



Bridge Board of Trustees

Rolando Salinas, Ex-Officio
Mario Escobar, Chairperson
Erasmus Villalpando, Co-Chair
Salvador "Chava" Salinas, Member
Jessies Sandoval, Member

Bridge Administration

Homero Balderas, Bridge General Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES REGULAR MEETING
THURSDAY OCTOBER 19, 2023, AT 5:00 P.M.
CITY COUNCIL CHAMBER AT CITY HALL
100 SOUTH MONROE, EAGLE PASS, TEXAS, 78852**

ESTABLISHMENT OF QUORUM

CITIZEN COMMUNICATION/RECOGNITION

MINUTES

1. Approval of minutes for September 15, 2023, meeting.

MONTHLY REPORTS

2. Financial Report for the month of September 2023
3. Traffic Report for the month of September 2023
4. Parking Lot Report for the month of September 2023

OTHER BUSINESS

5. Discussion and possible action upon presentation of bridge operations staff salary comparison for Texas-Mexico International Toll Bridges.

BRIDGE MANAGER'S REPORT

6. Update on Bridge I & II Improvement Projects

ADJOURNMENT

The Eagle Pass Bridge System Board of Trustees reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Monday October 16, 2023, at 4:45 p.m.

Homero Balderas

Homero Balderas
Bridge General Manager

THE STATE OF TEXAS)(
COUNTY OF MAVERICK)(
CITY OF EAGLE PASS)(

The Eagle Pass Bridge System Board of Trustees held a special meeting on Friday, September 15, 2023, at 12:00 p.m., inside Council Chambers, City Hall, 100 S. Monroe Street. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Chairperson, Vice-Chairperson, Erasmo X. Villalpando; Trustee Members: Mario Escobar, and Jessies Sandoval

Absent: Board Members: Trustee Members: Salvador Salinas, and Mayor Rolando Salinas, Jr.

Others present: Bridge Manager, Homero Balderas, and Assistant City Secretary, Ita A. Cortinas

With a quorum being established, Vice-Chairperson Villalpando called the meeting to order, and the items were considered as follows:

CITIZENS COMMUNICATIONS

Anyone in the audience, wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

1. Recognition of the former E. P. Bridge System Board of Trustees.

Former member, Mr. Noe Rodriguez was recognized and presented with a token of appreciation for the time he dedicated to the Board of Trustees.

NEW BUSINESS

2. Oath of Office to newly appointed member.

Miss Cortinas informed the Board that Mr. Sandoval completed his Oath before the meeting commenced.

3. Selection of Chairperson.

Mr. Sandoval moved to appoint Mr. Escobar as Chairperson. Seconded by Mr. Villalpando.
MOTION PASSES: Unanimously.

Ayes: Escobar, Villalpando, and Sandoval
Nays: None
Abstained: None
Absent: S. Salinas, and R. Salinas, Jr.

4. Selection of Vice-Chairperson.

Mr. Escobar moved to appoint Mr. Villalpando. Seconded by Mr. Sadoval. **MOTION PASSES:**
Unanimously.

Ayes: Escobar, Villalpando, and Sandoval
Nays: None
Abstained: None
Absent: S. Salinas, and R. Salinas, Jr.

MINUTES

5. Approval of minutes for the August 17, 2023 meeting.

Mr. Escobar moved to approve the minutes. Seconded by Mr. Sadoval. **MOTION PASSES:**
Unanimously.

Ayes: Escobar, Villalpando, and Sandoval
Nays: None
Abstained: None
Absent: S. Salinas, and R. Salinas, Jr.

MONTHLY REPORTS

6. Financial Report for the month of August 2023.

Mr. Balderas provided the Board with the revenues, expenditures, capital outlay, and transfer to City for the month of August.

Not an action item.

7. Traffic Report for the month of August 2023.

Mr. Balderas provided the Board with the traffic report for the month. It was broken down to traffic by bridge, total bridge traffic, commercial vehicles, non-commercial vehicles, buses, motorcycles, pedestrian, and total traffic. The traffic average for the month, compared to the previous month was also provided.

Not an action item.

8. Parking Lot Report for the month of August 2023.

Mr. Balderas provided the Board with the revenues, statistics, and use of the EV Station for both months.

Not an action item.

OTHER BUSINESS

9. Discussion and possible action recommending the City Manager adjust the toll fee temporarily to cover additional operation expenses, due to significant increase of traffic to maintain Bridge 1, open 24-hours and paisano rest stop operation. The fee shall not be increased more than 25% of the approved toll rate for a specific period of time.

Mr. Sandoval moved to approve the item as presented. Seconded by Mr. Escobar. **MOTION PASSES:** Unanimously.

Ayes: Escobar, Villalpando, and Sandoval
Nays: None
Abstained: None
Absent: S. Salinas, and R. Salinas, Jr.

BRIDGE MANAGER'S REPORT

10. Update on Bridge I and Bridge II Improvement Projects.

Mr. Balderas provided the Board with information on completed projects, ongoing projects, proposed projects, and other bridge system initiatives, as of September 15, 2023.

Not an action item.

ADJOURNMENT

Mr. Escobar moved to adjourn the meeting at 12:31 p.m. Seconded by Mr. Sandoval. **MOTION PASSES:** Unanimously

Passed and approved on , 2023

ATTEST:

Erasmio X. Villalpando
Vice-Chairperson

Ita A. Cortinas
Assistant City Secretary

E. P. Bridge System Board of Trustees Regular Meeting

September 15, 2023

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Homero Balderas, Bridge System General Manager

10/17/2023

Jesse Rodriguez – Finance Director



Financial Report Highlights on Bridge as of September 30, 2023(Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending September 30, 2023, along with the year-to-date amounts. At this point, these figures represent 100.00% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of September 2023 are \$1,422,670. This represents an increase of \$21,789 or 1.56% from fiscal year 2022 revenues for the same period of \$1,400,881. The actual year-to-date fiscal year 2023 revenues are \$18,442,022 or 108.28% of the budget revenues at 100.00% of the fiscal year, or a 8.28% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of September 2023 are \$165,409 which is 0.59% over the monthly budget allocation of 8.33%. Year-to-date expenditures are \$1,645,696 or 88.78% through the month of September. This makes the variance compared to budget to be 11.22% under the year-to-date budget allocation of 100.00% of the budget year leaving an unexpended amount of \$207,960 or 11.22%, for the remaining of the budget year (0.00%).

Capital Expenditures

Capital Outlay year to date expenditures are \$69,599. Capital Improvement Plan life to date expenditures are \$3,133,820*

*Consult with Bridge System General Manager for further details.

Transfer to City

The month-to-date operating transfer to the City is \$2,966,413. The actual year-to-date transfer of \$13,966,413 or 112.93% of the budget transfers at 100.00% of the fiscal year represents a 12.93% favorable variance for this 12-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending September 30, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% REC'D
REVENUES						
Toll Collections	\$ 9,096,237	\$ 9,517,740	\$ 816,319	\$ 10,459,533	\$ 941,793	109.90%
Card Sales	6,449,678	7,043,680	552,105	7,385,516	341,836	104.85%
Cash Overage	(241)	200	(65)	(772)	(972)	-386.21%
Plata Exchange	91,211	87,750	10,194	121,231	33,481	138.16%
Rental Income	192,861	196,161	18,347	196,161	-	100.00%
Parking Lot Fees	80,286	83,750	13,467	121,082	37,332	144.58%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	102,600	12,303	159,270	56,670	155.23%
TOTAL INCOME	15,969,578	17,031,881	1,422,670	18,442,022	1,410,141	108.28%
OPERATING EXPENSES						
						% USED
Personnel Services	1,057,237	1,283,816	97,625	1,254,460	29,356	97.71%
Materials & Supplies	141,203	217,130	32,849	126,122	91,008	58.09%
Contracts Services	938,867	182,110	6,798	121,283	60,827	66.60%
Other Services & Charges	85,768	170,600	28,136	143,831	26,769	84.31%
TOTAL EXPENDITURES	2,223,075	1,853,656	165,409	1,645,696	207,960	88.78%
EXCESS REVENUES BEFORE	13,746,503	15,178,225	1,257,261	16,796,326	1,618,101	110.66%
TRANSFERS CAPITAL OUTLAY & TRANSFERS						
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	195,322	260,400	-	69,599	190,801	26.73%
Revenue Replacement	(3,015,000)	-	-	-	-	0.00%
Transfers to Int. & Sinking	1,500,000	1,500,000	125,000	1,500,000	-	100.00%
Transfers to Reserve Fund	-	-	-	-	-	0.00%
Transfer to Main Street	300,000	300,000	25,000	300,000	-	100.00%
Transfer Out-City	15,027,726	12,367,825	2,966,413	13,966,413	(1,598,588)	112.93%
TOTAL CAPITAL OUTLAY & TRANSFERS	14,008,048	14,428,225	3,116,413	15,836,012	(1,407,787)	109.76%
Change in Net Assets	(261,545)	750,000	(1,859,152)	960,313	(210,313)	

City of Eagle Pass Bridge System

Statement of Revenues & Expenses

For the month ending September 30, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 9,096,237	9,517,740	\$ 816,319	\$ 10,459,533	\$ 941,793	109.90%
Card Sales	6,449,678	7,043,680	552,105	7,385,516	341,836	104.85%
Cash Overage	(241)	200	(65)	(772)	(972)	-386.21%
Plata Exchange	91,211	87,750	10,194	121,231	33,481	138.16%
Rental Income	192,861	196,161	18,347	196,161	-	100.00%
Parking Lot Fees	80,286	83,750	13,467	121,082	37,332	144.58%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	102,600	12,303	159,270	\$ 56,670	155.23%
TOTAL INCOME	\$ 15,969,578	\$ 17,031,881	\$ 1,422,670	\$ 18,442,022	\$ 1,410,141	108.28%
EXPENSES						
Payroll Bridge	\$ 807,620	913,426	\$ 68,113	\$ 917,570	\$ (4,144)	100.45%
TMRS Bridge	13,905	80,781	10,556	81,314	(533)	100.66%
FICA Bridge	64,457	70,012	5,101	69,314	698	99.00%
Work's Compensation	8,212	7,811	561	7,579	232	97.03%
Insurance	159,676	209,725	13,134	176,559	33,166	84.19%
Unemployment Ins.	1,568	261	10	324	(63)	124.03%
Cell Phone Stipend	1,800	1,800	150	1,800	-	100.00%
TOTAL PERSONNEL	\$ 1,057,237	\$ 1,283,816	\$ 97,625	\$ 1,254,460	\$ 29,356	97.71%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,491	5,500	\$ 360	\$ 2,707	\$ 2,793	49.21%
Departmental Supplies	21,213	27,590	204	16,131	11,369	
Uniforms	6,249	8,800	4,032	4,430	4,370	50.35%
Meals & Beverages	2,393	6,300	741	4,654	1,646	73.88%
Vehicle Fuel Lubricant Coolant	1,777	3,200	565	2,734	466	85.45%
Small Tools & Safety Devices	23,457	27,520	8,097	8,112	19,408	29.48%
Subscriptions & Dues	24,660	44,200	1,500	32,537	11,663	73.61%
Building Maintenance	21,523	41,800	11,902	20,324	21,476	48.62%
Furniture & Equipment	7,195	2,500	-	-	2,500	0.00%
Toll Repair & Replacement	28,878	44,450	4,826	33,920	10,530	76.31%
Auto Parts & Repairs	1,348	5,000	622	301	4,699	6.02%
TOTAL MATERIALS & SUPPLIES	\$ 141,203	\$ 217,130	\$ 32,849	\$ 126,122	\$ 91,008	58.09%
CONTRACTED SERVICES						
Engineering	-	4,300	-	1,163	3,137	27.05%
Other Services	10,376	25,610	466	8,916	16,694	34.81%
Depreciation	826,970	-	-	-	-	0.00%
Rental and Operating Leases	2,275	6,500	-	5,821	679	89.56%
Maintenance Agreem.	35,305	74,500	-	49,601	24,899	66.58%
Other Contractual	63,941	71,200	6,332	55,782	15,418	78.35%
TOTAL CONTRACTED SERVICES	\$ 938,867	\$ 182,110	\$ 6,798	\$ 121,283	\$ 60,827	66.60%
OTHER SERVICES & CHARGES						
Travel & Bus Exp.	4,473	22,200	8,971	22,168	32	99.85%
Training & Tuition	3,335	35,500	3,595	5,990	29,510	16.87%
Advertising & Printing	12,821	84,300	15,571	73,138	11,162	86.76%
Bldgs & Contnt Ins Prem	18,000	-	-	18,000	(18,000)	0.00%
Utilities	21,561	21,850	-	20,535	1,315	93.98%
E & O	4,000	4,000	-	4,000	-	100.00%
Miscellaneous	21,578	2,750	-	-	2,750	0.00%
TOTAL OTHER SERVICES & CHARGES	85,768	170,600	28,136	143,831	26,769	84.31%
TOTAL OPERATING EXPENSES	\$ 2,223,075	\$ 1,853,656	\$ 165,409	\$ 1,645,696	\$ 207,960	88.78%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ 50,000	\$ -	\$ 49,199	\$ 801	98.40%
Toll Equipment	-	210,400	-	20,400	190,000	9.70%
Bridge Improvements	195,322	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 195,322	\$ 260,400	\$ -	\$ 69,599	\$ 190,801	26.73%
TOTAL EXPENSES	\$ 2,418,397	\$ 2,114,056	\$ 165,409	\$ 1,715,295	\$ 398,761	81.14%



MEMO

To:_____ Date:_____

From:_____

Subject:_____



International Bridge System Monthly Traffic Report September 2023

Traffic by Bridge	2023	2022	Difference	%
Bridge I	135,666	160,020	(24,354)	46.70%
Bridge II	154,860	129,005	25,855	53.30%
Total Traffic	290,526	289,025	1,501	100%

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	223,473	240,848	(17,375)	-7.21%
Commercial Vehicles	15,769	17,071	(1,302)	-7.63%
Buses	574	422	152	36.02%
Motorcycles	306	343	(37)	-10.79%
Pedestrians	50,404	30,341	20,063	66.13%
Total Traffic	290,526	289,025	1,501	0.52%

Traffic Average	2023	2022	Difference	Increase/ Decrease
Total Non-Commercial	223,473	240,848	(17,375)	-7.21%
Daily Average	7,449	8,028		
Total Commercial Vehicles	15,769	17,071	(1,302)	-7.63%
Daily Average	657	657		
Total Pedestrians	50,404	30,341	20,063	66.13%
Daily Average	1,680	1,011		

Month - to- Month Comparison FY 2023	September	August	Difference	Increase/ Decrease
Non-Commercial Vehicles	223,473	253,598	(30,125)	-11.88%
Commercial Vehicles	15,769	19,047	(3,278)	-17.21%
Buses	574	826	(252)	-30.51%
Motorcycles	306	334	(28)	-8.38%
Pedestrians	50,404	34,056	16,348	48.00%
Total Traffic	290,526	307,861	(17,335)	-5.63%



**Bridge System
Parking Division
Monthly Report - September 2023**

Revenues		
Cash	\$	5,405.00
Credit Card	\$	9,079.00
Total Revenue Generated	\$	14,484.00

Statistics		
Issued Tickets		3,323
Closed Tickets		3,192
Back Out Tickets		5
Paid With Cash		2,093
Paid With Cards		1,101
Paid With Coupon		0
No Charge Tickets		701
Lost Tickets		9
Average Tickets Price	\$	4.54

EV Station		
Station Usage	3-6 hrs	
Sessions		50
Average Session Length	4h:21min	



**Bridge System
Parking Division
Comparison**

Revenues	Sep-22	Sep-23	Diff
Cash	\$ 4,227.00	\$ 5,405.00	\$ 1,178.00
Credit Card	\$ 5,449.00	\$ 9,079.00	\$ 3,630.00
Total Revenue Generated	\$ 9,676.00	\$ 14,484.00	\$ 4,808.00

Statistics	Sep-22	Sep-23	Diff
Issued Tickets	2,921	3,323	402
Closed Tickets	2,815	3,192	377
Back Out Tickets	8	5	(3)
Paid With Cash	2,306	2,093	(213)
Paid With Cards	509	1,101	592
Paid With Coupon	0	0	0
No Charge Tickets	1,345	701	(644)
Lost Tickets	8	9	1
Average Tickets Price	\$ 3.44	\$ 4.54	\$ 0.42

EV Station	Sep-22	Sep-23	Diff
Station Usage	Light(<3 Hrs)	3-6 hrs	
Sessions	14	50	0
Average Session Length	03.:00	4h:21min	.45min



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Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

City of Eagle Pass International Bridge System Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives As of October 18, 2023

Completed Projects

International Bridge I- None to report

International Bridge II- None to report

Ongoing Projects

International Bridge I

- **Office Building Renovation: ON HOLD.**
- **Bridge 1 Access Realignment: In Process**

International Bridge II

- **Commercial lane re-alignment: Contract Executed; Kickoff Meeting Held 10/19/2023.**
- **Building Construction: Construction 80% Complete; Expected Full Project Completion: End of November**
- **Toll System Consultant: Contract Review**
- **Bridge Master Plan: RFQ Closed; 3 submissions received, evaluation pending.**
- **Bridge II Expansion: Solicitation Process Under Discussion**
- **Bridge II Administration Building Sale: Counter Proposal Submitted Under GSA Review**

Proposed Projects

International Bridge I

- **Lighting Improvements, Electrical Infrastructure, Custom Poles & Under Bridge Accent Lighting.**

International Bridge II

- **Parking Lot Surveillance System- In Process**
- **Replacement of Parking Management System. In Process**

Other Bridge System Initiatives & Information

- **Toll Schedule Ordinance Amendment 2 readings approved pending final reading.**
- **Bridge 1 24-Hour Operation Holiday Operation December 20, 2023-January 08, 2024**
- **Paisano Rest Stop; Bridge 1 Open 24 Hours: coordination has begun.**
- **Billboards in United States: Proposal Under Review**
- **Billboards in Matamoros, Torreon, Saltillo and the surrounding area. In process.**