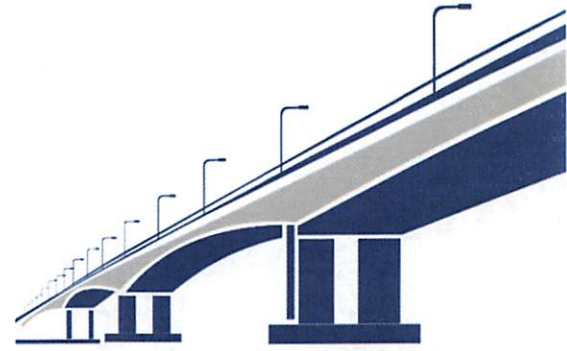
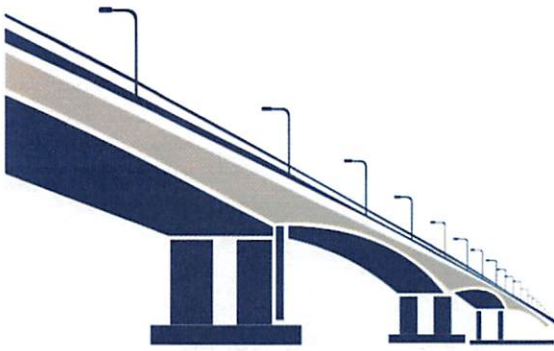




AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, OCTOBER 22, 2020 AT 5:00 P.M.
COUNCIL CHAMBERS, CITY HALL BUILDING,
100 SOUTH MONROE STREET, EAGLE PASS, TEXAS**

ESTABLISHMENT OF QUORUM

1. Citizen Communication/Recognition

MINUTES

2. Approval of minutes for September 24, 2020

MONTHLY REPORTS

3. Financial Report for the Month of September 2020
4. Traffic Report for the Month of September 2020
5. Parking Lot Report for the Month of September 2020

BRIDGE MANAGER'S REPORT

6. Update on Bridge I & Bridge II Improvement Projects & Other Initiatives

ADJOURNMENT

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Monday October 19, 2020, at 5:00 p.m.

Homero Balderas
Bridge Operations Manager

xc: E.P. Bridge System Board of Trustees, City Manager, City Attorney, Finance Director, News Media

**THE BEST WAY TO
MEXICO**

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The City of Eagle Pass International Bridge System Board of Trustees held its regular meeting on Thursday, September 24, 2020, at 5:00 p.m. in the Adelina Roman Administrative Conference Room, City Hall, 100 S. Monroe Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Bridge System Board of Trustee Vice-Chairperson Angie Rodriguez; Bridge System Board of Trustees, Erasmo X. Villalpando, Noe Rodriguez, and Mayor, Luis E. Sifuentes.

Absent: Chairperson, Kimberly Cantu.

Others present: Bridge Operations Manager, Homero Balderas; Bridge Supervisors, Leticia Hernandez, Laura Sanchez, and Assistant City Secretary, Erika Rodriguez.

With a quorum being established, Bridge System Board of Trustees Vice-Chairperson Angie Rodriguez called the meeting to order, for the City of Eagle Pass International Bridge System Board of Trustees. The Board then considered the following items.

MINUTES

1. Approval of minutes for the September 23, 2019 meeting.

Motion: To approve the minutes as presented.
Moved: Sifuentes
Second: Rodriguez
Ayes: 4
Nays: 0
Abstained: 0
Absent: Cantu

REPORT(S)

2. Financial Report for the Month of August 2020

Revenues

Total gross revenues for the month of August 2020 are \$833,544. This represents a decrease of \$422,642 or 33.64% from 2019 revenues for the same period of \$1,256,185. The actual year-to-

date 2020 revenues are \$10,861,482 or 95.56% of the budgeted revenues at 91.67% of the fiscal year, or a 3.89% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of August 2020 are \$115,073 which is 1.6% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$1,288,101 or 75.07% through the month of August. This makes the variance compared to budget to be 16.6% under the year-to-date budget allocation of 91.67% of the budget year leaving an unexpended amount of \$427,836, or 24.93%, for the remaining of the budget year (8.33%).

Capital Outlay

Year to date expenditures are \$26,128.

Transfer to City

The month-to-date operating transfer to the City is \$213,920. The actual year-to-date transfer of \$9,213,920 or 96.88% of the budget transfers at 91.67% of the fiscal year represents a 5.21 % favorable variance for this 11-month period estimates, when compared to percent of fiscal year transpired.

3. Traffic Report for the month of August 2020.

Bridge Operations Manager Balderas informed the Board of Trustees on the following:

- Non- Commercial Vehicles: decreased -117,818 (47.46%).
- Commercial Vehicles: decreased -1,223 (-7.99%)
- Buses: decreased -126 (-38.65%)
- Motorcycles: decreased -134 (-38.65%)
- Pedestrians: decreased -24,321 (-48.66%)

Non-Commercial Traffic, our main traffic source (cars and pick-ups), had a percentage breakdown of 28.03% through Bridge I and 71.97% through Bridge II. Bridge I is operating from 7am-2:45pm is a major contributor to the significant difference. Non-Commercial and Pedestrian traffic remain the most affected by the COVID19 travel restrictions while our Commercial Traffic remains the least affected.

4. Bridge System Manager's Report - Update on Bridge I & Bridge II Projects.

Bridge Operations Manager Balderas informed the Board of Trustees on the following:

Completed Projects

International Bridge I

- Repaired Office Building Water Leaks
- Repaired Pedestrian Gate

International Bridge II

- Separation of lanes for Commercial & Non- commercial via signage
- Pedestrian Handrail 7 Gate Relocation: Planning Phase; engineer finalizing task order

Ongoing Projects

- Pedestrian awning repairs- Pre-Construction Phase; pending contractor selection
- Pedestrian Handrail & Gate Relocation: Planning Phase, near completion.

International Bridge II

- Building Construction: Preliminary Discussions; site visits conducted at Del Rio and Laredo.

Other Bridge System Initiatives

- Local and Visitor Holiday Traffic Redirected to Loop 480
- Temporary Non-Commercial and Pedestrian Traffic Toll Increase from \$3.50 to \$5.00/\$0.50 to \$1.00 effective August 26, 2020

ADJOURNMENT

Motion: To adjourn meeting at 6:03 p.m.
Moved: Sifuentes
Second: Rodriguez
Ayes: 4
Nays: 0
Abstained: 0
Absent: Cantu

ATTEST:

Angie Rodriguez
Vice-Chairperson

Erika Rodriguez
Assistant City Secretary

Homero Balderas, Bridge Operations Manager

10/20/2020

Jesse Rodriguez – Finance Director 

Financial Report Highlights on Bridge as of September 30, 2020 (Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending September 30, 2020, along with the year to date amounts. At this point, these figures represent 100.00% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of September 2020 are \$960,887. This represents a decrease of \$190,721 or 16.65% from 2019 revenues for the same period of \$1,145,127. The actual year-to-date 2020 revenues are \$11,856,262 or 104.03% of the amended budget revenues at 100.00% of the fiscal year, or a 4.03% favorable variance compared to budget estimates. When compared to the originally adopted budget, revenues were \$2,652,373 less than expected, or a decrease 18.28%.

Expenditures

Total operating expenditures before capital outlay for the month of September 2020 are \$142,907 which is 0.01% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$1,441,553 or 84.01% through the month of September. This makes the variance compared to budget to be 15.99% under the year-to-date budget allocation of 100.00% of the budget year leaving an unexpended amount of \$274,384 or 15.99%, for the remaining of the budget year (0.00%).

Capital Outlay

Year to date expenditures are \$28,685.*

*Consult with Bridge Manager for further details.

Transfer to City

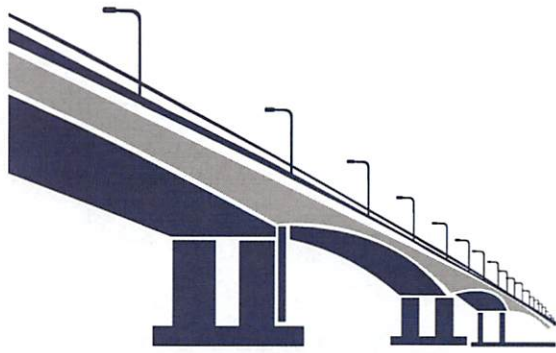
The month-to-date operating transfer to the City is \$651,290. The actual year-to-date transfer of \$9,865,210 or 103.73% of the budget transfers at 100.00% of the fiscal year represents a 3.73% favorable variance for this 12-month period estimates, when compared to percent of fiscal year transpired. When compared to the originally adopted budget, the transfer to the City is \$2,276,708 less than expected, or a decrease of 18.75%

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending September 30, 2020 with YTD amount

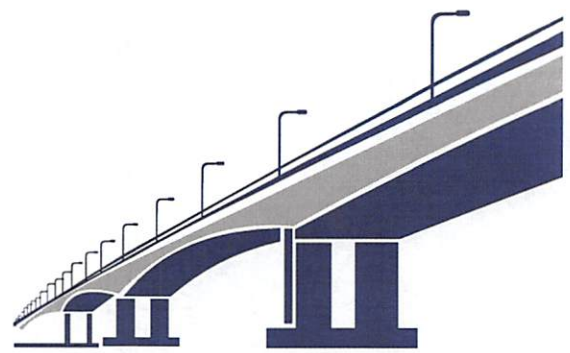
	FY 2018-2019 UNAUDITED	FY 2019-2020 BUDGET	FY 2019-2020 M-T-D	FY 2019-2020 Y-T-D	BUDGET BALANCE	% REC'D
Net Assets- Beginning	\$ 20,581,844	\$ 20,507,364		\$ 20,507,364	\$ -	
REVENUES						
Toll Collections	\$ 8,642,763	\$ 6,829,530	\$ 509,377	\$ 6,478,149	\$ (351,381)	94.85%
Card Sales	5,529,067	4,226,790	426,248	5,039,940	813,149	119.24%
Cash Overage	2,571	1,500	(58)	489	(1,011)	32.61%
Plata Exchange	116,199	93,722	2,350	66,447	(27,275)	70.90%
Rental Income	182,961	182,961	15,247	182,961	-	100.00%
Parking Revenue	-	31,167	6,481	40,374	9,207	129.54%
Interest Earned	29,504	28,000	-	34,539	6,539	123.35%
Miscellaneous	5,571	3,600	1,243	13,364	9,764	371.22%
TOTAL INCOME	14,508,635	11,397,270	960,887	11,856,262	458,992	104.03%
OPERATING EXPENSES						% USED
Personnel Services	1,300,448	1,391,303	128,372	1,238,699	152,604	89.03%
Materials & Supplies	77,870	121,683	8,910	62,531	59,152	51.39%
Contracts Services	903,183	139,545	2,650	73,108	66,437	52.39%
Other Services & Charges	80,002	63,406	2,976	67,216	(3,810)	106.01%
TOTAL EXPENDITURES	2,361,502	1,715,937	142,907	1,441,553	274,384	84.01%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	12,147,133	9,681,333	817,979	10,414,709	733,376	107.58%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	67,195	773,250	28,685	55,268	717,982	7.15%
Transfers to Int. & Sinking	-	-	-	-	-	0.00%
Transfers to Reserve Fund	12,500	500,000	41,667	500,000	0	100.00%
Transfer In	-	-	-	-	-	0.00%
Transfer Out-City	12,141,918	9,510,687	651,290	9,865,210	(354,523)	103.73%
TOTAL CAPITAL OUTLAY & TRANSFERS	12,221,613	10,783,937	721,642	10,420,477	363,460	96.63%
Change in Net Assets	(74,480)	(1,102,604)	96,338	(5,769)	(1,096,835)	0.52%
Net Assets- Ending	\$ 20,507,364	\$ 19,404,760	\$ 96,338	\$ 20,501,595	\$ (1,096,835)	105.65%

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending September 30, 2020 with YTD amount

	FY 2018-2019 UNAUDITED	FY 2019-2020 BUDGET	FY 2019-2020 M-T-D	FY 2019-2020 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 8,642,763	6,829,530	\$ 509,377	\$ 6,478,149	\$ (351,381)	94.85%
Card Sales	5,529,067	4,226,790	426,248	5,039,940	813,149	119.24%
Cash Overage	2,571	1,500	(58)	489	(1,011)	32.61%
Plate Exchange	116,199	93,722	2,350	66,447	(27,275)	70.90%
Rental Income	182,961	182,961	15,247	182,961	-	100.00%
Parking Revenue	-	31,167	6,481	40,374	(27,275)	129.54%
Interest Earned	29,504	28,000	-	34,539	6,539	123.35%
Miscellaneous	5,571	3,600	1,243	13,364	\$ 9,764	371.22%
TOTAL INCOME	\$ 14,508,635	\$ 11,366,103	\$ 954,406	\$ 11,815,888	\$ 449,785	103.96%
PERSONNEL						
Payroll Bridge	\$ 854,507	951,502	\$ 92,430	\$ 859,604	\$ 91,898	90.34%
TMRS Bridge	118,812	79,861	8,097	70,447	9,414	88.21%
FICA Bridge	63,902	72,371	7,001	65,024	7,347	89.85%
Work's Compensation	11,313	13,169	1,150	11,297	1,872	85.79%
Insurance	250,483	273,263	19,519	226,809	46,454	83.00%
Unemployment Ins.	1,010	297	71	4,398	(4,101)	1480.74%
Cell Phone Stipend	420	840	105	1,120	(280)	133.33%
TOTAL PERSONNEL	\$ 1,300,448	\$ 1,391,303	\$ 128,372	\$ 1,238,699	\$ 152,604	89.03%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,223	4,700	\$ 249	\$ 2,214	\$ 2,486	47.10%
Departmental Supplies	\$ 11,011	12,000	\$ 3,381	\$ 6,523	\$ 5,477	
Toll Supplies	3,501	2,220	-	1,539	681	69.31%
Janitorial Supplies	5,189	4,600	397	2,164	2,436	47.05%
Uniforms	6,824	7,000	1,812	4,513	2,487	64.47%
Meals & Beverages	1,609	2,200	-	496	1,704	22.55%
Vehicle Fuel Lubricant Coolant	925	1,555	149	1,077	478	69.24%
Small Tools & Safety Devices	4,512	13,600	-	132	13,468	0.97%
Subscriptions & Dues	8,100	24,188	1,778	18,528	5,660	76.60%
Fumigation	720	-	-	720	(720)	0.00%
Building Maintenance	13,931	19,300	809	13,889	5,411	71.96%
Furniture & Equipment	13,276	19,600	313	4,221	15,379	21.54%
Toll Repair & Replacement	5,803	10,000	-	6,517	3,483	65.17%
Auto Parts & Repairs	244	720	22	(1)	721	-0.19%
TOTAL MATERIALS & SUPPLIES	\$ 77,870	\$ 121,683	\$ 8,910	\$ 62,531	\$ 59,152	51.39%
CONTRACTED SERVICES						
Engineering	23,905	50,000	-	-	50,000	0.00%
Rental and Operating Leases	1,039	37,300	276	855	36,445	2.29%
Maintenance Agreem.	28,738	43,057	1,591	52,606	(9,549)	122.18%
Other Contractual	27,915	9,188	783	19,647	(10,459)	213.83%
TOTAL CONTRACTED SERVICES	\$ 903,183	\$ 139,545	\$ 2,650	\$ 73,108	\$ 66,437	52.39%
OTHER SERVICES & CHARGES						
Travel & Bus Exp.	4,666	5,190	-	111	5,079	2.14%
Training & Tuition	1,750	10,576	-	2,161	8,415	20.43%
Advertising & Printing	6,526	14,900	240	6,868	8,032	46.09%
Bldgs & Contnt Ins Prem	21,000	-	-	20,000	(20,000)	0.00%
Utilities	35,899	25,440	2,736	30,132	(4,692)	118.45%
Gen. Liaa	3,900	2,900	-	3,900	(1,000)	134.48%
E & O	6,000	4,000	-	4,000	-	100.00%
Int. Ship/Handling Exp.	-	400	-	43	357	10.87%
TOTAL OTHER SERVICES & CHARGES	80,002	63,406	2,976	67,216	(3,810)	106.01%
TOTAL OPERATING EXPENSES	\$ 2,360,782	\$ 1,715,937	\$ 142,907	\$ 1,440,833	\$ 275,104	83.97%
CAPITAL OUTLAY						
Office Equipment	5,724	-	-	-	-	0.00%
Toll Equipment	-	70,000	-	455	69,545	0.65%
Bridge Improvements	61,630	703,250	28,685	54,813	648,437	7.79%
TOTAL CAPITAL OUTLAY	\$ 67,195	\$ 773,250	\$ 28,685	\$ 55,268	\$ 717,982	7.15%
AND CAPITAL OUTLAY	\$ 2,427,977	\$ 2,489,187	\$ 171,592	\$ 1,496,101	\$ 993,086	60.10%



M E M O



To: Bridge System of Trustees Date: 10/14/2020
From: Homero Balderas, Bridge Operations Manager
Subject: Bridge System's Traffic Report

SEPTEMBER 2020 TRAFFIC SUMMARY

Please see below monthly traffic comparison report for September 2020. Overall traffic for Bridge I and Bridge II totaled 160,642 of which 31,136 were pedestrian crossings. Usage breakdown for each bridge was: 31% for Bridge I and 69% for Bridge II.

September 2020 traffic compared to September 2019 shows:

Non-Commercial traffic decreased -111,315(-49.26%).

Commercial traffic increased 773 5.65%.

Pedestrian traffic decreased -18,553(-37.34%).

Bus traffic decreased - 124(-43.82%).

Motorcycle traffic decreased -95(-29.60%)

Non-Commercial Traffic, our main traffic source(cars and pick-ups), had a percentage breakdown of 28.72% through Bridge I and 71.28% through Bridge II. Bridge I operating from 7am-2:45pm as of April 06,2020 is a major contributor to the significant difference. Non-Commercial and Pedestrian traffic remain the most affected by the COVID19 travel restrictions while our Commercial Traffic remains the least affected.

Monthly comparison for September 2019 and September 2020 for all traffic classes is shown below:

Traffic Summary	2020	2019	Difference	Increase/ Decrease
Non - Commercial Vehicles	114,677	225,992	(111,315)	-49.26%
Commercial Trucks	14,444	13,671	773	5.65%
Buses	159	283	(124)	-43.82%
Motorcycles	226	321	(95)	-29.60%
Pedestrians	31,136	49,689	(18,553)	-37.34%
Total Traffic	160,642	289,956	(129,314)	-44.60%

THE BEST WAY TO MEXICO



International Bridge System Monthly Traffic Report September 2020

Traffic by Bridge	September	August	Difference	%
Bridge I	49,659	51,564	(1,905)	31%
Bridge II	110,983	118,981	(7,998)	69%
Total Traffic	160,642	170,545	(9,903)	100%

Traffic Summary	September	August	Difference	Increase/ Decrease
Non - Commercial Vehicles	114,677	130,415	(15,738)	-12.07%
Commercial Vehicles	14,444	14,088	356	2.53%
Buses	159	200	(41)	-20.50%
Motorcycles	226	179	47	26.26%
Pedestrians	31,136	25,663	5,473	21.33%
Total Traffic	160,642	170,545	(9,903)	-5.81%

Traffic Average	September	August	Difference	Increase/ Decrease
Total Non - Commercial	114,677	130,415	(15,738)	-12.07%
Daily Average	3,823	4,207		
Total Commercial Vehicles	14,444	14,088	356	2.53%
Daily Average	628	564		
Total Buses	159	200	(41)	-20.50%
Daily Average	5	6		
Total Motorcycles	226	179	47	26.26%
Daily Average	8	6		
Total Pedestrians	31,136	25,663	5,473	21.33%
Daily Average	1,004	828		
Total Traffic	160,642	170,545	(9,903)	-5.81%

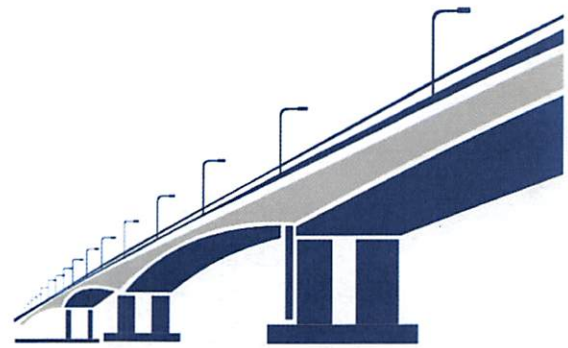
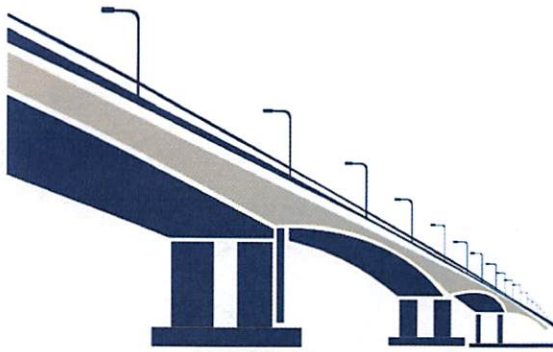


**Bridge System
Parking Division
Monthly Report - September 2020**

Revenues	
Cash	\$4,920
Credit Card	\$545.00
Total Revenue Generated	\$ 5,465.00

Statistics	
Issued Tickets	1,741
Closed Tickets	1,547
Back Out Tickets	4
Paid with Cash	1,492
Paid with Cards	52
Paid with Coupon	-
No Charge Tickets	804
Lost Tickets	1
Average Ticket Price	\$ 3.53

EV Station	
Station Usage	Light <3hrs
Sessions	3
Average Session Length	3h 1min



**International Bridge System
Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives
As of October 19, 2020**

Completed Projects

International Bridge I

- Credit Card Terminal Upgrade to Parking Lot Kiosk, includes extension of warranty service for another year.

International Bridge II

- Installation of new traffic cones

Ongoing Projects

International Bridge I

- Pedestrian awning repairs: Pre-Construction Phase; pending contractor selection.
- Pedestrian Handrail & Gate Relocation: Bidding Phase, Pre-Bid Meeting October 15, 2020. RFP Scheduled to close October 27, 2020 3:00p.m.
- Office Building Renovation; Preliminary Design; UETA declined to allow City of Eagle Pass to acquire existing office space. Engineers will proceed with design on existing footprint and extend southbound towards the Mexico and/or over lanes.

International Bridge II

- Commercial lane re-alignment: Preliminary Design Phase; engineer finalizing task order
- Building Construction: Preliminary Design; Engineer will proceed with design with available space at current Bridge II office location.

Proposed Projects

International Bridge I

- Lighting under pedestrian canopy

International Bridge II

-

Other Bridge System Initiatives

- Travel Restrictions Scheduled to be lifted soon, preparations for re-opening Bridge I have begun to rehire laid off personnel.
- Temporary Non-Commercial and Pedestrian Traffic Toll Increase from \$3.50 to \$5.00/\$0.50 to \$1.00 effective August 26, 2020