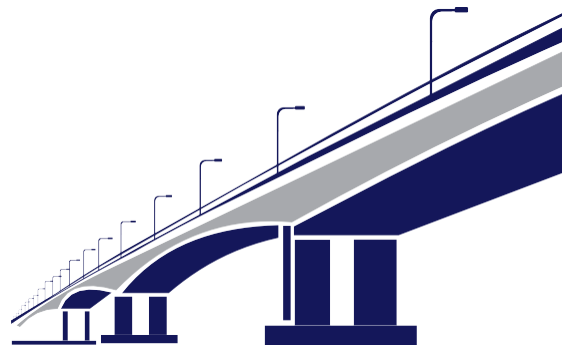
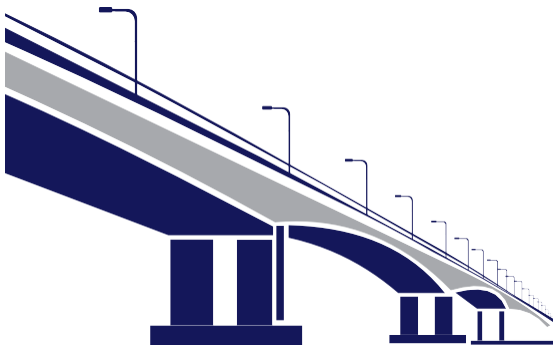




AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, MARCH 25, 2021 AT 5:00 P.M.
COUNCIL CHAMBERS AT CITY HALL
100 SOUTH MONROE, EAGLE PASS, TEXAS**

ESTABLISHMENT OF QUORUM

Citizen Communication/Recognition

MINUTES

1. Approval of minutes for February 22, 2021

MONTHLY REPORTS

2. Financial Report for the Month of February 2021
3. Traffic Report for the Month of February 2021
4. Parking Lot Report for the Month of February 2021

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

5. Parking Lot Use Input from Main Street Department

BRIDGE MANAGER'S REPORT

6. Update on Bridge I & Bridge II Improvement Projects & Other Initiatives

ADJOURNMENT

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Monday March 22, 2021 at 5:00 p.m.

Homero Balderas

Homero Balderas
Bridge Operations Manager

xc: E.P. Bridge System Board of Trustees, City Manager, City Attorney, Finance Director, News Media

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The City of Eagle Pass International Bridge System Board of Trustees held its Special Meeting on Monday, February 22, 2021, at 5:00 p.m. in the City Hall Council Chambers, City, 100 S. Monroe Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Bridge System Board of Trustee -Chairperson Kimberly Cantu; Vice- Chairperson Noe Rodriguez; Bridge System Board of Trustee Erasmo X. Villalpando and Mayor Luis Sifuentes.

Absent: Bridge System Board of Trustees, Angie Rodriguez.

Others present: Bridge Operations Manager, Homero Balderas; Finance Director Jesse Rodriguez; Bridge Supervisors Leticia Hernandez and Laura Sanchez; Assistant City Secretary, Erika Rodriguez.

With a quorum being established, Bridge System Board of Trustees Chairperson Kimberly Cantu called the meeting to order, for the City of Eagle Pass International Bridge System Board of Trustees. The Board then considered the following items.

1. Citizen Communication/ Recognitions

MINUTES

2. Approval of minutes for the January 21, 2021.

Motion: To approve the minutes as presented.
Moved: Sifuentes
Second: Villalpando
Ayes: 4
Nays: 0
Abstained: 0
Absent: A. Rodriguez

MONTHLY REPORT(S)

3. Financial Report for the Month of January 2021

Revenues

Total gross revenues for the month of January 2021 are \$1,076,956. This represents a decrease of \$53,732 or 7.59% from 2020 revenues for the same period of \$1,160,691. The actual year-to-date 2021 revenues are \$4,536,448 or 38.5% of the budgeted revenues at 33.33% of the fiscal year, or a 5.17% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of January 2021 are \$101,272 which is 2.53% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$388,194 or 22.23% through the month of January. This makes the variance compared to budget to be 11.10% under the year-to-date budget allocation of 33.33% of the budget year leaving an unexpended amount of \$1,357,974 or 77.77%, for the remaining of the budget year (66.67%).

Capital Outlay

Year to date expenditures is \$26,672.

Transfer to City

The month-to-date operating transfer to the City is \$1,000,000. The actual year-to-date transfer of \$4,000,000 or 40.70% of the budget transfers at 33.33% of the fiscal year represents a 7.37 % favorable variance for this 4 -month period estimates, when compared to percent of fiscal year transpired.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

6. 2021 CIP Projects Presentation and Possible Funding Options for Commercial Realignment Project.

Finance Director, Jesus Rodriguez provided the board with a break down of the CIP. He noted that the Capital Improvement Plans is a 5-year plan which identifies projects that are deemed necessary for the growth of the City.

Motion: To approve 2021 CIP Funding options for Commercial Realignment Project as presented.
Moved: N. Rodriguez
Second: Villalpando
Ayes: 4
Nays: 0
Abstained: 0
Absent: A. Rodriguez

4. Traffic Report for the month of January 2021.

Bridge Operations Manager Balderas informed the Board of Trustees on the following:

- Non- Commercial Vehicles: decreased -92,473(-40.77%)
- Commercial Vehicles: increased 15,272 (6.52%)
- Buses: decreased -129 (-32.91%)
- Motorcycles: decreased 98(-35.64%)
- Pedestrians: decreased -22,444 (-43.59%)

Bridge I is operating from 7am-2:45pm is a major contributor to the significant difference. Non-Commercial and Pedestrian traffic remain the most affected by the COVID19 travel restrictions while our Commercial Traffic remains the least affected.

5. Parking Lot Report for the Month of January 2021.

Bridge Manager Homero Balderas gave an update on the Parking Division and advised the board that the total generated amount for the month of January 2021 was \$5,996.00.

7. Bridge System Manager's Report - Update on Bridge I & Bridge II Projects.

Completed Projects

International Bridge I

- None to Report

International Bridge II

- None to Report

Ongoing Projects

- Pedestrian awning repairs: Contract Negotiations
- Pedestrian Handrail & Gate Relocation: Contract Negotiations.
- Office Building Renovation: Bridge projects have been staged to complete Bridge II first, upon completion, Bridge I project will begin.

International Bridge II

- Commercial lane re-alignment: Option 3 approved by City Council, seeking funding source.
- Building Construction: floorplan Design and Site Plan in progress.

Proposed Projects

International Bridge I

- Lighting under pedestrian canopy, try to incorporate with Handrail Project
- Paint steel members under bridge, {cement patch work under bridge, clean bent debris} projects completed, light poll plate cover (TxDot Inspection).

International Bridge II

- Re-stripe deck markings install corrosion measures at bent 6, repair disconnected safety fencing (TxDot inspection).

Other Bridge System Initiatives

- Bridge I Traffic Cameras in process
- Travel restrictions remain in effect, likely extended past Feb 21, 2021 into March 2021.
- In collaboration with Public Works and Engineering: Re- Stripe Monroe up to CBP Canopy and CBP Exit, Ward Street to State Maintenance Line, Bridge Deck. Toll Booth Exit Lanes and CBP Inspection Entrance, Address CBP crosswalk.

ADJOURNMENT

Motion: To adjourn meeting at 5:54 p.m.
Moved: Sifuentes
Second: Villalpando
Ayes: 4
Nays: 0
Abstained: 0
Absent: A. Rodriguez

ATTEST:

Kimberly Cantu
Chairperson

Erika Rodriguez
Assistant City Secretary

Homero Balderas, Bridge Operations Manager

03/24/2021

Jesse Rodriguez – Finance Director 

Financial Report Highlights on Bridge as of February 28, 2021 (Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending February 28, 2021, along with the year to date amounts. At this point, these figures represent 41.67% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of February 2021 are \$949,824. This represents a decrease of \$223,038 or 19.02% from 2020 revenues for the same period of \$1,172,862. The actual year-to-date 2021 revenues are \$5,487,151 or 46.56% of the budget revenues at 41.67% of the fiscal year, or a 4.89% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of January 2021 are \$84,415 which is 3.50% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$477,229 or 27.33% through the month of February. This makes the variance compared to budget to be 14.34% under the year-to-date budget allocation of 41.67% of the budget year leaving an unexpended amount of \$1,268,939 or 72.67%, for the remaining of the budget year (58.33%).

Capital Outlay

Year to date expenditures are \$39,375.*

*Consult with Bridge Manager for further details.

Transfer to City

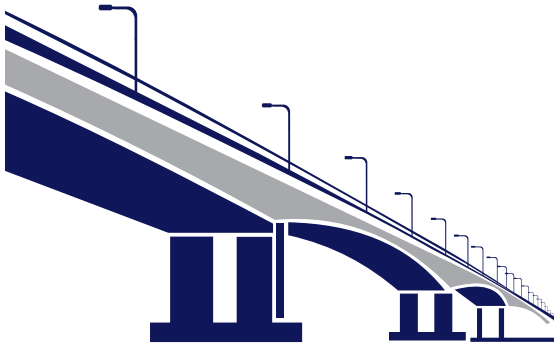
The month-to-date operating transfer to the City is \$1,000,000. The actual year-to-date transfer of \$5,000,000 or 50.88% of the budget transfers at 41.67% of the fiscal year represents a 9.21% favorable variance for this 5-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending February 28, 2021 with YTD amount

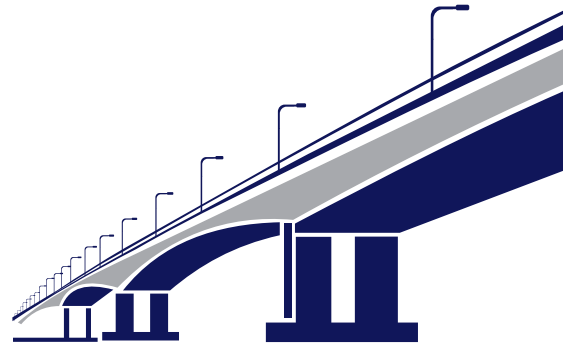
	FY 2019-2020 UNAUDITED	FY 2020-2021 BUDGET	FY 2020-2021 M-T-D	FY 2020-2021 Y-T-D	BUDGET BALANCE	% REC'D
Net Assets- Beginning	\$ 20,581,844	\$ 20,998,313		\$ 20,998,313	\$ -	
REVENUES						
Toll Collections	\$ 3,550,333	\$ 6,799,310	\$ 555,676	\$ 3,201,852	\$ (3,597,458)	47.09%
Card Sales	2,340,678	4,707,587	371,455	2,159,808	(2,547,780)	45.88%
Cash Overage	397	200	421	3,934	3,734	1966.88%
Plata Exchange	49,564	57,750	3,049	16,627	(41,123)	28.79%
Rental Income	76,234	183,361	15,247	76,234	(107,127)	41.58%
Parking Lot Fees	-	23,000	3,501	25,914	2,914	112.67%
Interest Earned	27,083	9,500	-	-	(9,500)	0.00%
Miscellaneous	6,347	3,600	476	2,783	(817)	77.30%
TOTAL INCOME	6,050,636	11,784,308	949,824	5,487,151	(6,297,157)	46.56%
OPERATING EXPENSES						
Personnel Services	534,934	1,192,845	80,462	403,907	788,938	33.86%
Materials & Supplies	16,455	152,850	514	3,305	149,545	2.16%
Contracts Services	18,364	338,013	3,440	31,554	306,458	9.34%
Other Services & Charges	42,996	62,460	-	38,462	23,998	61.58%
TOTAL EXPENDITURES	612,750	1,746,168	84,415	477,229	1,268,939	27.33%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	5,437,886	10,038,140	865,409	5,009,923	(5,028,217)	49.91%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	8,917	385,500	12,703	39,375	346,125	10.21%
Transfers to Int. & Sinking	-	-	-	-	-	0.00%
Transfers to Reserve Fund	12,500	500,000	41,667	208,333	291,667	41.67%
Transfer In	-	-	-	-	-	0.00%
Transfer Out-City	5,000,000	9,827,640	1,000,000	5,000,000	4,827,640	50.88%
TOTAL CAPITAL OUTLAY & TRANSFERS	5,021,417	10,713,140	1,054,370	5,247,709	5,465,431	48.98%
Change in Net Assets	416,469	(675,000)	(188,961)	(237,786)	(437,214)	
Net Assets- Ending	\$ 20,998,313	\$ 20,323,313	\$ (188,961)	\$ 20,760,527	\$ (437,214)	102.15%

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending February 28, 2021 with YTD amount

	FY 2019-2020 UNAUDITED	FY 2020-2021 BUDGET	FY 2020-2021 M-T-D	FY 2020-2021 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 3,550,333	6,799,310	\$ 555,676	\$ 3,201,852	\$ (3,597,458)	47.09%
Card Sales	2,340,678	4,707,587	371,455	2,159,808	(2,547,780)	45.88%
Cash Overage	397	200	421	3,934	3,734	1966.88%
Plata Exchange	49,564	57,750	3,049	16,627	(41,123)	28.79%
Rental Income	76,234	183,361	15,247	76,234	(107,127)	41.58%
Parking Lot Fees	-	23,000	3,501	25,914	2,914	112.67%
Interest Earned	27,083	9,500	-	-	(9,500)	0.00%
Miscellaneous	6,347	3,600	476	2,783	(817)	77.30%
Insurance Proceeds	-	-	-	-	-	0.00%
TOTAL INCOME	\$ 6,050,636	\$ 11,784,308	\$ 949,824	\$ 5,487,151	\$ (6,297,157)	46.56%
PERSONNEL						
Payroll Bridge	\$ 376,338	840,977	\$ 53,634	\$ 272,530	\$ 568,447	32.41%
TMRS Bridge	29,275	67,809	4,788	24,070	43,739	35.50%
FICA Bridge	28,536	60,572	4,044	20,553	40,019	33.93%
Work's Compensation	4,880	8,286	547	2,838	5,448	34.25%
Insurance	95,350	210,329	16,494	81,557	128,772	38.78%
Unemployment Ins.	171	4,032	850	1,834	2,198	45.50%
Cell Phone Stipend	385	840	105	525	315	62.50%
TOTAL PERSONNEL	\$ 534,934	\$ 1,192,845	\$ 80,462	\$ 403,907	\$ 788,938	33.86%
MATERIALS & SUPPLIES						
Office Supplies	\$ 1,261	5,000	\$ -	\$ 507	\$ 4,493	10.13%
Departmental Supplies	\$ 3,044	12,500	\$ -	\$ -	\$ 12,500	-
Toll Supplies	1,026	2,501	86	964	1,537	38.53%
Janitorial Supplies	859	-	-	-	-	0.00%
Uniforms	2,461	6,200	-	755	5,445	12.18%
Meals & Beverages	60	2,800	-	190	2,610	6.80%
Vehicle Fuel Lubricant Coolant	424	1,575	131	417	1,158	26.49%
Small Tools & Safety Devices	132	10,100	279	1,452	8,648	14.38%
Subscriptions & Dues	250	26,488	19	334	26,154	1.26%
Building Maintenance	3,854	30,000	-	(1,874)	31,874	-6.25%
Furniture & Equipment	1,925	32,736	-	393	32,343	1.20%
Toll Repair & Replacement	959	21,250	-	248	21,002	1.17%
Auto Parts & Repairs	201	1,500	-	(156)	1,656	-10.39%
TOTAL MATERIALS & SUPPLIES	\$ 16,455	\$ 152,850	\$ 514	\$ 3,305	\$ 149,545	2.16%
CONTRACTED SERVICES						
Engineering	-	100,000	-	-	100,000	0.00%
Rental and Operating Leases	-	8,664	139	1,022	7,642	11.80%
Maintenance Agreem.	7,953	52,900	2,731	16,067	36,833	30.37%
Other Contractual	10,411	176,449	570	14,466	161,983	8.20%
TOTAL CONTRACTED SERVICES	\$ 18,364	\$ 338,013	\$ 3,440	\$ 31,554	\$ 306,458	9.34%
OTHER SERVICES & CHARGES						
Bond Paying Agent.	\$ -	-	\$ -	\$ -	\$ -	0.00%
Travel & Bus Exp.	-	6,190	-	(28)	6,218	-0.45%
Training & Tuition	-	11,430	-	1,871	9,559	16.37%
Advertising & Printing	3,519	12,100	-	198	11,902	1.63%
Bldgs & Contnt Ins Prem	20,000	-	-	18,000	(18,000)	0.00%
Utilities	11,577	25,440	-	10,522	14,918	41.36%
Gen. Liaa	3,900	2,900	-	3,900	(1,000)	134.48%
E & O	4,000	4,000	-	4,000	-	100.00%
Int. Ship/Handling Exp.	-	400	-	-	400	0.00%
TOTAL OTHER SERVICES & CHARG	42,996	62,460	-	38,462	23,998	61.58%
TOTAL OPERATING EXPENSES	\$ 612,750	\$ 1,746,168	\$ 84,415.46	\$ 477,229	\$ 1,268,939	27.33%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Office Equipment	-	-	-	-	-	0.00%
Toll Equipment	-	-	-	-	-	0.00%
Bridge Improvements	8,917	385,500	12,703	39,375	346,125	10.21%
TOTAL CAPITAL OUTLAY	\$ 8,917	\$ 385,500	\$ 12,703	\$ 39,375	\$ 346,125	10.21%
AND CAPITAL OUTLAY	\$ 621,666	\$ 2,131,668	\$ 97,118	\$ 516,604	\$ 1,615,064	24.23%



M E M O



To: _____ Date: _____

From: _____

Subject: _____



Line Item Detail

QTY	Description	Picture	Unit Price	Ext Price
CONSUMABLES				
0	THERMAL TICKET ROLL 1100FT (BOX OF 5 ROLLS) [#PAP-500] *		\$275.00	\$0.00
0	COUPONS PRE-PRINTED (100 SHEETS OF 6) [#PAP-701] *		\$75.00	\$0.00
0	COUPONS BLANK STOCK (1000 SHEETS OF 6) [#PAP-700] *		\$325.00	\$0.00
PARKING GATE PARTS				
0	BGS-500 GATE SERIES TRANSMITTER (set of 2) [#RAD-800] *		\$99.00	\$0.00
0	VEHICLE LOOP DETECTOR 110/120V [#VLD-110] *		\$195.00	\$0.00
0	BARRIER GATE ARM 10' w/Red Reflective Tape [#ARM-010] *		\$195.00	\$0.00
0	BGS-500 GATE ARM BREAK-AWAY KIT: 2 sets (4 nylon inserts & plugs) [#ARM-570] *		\$25.00	\$0.00
0	BGS-500 SHEAR PIN (5/16): Pack of 5 [#ARM-574] *		\$25.00	\$0.00
0	BGS-500 SHEAR PIN PUNCH TOOL [#BGP-572] *		\$24.95	\$0.00
SPARE PARTS				
0	BILL CASSETTE 400NOTE 2LOCK US \$ (STANDARD) [#BIL-508/2L] *		\$595.00	\$0.00
0	THERMAL TICKET PRINTER AUTO CUT [#PRN-500] *		\$2,495.00	\$0.00
0	CUSTOMER TOOL BOXX- GATED SITES [#CTB-003] *		\$200.00	\$0.00
FREIGHT AND TAXES ADDITIONAL				

(Step 1 of 2) If quantities are changed, please click UPDATE to view total -> [Update Totals](#)

SubTotal: \$0.00
Sales Tax: \$0.00
Total: \$0.00

[Submit Order](#)



International Bridge System Monthly Traffic Report February 2021

Traffic by Bridge	2021	2020	Difference	%
Bridge I	47,089	165,604	(118,515)	30%
Bridge II	110,481	128,038	(17,557)	70%
Total Traffic	157,570	293,642	(136,072)	100%

Traffic Summary	2021	2020	Difference	Increase/ Decrease
Non - Commercial Vehicles	123,182	233,023	(109,841)	-47.14%
Commercial Vehicles	12,713	13,875	(1,162)	-8.37%
Buses	183	284	(101)	-35.56%
Motorcycles	147	256	(109)	-42.58%
Pedestrians	21,345	46,204	(24,859)	-53.80%
Total Traffic	157,570	293,642	(136,072)	-46.34%

Traffic Average	2021	2020	Difference	Increase/ Decrease
Total Non-Commercial	123,182	233,023	(109,841)	-47.14%
Daily Average	4,399	8,035		
Total Commercial Vehicles	12,713	13,875	(1,162)	-8.37%
Daily Average	605	645		
Total Pedestrians	21,345	46,204	(24,859)	-53.80%
Daily Average	762	1,593		

Month - to- Month Comparison FY 2021	February	January	Difference	Increase/ Decrease
Non-Commercial Vehicles	123,182	134,360	(11,178)	-8.32%
Commercial Vehicles	12,713	15,272	(2,559)	-16.76%
Buses	183	263	(80)	-30.42%
Motorcycles	147	177	(30)	-16.95%
Pedestrians	21,345	29,042	(7,697)	-26.50%
Total Traffic	157,570	179,114	(21,544)	-12.03%

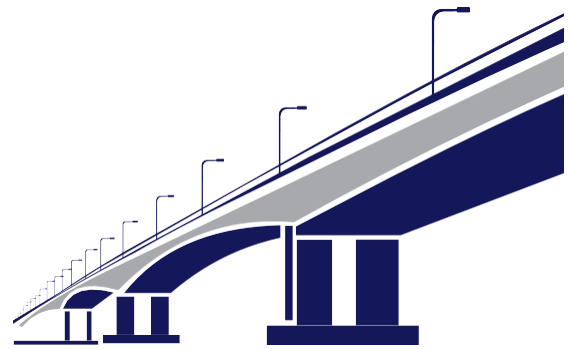
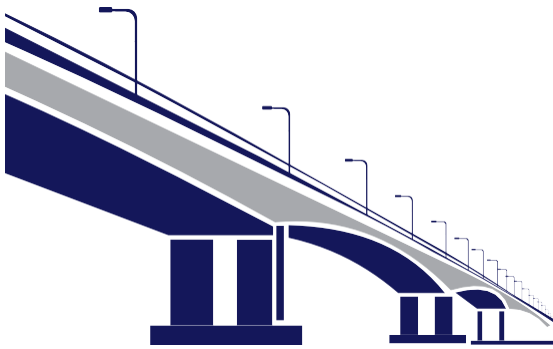


**Bridge System
Parking Division
Comparison**

Revenues	Feb-20	Feb-21	Diff
Cash	\$ 2,280.00	\$ 1,912.00	\$ (368.00)
Credit Card	\$ 2,524.00	\$ 1,653.00	\$ (871.00)
Total Revenue Generated	\$ 4,804.00	\$ 3,565.00	\$ (1,239.00)

Statistics	Feb-20	Feb-21	Diff
Issued Tickets	2,309	1,026	(1,283)
Closed Tickets	2,123	978	(1,145)
Back Out Tickets	10	2	(8)
Paid With Cash	1,840	867	(973)
Paid With Cards	275	110	(165)
Paid With Coupon			0
No Charge Tickets	1,141	548	(593)
Lost Tickets	5	3	(2)
Average Tickets Price	\$ 2.26	\$ 3.65	1

EV Station	Feb-20	Feb-21	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	1	4	3
Average Session Length	1:27	8:03	6:36



International Bridge System Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives As of March 23, 2021

Completed Projects

International Bridge I

- None to Report

International Bridge II

- Installed pedestrian gates for south and northbound traffic.

Ongoing Projects

International Bridge I

- Pedestrian awning repairs: RFP Solicitation Closes Monday March 29, 2021
- Pedestrian Handrail & Gate Relocation: RFP Solicitation Closes Monday March 29, 2021
- Office Building Renovation: Bridge projects have been staged to complete Bridge II first, upon completion, Bridge I project will begin.

International Bridge II

- Commercial lane re-alignment: RFQ Solicitation for final design, closes April 12, 2021.
- Building Construction: Changed Architects site visit and kickoff meeting.

Proposed Projects

International Bridge I

- Lighting under pedestrian canopy: Pending Quote Construlita
- Paint Steel Members Under Bridge, Cement Patch Work Under Bridge, Clean Bent Debris, Light Poll Plate Cover (TxDot Inspection)

International Bridge II

- Re-Stripe Deck Markings, Install Corrosion Measures at Bent 6, Repair disconnected safety fencing (TxDot Inspection)

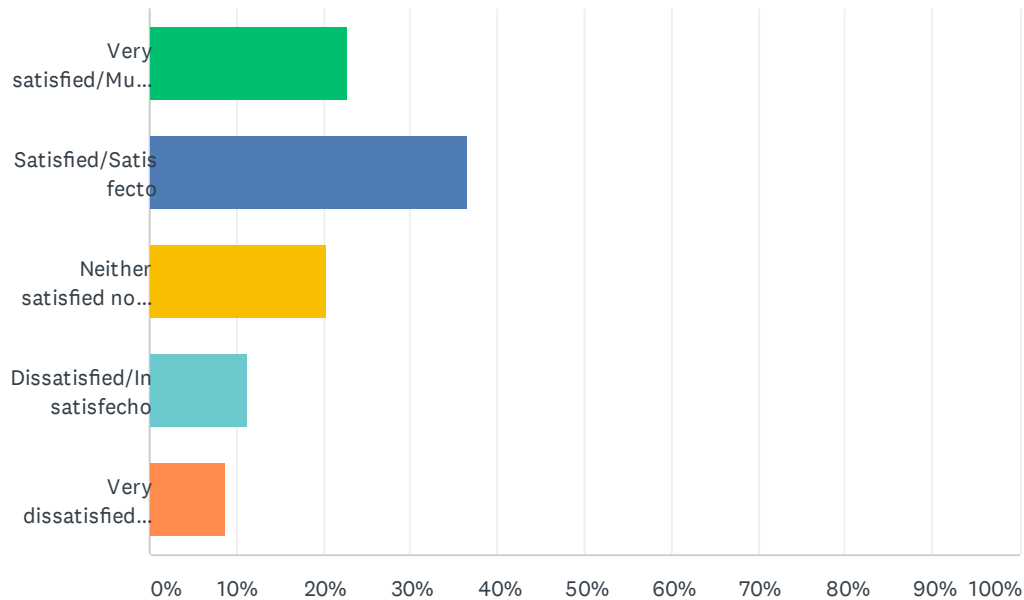
Other Bridge System Initiatives

- Bridge I Traffic Cameras: COMPLETE
- Travel Restrictions Remain in Effect, At least through April 2021.
- In collaboration with Public Works and Engineering: Re-stripe Monroe up to CBP Canopy and CBP Exit, Ward Street to State Maintenance Line (Rail Bridge), Bridge Deck, Toll Booth Exit Lanes and CBP Inspection Entrance. Address CBP crosswalk.
- Bridge System Survey Results



Q1 How satisfied are you with the overall customer service provided at the City of Eagle Pass International Bridge System? ¿Qué tan satisfecho está con el servicio de atención al cliente general proporcionado en el Sistema de Puentes Internacionales de Eagle Pass?

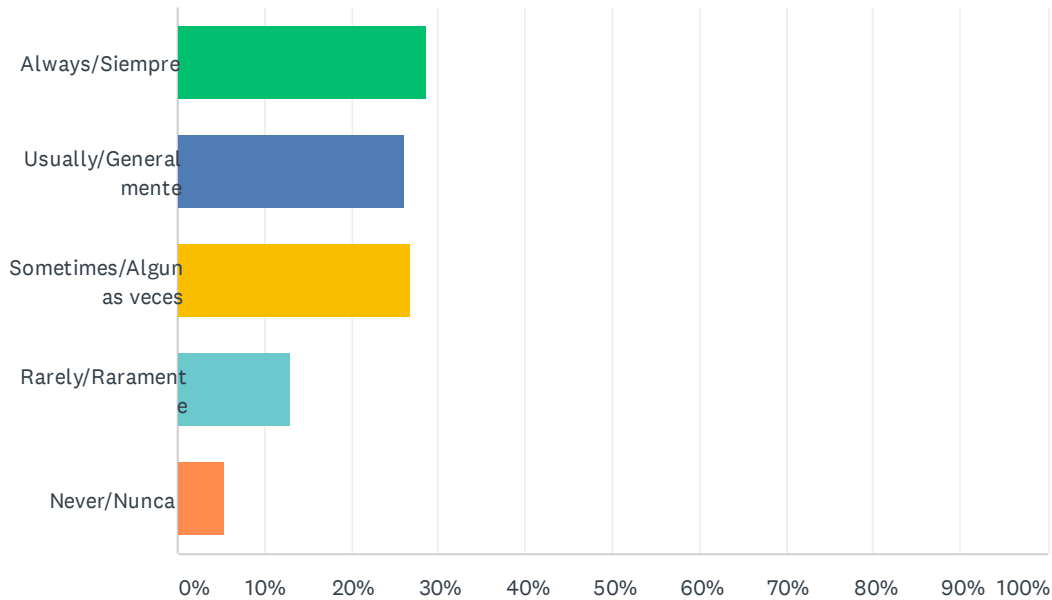
Answered: 599 Skipped: 3



ANSWER CHOICES	RESPONSES	
Very satisfied/Muy satisfecho	22.87%	137
Satisfied/Satisfecho	36.56%	219
Neither satisfied nor dissatisfied/Ni satisfechos ni insatisfechos	20.37%	122
Dissatisfied/Insatisfecho	11.35%	68
Very dissatisfied/Muy insatisfecho	8.85%	53
TOTAL		599

Q2 Are you properly greeted and thanked during and after your transaction? ¿Se le recibe y agradece adecuadamente durante y después de su transacción?

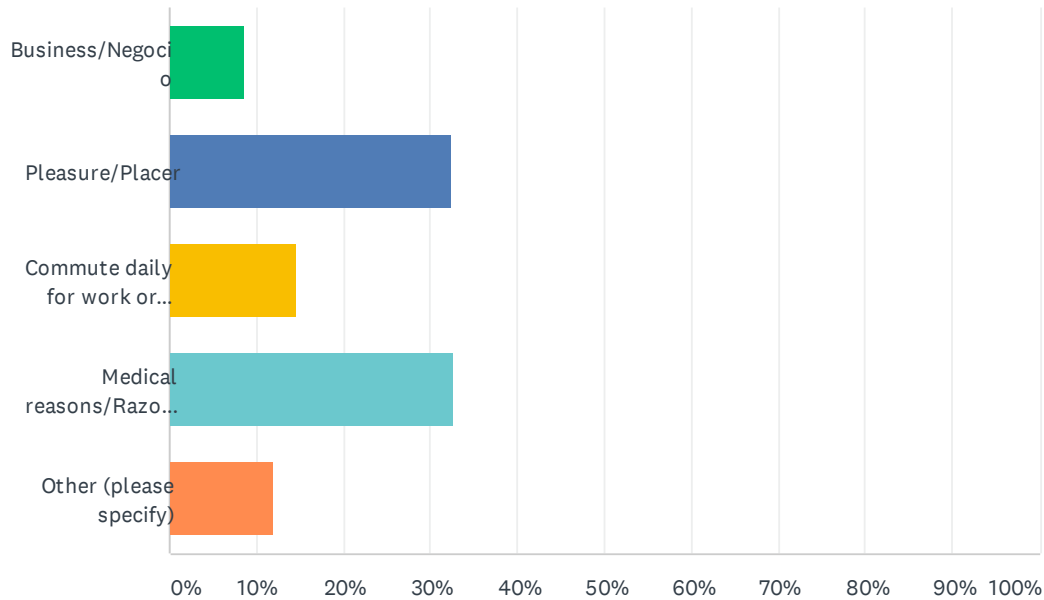
Answered: 598 Skipped: 4



ANSWER CHOICES	RESPONSES	
Always/Siempre	28.60%	171
Usually/Generalmente	26.25%	157
Sometimes/Algunas veces	26.76%	160
Rarely/Raramente	13.04%	78
Never/Nunca	5.35%	32
TOTAL		598

Q3 What is the main purpose for using the Bridge System when traveling to Mexico? ¿Cuál es el propósito principal para usar el Sistema de Puentes cuando se viaja a México?

Answered: 599 Skipped: 3



ANSWER CHOICES	RESPONSES	
Business/Negocio	8.51%	51
Pleasure/Placer	32.39%	194
Commute daily for work or school/Viajar diariamente para trabajo o escuela	14.69%	88
Medical reasons/Razones médicas	32.55%	195
Other (please specify)	11.85%	71
TOTAL		599