



Bridge Board of Trustees

Noe A Rodriguez, Chairperson
Erasmus Villalpando, Co-Chair
Rolando Salinas, Ex-Officio
Mario Escobar, Member
Salvador "Chava" Salinas, Member

Bridge Administration

Homero Balderas, Bridge General Manager
Leticia Hernandez, Bridge Supervisor
Laura Sanchez, Bridge Supervisor
Maria Martinez, Bridge Operations Specialist

AGENDA

**E.P. BRIDGE SYSTEM BOARD OF TRUSTEES REGULAR MEETING
THURSDAY APRIL 20, 2023, AT 5:00 P.M.
CITY COUNCIL CHAMBERS, CITY HALL
100 SOUTH MONROE, EAGLE PASS, TEXAS, 78852**

ESTABLISHMENT OF QUORUM

CITIZEN COMMUNICATION/RECOGNITION

MINUTES

1. Approval of minutes for April 03, 2023, meeting.

MONTHLY REPORTS

2. Financial Report for the month of March 2023
3. Traffic Report for the month of March 2023
4. Parking Lot Report for the month of March 2023

5. **BRIDGE MANAGER'S REPORT**

Update on Bridge I & II Improvement Projects

ADJOURNMENT

The Eagle Pass Bridge System Board of Trustees reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

CERTIFICATION

I, the undersigned Bridge Operations Manager, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the lobby at City Hall, 100 South Monroe Street, on Monday April 17, 2023, at 5:00 p.m.

Homero Balderas
Bridge General Manager

Laura Sanchez For Homero Balderas

THE STATE OF TEXAS)(
COUNTY OF MAVERICK)(
CITY OF EAGLE PASS)(

The Eagle Pass Bridge System Board of Trustees held a Special meeting on Monday, April 3, 2023, at 12:00 p.m., inside Council Chambers, City Hall, 100 S. Monroe Street. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Chairperson, Noe Rodriguez; Vice-Chairperson, Erasmo X. Villalpando; Trustee Members: Mario Escobar, and Salvador Salinas

Absent: Board Members: Mayor, Rolando Salinas, Jr.

Others present: Bridge General Manager, Homero Balderas, Toll Bridge Supervisor, Leticia Hernandez; Bridge Operations Specialist, Maria Martinez; and Assistant City Secretary, Ita A. Cortinas

With a quorum being established, Chairperson Rodriguez called the meeting to order, and the items were considered as follows:

CITIZENS COMMUNICATIONS

Anyone in the audience, wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

MINUTES

1. Approval of the minutes for the January 19, 2023 meeting.

Vice-Chairperson Villalpando moved to approve the minutes. Seconded by Trustee Escobar.
MOTION PASSES: Unanimously

Ayes: Rodriguez, Villalpando, Escobar, and S. Salinas
Nays: None
Abstained: None
Absent: R. Salinas, Jr.

MONTHLY REPORTS

2. Financial Report for the month of February 2023.

Bridge General Manager, Homero Balderas provided the Board with the revenues, expenditures, capital outlay, and transfer to City for the month of February.

Not an action item.

3. Traffic Report for the month of February 2023.

Mr. Balderas provided the Board with the traffic report for the month. It was broken down to traffic by bridge, total bridge traffic, commercial vehicles, non-commercial vehicles, buses, motorcycles, pedestrian, and total traffic. The traffic average for the month, compared to the previous month was also provided.

Not an action item.

4. Parking Lot Report for the month of February 2023.

Mr. Balderas provided the Board with the revenues, statistics, and use of the EV Station for both months.

Not an action item.

OTHER BUSINESS

5. Discussion and possible action of the new toll system contract execution and issue notice to proceed.

Mr. Balderas informed the Board on the City Council's decision to move forward with the company P Square, for the new bridge toll system, and provided details. He recommends that the Board recommends moving forward with the vendor and issuing a notice to proceed, so that he can present the recommendation to the City Council at the subsequent meeting.

Ayes: Rodriguez, Villalpando, Escobar, and S. Salinas
Nays: None
Abstained: None
Absent: R. Salinas, Jr.

BRIDGE MANAGER'S REPORT

6. Update on Bridge I and Bridge II Improvement Projects and other initiatives.

Mr. Balderas provided the Board with information on completed projects, ongoing projects, proposed projects, and other bridge system initiatives, as of April 3, 2023.

Not an action item.

ADJOURNMENT

Trustee Salinas moved to adjourn the meeting at 12:45 p.m. Seconded by Vice-Chairperson Villalpando. **MOTION PASSES:** Unanimously.

Ayes: Rodriguez, Villalpando, Escobar, and S. Salinas
Nays: None
Abstained: None
Absent: R. Salinas, Jr.

Passed and approved on : 2023.

ATTEST:

Noe Rodriguez
Chairperson

Ita A. Cortinas
Assistant City Secretary

Homero Balderas, Bridge System General Manager

04/18/2023

Jesse Rodriguez – Finance Director



Financial Report Highlights on Bridge as of March 31, 2023(Unaudited)

We have prepared the operating financial reports for the Eagle Pass Bridge System for the month ending March 31, 2023, along with the year-to-date amounts. At this point, these figures represent 50.00% of our fiscal year. The following are the significant highlights for your presentation to the Bridge Board Members and then to City Council at their next regular monthly meeting.

Revenues

Total gross revenues for the month of March 2023 are \$1,589,740. This represents an increase of \$192,749 or 13.80% from fiscal year 2022 revenues for the same period of \$1,396,991. The actual year-to-date fiscal year 2023 revenues are \$8,958,859 or 52.75% of the budget revenues at 50.00% of the fiscal year, or a 2.75% favorable variance compared to budget estimates.

Expenditures

Total operating expenditures before capital outlay for the month of March 2023 are \$184,519 which is 1.89% over the monthly budget allocation of 8.33%. Year-to-date expenditures are \$801,794 or 44.43% through the month of March. This makes the variance compared to budget to be 5.57% under the year-to-date budget allocation of 50.00% of the budget year leaving an unexpended amount of \$1,002,862 or 55.57%, for the remaining of the budget year (50.00%).

Capital Expenditures

Capital Outlay year to date expenditures are \$49,199. Capital Improvement Plan life to date expenditures are \$1,136,318.92*

*Consult with Bridge System General Manager for further details.

Transfer to City

The month-to-date operating transfer to the City is \$1,000,000. The actual year-to-date transfer of \$6,000,000 or 48.51% of the budget transfers at 50.00% of the fiscal year represents a 1.49% unfavorable variance for this 6-month period estimates, when compared to percent of fiscal year transpired.

City of Eagle Pass Bridge System
Statement of Revenues, Expenditures, and & Transfers (Compared to Budget)
For the month ending March 31, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% REC'D
REVENUES						
Toll Collections	\$ 9,096,237	\$ 9,517,740	\$ 888,727	\$ 5,059,072	\$ (4,458,668)	53.15%
Card Sales	6,449,678	7,043,680	661,666	3,666,275	(3,377,405)	52.05%
Cash Overage	(241)	200	213	(25)	(225)	-12.36%
Plata Exchange	91,211	87,750	9,504	56,840	(30,910)	64.78%
Rental Income	192,861	196,161	14,347	96,081	(100,081)	48.98%
Parking Lot Fees	80,286	83,750	11,989	62,736	(21,014)	74.91%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	53,600	3,296	17,880	(35,720)	33.36%
TOTAL INCOME	15,969,578	16,982,881	1,589,740	8,958,859	(8,024,022)	52.75%
OPERATING EXPENSES						% USED
Personnel Services	1,107,644	1,283,816	142,102	625,023	658,793	48.68%
Materials & Supplies	141,203	217,130	32,924	61,455	155,675	28.30%
Contracts Services	111,897	183,910	4,429	67,527	116,383	36.72%
Other Services & Charges	85,768	119,800	5,063	47,790	72,010	39.89%
TOTAL EXPENDITURES	1,446,512	1,804,656	184,519	801,794	1,002,862	44.43%
EXCESS REVENUES BEFORE TRANSFERS CAPITAL OUTLAY & TRANSFERS	14,523,066	15,178,225	1,405,222	8,157,065	(7,021,160)	53.74%
CAPITAL OUTLAY & TRANSFERS						
Capital Outlay	994,867	260,400	-	49,199	211,201	18.89%
Revenue Replacement	(3,015,000)	-	-	-	-	0.00%
Transfers to Int. & Sinking	1,500,000	1,500,000	125,000	750,000	750,000	50.00%
Transfers to Reserve Fund	-	-	-	-	-	0.00%
Transfer to Main Street	300,000	300,000	25,000	150,000	150,000	50.00%
Transfer Out-City	14,793,199	12,367,825	1,000,000	6,000,000	6,367,825	48.51%
TOTAL CAPITAL OUTLAY & TRANSFERS	14,573,066	14,428,225	1,150,000	6,949,199	7,479,026	48.16%
Change in Net Assets	(49,999)	750,000	255,222	1,207,866	(457,866)	

City of Eagle Pass Bridge System
Statement of Revenues & Expenses
For the month ending March 31, 2023 with YTD amount

	FY 2021-2022 UNAUDITED	FY 2022-2023 BUDGET	FY 2022-2023 M-T-D	FY 2022-2023 Y-T-D	BUDGET BALANCE	% USED
REVENUES						
Toll Collections	\$ 9,096,237	9,517,740	\$ 888,727	\$ 5,059,072	\$ (4,458,668)	53.15%
Card Sales	6,449,678	7,043,680	661,666	3,666,275	(3,377,405)	52.05%
Cash Overage	(241)	200	213	(25)	(225)	-12.36%
Plata Exchange	91,211	87,750	9,504	56,840	(30,910)	64.78%
Rental Income	192,861	196,161	14,347	96,081	(100,081)	48.98%
Parking Lot Fees	80,286	83,750	11,989	62,736	(21,014)	74.91%
Interest Earned	-	-	-	-	-	0.00%
Miscellaneous	59,546	53,600	3,296	17,880	(35,720)	33.36%
TOTAL INCOME	\$ 15,969,578	\$ 16,982,881	\$ 1,589,740	\$ 8,958,859	\$ (8,024,022)	52.75%
EXPENSES						
Payroll Bridge	\$ 801,103	913,426	\$ 107,540	\$ 455,252	\$ 458,174	49.84%
TMRS Bridge	70,829	80,781	9,021	37,991	42,790	47.03%
FICA Bridge	64,457	70,012	8,161	34,404	35,608	49.14%
Work's Compensation	8,212	7,811	887	3,761	4,050	48.14%
Insurance	159,676	209,725	16,267	92,474	117,251	44.09%
Unemployment Ins.	1,568	261	77	242	19	92.55%
Cell Phone Stipend	1,800	1,800	150	900	900	50.00%
TOTAL PERSONNEL	\$ 1,107,644	\$ 1,283,816	\$ 142,102	\$ 625,023	\$ 658,793	48.68%
MATERIALS & SUPPLIES						
Office Supplies	\$ 2,491	5,500	\$ 286	\$ 1,321	\$ 4,179	24.02%
Departmental Supplies	21,213	26,200	5,309	7,941	18,259	
Uniforms	6,249	8,800	-	-	8,800	0.00%
Meals & Beverages	2,393	6,300	435	2,554	3,746	40.53%
Vehicle Fuel Lubricant Coolant	1,777	3,200	154	759	2,441	23.70%
Small Tools & Safety Devices	23,457	30,570	-	-	30,570	0.00%
Subscriptions & Dues	24,660	44,200	25,600	28,989	15,211	65.59%
Building Maintenance	21,523	42,000	806	7,223	34,777	17.20%
Furniture & Equipment	7,195	2,500	-	-	2,500	0.00%
Toll Repair & Replacement	28,878	42,500	334	12,223	30,277	28.76%
Auto Parts & Repairs	1,348	5,000	-	190	4,810	3.80%
TOTAL MATERIALS & SUPPLIES	\$ 141,203	\$ 217,130	\$ 32,924	\$ 61,455	\$ 155,675	28.30%
CONTRACTED SERVICES						
Engineering	-	4,300	-	1,163	3,137	27.05%
Other Services	10,376	25,610	466	3,117	22,493	12.17%
Depreciation	-	-	-	-	-	0.00%
Rental and Operating Leases	2,275	6,500	-	5,150	1,350	79.23%
Maintenance Agreem.	35,305	74,500	819	37,003	37,497	49.67%
Other Contractual	63,941	73,000	3,143	21,095	51,905	28.90%
TOTAL CONTRACTED SERVICES	\$ 111,897	\$ 183,910	\$ 4,429	\$ 67,527	\$ 116,383	36.72%
OTHER SERVICES & CHARGES						
Travel & Bus Exp.	4,473	22,200	2,426	5,851	16,349	26.35%
Training & Tuition	3,335	35,500	-	-	35,500	0.00%
Advertising & Printing	12,821	33,500	2,637	11,935	21,565	35.63%
Bldgs & Contnt Ins Prem	18,000	-	-	18,000	(18,000)	0.00%
Utilities	21,561	21,850	-	8,004	13,846	36.63%
E & O	4,000	4,000	-	4,000	-	100.00%
Miscellaneous	21,578	2,750	-	-	2,750	0.00%
TOTAL OTHER SERVICES & CHARGES	85,768	119,800	5,063	47,790	72,010	39.89%
TOTAL OPERATING EXPENSES	\$ 1,446,512	\$ 1,804,656	\$ 184,519	\$ 801,794	\$ 1,002,862	44.43%
CAPITAL OUTLAY						
Vehicles	\$ -	\$ 50,000	\$ -	\$ 49,199	\$ 801	98.40%
Toll Equipment	-	210,400	-	-	210,400	0.00%
Bridge Improvements	994,867	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 994,867	\$ 260,400	\$ -	\$ 49,199	\$ 211,201	18.89%
TOTAL EXPENSES	\$ 2,441,379	\$ 2,065,056	\$ 184,519	\$ 850,993	\$ 1,214,063	41.21%



MEMO

To:_____ Date:_____

From:_____

Subject:_____



International Bridge System Monthly Traffic Report March 2023

Traffic by Bridge	2023	2022	Difference	%
Bridge I	170,615	154,743	15,872	53.93%
Bridge II	145,747	135,638	10,109	46.07%
Total Traffic	316,362	290,381	25,981	100%

Traffic Summary	2023	2022	Difference	Increase/ Decrease
Non - Commercial Vehicles	255,015	239,994	15,021	6.26%
Commercial Vehicles	18,881	17,346	1,535	8.85%
Buses	629	464	165	35.56%
Motorcycles	295	264	31	11.74%
Pedestrians	41,542	32,313	9,229	28.56%
Total Traffic	316,362	290,381	25,981	8.95%

Traffic Average	2023	2022	Difference	Increase/ Decrease
Total Non-Commercial Daily Average	255,015 8,226	239,994 7,742	15,021	6.26%
Total Commercial Vehicles Daily Average	18,881 771	17,346 655	1,535	8.85%
Total Pedestrians Daily Average	41,542 1,340	32,313 1,042	9,229	28.56%

Month - to- Month Comparison FY 2023	March	February	Difference	Increase/ Decrease
Non-Commercial Vehicles	255,015	223,538	31,477	14.08%
Commercial Vehicles	18,881	15,380	3,501	22.76%
Buses	629	485	144	29.69%
Motorcycles	295	209	86	41.15%
Pedestrians	41,542	34,417	7,125	20.70%
Total Traffic	316,362	274,029	42,333	15.45%



**Bridge System
Parking Division
Comparison**

Revenues	Mar-22	Mar-23	Diff
Cash	\$ 4,227.00	\$ 4,091.00	\$ (136.00)
Credit Card	\$ 5,449.00	\$ 8,929.00	\$ 3,480.00
Total Revenue Generated	\$ 9,676.00	\$ 13,020.00	\$ 3,344.00

Statistics	Mar-22	Mar-23	Diff
Issued Tickets	2,921	2,959	38
Closed Tickets	2,815	2,913	98
Back Out Tickets	8	1	(7)
Paid With Cash	2,306	2,012	(294)
Paid With Cards	509	908	399
Paid With Coupon	0	0	0
No Charge Tickets	1,345	759	(586)
Lost Tickets	8	8	0
Average Tickets Price	\$ 3.44	\$ 4.47	\$ 0.42

EV Station	Mar-22	Mar-23	Diff
Station Usage	Light(<3 Hrs)	Light(<3 Hrs)	
Sessions	14	19	0
Average Session Length	03.:00	05:32min	.45min



**Bridge System
Parking Division
Monthly Report - March 2023**

Revenues		
Cash	\$	4,091.00
Credit Card	\$	8,929.00
Total Revenue Generated	\$	13,020.00

Statistics		
Issued Tickets		2,959
Closed Tickets		2,913
Back Out Tickets		1
Paid With Cash		2,012
Paid With Cards		908
Paid With Coupon		0
No Charge Tickets		759
Lost Tickets		8
Average Tickets Price	\$	4.47

EV Station		
Station Usage	Light(<3 Hrs)	
Sessions		19
Average Session Length		05:32min



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City of Eagle Pass International Bridge System Completed, Ongoing & Proposed Projects and Other Bridge System Initiatives As of March 30, 2023

Completed Projects

**International Bridge I & II: Online
credit card transaction fee.**

Ongoing Projects

International Bridge I

- **Office Building Renovation: ON HOLD.**

International Bridge II

- **Commercial lane re-alignment: Schematic Design; Final option pending internal review.**
- **Building Construction: Construction 20% Complete; on schedule for completion November 2023**
- **Toll System Consultant: Interviews and System Demo Scheduled for Friday January 27th & 31st.**
- **City Council Approved Resolution Tuesday April 15, 2022, to support and mirror Mexico's Bridge II improvements at the local, state, and federal levels. Engineer will provide proposal to include Permit Process and Expansion Design to existing expansion contract. Update: Meeting to be scheduled with Mexican counterparts to see progress on their side.**
- **Traffic Cameras-Adding additional traffic to Bridge II Access.**

Proposed Projects

International Bridge I

- **Lighting Improvements, Electrical Infrastructure, Custom Poles & Under Bridge Accent Lighting.**

International Bridge II

- **Parking Lot Surveillance System- Surveillance System still a need, will look for funding options.**
- **Replacement of Parking Management System. Parking system continues to operate replacement has been reconsidered until needed.**

Other Bridge System Initiatives & Information

- **Toll Tag Improvement-Pending Open Project**
- **Matamoros Coahuila proposing visit soon, will include a workshop**
- **Billboards in Matamoros, Torreon, Saltillo and the surrounding area.**