



Bridge Board of Trustees

Noe A Rodriguez, Chairperson
Erasmus Villalpando, Co-Chair
Rolando Salinas, Ex-Officio
Mario Escobar, Member
Salvador "Chava" Salinas, Member

Bridge Administration

Homero Balderas, Bridge General Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES SPECIAL MEETING
FRIDAY MAY 26, 2023, AT 12:00 P.M.
COUNCIL CHAMBER, CITY HALL
100 SOUTH MONROE, EAGLE PASS, TEXAS, 78852**

ESTABLISHMENT OF QUORUM

CITIZEN COMMUNICATION/RECOGNITION

MINUTES

1. Approval of minutes for April 20, 2023, meeting.

MONTHLY REPORTS

2. Financial Report for the month of April 2023
3. Traffic Report for the month of April 2023
4. Parking Lot Report for the month of April 2023

BRIDGE MANAGER'S REPORT

5. Update on Bridge I & II Improvement Projects

ADJOURNMENT

The Eagle Pass Bridge System Board of Trustees reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Tuesday May 23, 2023, at 11:45 a.m.


Homero Balderas
Bridge General Manager

THE STATE OF TEXAS)(
COUNTY OF MAVERICK)(
CITY OF EAGLE PASS)(

The Eagle Pass Bridge System Board of Trustees held a Special meeting on Thursday, April 20, 2023, at 5:00 p.m., inside Council Chambers, City Hall, 100 S. Monroe Street. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Vice-Chairperson, Erasmo X. Villalpando; Trustee Members: Mario Escobar, and Salvador Salinas

Absent: Board Members: Chairperson, Noe Rodriguez; Mayor, Rolando Salinas, Jr.

Others present: Toll Bridge Supervisor, Leticia Hernandez; and Assistant City Secretary, Ita A. Cortinas

With a quorum being established, Vice-Chairperson Villalpando called the meeting to order, and the items were considered as follows:

CITIZENS COMMUNICATIONS

Anyone in the audience, wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

MINUTES

1. Approval of the minutes for the April 3, 2023 meeting.

Trustee S. Salinas moved to approve the minutes. Seconded by Trustee Escobar. **MOTION PASSES:** Unanimously

Ayes: Villalpando, Escobar, and S. Salinas
Nays: None
Abstained: None
Absent: Rodriguez, and R. Salinas, Jr.

MONTHLY REPORTS

2. Financial Report for the month of March 2023

Toll Bridge Supervisor Hernandez provided the Board with the revenues, expenditures, capital outlay, and transfer to City for the month of March.

Not an action item.

3. Traffic Report for the month of March 2023.

Mrs. Hernandez provided the Board with the traffic report for the month. It was broken down to traffic by bridge, total bridge traffic, commercial vehicles, non-commercial vehicles, buses, motorcycles, pedestrian, and total traffic. The traffic average for the month, compared to the previous month was also provided.

Not an action item.

4. Parking Lot Report for the month of March 2023.

Mrs. Hernandez provided the Board with the revenues, statistics, and use of the EV Station for both months.

Not an action item.

BRIDGE MANAGER'S REPORT

6. Update on Bridge I and Bridge II Improvement Projects and other initiatives.

Mrs. Hernandez provided the Board with information on completed projects, ongoing projects, proposed projects, and other bridge system initiatives, as of April 20, 2023.

Not an action item.

ADJOURNMENT

Trustee S. Salinas moved to adjourn the meeting at 5:15 p.m. Seconded by Trustee Escobar

PASSES: Unanimously.

Ayes:	Villalpando, Escobar, and S. Salinas
Nays:	None
Abstained:	None
Absent:	Rodriguez, and R. Salinas, Jr.

Passed and approved on : 2023.

ATTEST:

Erasmo X. Villalpando
Vice-Chairperson

Ita A. Cortinas
Assistant City Secretary

Homero Balderas, Bridge System General Manager

05/17/2023

Jesse Rodriguez – Finance Director 

Financial Report Highlights on Bridge as of April 30, 2023(Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending April 30, 2023, along with the year-to-date amounts. At this point, these figures represent 58.33% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of April 2023 are \$1,568,734. This represents an increase of \$211,008 or 15.54% from fiscal year 2022 revenues for the same period of \$1,357,726. The actual year-to-date fiscal year 2023 revenues are \$10,535,092 or 62.03% of the budget revenues at 58.33% of the fiscal year, or a 3.70% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of April 2023 are \$110,124 which is 2.23% under the monthly budget allocation of 8.33%. Year-to-date expenditures are \$914,128 or 50.65% through the month of April. This makes the variance compared to budget to be 7.68% under the year-to-date budget allocation of 58.33% of the budget year leaving an unexpended amount of \$890,528 or 49.35%, for the remaining of the budget year (41.67%).

Capital Expenditures

Capital Outlay year to date expenditures are \$69,599. Capital Improvement Plan life to date expenditures are \$1,511,995*

*Consult with Bridge System General Manager for further details.

Transfer to City

The month-to-date operating transfer to the City is \$1,000,000. The actual year-to-date transfer of \$7,000,000 or 56.60% of the budget transfers at 58.33% of the fiscal year represents a 1.73% unfavorable variance for this 7-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending April 30, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% REC'D
REVENUES						
Toll Collections	\$ 9,096,237	\$ 9,517,740	\$ 889,368	\$ 5,948,441	\$ (3,569,299)	62.50%
Card Sales	6,449,678	7,043,680	618,178	4,284,453	(2,759,227)	60.83%
Cash Overage	(241)	200	(38)	(64)	(264)	-31.94%
Plata Exchange	91,211	87,750	9,836	66,676	(21,074)	75.98%
Rental Income	192,861	196,161	16,347	112,427	(83,734)	57.31%
Parking Lot Fees	80,286	83,750	9,679	72,415	(11,335)	86.47%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	53,600	25,364	50,744	(2,856)	94.67%
TOTAL INCOME	15,969,578	16,982,881	1,568,734	- 10,535,092	(6,447,789)	62.03%
OPERATING EXPENSES						% USED
Personnel Services	1,107,644	1,283,816	102,215	727,238	556,578	56.65%
Materials & Supplies	141,203	217,130	1,091	62,899	154,231	28.97%
Contracts Services	111,897	183,910	5,730	73,659	110,251	40.05%
Other Services & Charges	85,768	119,800	1,089	50,333	69,468	42.01%
TOTAL EXPENDITURES	1,446,512	1,804,656	110,124	914,128	890,528	50.65%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	14,523,066	15,178,225	1,458,610	9,620,963	(5,557,262)	63.39%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	994,867	260,400	20,400	69,599	190,801	26.73%
Revenue Replacement	(3,015,000)	-	-	-	-	0.00%
Transfers to Int. & Sinking	1,500,000	1,500,000	125,000	875,000	625,000	58.33%
Transfers to Reserve Fund	-	-	-	-	-	0.00%
Transfer to Main Street	300,000	300,000	25,000	175,000	125,000	58.33%
Transfer Out-City	14,793,199	12,367,825	1,000,000	7,000,000	5,367,825	56.60%
TOTAL CAPITAL OUTLAY & TRANSFERS	14,573,066	14,428,225	1,170,400	8,119,599	6,308,626	56.28%
Change in Net Assets	(49,999)	750,000	288,210	1,501,364	(751,364)	

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending April 30, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 9,096,237	9,517,740	\$ 889,368	\$ 5,948,441	\$ (3,569,299)	62.50%
Card Sales	6,449,678	7,043,680	618,178	4,284,453	(2,759,227)	60.83%
Cash Overage	(241)	200	(38)	(64)	(264)	-31.94%
Plata Exchange	91,211	87,750	9,836	66,676	(21,074)	75.98%
Rental Income	192,861	196,161	16,347	112,427	(83,734)	57.31%
Parking Lot Fees	80,286	83,750	9,679	72,415	(11,335)	86.47%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	53,600	25,364	50,744	(2,856)	94.67%
TOTAL INCOME	\$ 15,969,578	\$ 16,982,881	\$ 1,568,734	\$ 10,535,092	\$ (6,447,789)	62.03%
EXPENSES						
Payroll Bridge	\$ 801,103	913,426	\$ 73,810	\$ 529,062	\$ 384,364	57.92%
TMRS Bridge	70,829	80,781	6,150	44,141	36,640	54.64%
FICA Bridge	64,457	70,012	5,580	39,984	30,028	57.11%
Work's Compensation	8,212	7,811	616	4,376	3,435	56.03%
Insurance	159,676	209,725	15,880	108,354	101,371	51.66%
Unemployment Ins.	1,568	261	29	271	(10)	103.75%
Cell Phone Stipend	1,800	1,800	150	1,050	750	58.33%
TOTAL PERSONNEL	\$ 1,107,644	\$ 1,283,816	\$ 102,215	\$ 727,238	\$ 556,578	56.65%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,491	5,500	\$ 160	\$ 1,481	\$ 4,019	26.92%
Departmental Supplies	21,213	26,200	-	8,295	17,905	
Uniforms	6,249	8,800	84	84	8,716	0.95%
Meals & Beverages	2,393	6,300	183	2,737	3,563	43.44%
Vehicle Fuel Lubricant Coolant	1,777	3,200	316	1,075	2,125	33.58%
Small Tools & Safety Devices	23,457	30,570	-	-	30,570	0.00%
Subscriptions & Dues	24,660	44,200	19	29,008	15,192	65.63%
Building Maintenance	21,523	42,000	322	7,545	34,455	17.96%
Furniture & Equipment	7,195	2,500	-	-	2,500	0.00%
Toll Repair & Replacement	28,878	42,500	-	12,223	30,277	28.76%
Auto Parts & Repairs	1,348	5,000	-	190	4,810	3.80%
TOTAL MATERIALS & SUPPLIES	\$ 141,203	\$ 217,130	\$ 1,091	\$ 62,899	\$ 154,231	28.97%
CONTRACTED SERVICES						
Engineering	-	4,300	-	1,163	3,137	27.05%
Other Services	10,376	25,610	1,486	4,604	21,006	17.98%
Depreciation	-	-	-	-	-	0.00%
Rental and Operating Leases	2,275	6,500	-	5,150	1,350	79.23%
Maintenance Agreem.	35,305	74,500	-	37,003	37,497	49.67%
Other Contractual	63,941	73,000	4,243	25,739	47,261	35.26%
TOTAL CONTRACTED SERVICES	\$ 111,897	\$ 183,910	\$ 5,730	\$ 73,659	\$ 110,251	40.05%
OTHER SERVICES & CHARGES						
Travel & Bus Exp.	4,473	22,200	1,089	6,939	15,261	31.26%
Training & Tuition	3,335	35,500	-	-	35,500	0.00%
Advertising & Printing	12,821	33,500	-	11,935	21,565	35.63%
Bldgs & Contnt Ins Prem	18,000	-	-	18,000	(18,000)	0.00%
Utilities	21,561	21,850	-	9,459	12,391	43.29%
E & O	4,000	4,000	-	4,000	-	100.00%
Miscellaneous	21,578	2,750	-	-	2,750	0.00%
TOTAL OTHER SERVICES & CHARGES	85,768	119,800	1,089	50,333	69,468	42.01%
TOTAL OPERATING EXPENSES	\$ 1,446,512	\$ 1,804,656	\$ 110,124	\$ 914,128	\$ 890,528	50.65%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ 50,000	\$ -	\$ 49,199	\$ 801	98.40%
Toll Equipment	-	210,400	20,400	20,400	190,000	9.70%
Bridge Improvements	994,867	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 994,867	\$ 260,400	\$ 20,400	\$ 69,599	\$ 190,801	26.73%
TOTAL EXPENSES	\$ 2,441,379	\$ 2,065,056	\$ 130,524	\$ 983,727	\$ 1,081,329	47.64%



MEMO

To: Bridge System of Trustees Date: 05/02/2023
From: Homero Balderas, Bridge General Manager
Subject: Bridge System's Traffic Report

APRIL 2023 TRAFFIC SUMMARY

Please see below monthly traffic comparison report for April 2023. Overall traffic for Bridge I and Bridge II totaled 310,094 of which 37,707 were pedestrian crossings. Usage breakdown for each bridge was: 54.09% for Bridge I and 45.91% for Bridge II.

April 2023 traffic compared to April 2022 shows:

Non-Commercial traffic increased	14,486	+ 6.04%
Commercial traffic increased	1,610	+10.36%
Pedestrian traffic increased	5,670	+17.70%
Bus traffic increased	207	+42.33%
Motorcycle traffic decreased	(17)	- 5.36%

Non-Commercial Traffic, our main traffic source(cars and pick-ups), had a percentage breakdown of 51.03% through Bridge I and 48.97% through Bridge II.

Monthly comparison for April 2022 and April 2023 for all traffic classes is shown below:

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	254,240	239,754	14,486	6.04%
Commercial Trucks	17,151	15,541	1,610	10.36%
Buses	696	489	207	42.33%
Motorcycles	300	317	(17)	-5.36%
Pedestrians	37,707	32,037	5,670	17.70%
Total Traffic	310,094	288,138	21,956	7.62%



International Bridge System **Monthly Traffic Report** **April 2023**

Traffic by Bridge	2023	2022	Difference	%
Bridge I	167,725	154,267	13,458	54.09%
Bridge II	142,369	133,871	8,498	45.91%
Total Traffic	310,094	288,138	21,956	100%

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	254,240	239,754	14,486	6.04%
Commercial Vehicles	17,151	15,541	1,610	10.36%
Buses	696	489	207	42.33%
Motorcycles	300	317	(17)	-5.36%
Pedestrians	37,707	32,037	5,670	17.70%
Total Traffic	310,094	288,138	21,956	7.62%

Traffic Average	2023	2022	Difference	Increase/ Decrease
Total Non-Commercial Daily Average	254,240 8,475	239,754 7,992	14,486	6.04%
Total Commercial Vehicles Daily Average	17,151 673	15,541 622	1,610	10.36%
Total Pedestrians Daily Average	37,707 1,257	32,037 1,068	5,670	17.70%

Month - to- Month Comparison FY 2023	April	March	Difference	Increase/ Decrease
Non-Commercial Vehicles	254,240	255,015	(775)	-0.30%
Commercial Vehicles	17,151	18,881	(1,730)	-9.16%
Buses	696	629	67	10.65%
Motorcycles	300	295	5	1.69%
Pedestrians	37,707	41,542	(3,835)	-9.23%
Total Traffic	310,094	316,362	(6,268)	-1.98%



**Bridge System
Parking Division
Comparison**

Revenues	Apr-22	Apr-23	Diff
Cash	\$ 4,227.00	\$ 2,942.00	\$ (1,285.00)
Credit Card	\$ 5,449.00	\$ 6,703.00	\$ 1,254.00
Total Revenue Generated	\$ 9,676.00	\$ 9,645.00	\$ (31.00)

Statistics	Apr-22	Apr-23	Diff
Issued Tickets	2,921	2,504	(417)
Closed Tickets	2,815	2,438	(377)
Back Out Tickets	8	0	(8)
Paid With Cash	2,306	1,356	(950)
Paid With Cards	509	635	126
Paid With Coupon	0	0	0
No Charge Tickets	1,345	522	(823)
Lost Tickets	8	14	6
Average Tickets Price	\$ 3.44	\$ 3.96	\$ 0.42

EV Station	Apr-22	Apr-23	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	14	28	0
Average Session Length	03.:00	6h:27min	.45min



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City of Eagle Pass International Bridge System Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives As of May 26, 2023

Completed Projects

International Bridge I & II:

Ongoing Projects

International Bridge I

- Office Building Renovation: ON HOLD.

International Bridge II

- Commercial lane re-alignment: Pending Design Task Order
- Building Construction: Construction 35% Complete; on schedule for completion December 2023
- Toll System Consultant: Rebid
- City Council Approved Resolution Tuesday April 15, 2022, to support and mirror Mexico's Bridge II improvements at the local, state, and federal levels. Engineer will provide proposal to include Permit Process and Expansion Design to existing expansion contract. Update: Meeting to be scheduled with Mexican counterparts to see progress on their side.

Proposed Projects

International Bridge I

- Lighting Improvements, Electrical Infrastructure, Custom Poles & Under Bridge Accent Lighting.

International Bridge II

- Parking Lot Surveillance System- Surveillance System still a need, will look for funding options.
- Replacement of Parking Management System. Parking system continues to operate replacement has been reconsidered until needed.

Other Bridge System Initiatives & Information

- 2023 Port of Eagle Pass Trade Summit June 22, 2023
- Monterrey Logistics and Transport Expo-Great turnout.
- Texas Association of Business Visit.
- Billboards in Matamoros, Torreon, Saltillo, and the surrounding area. Delayed to after the Mexican elections.