



Bridge Board of Trustees

Kimberly Cantu, Chairperson
Noe A Rodriguez, Co-Chair
Rolando Salinas, Ex-Officio
Erasmio Villalpando, Member
Salvador "Chava" Salinas, Member

Bridge Administration

Homero Balderas, Bridge Operations Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES REGULAR MEETING
THURSDAY OCTOBER 21, 2021, AT 5:30 P.M.
COUNCIL CHAMBER CITY HALL BUILDING
100 SOUTH MONROE, EAGLE PASS, TEXAS**

ESTABLISHMENT OF QUORUM

Citizen Communication/Recognition

MINUTES

1. Approval of minutes for August 26, 2021

MONTHLY REPORTS

2. Financial Report for the Month of September 2021
3. Traffic Report for the Month of September 2021
4. Parking Lot Report for the Month of September 2021

OTHER BUSINESS

5. Consideration and possible action on Change Order for Bridge 1 guardrail project

BRIDGE MANAGER'S REPORT

6. Update on Bridge I & Bridge II Improvement Projects & Other Initiatives

ADJOURNMENT

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Monday October 18, 2021, at 5:00p.m.

Homero Balderas
Bridge Operations Manager

xc: E.P. Bridge System Board of Trustees, City Manager, City Attorney, Finance Director, News Media

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The City of Eagle Pass International Bridge System Board of Trustees held its Special Meeting on Thursday, August 26, 2021, at 5:00 p.m. in the City Hall Council Chambers, City, 100 S. Monroe Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Bridge System Board Chairperson, Kimberly Cantu; Vice-Chairperson, Noe Rodriguez; Bridge System Board of Trustee, Salvador Salinas.

Absent: Bridge System Board Member, Erasmo X. Villalpando and Mayor, Rolando Salinas.

Others present: Bridge Operations Manager, Homero Balderas; Bridge Supervisors, Leticia Hernandez, and Laura Sanchez; Assistant City Secretary, Erika Rodriguez.

With a quorum being established, Bridge System Board of Trustees Chairperson Cantu called the meeting to order, for the City of Eagle Pass International Bridge System Board of Trustees. The Board then considered the following items.

CITIZEN COMMUNICATION/ RECOGNITIONS

Anyone in the audience, wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so; keeping in mind that although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

None submitted.

MINUTES

1. Approval of minutes for the July 15, 2021.

Motion: To approve the minutes as presented.
Moved: Rodriguez
Second: S. Salinas
Ayes: 3
Nays: 0
Abstained: 0
Absent: R. Salinas and Villalpando

MONTHLY REPORT(S)

2. Financial Report for July 2021

Bridge Operation Manager, Homero Balderas informed the Board, that the report was unable to be completed by the Finance Department.

3. Traffic Report for the month of July 2021.

Bridge Operations Manager Balderas informed the Board of Trustees on the following:

- Non- Commercial Vehicles: increased (35.66%)
- Commercial Vehicles: increased (10.44%)
- Buses: increased (156.65%)
- Motorcycles: increase (5.70%)
- Pedestrians: decreased – (17.29%)

Non-Commercial Traffic, our main traffic source (cars and pick-ups), had a percentage breakdown of 37.16% through Bridge I and 62.84% through Bridge II. Bridge I continue to operate under 7am- 6pm.

4. Parking Lot Report for the Month of July 2021.

Bridge Manager Balderas gave an update on the Parking Division and advised the Board that the total generated amount for the month of July 2021 was \$8,097.00.

By the consensus of the board, item number 6 was discussed before item 5.

6. Bridge System Manager's Report - Update on Bridge I & Bridge II Projects.

Completed Projects

International Bridge I

- None to Report

International Bridge II

- None to Report

Ongoing Projects

- Pedestrian awning repairs: Ongoing project completion September 2021
- Pedestrian Handrail & Gate Relocation: Ongoing project completion September 2021.
- Office Building Renovation: Request to move with RFQ for design firm pending Admin Response.
- Bridge 1 clean & paint steel members: Selection Made Thomas Industrial Coating, contract undergoing legal review.

- Lighting under pedestrian canopy: Increased in cost from \$15, 624.70 to \$56, 990 and lack of funds have resulted in voiding the existing contract; permitting also excited. Project will resume when funds are available.
- **International Bridge II**
- Commercial Lane re-alignment: Selection S&B Infrastructure; Contract documentation undergoing legal review.
- Building Construction: 60% design completion submitted 07/16/2021; pending comments from EPWW, IT, AND AEP. Design process continues.
- Re- Stripe Project: Vendor selected, flasher equipment, Initial meeting held, pending revised proposal based on meeting input.
- Toll System Consultant: Legal review and cost negotiations
- Digital signage- purchase order issued, coordinating installation.

Proposed Projects:

International Bridge I

- None.

International Bridge II

- Parking lot surveillance system- license plate reader/ facial recognition- Testing out camera to see if it fits parking lot needs. Requested financial assistance from PD Auto Theft Division.

Other Bridge System Initiatives

- Travel restrictions remain in effect, at least through September 21, 2021, at 11:59 p.m.
- Bridge 1 hours of remain the same for COEPIBS 7:00am -5:50p.m; Mexico closing at 5:30 pm at CBP's request.
- Parking Lot Springboard spikes results: 246 May, 148 June 80 July
- Commercial Pilot Program June 433 and July 320, August 439 (1 Sunday pending)

OTHER BUSINESS

5. Discussion and possible action on the Proposal for Bridge II Administration Building Landscape Architecture Design.

Bridge Operation Manager Balderas provided the Board with a revised landscape architecture proposal from LPA and Ardurra.

Mr. Balderas then reviewed the landscaping cost from the following projects:

- Cruz Antonio Munoz Gym- \$24, 000
- Safety Complex- \$49,464.95
- Sports Complex- \$ 66,664.80

Ardurra/ LPA Proposal- \$ 33,040.00

Revised Proposal- \$ 26,345.00
Abel City- \$18,500.00

After a minor discussion, Vice Chairperson Rodriguez stated that cost wise, the best option was to have the allowance for the contractor.

Motion: To provide the contractor with an allowance for landscaping.
Moved: N. Rodriguez
Second: S. Salinas
Ayes: 3
Nays: 0
Abstained: 0
Absent: R. Salinas and Villalpando

ADJOURNMENT

Motion: To adjourn meeting at 6:11 p.m.
Moved: S. Salinas
Second: Rodriguez
Ayes: 3
Nays: 0
Abstained: 0
Absent: R. Salinas and Villalpando

ATTEST:

Kimberly Cantu
Chairperson

Erika Rodriguez
Assistant City Secretary

Homero Balderas, Bridge Operations Manager

10/14/2021

Jesse Rodriguez – Finance Director 

Financial Report Highlights on Bridge as of September 30, 2021(Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending September 30, 2021, along with the year to date amounts. At this point, these figures represent 100.00% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of September 2021 are \$1,033,004. This represents an increase of \$103,434 or 10.69% from 2020 revenues for the same period of \$816,393. The actual year-to-date 2021 revenues are \$13,046,630 or 102.16% of the budget revenues at 100.00% of the fiscal year, or a 2.16% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of September 2021 are \$131,018 which is 0.85% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$1,295,157 or 73.96% through the month of September. This makes the variance compared to budget to be 26.04% under the year-to-date budget allocation of 100.00% of the budget year leaving an unexpended amount of \$456,011 or 26.04%, for the remaining of the budget year (0.00%).

Capital Outlay

Year to date expenditures are \$52,380.*

*Consult with Bridge Manager for further details.

Transfer to City

The month-to-date operating transfer to the City is \$0. The actual year-to-date transfer of \$10,808,192 or 100.65% of the budget transfers at 100.00% of the fiscal year represents a 0.65% favorable variance for this 12-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending September 30, 2021 with YTD amount

	FY 2019-2020 UNAUDITED	FY 2020-2021 BUDGET	FY 2020-2021 M-T-D	FY 2020-2021 Y-T-D	BUDGET BALANCE	% REC'D
Net Assets- Beginning	\$ 20,581,844	\$ 20,236,325		\$ 20,236,325	\$ -	
REVENUES						
Toll Collections	\$ 6,478,149	\$ 6,799,310	\$ 570,675	\$ 7,409,664	\$ 610,354	108.98%
Card Sales	5,046,190	5,693,497	442,615	5,316,392	(377,106)	93.38%
Cash Overage	489	200	(69)	12,670	12,470	6334.96%
Plata Exchange	66,447	57,750	4,694	45,050	(12,700)	78.01%
Rental Income	182,961	183,361	15,247	182,961	(400)	99.78%
Parking Lot Fees	-	23,000	(533)	72,152	49,152	313.71%
Interest Earned	34,539	9,500	-	-	(9,500)	0.00%
Miscellaneous	13,363	3,600	375	7,742	4,142	215.05%
TOTAL INCOME	11,822,138	12,770,218	1,033,004	13,046,630	276,412	102.16%
OPERATING EXPENSES						% USED
Personnel Services	1,237,952	1,192,845	113,094	1,058,359	134,486	88.73%
Materials & Supplies	74,429	152,000	3,659	69,787	82,214	45.91%
Contracts Services	894,984	343,013	5,693	93,909	249,104	27.38%
Other Services & Charges	67,216	63,310	8,572	73,103	(9,793)	115.47%
TOTAL EXPENDITURES	2,274,581	1,751,168	131,018	1,295,157	456,011	73.96%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	9,547,556	11,019,050	901,986	11,751,473	732,423	106.65%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	15,366	455,500	52,380	343,280	112,220	75.36%
Transfers to Int. & Sinking	-	-	-	-	-	0.00%
Transfers to Reserve Fund	12,500	-	62,500	625,000	(625,000)	0.00%
Transfer to Main Street	-	-	25,000	150,000	(150,000)	0.00%
Transfer Out-City	9,865,210	10,738,550	-	10,808,192	(69,642)	100.65%
TOTAL CAPITAL OUTLAY & TRANSFERS	9,893,076	11,194,050	139,880	11,926,472	(732,422)	106.54%
Change in Net Assets	(345,519)	(175,000)	762,106	(175,000)	(0)	
Net Assets- Ending	\$ 20,236,325	\$ 20,061,325		\$ 20,061,325	\$ (0)	100.00%

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending September 30, 2021 with YTD amount

	FY 2019-2020 UNAUDITED	FY 2020-2021 BUDGET	FY 2020-2021 M-T-D	FY 2020-2021 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 6,478,149	6,799,310	\$ 570,675	\$ 7,409,664	\$ 610,354	108.98%
Card Sales	5,046,190	5,693,497	442,615	5,316,392	(377,106)	93.38%
Cash Overage	489	200	(69)	12,670	12,470	6334.96%
Plata Exchange	66,447	57,750	4,694	45,050	(12,700)	78.01%
Rental Income	182,961	183,361	15,247	182,961	(400)	99.78%
Parking Lot Fees	-	23,000	(533)	72,152	49,152	313.71%
Interest Earned	34,539	9,500	-	-	(9,500)	0.00%
Miscellaneous	13,363	3,600	375	7,742	\$ 4,142	215.05%
Insurance Proceeds	-	-	-	-	\$ -	0.00%
TOTAL INCOME	\$ 11,822,138	\$ 12,770,218	\$ 1,033,004	\$ 13,046,630	\$ 276,412	102.16%
PERSONNEL						
Payroll Bridge	\$ 847,165	840,977	\$ 84,439	\$ 736,626	\$ 104,351	87.59%
TMRS Bridge	79,974	67,809	7,087	64,224	3,585	94.71%
FICA Bridge	65,232	60,572	6,401	55,651	4,921	91.88%
Work's Compensation	11,308	8,286	859	7,680	606	92.69%
Insurance	228,754	210,329	13,626	186,253	24,076	88.55%
Unemployment Ins.	4,399	4,032	577	6,663	(2,631)	165.26%
Cell Phone Stipend	1,120	840	105	1,260	(420)	150.00%
TOTAL PERSONNEL	\$ 1,237,952	\$ 1,192,845	\$ 113,094	\$ 1,058,359	\$ 134,486	88.73%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,231	5,000	\$ 342	\$ 2,155	\$ 2,845	43.10%
Departmental Supplies	\$ 6,687	12,500	\$ -	\$ 4,268	\$ 8,232	-
Toll Supplies	1,539	2,501	-	2,083	418	83.29%
Janitorial Supplies	2,198	-	-	-	-	0.00%
Uniforms	4,513	6,200	-	843	5,357	13.60%
Meals & Beverages	507	2,800	81	1,841	959	65.76%
Vehicle Fuel Lubricant Coolant	1,077	1,575	66	1,175	400	74.60%
Small Tools & Safety Devices	3,189	11,100	-	10,521	579	94.78%
Subscriptions & Dues	18,528	25,638	4	20,304	5,334	79.19%
Building Maintenance	21,228	29,000	1,772	(4,760)	33,760	-16.41%
Furniture & Equipment	6,217	32,736	-	9,711	23,025	29.67%
Toll Repair & Replacement	6,517	21,250	1,336	21,593	(343)	101.61%
Auto Parts & Repairs	(1)	1,500	-	(81)	1,581	-5.37%
TOTAL MATERIALS & SUPPLIES	\$ 74,429	\$ 152,000	\$ 3,659	\$ 69,787	\$ 82,214	45.91%
CONTRACTED SERVICES						
Engineering	-	100,000	-	-	100,000	0.00%
Rental and Operating Leases	1,905	8,664	605	5,870	2,794	67.75%
Maintenance Agreem.	52,606	52,900	3,006	50,074	2,826	94.66%
Other Contractual	21,102	181,449	2,081	37,966	143,483	20.92%
TOTAL CONTRACTED SERVICES	\$ 894,984	\$ 343,013	\$ 5,693	\$ 93,909	\$ 249,104	27.38%
OTHER SERVICES & CHARGES						
Bond Paying Agent.	\$ -	-	\$ -	\$ -	\$ -	0.00%
Travel & Bus Exp.	111	7,040	-	860	6,180	12.21%
Training & Tuition	2,161	11,430	5,572	8,801	2,629	77.00%
Advertising & Printing	6,868	12,100	3,000	4,744	7,356	39.20%
Bldgs & Contnt Ins Prem	20,000	-	-	18,000	(18,000)	0.00%
Utilities	30,132	25,440	-	32,736	(7,296)	128.68%
Gen. Liaa	3,900	2,900	-	3,900	(1,000)	134.48%
E & O	4,000	4,000	-	4,000	-	100.00%
Int. Ship/Handling Exp.	43	400	-	62	338	15.50%
TOTAL OTHER SERVICES & CHARG	67,216	63,310	8,572	73,103	(9,793)	115.47%
TOTAL OPERATING EXPENSES	\$ 2,274,581	\$ 1,751,168	\$ 131,018.18	\$ 1,295,157	\$ 456,011	73.96%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Office Equipment	-	83,610	-	-	83,610	0.00%
Toll Equipment	455	-	-	-	-	0.00%
Bridge Improvements	14,911	371,890	52,380	343,280	28,610	92.31%
TOTAL CAPITAL OUTLAY	\$ 15,366	\$ 455,500	\$ 52,380	\$ 343,280	\$ 112,220	75.36%
AND CAPITAL OUTLAY	\$ 2,289,947	\$ 2,206,668	\$ 183,398	\$ 1,638,437	\$ 568,231	74.25%



MEMO

To:_____ Date:_____

From:_____

Subject:_____



International Bridge System Monthly Traffic Report September 2021

Traffic by Bridge	2021	2020	Difference	%
Bridge I	100,040	49,659	50,381	46%
Bridge II	115,277	110,983	4,294	54%
Total Traffic	215,317	160,642	54,675	100%

Traffic Summary	2021	2020	Difference	Increase/ Decrease
Non - Commercial Vehicles	174,305	114,677	59,628	52.00%
Commercial Vehicles	16,311	14,444	1,867	12.93%
Buses	272	159	113	71.07%
Motorcycles	186	226	(40)	-17.70%
Pedestrians	24,243	31,136	(6,893)	-22.14%
Total Traffic	215,317	160,642	54,675	34.04%

Traffic Average	2021	2020	Difference	Increase/ Decrease
Total Non-Commercial	174,305	114,677	59,628	52.00%
Daily Average	5,810	3,823		
Total Commercial Vehicles	16,311	14,444	1,867	12.93%
Daily Average	627	602		
Total Pedestrians	24,243	31,136	(6,893)	-22.14%
Daily Average	808	1,038		

Month - to- Month Comparison FY 2021	September	August	Difference	Increase/ Decrease
Non-Commercial Vehicles	174,305	166,063	8,242	4.96%
Commercial Vehicles	16,311	16,247	64	0.39%
Buses	272	400	(128)	-32.00%
Motorcycles	186	155	31	20.00%
Pedestrians	24,243	22,644	1,599	7.06%
Total Traffic	215,317	205,509	9,808	4.77%



**Bridge System
Parking Division
Comparison**

Revenues	Sep-20	Sep-21	Diff
Cash	\$ 4,920.00	\$ 3,062.00	\$ (1,858.00)
Credit Card	\$ 545.00	\$ 4,644.00	\$ 4,099.00
Total Revenue Generated	\$ 5,465.00	\$ 7,706.00	\$ 2,241.00

Statistics	Sep-20	Sep-21	Diff
Issued Tickets	1,741	1,848	107
Closed Tickets	1,547	1,768	221
Back Out Tickets	4	4	0
Paid With Cash	1,492	1,463	(29)
Paid With Cards	52	309	257
Paid With Coupon		0	0
No Charge Tickets	804	849	45
Lost Tickets	1	10	9
Average Tickets Price	\$ 3.53	\$ 4.36	\$ 0.42

EV Station	Sep-20	Sep-21	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	3	0	(3)
Average Session Length	3:01	0:00	0:00



**Bridge System
Parking Division
Comparison**

Revenues	Sep-20	Sep-21	Diff
Cash	\$ 4,920.00	\$ 3,062.00	\$ (1,858.00)
Credit Card	\$ 545.00	\$ 4,644.00	\$ 4,099.00
Total Revenue Generated	\$ 5,465.00	\$ 7,706.00	\$ 2,241.00

Statistics	Sep-20	Sep-21	Diff
Issued Tickets	1,741	1,848	107
Closed Tickets	1,547	1,768	221
Back Out Tickets	4	4	0
Paid With Cash	1,492	1,463	(29)
Paid With Cards	52	309	257
Paid With Coupon		0	0
No Charge Tickets	804	849	45
Lost Tickets	1	10	9
Average Tickets Price	\$ 3.53	\$ 4.36	\$ 0.42

EV Station	Sep-20	Sep-21	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	3	0	(3)
Average Session Length	3:01	0:00	0:00



Bridge Board of Trustees

Kimberly Cantu, Chairperson
Noe A Rodriguez, Co-Chair
Rolando Salinas Jr., Ex-Officio
Erasmio Villalpando, Member
Salvador "Chava" Salinas, Member

Bridge Administration

Homero Balderas, Bridge Operations Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

City of Eagle Pass International Bridge System **Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives** **As of October 20, 2021**

Completed Projects

International Bridge I-None to Report

International Bridge II-Striping Project, Toll Plaza Digital Signage & Mobile Signage

Ongoing Projects

International Bridge I

- Pedestrian awning repairs: 100% Complete
- Pedestrian Handrail & Gate Relocation: Ongoing; Projected Completion October 2021 65%-75% change order due to unforeseen field condition changes.
- Office Building Renovation: RFQ process requested; pending preliminary estimates of Bridge II Lane Re-Alignment Project.
- Bridge I clean & paint steel members: Contract Finalized; Mobilization scheduled for October 26. Project estimated time of completion: 2-3 months Expected completion date: January 31, 2022

International Bridge II

- Commercial lane re-alignment: Meeting to finalize contract is scheduled.
- Building Construction: 95%-100% Submitted & Underwent a page-by-page review by GM, ACM, and PD. Final comments will be adopted and signed/sealed 100% design will be submitted.
- Toll System Consultant: Contract Finalized and Executed; Project Coordination to commence.

Proposed Projects

International Bridge I

- Toll Plaza Digital Signage

International Bridge II

- Parking Lot Surveillance System-Procurement issue did not allow us to close the contract in time to install before the end of the FY; looking for funding source to move forward.
- Replacement of Parking Management System. Continue to have issues with the Parking System pushing us to replace before useful life is reached.

Other Bridge System Initiatives

- BorderNOW September issue has been released that included Port of Eagle Pass Advertisement
- Bridge System attended USMCA Automotive Summit to support ED & Marketing to promote our port to the industry that serves as one of our top 5 exports through our port.
- Travel Restrictions: Partially lifted on November 08, 2021 for fully vaccinated travelers. Accepted proof of vaccination and vaccine type are still being decided by the Federal Government & CDC.
- Bridge 1 Hours of Op. Effective November 08, 2021 7:00am-10:45p.m.(10:30p.m. coming to US)
- Sunday Commercial crossing opened indefinitely Export 8am-3:30pm Import 7am-4pm. Shortage of personnel at Mexican Aduana has affected crossings. Mornings are for Imports & Afternoons for Exports.
- Sunday Commercial Crossings: June:433 July:320 August:540 Sept:377 Oct:207(3 Sundays)
- TxDot Bridge Inspection Wednesday October 06, 2021. Final report expected in 2 months.
- EOC Vaccine Clinic hosted at Bridge II October 28 & November 18, 2021.