings are every 2nd Wednesday of every month at 12:00 pm, City Hall Building, 100 S. Monroe Street.
- G. The applicant is required to attend the meeting in which their application will be presented in case of any questions or concerns from the Board about the proposed project. If the applicant is unable to attend, a third person may attend the meeting representing the applicant.
- H. The Main Street Manager will contact the applicant about the approval or denial of the proposed project. If approved the applicant is referred to the Building and Planning Department where the applicant or the preferred pre-qualified contractor will proceed in acquiring the necessary permits for the approved project. If the application is denied, the Main Street Manager will disclose the reason why the application was denied and explain the process of appeal to the applicant. A denied applicant is placed on one (1) year deferral, after which they can remedy any concern on the application and resubmit their application.
- I.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Main Street Façade Improvement Program Application

Applicant Name Rudy Treviño Jr. Date 3/22/22
Business Name Luxbody
Mailing Address 336 N. Ceylon
Contact Phone Number (830) 716-3223 Email Address rudyt1979@gmail.com
Building Owner (if different from applicant) ~~Rudy~~
Building Name N/A
Building Address 336 N. Ceylon

Details of the proposed improvements to your building's Façade:

Facade Paint Sugar & Canopy

Planned use for building after improvements are made?

Attach with completed application for presentation at Main Street Advisory Board Meeting:

- ☐ Proof of Ownership/Notarized Affidavit signed by Owner in support of project (copy of deed)
- ☐ Completed W-9 Form
- ☐ Proof of the building being adequately insured.
- ☐ Proof of local entity tax compliance; must be current with City taxes.
- ☐ Pictures of the current state of the building
- ☐ Detailed design/rendering of proposed improvements (From THC or chosen professional)
- ☐ Three (3) quotes from three (3) qualified contractors



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Note: The Main Street Manager will verify all information of the application, if an application is deemed to be inaccurate; the Main Street Manager reserves the right to remove the application from consideration.

V. Contractor Qualifications

To be eligible to participate in the construction work financed under the Main Street Façade Improvement Grant Program, contractors must meet the following minimum requirements:

- A. The contractor must not be a debarred, suspended, or ineligible contractor according to U.S. General Services Administration list of Parties Excluded from Federal Procurement and Non-Procurement Programs. Verification of contractor eligibility will be obtained from the Agency prior to awarding any contract.
- B. The contractor must carry worker's compensation insurance, automobile liability insurance, and unemployment insurance as required by the State of Texas for projects that exceed a cost of \$50,000.00. Additionally, the contractor must carry general liability and property damage insurance for Façade Improvement work done within the City of Eagle Pass, in the amount of \$500,000. This insurance must be applicable to construction work done in the City of Eagle Pass and must be in effect during the contracted period. Evidence of such insurance must be presented prior to the execution of the contract.
- C. The grant awardee will be responsible for selecting the contractor of their choice for construction; A contractor that is not pre-qualified for the program, will not be allowed to perform any improvements; if the grant awardee selects a contractor that is not pre-qualified, their reimbursement may be voided for violation of the Program's guidelines.

Note: *Due to the recent availability of contractors, The Main Street Advisory Board will accept quotes from subcontractors, or specialized masonry, carpentry, & paint workers as long as the work meets the standards set forth by the City of Eagle Planning and Zoning Department.*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Façade Improvement Agreement Form

I have met with the Main Street Manager and I completely understand the procedures established by the City of Eagle Pass Main Street Façade Improvement Grant Program and the Main Street Advisory Board and intend to use this grant for the aforementioned exterior renovation project which forwards the effects of the revitalization program known as the Main Street Program.

I have read the City of Eagle Pass Main Street Façade Improvement Grant Program Application Guidelines and understand them completely.

I understand that if I am awarded funds for the Façade Improvement Grant Program by the Main Street Board Advisory Board; any deviation from this agreement may result in the withdrawal of funds awarded for the Main Street Façade Improvement Program and a proceeding suspension from applying.

I understand that the Main Street Façade Improvement Grant Program will be administered as reimbursements once the Façade Improvement Project is completed as agreed upon and receipts are shown for the work completed and proof of payment is provided.

I understand that Façade Improvement Grant Program awards will be given for up to 50% of the total project expense (not including professional services) I am applying for and will not exceed \$10,000 in funding for each building per property owner; I further understand that if awarded funding, I will be deemed ineligible to apply until after the ten (10) year preservation period is complete for the building/property.

I understand that the Façade Improvement Grant Program will be administrated until funds are depleted. I have read and understand the procedures of the program including the appeal process and the reimbursement process. I agree and understand that any violation of the Façade Improvement Grant Program may result in withdrawal of funds and/or deferral of the application.



Signature of Applicant



Date

Main Street Manager

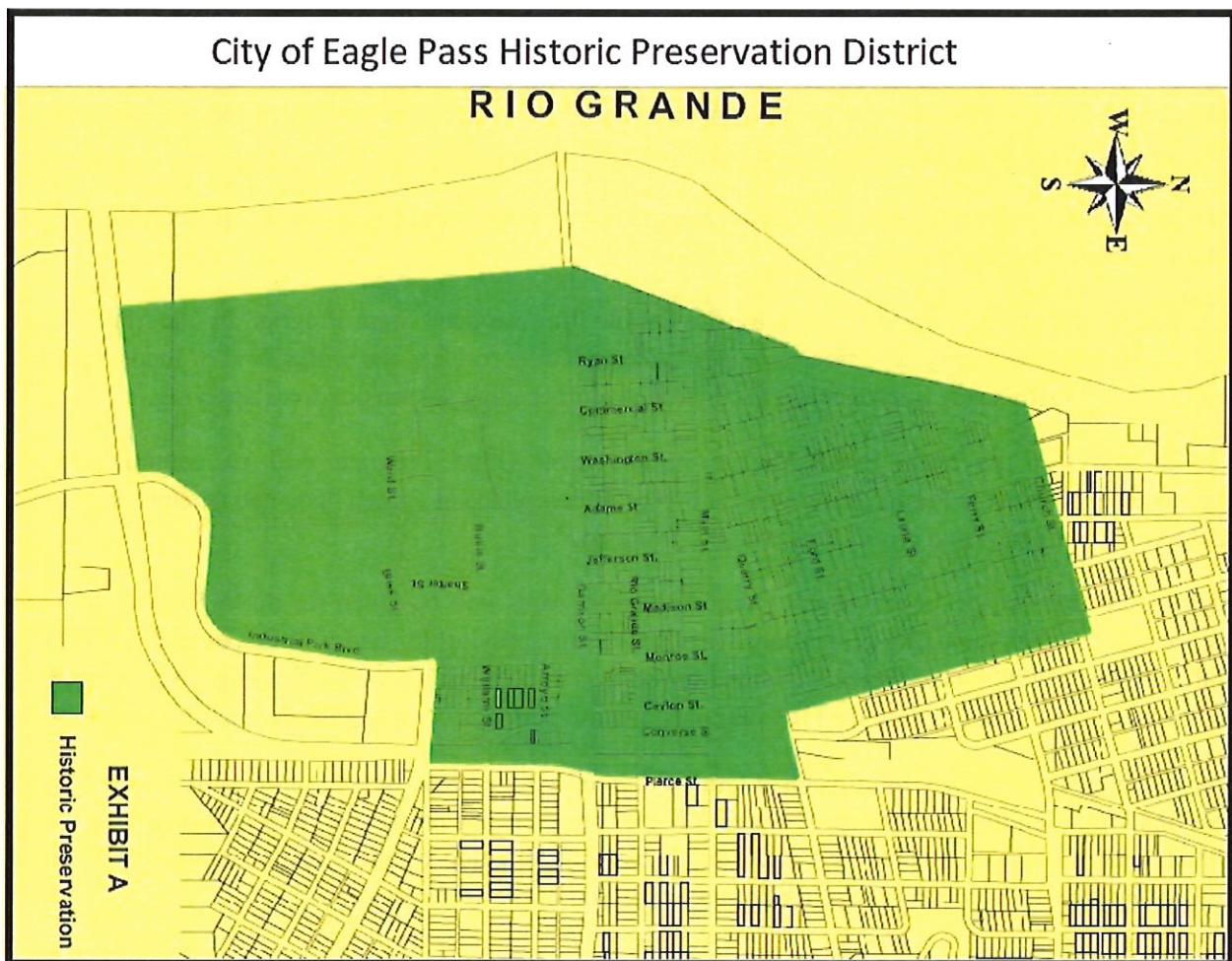
Date



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Historic Preservation District

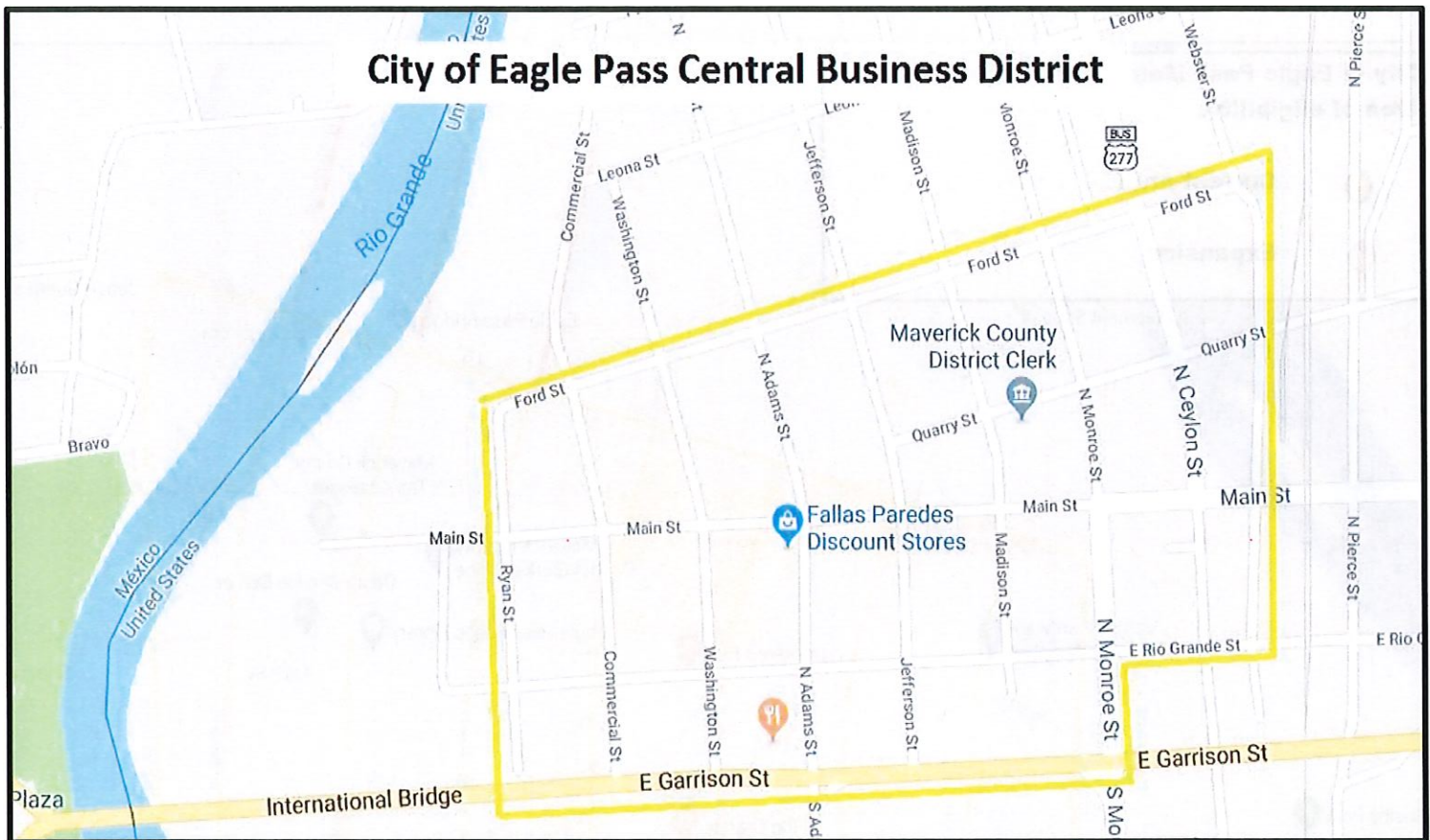




City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Central Business District Map

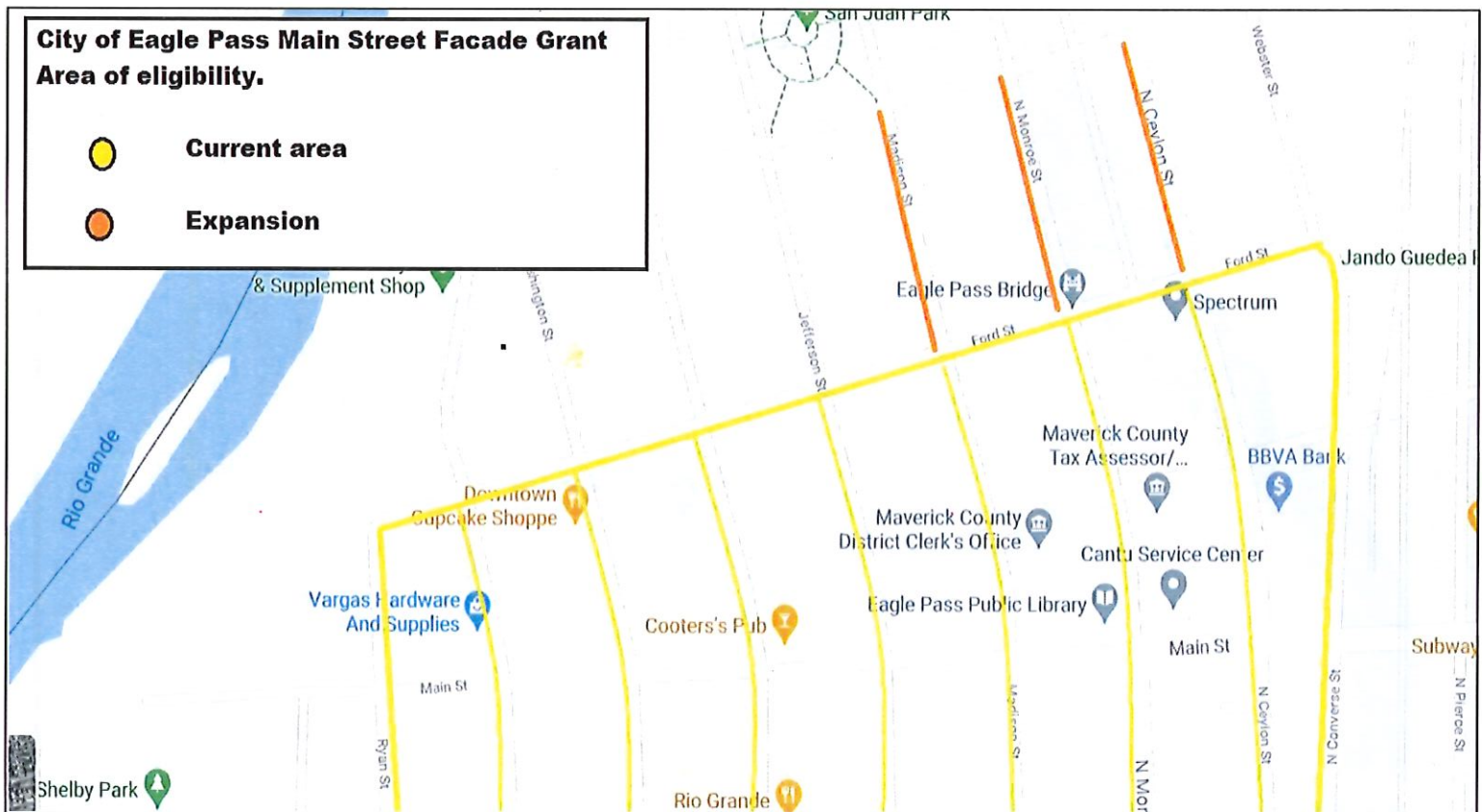




City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Grant Expansion (pending approval)





City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Grant Expansion (pending approval)





01/04/2021

EAGLE PASS TX.

LuxBod

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Reparación de estructura de toldo en local "LuxBod". Consiste en instalacion de lona nueva colores blanco y negro, utilizando estructura actual.		\$2,300.00
	60% IN ADVANCE IS REQUIRED, THE REST TO FINISH THE WORK.		
SUBTOTAL			\$2,300.00
TAX			\$ 189.75
TOTAL			\$ 2,489.75



01/04/2021

EAGLE PASS TX.

LuxBod

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Fabricación de anuncio con letras de aluminio en tapas de acrilico negro, instaladas en estructura de panel color blanco e iluminación led.		\$4,800.00
	Instalación de cortinas de tela enrollables para toldo de "LuxBod"		\$1,200.00
	60% IN ADVANCE IS REQUIRED, THE REST TO FINISH THE WORK.		
SUBTOTAL			\$6,000.00
TAX			\$ 495.00
TOTAL			\$ 6,495.00



MSG/AFX
YOUR BUSINESS SUCCESS IS OUR PRIDE

SIGNS, WRAPS, SCREEN PRINTING, EMBROIDERY PROOF SHEET

Client: **Rudy Trevino**

Address: **336 Ceylon St**

Eagle Pass Tx

Phone: _____

E-mail: _____

**SPECIFICATIONS FOR FABRICATION
AND INSTALLATION:**

Mounting Method: _____

• Raceway Channel Letter Mounting.

• Raceway Paint to match building facade.

Elevation: **N** E, S, W
(Circle One)

Main: 46' W

BUILDING FACADE: Palio: 29' W

Width _____ x Height _____

NOTES:

- 1" White Trim Cap
- 5" White Return
- 3/16 White Acrylic Face
- 3M Translucent 3630 Azure Vinyl Color
- MyNice High Efficiency, 160° Beam, IP67, 10000K - 12000K, 0.7W & 1.2W LED Module
- Mean Well HLG-80H-12 100-277V/ 5A 60W, Power Supply

PROJECT:

FABRICATION OF SIGN AND AWNING REPAIR

SCALE: NTS = For production / presentation

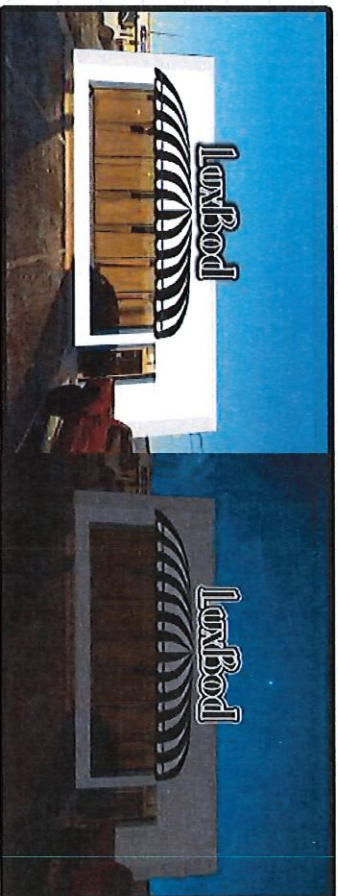
OVERALL HEIGHT: **38"**

OVERALL WIDTH: **123"**

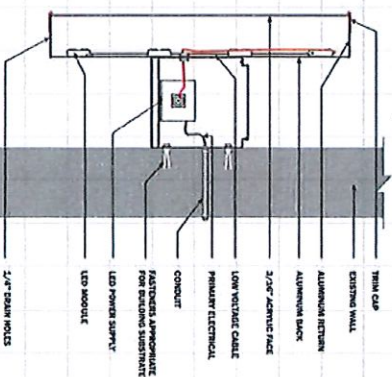
SQ. FT. **41.58'**



DAY NIGHT



For Demonstration Purposes Only



I have reviewed and approved the sign details on this sample drawing for fabrication and installation

Standard Face Lt - LED Illuminated with Raceway

CLIENT APPROVAL: _____

PROJECT 1

\$5400

PROJECT 1

\$3000

SUBTOTAL

\$8400

ELECTRICAL NOTES: All MAS grafix signs DOES NOT provide primary electrical to sign. Power to the sign must be done by a licensed electrical contractor or licensed electrician. Each sign must have: 1- A minimum of one dedicated 120 V 20A Circuit. 2- Junction box installed within 6 feet of sign. 3- Three wires: Line, Ground and Neutral.

DISCLAIMER: It is the customer's responsibility to ensure that the proof is correct in all areas. Please be sure to double-check spelling, layout and design before approving artwork. If a proof contain errors and is approved by customer, customer is responsible for payment of all original costs of manufacturing, designing, materials and labor cost. Customer's signature on artwork approval is contractually binding for payment of all services rendered. All artwork must be approved by the customer with an authorized signature before a job can be entered into production. MAS grafix is not responsible for any damages caused to the wall when removing old signs, electrical timers or photo calls. All work can take 4 to 8 weeks after city approval.

LuxBod



Item

#10



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



I. Introduction

The City of Eagle Pass has established a Façade Improvement Program to serve as a catalyst for revitalization and aid in the renovation of existing buildings and commercial sites located in the Central Business District. Improved attractiveness and effectiveness of structures and sites will also improve the economic competitiveness of businesses located in the Central Business District and thereby stimulate economic development within the City, enhancing its tax base.

II. Program Objective

The City of Eagle Pass Main Street Façade Improvement Program funds up to \$10,000 in matching funds for an eligible site and structural improvements to existing businesses and properties located in the Central Business District. The Façade Improvement Program provides a one to one (1:1) match in site and structural improvements. Matching funds are limited to a maximum of \$10,000 per commercial property. Funds can be used on the site or any exterior portion of the building, including signage.

The Eagle Pass Main Street Façade Improvement Program can fund up to a maximum of \$20,000.00. See Section III, Item D (Other Eligibilities)

III. Eligibility

A. Applicant Eligibility

- Eligible applicants are those located in the Central Business District within the limits of the City of Eagle Pass. The Central Business District located between Ford Street and Garrison Street and Converse Street and Commercial Street (Map Attached).
- Additional areas have been added to the eligible area and approved by the Main Street Advisory board on _____, _____ 2021. The application being submitted must be that of a historic building with historic character. New buildings may qualify if the proposed project meets historic design.
 1. the 500 block of Ceylon Street
 2. 500 Block of Monroe Street
 3. 500 Block of Madison Street
 4. 200 – 300 Block of S Monroe Street
 5. Commercial (historic) buildings located within the Fort Duncan area (see illustration).
- The application may come from the property owner or the current tenant. If the tenant chooses to fill out an application, the application must include a notarized letter from the actual property owner supporting the submittal of the application and agreeing to the conditions of the grant. In the letter it must state whether the property owner or tenant will be responsible for the match



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



of \$10,000 and will state who will be the person handling the project. The tenant shall also provide the lease or other documentation which demonstrates the terms of the lease.

- The applicant, owner, or tenant, shall not be involved in any litigation that would affect the property for which the grant funding is intended for.
- The applicant shall be required to have current a suitable insurance for the property to be eligible for consideration in the program.
- The building structure for improvements in the commercial property, for which the application is being submitted, must be at least fifty (50) years old and in compliance with local and state building code requirements. Newly constructed buildings will not be eligible for grant funding unless the design and architecture meet the required design guidelines for new constructions in the Central Business District.
- The commercial property, for which the application is being submitted, must be current on all city of Eagle Pass property taxes and not otherwise indebted to the City for services, assessments, or fines in order to be eligible for funding.
- All applications for financial assistance are subject to availability of program funds.

B. Project Eligibility

1. Use of funds will be focused on exterior (façade) work on store fronts of commercial buildings located within the Central Business District. Improvements to buildings without significant architectural features shall be carefully designed and constructed to be in scale with the existing structure. Buildings that have significant architectural features are required to restore and maintain those features.
2. The proposed improvement project shall follow local and state building codes and ordinances.
3. The proposed improvement project shall be consistent with the traditional Main Street Preservation Design approach and shall conform to the Downtown, City of Eagle Pass Master Plan.
4. Any proposed improvement shall follow applicable Historic District Design Guidelines and code requirements, including acquisition of a Certificate of Appropriateness from the Main Street Advisory Board, when appropriate.
5. The Texas Historical Commission provides cost-free designs that will follow the historical aspect of the Central Business District area (downtown). Applicants may opt not to submit their design to the Texas Historical Commission, although any professional services received outside of the THC, will NOT be eligible for reimbursement as part of the Main Street Façade Improvement Grant Program. Applicants may consult with their preferred architect or engineer rather than utilizing the THC suggestions if they wish, but the service will NOT be reimbursed as part of the program.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Eligible Improvements

1. Complete façade rehabilitation
2. Repair/Replacement of windows and doors
3. Repair/Replacement of worn awnings or canopies
4. Scraping, priming, and painting of window frames, cornice and store front
5. Repair/Replacement of façade tile, brick, and woodwork
6. Removal of Handicapped Barriers (such as steps)
7. Repair/Restoration of original or historical architecture of the façade
8. Removal of materials that cover original or historical architecture of the façade
9. Rehabilitation of the upper façade and display areas of the side walls of a building may also be eligible if incidental to the overall façade appearance
10. Other minor repairs when incidental to overall façade improvements such as exterior lighting, signage improvements, removal of handicapped barriers, ADA accessibility entryway improvements
11. Roof repair with sufficient evidence of roof damage (leaky roofs)

D. Other eligibilities

1. Dollar for dollar reimbursement up to \$700 for TABC license if the applicant meets the following.
 - Building design must meet the façade grant guidelines.
 - Full payback is required if the business relocates or closes within 36 months.
2. An applicant(s) can qualify up to \$20,000.00 if they meet the eligibility improvements described below.
 - The improvements must exceed a total sum of \$70,000.00 and the total square footage of the building must exceed 10,000.00 square feet.
 - If the intent is to restore the building to its original design in which the building qualifies for historic designation.
 - Relocation or establishment of a business on Main Street that will create a significant economic boost to the downtown economy such as a well-established restaurant or bar, certain major retail stores, hotel chain, higher education facility.
 - Applicant(s) must prove that their business is financially sound.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



3. Dollar for dollar up to \$15,000.00 if the intent is to create a multi-use building (second floor living space).

- Building must meet façade grant guidelines.
- The living space must meet quality standards.
- Interior work such as plumbing & electrical maybe included
- All work must meet the City of EP building code standards.

4. If the electrical box no longer meets building or electrical code standards, the applicant may qualify for matching grant up to \$750.00 if they meet the eligibility improvements described below.

- The intent is to provide decorative lighting to the facade or side of the building.
- Lighting must meet all electrical code.

5. A Residential property within the Historic Preservation District area (map "A") will not qualify for any grant funding unless:

- The residence is designated by the Texas Historical Commission or the United States Department of the Interior as a historic site.
- The owner of the property is within process of registering the residence as a historic site or is willing to apply for historic designation.
- Failure to comply, the applicant is subject to repayment of the entire dollar amount that was awarded, plus any additional costs associated with the process.
- Historic designation process of the property must be submitted to the Texas Historical Commission within 90 days of funding.

6. Dollar for Dollar up to 3,000.00 if the business needs a fire suppression system or affixed oven system to the establishment.

. The following applies:

- Full payback is required if the business relocates or closes within 36 months.
- Building must meet the façade grant guidelines.

7. Dollar for dollar up to \$3,000.00 for the removal of hazardous materials such as mold, lead, and asbestos. The applicant must meet the eligibility improvements listed below:

- Hazardous materials must be removed or abated by a certified contractor.
- Proof that the hazardous materials have been removed.
- Building must meet all façade grant guidelines.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



8. Sign only eligibility – Applicants can apply for sign only improvements under the following terms:

- The applicant follows through with design advice set forth by the Eagle Pass Main Street Design Committee, Texas Main Street design assistance program, or Eagle Pass Main Street staff.

Applicant is eligible to get reimbursed up to 60 percent (60%) of the cost and not to exceed the amount of \$10,000.00. The sign must meet the following to qualify for 60 percent reimbursement.

- Amount must exceed \$5000.00
- Must be an illuminated sign and serve as a historic or vintage accent to the city of Eagle Pass Main Street and or Central Business District.
- Must meet all building code requirements.

E. Ineligible Improvements

1. Interior improvements
2. Roof Repair not incidental to overall façade improvement
3. Removal of original, historical, or architecturally important features
4. Any addition to part of the building
5. Secondhand stores.
6. Mailbox, etc. businesses

Note: Projects, which are underway or stated prior to an executed agreement, are NOT eligible for participation in the City of Eagle Pass Main Street Program Façade Improvement Grant Program. **Unless any unusual circumstances should arise the Eagle Pass Main Street Advisory Board has the authority to review and approve the project.**

Main Street Program Façade Improvement Grant Guidelines

A. General Program Guidelines

1. All applications shall be submitted to the Main Street Manager, who shall review the application for completeness.
2. The Main Street Advisory Board shall consider only applications which have been properly and fully completed and which contain all information required in the application or request by any committee or the Main Street Board.
3. The Main Street Advisory Board shall have sole discretion in awarding grants except in cases appealed to and reviewed by the City of Eagle Pass City Council or if the Main Street Advisory Board delegates the decision to the Main Street Manager. The Main Street Advisory Board shall award grants considering the grant amount requested (up to \$10,000.00 reimbursable or as noted in section III, other eligibilities), grant funds available, the criteria of the program,



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



- condition of the building in which the grant funds will be used, effectiveness of the construction, other grant requests, the type and nature of the construction, and the proposed constructions results consider the grant program.
4. No applicant has a proprietary right to receive grant funds. The Main Street Advisory Board shall consider any application within its discretionary authority to determine what a grant amount would be in the best interest of the Main Street Program. The review criteria may include but shall not be limited to, compatible, architectural design, Main Street Program objectives, overall redevelopment of the downtown area and historical property.
 5. The Main Street Advisory Board will approve all façade grants except for delegated decision to the Main Street Manager. Any proposed appeals will be determined by the City of Eagle Pass City Council.
 6. All designs plans including signage which are associated with the Main Street Façade Grant Program must be approved by the Main Street Advisory Board during the application process.
 7. The applicant shall make a presentation to the Main Street Design Committee/Main Street Advisory Board as a proposal for façade improvements needed.
 8. The applicant shall agree to allow the project to be used for promotion of the Façade Improvement Grant Program as a downtown revitalization project. The applicant upon applying agrees to allow the City of Eagle Pass to use photo, video, advertisements, signs, or any other marketing strategies to promote the Main Street Façade Improvement Program.
 9. Building owners and business owners agree to have a sign and/or banner placed on or in the vicinity of the building during the project and for up to 60 days after the completion of the project to acknowledge the Eagle Pass Main Façade Improvement Street Program. The sign will be provided by the City of Eagle Pass Main Street Program. In addition, to promote our façade grant program, the grantee must agree to a ribbon cutting ceremony (refreshments and appetizers must be provided by the applicant).
 10. The project shall conform to the City of Eagle Pass building codes and ordinances.
 11. The project shall be consistent with the traditional Main Street Preservation design approach and must be consistent with the downtown Eagle Pass Master Plan.
 12. The applicant shall notify the Eagle Pass Main Street Design Committee/Main Street Advisory Board in writing if the applicant makes any changes in the plans submitted to the committee with the original application. Committee reserves the right to reconsider the application based on the changes to the originally approved design plan.
 13. All construction bids submitted by an Applicant must be current and must be dated no earlier than thirty (30) days prior to the application request. Bids shall be submitted on the contractor's letterhead and shall contain the contractor's name, address, telephone number, and shall itemize the bid in a manner that allows the Main Street Advisory Board to determine the bid components and authenticity of the bid.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



14. An applicant who submits an application that was denied a grant by the Main Street Advisory Board shall not be eligible to re-submit a grant application for one (1) year from the date the prior application was declined by the Main Street Advisory Board or in an appeal case reviewed by the City of Eagle Pass City Council, from the date the City Council declined the application under appeal.
15. Applicants receiving approval by the Main Street Advisory Board shall commence construction described within the application within sixty (60) days from the date the grant is awarded by the Main Street Advisory Board, or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. All applicants must complete the construction described in the application within one (1) year from the date the grant is approved by the Main Street Advisory Board or in an appeal case reviewed by the City Council, from the date the grant is awarded or overturned by the City of Eagle Pass City Council. If the applicant is unable to commence construction within sixty (60) days from the date the grant is approved or complete construction within one (1) year from the date the grant is approved, the applicant may submit a written request for an extension for the commencement date or completion date provided the extension request is made prior to the sixty (60) day or one (1) year time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may do so for good cause determined solely by the Main Street Advisory Board unless delegated to the Main Street Manager. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the Main Street Advisory Board or the Main Street Manager if delegated. An extension denial cannot be appealed and shall be final with the Main Street Advisory Board or the Main Street Manager if delegated.
16. If an applicant is approved for grant funds and does not meet the deadlines prescribed above, the funding can be withdrawn by the Main Street Advisory Board or if delegated, the Main Street Manager. If an applicant has the grant funds withdrawn, the applicant will serve a two (2) year suspension from all of the Main Street Programs.
17. As a condition of this grant application, the applicant consents and shall allow the Main Street Advisory Board to request City Inspectors and/or contracted professional services to determine if the proposed project site follows the City of Eagle Pass's Building Codes and Ordinances which are applicable to the construction proposed in the application submitted. Awarding for the Façade grant shall be suspended or denied as determined by the Main Street Advisory Board if the project site fails to follow the City of Eagle Pass Building Code and Ordinances. No Façade Improvements will be reimbursed if done to a building that is not in compliance with the City of Eagle Pass's Building Codes and Ordinances applicable to the proposed application.
18. The applicant shall be required to furnish pictures of the building's exterior, roof, and foundation as part of the application request and after the construction is completed if the grant is awarded as a condition of final reimbursement.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



19. The applicant and/or their selected contractor is required to obtain all applicable City permits and City approvals required for the construction if a grant is awarded.
20. No applicant, nor applicant agent, representative or tenant shall be entitled to receive grant approval on the same property if requested within a ten (10) year from the date a previous grant was awarded by either the Main Street Advisory Board or the City of Eagle Pass City Council.
21. An applicant must attend the Main Street Advisory Board meetings which consider the application or when requested to do so by the Main Street Advisory Board. Failure to attend a Main Street Advisory Board meeting when required may be cause for rejection of application.
22. Improvements may only be removed or altered without penalty if written consent is provided by the Main Street Advisory Board or if delegated to the Main Street Manager.
23. If grant funds are approved. A Ten (10) year preservation period will be in effect after the completion of the project. Owners are encouraged to maintain ownership of the project building for ten (10) years immediately following the improvements. During this period, alterations to the awarded project that are not approved by the Main Street Advisory Board will result in a repayment to the Main Street Façade Improvement Program of the awarded funds. An alteration may be allowed only if the historic structure is declared to be unsafe by a building or code inspector (City of Eagle Pass building inspector).

***The Main Street Advisory Board reserves the right to review, accept, reject, or delegate all applications submitted for the Main Street Façade Improvement Program. ***

B. Reimbursement of Funds

When the Façade Improvement project has been satisfactorily completed and reviewed, the applicant shall submit itemized copies of all paid invoices, before and after photos of the building and proof of payment, to the Main Street Manager, for a single payment reimbursement of the approved funding. Reimbursement payments will be given in a single lump sum at the completion of the project with all the proper paperwork turned in. The reimbursement payment shall be made after all the required documents have been reviewed for authenticity and the Eagle Pass Main Street Design Committee has reviewed and approved the final project. *(The Main Street Advisory Board serves as the Main Street Program's Design Committee).*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



C. Appeal Process

Any application rejected by the Main Street Advisory Board or a delegated Main Street Manager's decision shall be entitled to review by the City of Eagle Pass City Council. The applicant shall submit a written request for review to the City Manager no later than (10) days from the date the application is denied by the Main Street Advisory Board or the Main Street Manager if delegated. The request for review by the City of Eagle Pass City Council shall state the reasons why the applicant believes the application was improperly dismissed by the Main Street Advisory Board/Main Street Manager and the reason why the applicant believes the application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the Main Street Advisory Board. The Chairman of the Main Street Advisory Board/Main Street Manager shall, within ten (10) days of receipt of the applicant's written request from the City Manager, furnish to the City Manager the Main Street Advisory Board/Main Street Manager reasons for not approving the application and shall state reasons why the application should not be approved by the City of Eagle Pass City Council. Review by the City Council will be scheduled within the time restraints and business issues of the City of Eagle Pass City Council, but in no event later than ninety (90) days from the date the written request for review is received by the City Manager from the Applicant. The City Council shall review the application and consider the action taken by the Main Street Advisory Board/Main Street Manager unless the City of Eagle Pass City Council determines the Main Street Advisory Board/Main Street Manager did not act in substantial compliance with the application request and applicable policies relating to the City of Eagle Pass Main Street Façade Improvement Program. **The City Council determination shall be deemed final action regarding the application.**

IV. Procedures

- A. The interested and potential applicant can inquire about the program and receive an application at the Main Street Manager's Office.
- B. When the application is completed; the applicant will submit the completed application along with the required documents (proof of ownership of project site and/or notarized letter from the owner in support of the project along with a copy of the deed and proof of local tax compliance with the City, County and School District, must be current with all local taxing entities, and proof that the building is adequately insured).



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



- C. Upon submittal of the application, the Main Street Manager will review the application to determine whether the application is complete in its entirety. The Main Street Manager will be available for any questions or concerns about the application or program. At this time the applicant will sign an affidavit, acknowledging that they have received the program guidelines and will abide by the guidelines of The City of Eagle Pass Main Street Façade Improvement Program. This includes any stipulations placed by the City of Eagle Pass that are contingent with approval of the funding for the applicant's project.
- D. The Main Street Manager will proceed after receiving the application and briefly meeting with the applicant, to take photography to submit the project idea to the Texas Historical Commission (THC) for a rendering, free of cost to the City. A response From the Texas Historical Commission (THC) may take anywhere from 30-90 days. The applicant may opt to choose their own professional for the rendering/design, as long their selected professional is registered and/or licensed to provide such a service. Note: If the applicant exercises their option to have their project designed by a firm or professional other than the Texas Historical Commission (THC), the cost of the professional service will NOT be reimbursed as a part of the Main Street Façade Improvement Program.
- E. One the rendering/design is complete, with the applicant and the Main Street Manager in agreement of rendering/design. The applicant will be responsible for collecting a minimum of three quotes.
- F. Once the applicant has collected the three quotes from three pre-qualified contractors. The applicant shall submit them to the Main Street Manager. The Main Street Manager will package the quotes with the rest of the application originally submitted for preparation of the next Main Street Advisory Board Meeting. Meetings are every 2nd Wednesday of every month at 12:00 pm, City Hall Building, 100 S. Monroe Street.
- G. The applicant is required to attend the meeting in which their application will be presented in case of any questions or concerns from the Board about the proposed project. If the applicant is unable to attend, a third person may attend the meeting representing the applicant.
- H. The Main Street Manager will contact the applicant about the approval or denial of the proposed project. If approved the applicant is referred to the Building and Planning Department where the applicant or the preferred pre-qualified contractor will proceed in acquiring the necessary permits for the approved project. If the application is denied, the Main Street Manager will disclose the reason why the application was denied and explain the process of appeal to the applicant. A denied applicant is placed on one (1) year deferral, after which they can remedy any concern on the application and resubmit their application.
- I.



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Main Street Façade Improvement Program Application

Applicant Name Arturo Briones Date 2-14-22
Business Name AABM
Mailing Address 1995 Main St. Suite B.
Contact Phone Number Joe Hernandez 830-325-9513 Email Address jdsicreyes6069@gmail.com
Building Owner (if different from applicant) _____
Building Name Masonic Lodge
Building Address 601 Jefferson St.

Details of the proposed improvements to your building's Façade:

Remodeling of Exterior walls + Canopy + Roof.
Addition of 2 Bathrooms Closing 1 door and 3 windows

Planned use for building after improvements are made?

Masonic Lodge

Attach with completed application for presentation at Main Street Advisory Board Meeting:

- ☒ Proof of Ownership/Notarized Affidavit signed by Owner in support of project (copy of deed)
- ☒ Completed W-9 Form
 - ☐ Proof of the building being adequately insured.
- ☒ Proof of local entity tax compliance; must be current with City taxes.
- ☒ Pictures of the current state of the building
- ☒ Detailed design/rendering of proposed improvements (From THC or chosen professional)
- ☒ Three (3) quotes from three (3) qualified contractors



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Note: The Main Street Manager will verify all information of the application, if an application is deemed to be inaccurate; the Main Street Manager reserves the right to remove the application from consideration.

V. Contractor Qualifications

To be eligible to participate in the construction work financed under the Main Street Façade Improvement Grant Program, contractors must meet the following minimum requirements:

- A. The contractor must not be a debarred, suspended, or ineligible contractor according to U.S. General Services Administration list of Parties Excluded from Federal Procurement and Non-Procurement Programs. Verification of contractor eligibility will be obtained from the Agency prior to awarding any contract.
- B. The contractor must carry worker's compensation insurance, automobile liability insurance, and unemployment insurance as required by the State of Texas for projects that exceed a cost of \$50,000.00. Additionally, the contractor must carry general liability and property damage insurance for Façade Improvement work done within the City of Eagle Pass, in the amount of \$500,000. This insurance must be applicable to construction work done in the City of Eagle Pass and must be in effect during the contracted period. Evidence of such insurance must be presented prior to the execution of the contract.
- C. The grant awardee will be responsible for selecting the contractor of their choice for construction; A contractor that is not pre-qualified for the program, will not be allowed to perform any improvements; if the grant awardee selects a contractor that is not pre-qualified, their reimbursement may be voided for violation of the Program's guidelines.

Note: *Due to the recent availability of contractors, The Main Street Advisory Board will accept quotes From subcontractors, or specialized masonry, carpentry, & paint workers as long as the work meets the standards set forth by the City of Eagle Planning and Zoning Department.*



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Façade Improvement Agreement Form

I have met with the Main Street Manager and I completely understand the procedures established by the City of Eagle Pass Main Street Façade Improvement Grant Program and the Main Street Advisory Board and intend to use this grant for the aforementioned exterior renovation project which forwards the effects of the revitalization program known as the Main Street Program.

I have read the City of Eagle Pass Main Street Façade Improvement Grant Program Application Guidelines and understand them completely.

I understand that if I am awarded funds for the Façade Improvement Grant Program by the Main Street Board Advisory Board; any deviation from this agreement may result in the withdrawal of funds awarded for the Main Street Façade Improvement Program and a proceeding suspension from applying.

I understand that the Main Street Façade Improvement Grant Program will be administered as reimbursements once the Façade Improvement Project is completed as agreed upon and receipts are shown for the work completed and proof of payment is provided.

I understand that Façade Improvement Grant Program awards will be given for up to 50% of the total project expense (not including professional services) I am applying for and will not exceed \$10,000 in funding for each building per property owner; I further understand that if awarded funding, I will be deemed ineligible to apply until after the ten (10) year preservation period is complete for the building/property.

I understand that the Façade Improvement Grant Program will be administrated until funds are depleted. I have read and understand the procedures of the program including the appeal process and the reimbursement process. I agree and understand that any violation of the Façade Improvement Grant Program may result in withdrawal of funds and/or deferral of the application.

Signature of Applicant

3-18-2022

Date

Main Street Manager

3-18-2022

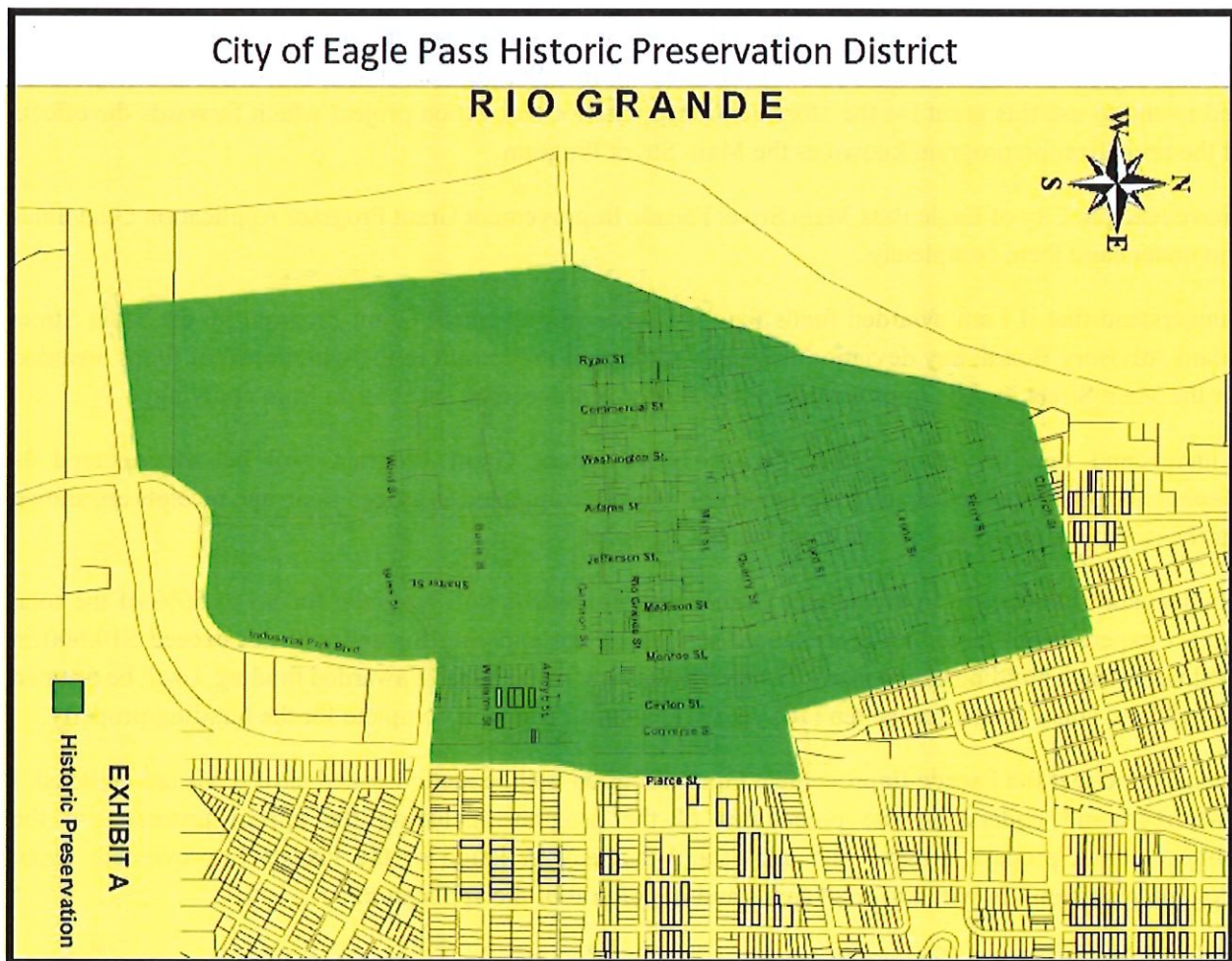
Date



City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Historic Preservation District



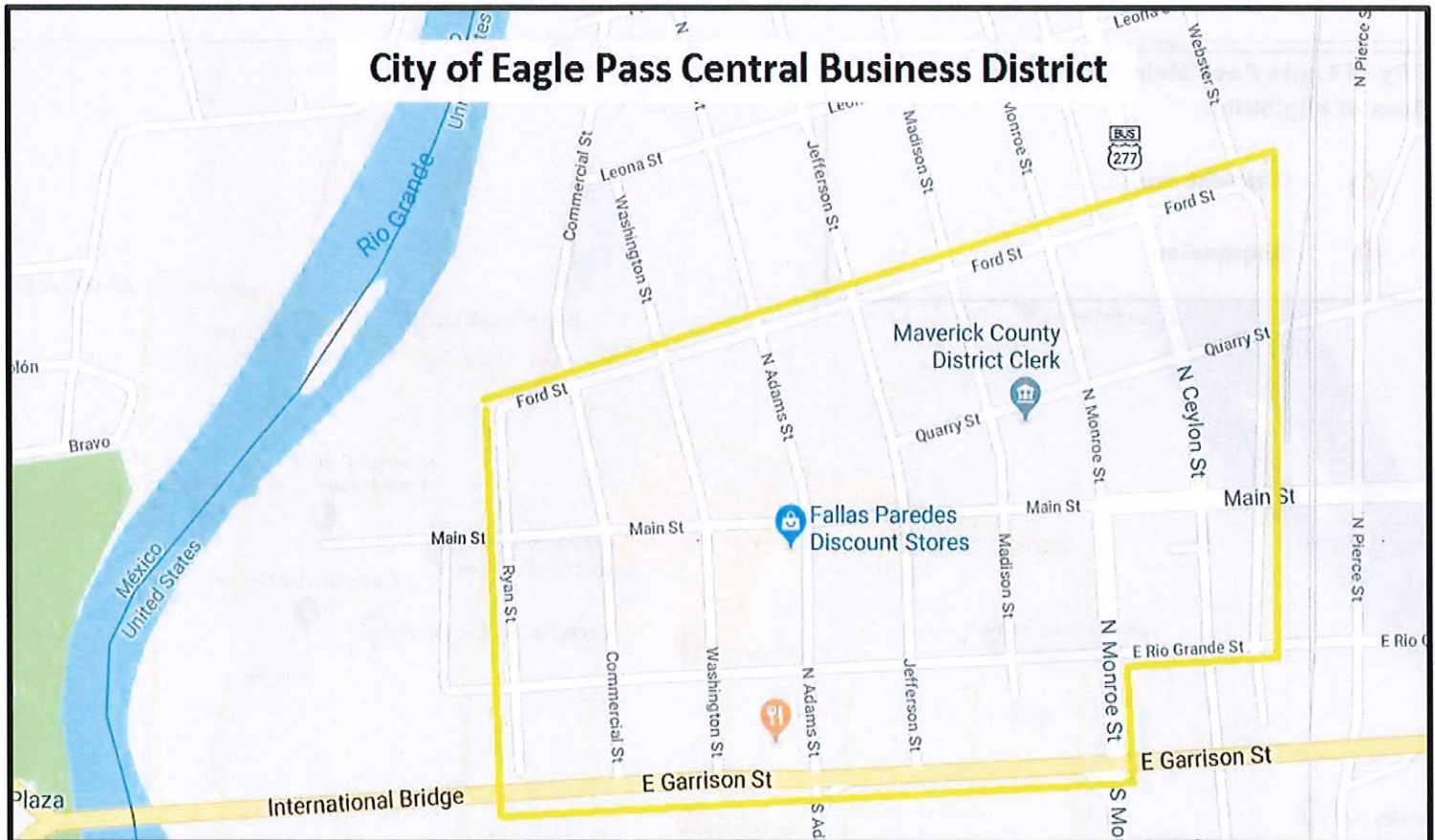


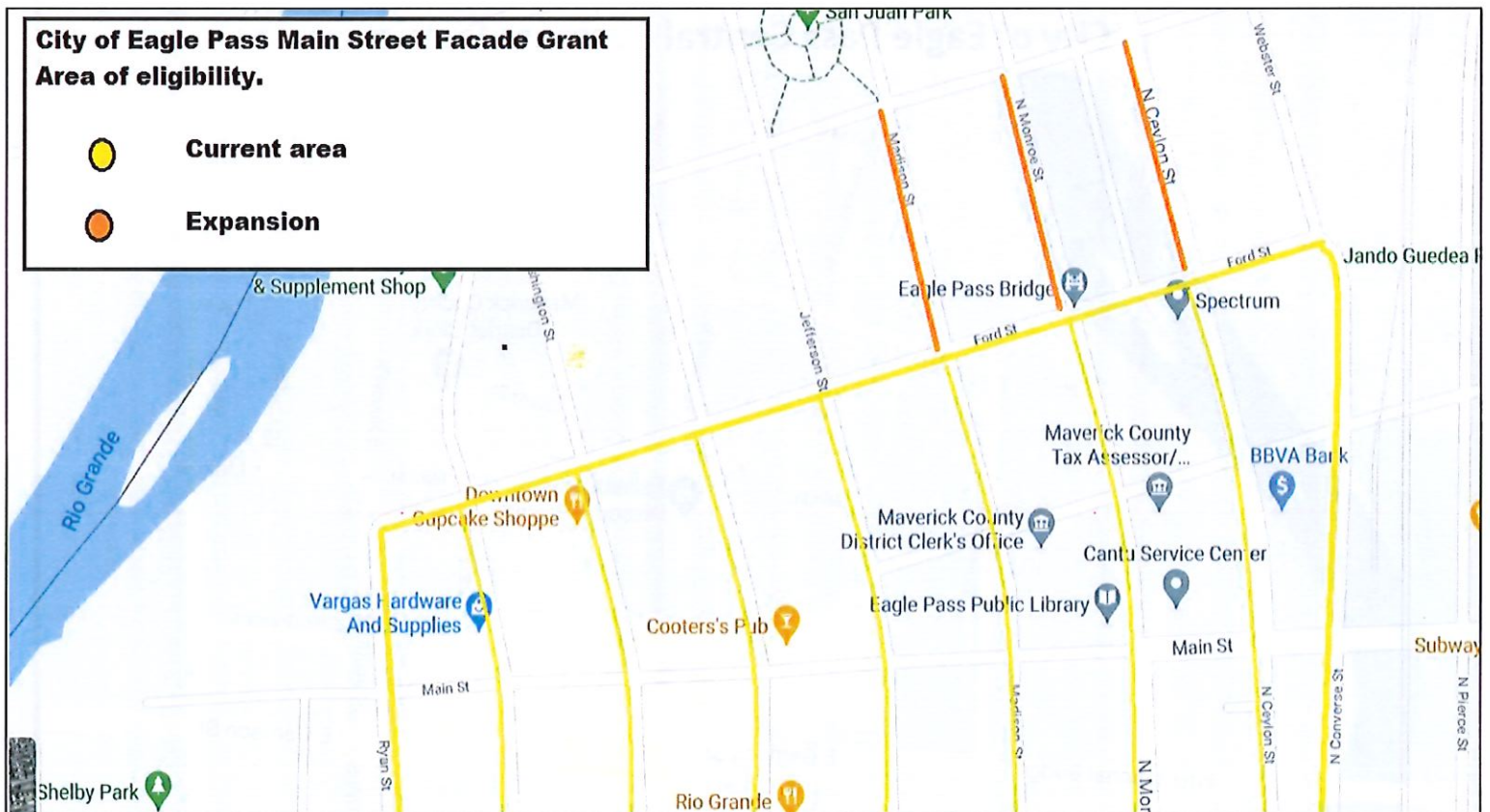
City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application



Central Business District Map

City of Eagle Pass Central Business District





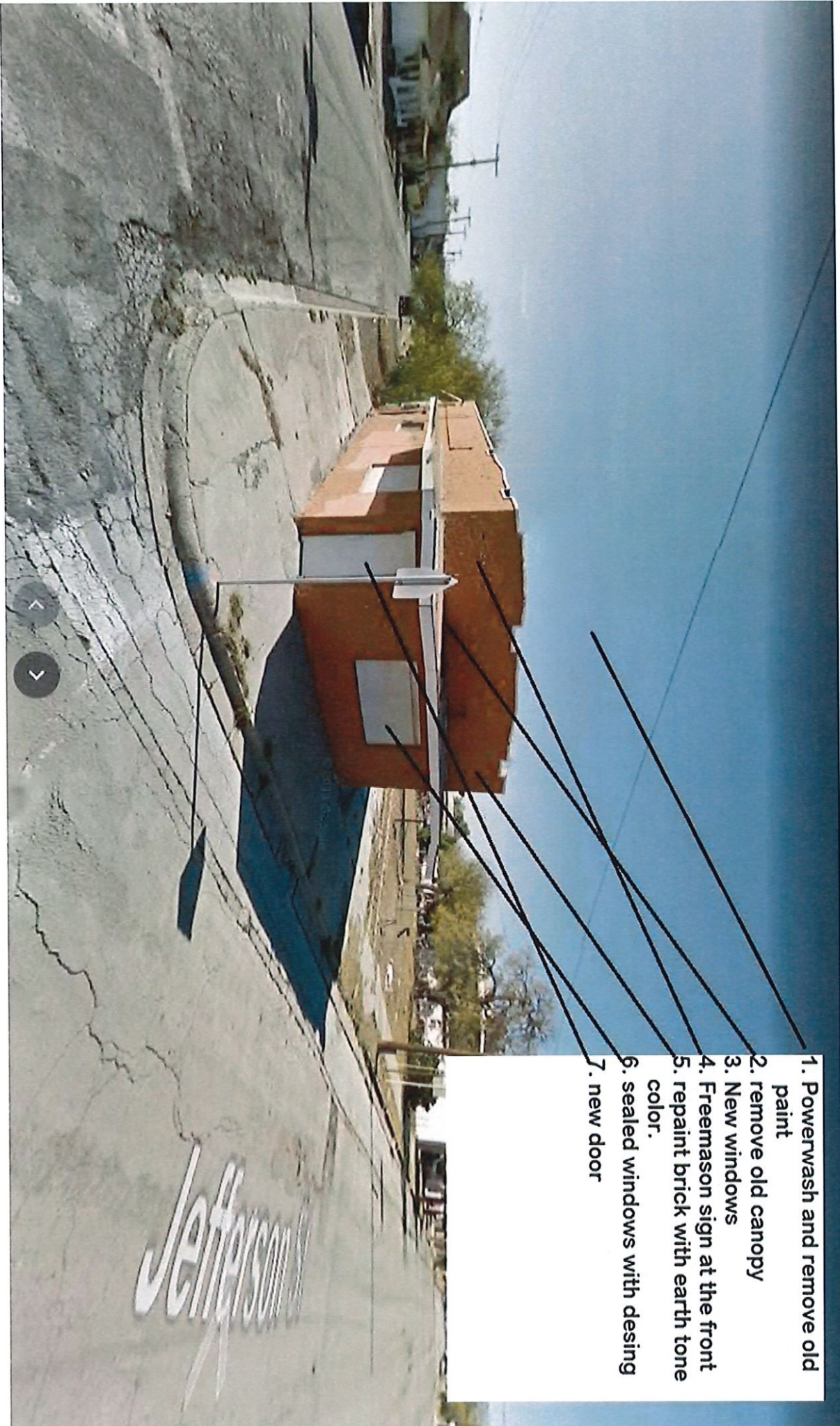


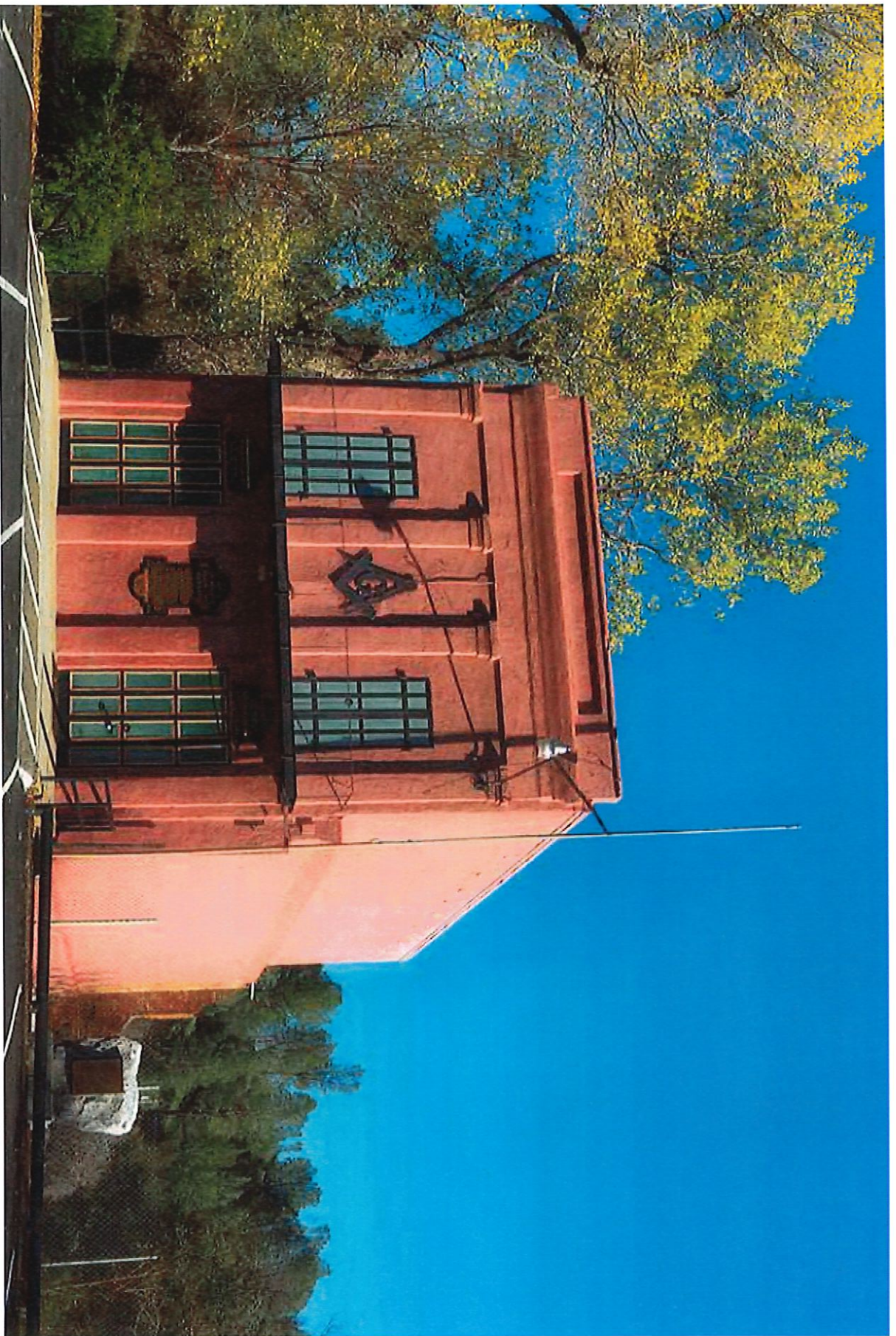
City of Eagle Pass Main Street Program Façade Improvement Grant Guidelines & Application

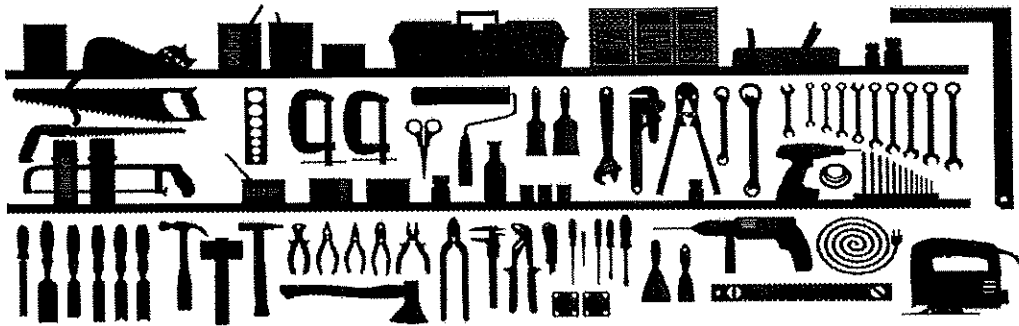


Grant Expansion (pending approval)



- 
1. Powerwash and remove old paint
 2. remove old canopy
 3. New windows
 4. Freemason sign at the front
 5. repaint brick with earth tone color.
 6. sealed windows with desing
 7. new door





American Homes
2859 Francis Gates
Eagle Pass Tx. 78852
(830) 325-9513

Proposal:

Date: 03/25/2022

Description:	Amount:
6 Yards of sand	360.00
30 bags of Masonry + 15 bags Portand	540.00
25 5 Gal. Bucket stucco	3250.00
Labor	10,700.00

Total: 14,850.00

Date: 03/25/2022

Marcos Juarez
(Brick Mason)
3087 Rafael St.
Eagle Pass Tx. 78852
Phone: (830) 773-0007
Cell: (830) 513-0757



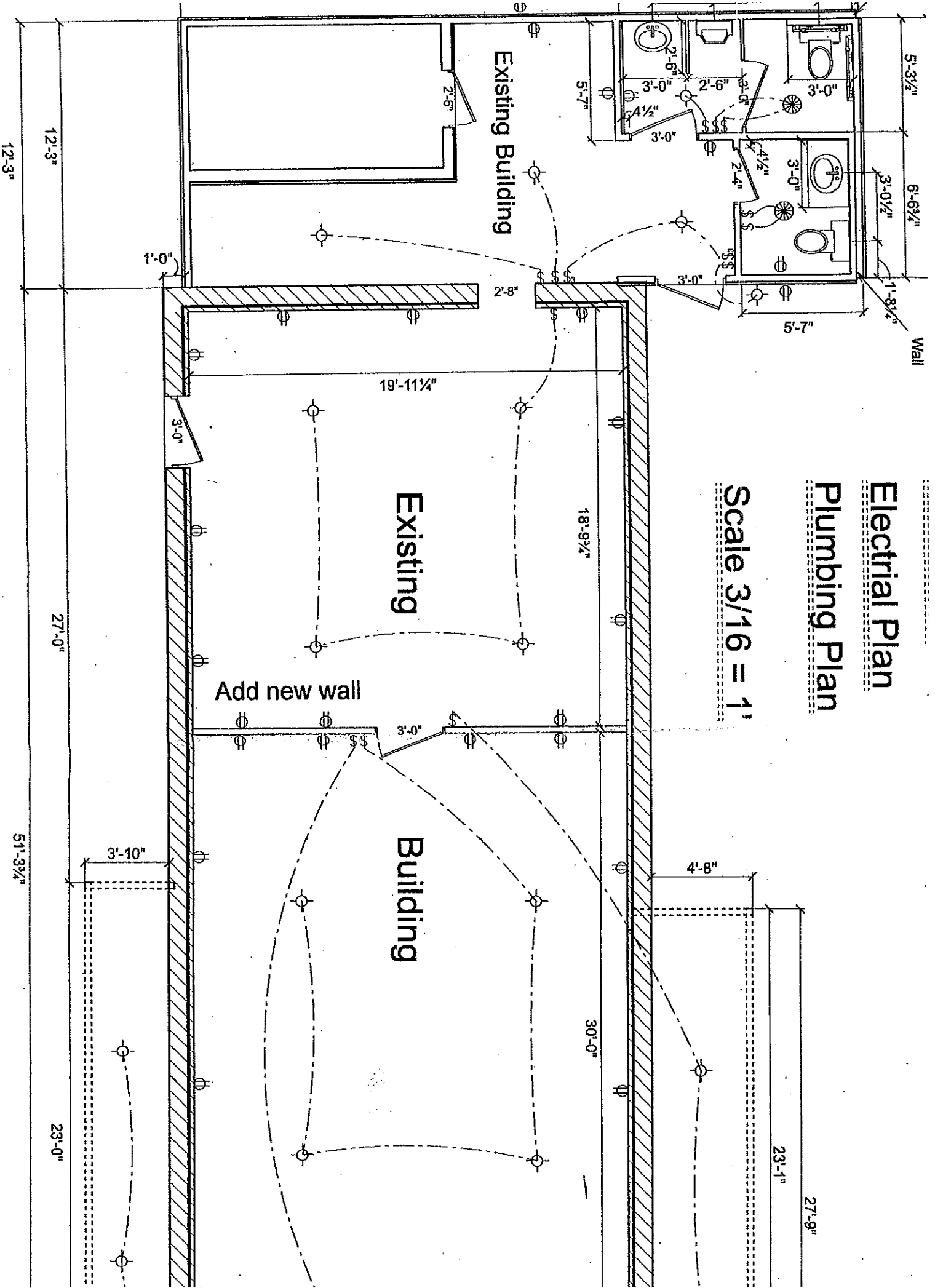
Proposal:

Description	Quantity	Unit Price	Total
sand	6 Yards	60.00	360.00
Masonry cement	35 bags	11.50	402.50
Portland cement	18 bags	12.50	225.00
Stucco	28	140.00	3,920.00
total			4,907.50
Labor			11,900.00
Total expense			16,807.50

Electrical Plan

Plumbing Plan

Scale 3/16" = 1'



NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

General Warranty Deed

Date: June 14, 2017

Grantor: Arturo Briones

Grantor's Mailing Address:

3126 Homer Drive, Laredo,
Webb County, Texas 78041

Grantee: AABM PROPERTIES, LLC

Grantee's Mailing Address:

211 E. 7th St. Ste. 620, Austin,
Travis County, Texas 78701-3218

Consideration:

Cash and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

Property (including any improvements):

Lot 118 and 118 1/2, in Block 5, Range 3, of the City of Eagle Pass, Maverick County, Texas, and being the same land as that described in deed from Diana Larralde de Ramos, et al to Juan V. Rodriguez, dated May 3, 1947, recorded in Volume 39, Page 558, Deed Records of Maverick County, Texas; reference being here made to said deed and the record thereof for a further description of said land and for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

1. All leases, grants, exceptions or reservations of coal, lignite, oil, gas and other minerals, together with all rights, privileges, and immunities relating thereto, appearing in the Public Records.
2. Possible encroachment or protrusion of fence as shown by survey dated March 16, 2017, by Francisco Gaytan, R.P.L.S. No. 5474.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

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Property (including any improvements):

Lot 118 and 118 1/2, in Block 5, Range 3, of the City of Eagle Pass, Maverick County, Texas, and being the same land as that described in deed from Diana Larralde de Ramos, et al to Juan V. Rodriguez, dated May 3, 1947, recorded in Volume 39, Page 558, Deed Records of Maverick County, Texas; reference being here made to said deed and the record thereof for a further description of said land and for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

1. All leases, grants, exceptions or reservations of coal, lignite, oil, gas and other minerals, together with all rights, privileges, and immunities relating thereto, appearing in the Public Records.
2. Possible encroachment or protrusion of fence as shown by survey dated March 16, 2017, by Francisco Gaytan, R.P.L.S. No. 5474.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.



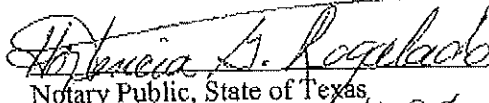
Arturo Briones

(Acknowledgment)

STATE OF TEXAS §

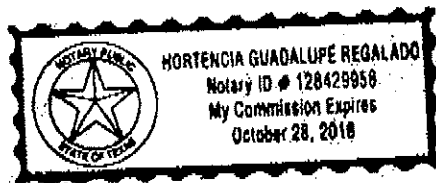
COUNTY OF Webb §

This instrument was acknowledged before me on this the 14 day of June, 2017, by Arturo Briones.



Notary Public, State of Texas

My commission expires: 10-28-18



GF No. 01402-19121

AFTER RECORDING RETURN TO:

STEWART TITLE
703 E. MAIN STREET
EAGLE PASS, TX 78852

PREPARED IN THE LAW OFFICE OF:

FLORES & RITCHIE LLC
493 MADISON STREET
EAGLE PASS, TX 78852

BOOK 1651 PAGE 114

Doc #: 197840
Book: 1651
Pages: 112 - 114

Filed & Recorded:
06/15/2017 02:00PM
SARA MONTEMAYOR
COUNTY CLERK
MAVERICK

Recording Fee - Land Recs	\$9.00
Records Management	\$10.00
Records Preservation Fund	\$10.00
Courthouse Security Fee	\$3.00

Leticia Perez, Deputy

STATE OF TEXAS,
COUNTY OF MAVERICK

I hereby certify that this instrument
was filed on the date and time stamped
thereon by me and was duly recorded in
the OFFICIAL PUBLIC RECORDS of
Maverick County, Texas.

Any provisions herein which restricts
the sale, rental, or use of the described
real property because of color or race
is invalid and unenforceable under
federal law.

SARA MONTEMAYOR
COUNTY CLERK MAVERICK COUNTY, TEXAS



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Arturo Briones		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
2 Business name/disregarded entity name, if different from above Dr. Arturo Briones, PLLC		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____		
5 Address (number, street, and apt. or suite no.) See instructions. 1020 Chihuahua		
6 City, state, and ZIP code Laredo, Tx 78040		Requester's name and address (optional) City of Eagle Pass 100 S. Monroe St. Eagle Pass, Tx 78852
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
4	6		-	5	7	2	9	0 3 4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ▶

[Signature]

Date ▶

2-16-2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Statement of Account

NOTICE: This is a statement of Taxes Due as of 02/16/2022 01:24:14PM
based upon the tax records of the tax office.

Eagle Pass Independent School District-Tax Office
P. O. Box 1530
587 Madison St
Eagle Pass, TX 78853-1530

Property Information

Property ID: 16726 Geo ID: R2503050011800
Legal Acres: 0.0000
Legal Desc: RANGE UNIT # 3, BLOCK 5, LOT 118 & 118 1/2
Situs: 601 JEFFERSON ST EAGLE PASS, 78852
DBA:
Exemptions:

Owner ID: 573331
AABM PROPERTIES,LLC
601 JEFFERSON ST.
EAGLE PASS, TX 78852

Ownership: 0.00%

Value Information

Improvement HS: 0
Improvement NHS: 2,178
Land HS: 0
Land NHS: 90,000
Productivity Market: 0
Productivity Use: 0
Assessed Value 92,178

Entity	Description	Pct.	Ex Code	Description
SCH	Eagle Pass ISD	100.00%		

Entity	Year	Statement ID	Tax Rate	Unpaid Bills Summary				
				Type	Tax Due	Disc/P&I	Attorney Fees	Total Due
SCH	2021	163	1.146410	L	1,056.73	73.97	0.00	1,130.70
Total for Year 2021					1056.73	73.97	0.00	1130.70

Total For All Years	1,056.73	73.97	0.00	1,130.70
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Total Due if Paid By 02/28/2022 1,130.70

Entity	Year	Statement ID	Paid Refunds Summary	
			Date Refunded	Refund Amount Paid
Total For Year 2021				0.00
SCH	2020	186	10/23/2020	178.55
Total For Year 2020				178.55
			Total Refunds Paid	178.55

*** End of Statement ***

NOTICE: This document is not a tax certificate and does not absolve a Taxpayer from tax liability in any way. If this document is found to be in error, it may be corrected by the Collection Office listed above. Responsibility to pay the remaining taxes rests entirely with the Taxpayer, as outlined in the Texas Property Tax Code.

CITY OF EAGLE PASS
TAX OFFICE
100 S MONROE ST.
EAGLE PASS, TX 78852

Page: 1
Time: 13:06

TAX OFFICE
ACCOUNT STATUS REPORT AS OF: 02/16/2022

ACCOUNT NUMBER: 16726 PIDN: R2503050011800
OWNER: AABM PROPERTIES, LLC ADDRESS: 0000601 JEFFERSON ST
601 JEFFERSON ST. LEGAL: RANGE UNIT # 3, BLOCK 5, LOT
EAGLE PASS, TX 78852-0000 118 & 118 1/2

ACRES: 0.5165

STATUS: -

PENALTY AND INTEREST CALCULATION DATE: 02/16/2022

YEAR	ENTITY	TYPE	AMOUNT DUE IF PAID IN:			
			BASE DUE	FEBRUARY	MARCH	APRIL
2021	101		498.45	533.34	543.31	553.28
TOTALS:			498.45	533.34	543.31	553.28

Statement of Account

NOTICE: This is a statement of Taxes Due as of 02/16/2022 01:01:17PM
based upon the tax records of the tax office.

Jesus Casas, CPA
Maverick County Tax Assessor Collector
370 N Monroe St Box #3
Eagle Pass, TX 78852

Property Information

Property ID: 16726 Geo ID: R2503050011800
Legal Acres: 0.0000
Legal Desc: RANGE UNIT # 3, BLOCK 5, LOT 118 & 118 1/2
Situs: 601 JEFFERSON ST EAGLE PASS, 78852
DBA:
Exemptions:

Owner ID: 10131722 Ownership: 0.00%
AABM PROPERTIES,LLC
601 JEFFERSON ST.
EAGLE PASS, TX 78852

Value Information

Improvement HS: 0
Improvement NHS: 2,178
Land HS: 0
Land NHS: 90,000
Productivity Market: 0
Productivity Use: 0
Assessed Value 92,178

Entity	Description	Pct.	Ex Code	Description
GMC	Maverick County	100.00%		
HOS	Hospital	100.00%		

Unpaid Bills Summary								
Entity	Year	Statement ID	Tax Rate	Type	Tax Due	Disc/P&I	Attorney Fees	Total Due
GMC	2021	163	0.538571	L	496.45	34.74	0.00	531.19
HOS	2021	163	0.148960	L	137.31	9.61	0.00	146.92
Total for Year 2021					633.76	44.35	0.00	678.11

Total For All Years 633.76 44.35 0.00 678.11

Total Due if Paid By 02/28/2022 678.11

Paid Refunds Summary						
Entity	Year	Statement ID	Date Refunded	Refund Amount Paid		
Total For Year 2021					0.00	
GMC	2020	191	10/20/2020	145.28		
Total For Year 2020					145.28	
Total Refunds Paid					145.28	

*** End of Statement ***

NOTICE: This document is not a tax certificate and does not absolve a Taxpayer from tax liability in any way. If this document is found to be in error, it may be corrected by the Collection Office listed above. Responsibility to pay the remaining taxes rests entirely with the Taxpayer, as outlined in the Texas Property Tax Code.

