



Bridge Board of Trustees

Noe A Rodriguez, Chairperson
Erasmus Villalpando, Co-Chair
Rolando Salinas, Ex-Officio
Mario Escobar, Member
Salvador "Chava" Salinas, Member

Bridge Administration

Homero Balderas, Bridge General Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES SPECIAL MEETING
FRIDAY SEPTEMBER 15, 2023, AT 12:00 P.M.
CITY COUNCIL CHAMBER AT CITY HALL
100 SOUTH MONROE, EAGLE PASS, TEXAS, 78852**

ESTABLISHMENT OF QUORUM

CITIZEN COMMUNICATION/RECOGNITION(S)

1. Recognition of the former E. P. Bridge System Board of Trustee

NEW BUSINESS

2. Oath of Office to newly appointed member.
3. Selection of Chairperson.
4. Selection of Vice-Chairperson.

MINUTES

5. Approval of minutes for the August 17, 2023 meeting.

MONTHLY REPORTS

6. Financial Report for the month of August 2023
7. Traffic Report for the month of August 2023
8. Parking Lot Report for the month of August 2023

OTHER BUSINESS

9. Discussion and possible action recommending the City Manager adjust the toll fee temporarily to cover additional operation expenses, due to significant increase of traffic to maintain Bridge 1, open 24-hours and paisano rest stop operation. The fee shall not be increased more than 25% of the approved toll rate for a specific period of time.

BRIDGE MANAGER'S REPORT

10. Update on Bridge I & II Improvement Projects

ADJOURNMENT

The Eagle Pass Bridge System Board of Trustees reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Tuesday September 12, 2023, at 11:45 a.m.

Homero Balderas

Homero Balderas
Bridge General Manager

THE STATE OF TEXAS)(
COUNTY OF MAVERICK)(
CITY OF EAGLE PASS)(

The Eagle Pass Bridge System Board of Trustees held their regular meeting on Thursday, August 17, 2023, at 5:00 p.m., inside Council Chambers, City Hall, 100 S. Monroe Street. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Chairperson, Noe A. Rodriguez; Vice-Chairperson, Erasmo X. Villalpando; Trustee Members: Salvador Salinas, and Mayor, Rolando Salinas, Jr.

Absent: Board Members: Trustee Members: Mario Escobar

Others present: Toll Bridge Supervisors, Leticia Hernandez and Laura Sanchez; and Assistant City Secretary, Ita A. Cortinas

With a quorum being established, Chairperson Rodriguez called the meeting to order, and the items were considered as follows:

CITIZENS COMMUNICATIONS

Anyone in the audience, wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

MINUTES

1. Approval of the minutes for the July 20, 2023 meeting.

Vice-Chairperson Villalpando moved to approve the minutes. Seconded by Trustee S. Salinas.
MOTION PASSES: Unanimously

Ayes: Rodriguez, Villalpando, R. Salinas, and S. Salinas
Nays: None
Abstained: None
Absent: Escobar

MONTHLY REPORTS

2. Financial Report for the month of July 2023

Mrs. Hernandez provided the Board with the revenues, expenditures, capital outlay, and transfer to City for the month of July.

Not an action item.

3. Traffic Report for the month of July 2023.

Mrs. Hernandez provided the Board with the traffic report for the month. It was broken down to traffic by bridge, total bridge traffic, commercial vehicles, non-commercial vehicles, buses, motorcycles, pedestrian, and total traffic. The traffic average for the month, compared to the previous month was also provided.

Not an action item.

4. Parking Lot Report for the month of July 2023.

Mrs. Hernandez provided the Board with the revenues, statistics, and use of the EV Station for both months.

Not an action item.

BRIDGE MANAGER'S REPORT

6. Update on Bridge I and Bridge II Improvement Projects.

Mrs. Sanchez provided the Board with information on completed projects, ongoing projects, proposed projects, and other bridge system initiatives, as of August 17, 2023.

Not an action item.

ADJOURNMENT

Trustee Mayor Salinas moved to adjourn the meeting at 5:27 p.m. Seconded by Vice-Chairperson Villalpando **MOTION PASSES:** Unanimously

Passed and approved on , 2023

ATTEST:

Noe A. Rodriguez
Chairperson

Ita A. Cortinas
Assistant City Secretary

Homero Balderas, Bridge System General Manager

09/14/2023

Jesse Rodriguez – Finance Director 

Financial Report Highlights on Bridge as of August 31, 2023(Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending August 31, 2023, along with the year-to-date amounts. At this point, these figures represent 91.67% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of August 2023 are \$1,600,968. This represents an increase of \$200,469 or 14.31% from fiscal year 2022 revenues for the same period of \$1,400,499. The actual year-to-date fiscal year 2023 revenues are \$17,019,351 or 99.93% of the budget revenues at 91.67% of the fiscal year, or a 8.26% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of August 2023 are \$169,351 which is 0.81% over the monthly budget allocation of 8.33%. Year-to-date expenditures are \$1,477,666 or 79.72% through the month of August. This makes the variance compared to budget to be 11.95% under the year-to-date budget allocation of 91.67% of the budget year leaving an unexpended amount of \$375,990 or 20.28%, for the remaining of the budget year (8.33%).

Capital Expenditures

Capital Outlay year to date expenditures are \$69,599. Capital Improvement Plan life to date expenditures are \$2,739,671*

*Consult with Bridge System General Manager for further details.

Transfer to City

The month-to-date operating transfer to the City is \$1,000,000. The actual year-to-date transfer of \$11,000,000 or 88.94% of the budget transfers at 91.67% of the fiscal year represents a 2.73% unfavorable variance for this 11-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending August 31, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% REC'D
REVENUES						
Toll Collections	\$ 9,096,237	\$ 9,517,740	\$ 908,925	\$ 9,643,214	\$ 125,474	101.32%
Card Sales	6,449,678	7,043,680	643,854	6,833,411	(210,269)	97.01%
Cash Overage	(241)	200	(180)	(707)	(907)	-353.68%
Plata Exchange	91,211	87,750	11,725	111,037	23,287	126.54%
Rental Income	192,861	196,161	16,347	177,814	(18,347)	90.65%
Parking Lot Fees	80,286	83,750	7,611	107,615	23,865	128.50%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	102,600	12,686	146,967	44,367	143.24%
TOTAL INCOME	15,969,578	17,031,881	1,600,968	17,019,351	(12,530)	99.93%
OPERATING EXPENSES						% USED
Personnel Services	1,055,597	1,283,816	148,088	1,156,835	126,981	90.11%
Materials & Supplies	141,203	217,130	6,520	93,273	123,857	42.96%
Contracts Services	938,867	182,110	12,759	114,485	67,625	62.87%
Other Services & Charges	85,768	170,600	1,983	113,074	57,526	66.28%
TOTAL EXPENDITURES	2,221,435	1,853,656	169,351	1,477,666	375,990	79.72%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	13,748,143	15,178,225	1,431,616	15,541,685	363,460	102.39%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	195,322	260,400	-	69,599	190,801	26.73%
Revenue Replacement	(3,015,000)	-	-	-	-	0.00%
Transfers to Int. & Sinking	1,500,000	1,500,000	125,000	1,375,000	125,000	91.67%
Transfers to Reserve Fund	-	-	-	-	-	0.00%
Transfer to Main Street	300,000	300,000	25,000	275,000	25,000	91.67%
Transfer Out-City	15,027,726	12,367,825	1,000,000	11,000,000	1,367,825	88.94%
TOTAL CAPITAL OUTLAY & TRANSFERS	14,008,048	14,428,225	1,150,000	12,719,599	1,708,626	88.16%
Change in Net Assets	(259,904)	750,000	281,616	2,822,086	(2,072,086)	

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending August 31, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 9,096,237	9,517,740	\$ 908,925	\$ 9,643,214	\$ 125,474	101.32%
Card Sales	6,449,678	7,043,680	643,854	6,833,411	(210,269)	97.01%
Cash Overage	(241)	200	(180)	(707)	(907)	-353.68%
Plata Exchange	91,211	87,750	11,725	111,037	23,287	126.54%
Rental Income	192,861	196,161	16,347	177,814	(18,347)	90.65%
Parking Lot Fees	80,286	83,750	7,611	107,615	23,865	128.50%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	102,600	12,686	146,967	\$ 44,367	143.24%
TOTAL INCOME	\$ 15,969,578	\$ 17,031,881	\$ 1,600,968	\$ 17,019,351	\$ (12,530)	99.93%
EXPENSES						
Payroll Bridge	\$ 807,620	913,426	\$ 114,949	\$ 849,457	\$ 63,969	93.00%
TMRS Bridge	12,265	80,781	9,558	70,758	10,023	87.59%
FICA Bridge	64,457	70,012	8,706	64,213	5,799	91.72%
Work's Compensation	8,212	7,811	951	7,018	793	89.85%
Insurance	159,676	209,725	13,761	163,425	46,300	77.92%
Unemployment Ins.	1,568	261	14	313	(52)	120.03%
Cell Phone Stipend	1,800	1,800	150	1,650	150	91.67%
TOTAL PERSONNEL	\$ 1,055,597	\$ 1,283,816	\$ 148,088	\$ 1,156,835	\$ 126,981	90.11%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,491	5,500	\$ -	\$ 2,346	\$ 3,154	42.66%
Departmental Supplies	21,213	27,500	1,352	15,927	11,573	
Uniforms	6,249	8,800	-	398	8,402	4.52%
Meals & Beverages	2,393	6,300	216	3,913	2,387	62.12%
Vehicle Fuel Lubricant Coolant	1,777	3,200	249	2,170	1,030	67.80%
Small Tools & Safety Devices	23,457	27,520	-	15	27,505	0.05%
Subscriptions & Dues	24,660	44,200	521	31,037	13,163	70.22%
Building Maintenance	21,523	41,800	570	8,422	33,378	20.15%
Furniture & Equipment	7,195	2,500	-	-	2,500	0.00%
Toll Repair & Replacement	28,878	44,450	3,341	29,094	15,356	65.45%
Auto Parts & Repairs	1,348	5,000	263	(320)	5,320	-6.41%
TOTAL MATERIALS & SUPPLIES	\$ 141,203	\$ 217,130	\$ 6,520	\$ 93,273	\$ 123,857	42.96%
CONTRACTED SERVICES						
Engineering	-	4,300	-	1,163	3,137	27.05%
Other Services	10,376	25,610	1,261	8,449	17,161	32.99%
Depreciation	826,970	-	-	-	-	0.00%
Rental and Operating Leases	2,275	6,500	-	5,821	679	89.56%
Maintenance Agreem.	35,305	74,500	1,794	49,601	24,899	66.58%
Other Contractual	63,941	71,200	9,704	49,450	21,750	69.45%
TOTAL CONTRACTED SERVICES	\$ 938,867	\$ 182,110	\$ 12,759	\$ 114,485	\$ 67,625	62.87%
OTHER SERVICES & CHARGES						
Travel & Bus Exp.	4,473	22,200	708	13,197	9,003	59.45%
Training & Tuition	3,335	35,500	-	2,395	33,105	6.75%
Advertising & Printing	12,821	84,300	1,275	57,568	26,732	68.29%
Bldgs & Contant Ins Prem	18,000	-	-	18,000	(18,000)	0.00%
Utilities	21,561	21,850	-	17,915	3,935	81.99%
E & O	4,000	4,000	-	4,000	-	100.00%
Miscellaneous	21,578	2,750	-	-	2,750	0.00%
TOTAL OTHER SERVICES & CHARGES	85,768	170,600	1,983	113,074	57,526	66.28%
TOTAL OPERATING EXPENSES	\$ 2,221,435	\$ 1,853,656	\$ 169,351	\$ 1,477,666	\$ 375,990	79.72%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ 50,000	\$ -	\$ 49,199	\$ 801	98.40%
Toll Equipment	-	210,400	-	20,400	190,000	9.70%
Bridge Improvements	195,322	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 195,322	\$ 260,400	\$ -	\$ 69,599	\$ 190,801	26.73%
TOTAL EXPENSES	\$ 2,416,757	\$ 2,114,056	\$ 169,351	\$ 1,547,265	\$ 566,791	73.19%



MEMO

To: Bridge System of Trustees Date: 09/05/2023
From: Homero Balderas, Bridge General Manager
Subject: Bridge System's Traffic Report

AUGUST 2023 TRAFFIC SUMMARY

Please see below monthly traffic comparison report for August 2023. Overall traffic for Bridge I and Bridge II totaled 307,861 of which 34,056 were pedestrian crossings. Usage breakdown for each bridge was: 55.33% for Bridge I and 44.67% for Bridge II.

August 2023 traffic compared to August 2022 shows:

Non-Commercial traffic increased	23,640	+10.28%
Commercial traffic increased	1,089	+ 6.06%
Pedestrian traffic increased	5,955	+21.19%
Bus traffic increased	222	+36.75%
Motorcycle traffic decreased	36	+12.08%

Non-Commercial Traffic, our main traffic source(cars and pick-ups), had a percentage breakdown of 53.61% through Bridge I and 46.39% through Bridge II.

Monthly comparison for August 2022 and August 2023 for all traffic classes is shown below:

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	253,598	229,958	23,640	10.28%
Commercial Trucks	19,047	17,958	1,089	6.06%
Buses	826	604	222	36.75%
Motorcycles	334	298	36	12.08%
Pedestrians	34,056	28,101	5,955	21.19%
Total Traffic	307,861	276,919	30,942	11.17%



International Bridge System Monthly Traffic Report August 2023

Traffic by Bridge	2023	2022	Difference	%
Bridge I	170,332	149,829	20,503	55.33%
Bridge II	137,529	127,090	10,439	44.67%
Total Traffic	307,861	276,919	30,942	100%

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	253,598	229,958	23,640	10.28%
Commercial Vehicles	19,047	17,958	1,089	6.06%
Buses	826	604	222	36.75%
Motorcycles	334	298	36	12.08%
Pedestrians	34,056	28,101	5,955	21.19%
Total Traffic	307,861	276,919	30,942	11.17%

Traffic Average	2023	2022	Difference	Increase/ Decrease
Total Non-Commercial Daily Average	253,598 8,181	229,958 7,418	23,640	10.28%
Total Commercial Vehicles Daily Average	19,047 705	17,958 665	1,089	6.06%
Total Pedestrians Daily Average	34,056 1,099	28,101 906	5,955	21.19%

Month - to- Month Comparison FY 2023	August	July	Difference	Increase/ Decrease
Non-Commercial Vehicles	253,598	254,389	(791)	-0.31%
Commercial Vehicles	19,047	16,986	2,061	12.13%
Buses	826	952	(126)	-13.24%
Motorcycles	334	284	50	17.61%
Pedestrians	34,056	36,921	(2,865)	-7.76%
Total Traffic	307,861	309,532	(1,671)	-0.54%



**Bridge System
Parking Division
Comparison**

Revenues	Aug-22	Aug-23	Diff
Cash	\$ 4,227.00	\$ 3,243.00	\$ (984.00)
Credit Card	\$ 5,449.00	\$ 4,264.00	\$ (1,185.00)
Total Revenue Generated	\$ 9,676.00	\$ 7,507.00	\$ (2,169.00)

Statistics	Aug-22	Aug-23	Diff
Issued Tickets	2,921	2,139	(782)
Closed Tickets	2,815	1,965	(850)
Back Out Tickets	8	10	2
Paid With Cash	2,306	1,456	(850)
Paid With Cards	509	501	(8)
Paid With Coupon	0	0	0
No Charge Tickets	1,345	598	(747)
Lost Tickets	8	3	(5)
Average Tickets Price	\$ 3.44	\$ 3.82	\$ 0.42

EV Station	Aug-22	Aug-23	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	14	37	0
Average Session Length	03.:00	02:53min	.45min